
EXECUTIVE SESSION – 7:00 P.M. – PERSONNEL SECTION 2(C)(1) OF THE OPEN MEETINGS ACT

PRE-COUNCIL WORK SESSION — 7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

October 16, 2017

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — [October 2, 2017](#)
7. Receiving of Communications
8. Mayor's Report
 - A. Consideration of a Motion to Approve the Reappointment of Members to the [Holiday Home Decorating Committee](#): Elizabeth Hayes, Jim Kiser, and Gerry Leganski
9. City Clerk's Report
 - A. [2018 Vehicle Sticker Lottery](#)
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department Monthly Report — [September 2017](#)
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — [17-18-12](#)
13. Standing Committee Reports

14. Questions and Comments — **Agenda Related (This is an opportunity for the public to [make comments or ask questions on any item on the Council's Agenda](#) – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
 - A. Consideration of a Motion to Grant a Waiver of the Raffle License Bond Requirement for [Signature Events](#) on Behalf of Perfect Pooches Adoption Agency
 - B. Consideration of a Motion to Approve the [Tax Levy Determination](#) for General and Special Purposes for Fiscal Year 2017-2018
17. New Business
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to [make comments or ask questions on any issue](#) – 3 Minute Limit Per Person)**
19. Adjournment

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY CLERK RAGONA FOR THE PURPOSE OF REVIEWING ITEMS ON THE OCTOBER 2, 2017 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:20 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

October 2, 2017

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Clerk Ragona.

2. **PLEDGE OF ALLEGIANCE**

Clerk Ragona led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Tina Beilke	Joseph A. Kenny
	Thomas J. Belczak	Joseph A. Marchese
	Thomas M. Chlystek	Ted V. Schauer

Absent: Sylvia McIvor

Also in Attendance: JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Gregory Thomas, Police Chief
Daniel Gombac, Director of Municipal Services

ELECTION OF MAYOR PRO-TEM

Due to the absence of Mayor Weaver, Clerk Ragona asked Council for nominations for Mayor Pro-Tem.

It was motioned by Alderman Schauer and seconded by Alderman Beilke to appoint Alderman Marchese as Mayor Pro-Tem. There being no other nominations, she closed the election and called for the question.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

- 4. **DECLARATION OF A QUORUM** — There being six aldermen present, Mayor Pro-Tem Marchese declared a quorum.

- 5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

- 6. **APPROVAL OF MINUTES** – September 18, 2017 City Council Meeting

It was moved by Alderman Beilke and seconded by Alderman Schauer to approve the minutes of the City Council Meeting of September 18, 2017.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

- 7. **RECEIVING OF COMMUNICATIONS**

Alderman Chlystek commented that Ward 4 had a Neighborhood Block Party; he thanked Shari Gillespie and Steve Wernecke for organizing and Police Officer Matt Rundell for attending and speaking to residents about the Police Department and gun safety.

8. **MAYOR'S REPORT**

A. MAYORAL PROCLAMATION "FIRE PREVENTION MONTH" (OCTOBER 2017)

Mayor Pro-Tem Marchese read the proclamation into the record, declaring October 2017 as Fire Prevention Month.

B. MAYORAL PROCLAMATION "DARIEN LIONS CLUB CANDY DAYS" (FRIDAY, OCTOBER 13, 2017 AND SATURDAY, OCTOBER 14, 2017)

Mayor Pro-Tem Marchese read the proclamation into the record, declaring Friday, October 13, 2017 and Saturday, October 14, 2017 as Darien Lions Club Candy Days. Lion Chairman Ed O'Connor accepted the proclamation on behalf of the Darien Lions Club; he thanked the City for supporting the blind, deaf and local charities.

C. ANNUAL FINANCIAL REPORT – FOR THE YEAR ENDED APRIL 30, 2017

Treasurer Coren introduced Jason Askin, CPA, Senior Manager, with Sikich LLP. Mr. Askin reviewed the audit results and highlights from the Annual Financial Report, Auditor's Communication document and Management Letter. Mr. Askin addressed questions from Council.

9. **CITY CLERK'S REPORT**

There was no report.

10. **CITY ADMINISTRATOR'S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT

Chief Thomas announced "Coffee with a Cop" will be held on October 4, 2017 from 6:00-8:00 P.M. at Dunkin Donuts.

B. MUNICIPAL SERVICES – NO REPORT

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 17-18-11

It was moved by Alderman Kenny and seconded by Alderman Belczak to approve payment of Warrant Number 17-18-11 in the amount of \$212,836.71 from the enumerated funds, and \$271,926.72 from payroll funds for the period ending 09/28/17 for a total to be approved of \$484,763.43.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

B. MONTHLY REPORT – MAY 2017 (AVAILABLE ON WEBSITE)

C. MONTHLY REPORT – JUNE 2017 (AVAILABLE ON WEBSITE)

D. MONTHLY REPORT – JULY 2017 (AVAILABLE ON WEBSITE)

E. MONTHLY REPORT – AUGUST 2017

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of August 2017:

<u>General Fund:</u>	Revenue \$6,169,517; Expenditures \$4,150,213 Current Balance \$2,545,072
<u>Water Fund:</u>	Revenue \$2,422,680; Expenditures \$2,225,529; Current Balance \$663,587
<u>Motor Fuel Tax Fund:</u>	Revenue \$188,757; Expenditures \$126,609; Current Balance \$447,805
<u>Water Depreciation Fund:</u>	Revenue (\$705); Expenditures \$83,738; Current Balance \$98,707
<u>Capital Improvement Fund:</u>	Revenue \$147,188; Expenditures \$2,358,393; Current Balance \$6,768,712

Alderman Kenny inquired about revenue checks and balances; Treasurer Coren stated he and the City Accountant review the budget monthly.

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Chairman Schauer advised the minutes of the September 5, 2017 meeting were approved and submitted to the Clerk’s Office. He announced the next meeting of the Administrative/Finance Committee is scheduled for November 6, 2017 at 6:00 P.M.

Municipal Services Committee – Chairman Marchese advised the minutes of the August 7 and August 21, 2017 meetings were approved and submitted to the Clerk’s Office. He announced the next meeting of the Municipal Services Committee is scheduled for October 23, 2017 at 6:30 P.M.

Police Committee – Clerk Ragona announced the next meeting of the Police Committee is scheduled for October 16, 2017 at 6:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

Alderman Beilke inquired about Consent Agenda Item D Sprint payments. Administrator Vana stated the schedule of payments is for back rent; current amounts owed are collected on a monthly basis. He advised the agreement includes automatic renewals.

15. **OLD BUSINESS**

There was no Old Business

16. **CONSENT AGENDA**

It was moved by Alderman Beilke and seconded by Alderman Schauer to approve by Omnibus Vote the following items on the Consent Agenda:

A. CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE NICK KOT CHARITY FOR TBI (TRAUMATIC BRAIN INJURY)

B. ORDINANCE NO. O-17-17 AN ORDINANCE GRANTING A MINOR AMENDMENT TO AN APPROVED PLANNED UNIT DEVELOPMENT (TOWNHOMES OF VIOLET’S FARM PUD: 8414 DAWN LANE)

C. CONSIDERATION OF A MOTION ACKNOWLEDGING THE CITY OF DARIEN STORMWATER PROGRAM ANNUAL REPORT

D. RESOLUTION NO. R-91-17

A RESOLUTION AUTHORIZING TH CITY ADMINISTRATOR TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF DARIEN AND SPRINTCOM INC.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

17. **NEW BUSINESS**

There was no New Business.

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderman Beilke to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:23 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 10-02-17.
Minutes of 10-02-17 CCM



CITY OF DARIEN

MEMO

TO: City Council

FROM: Mayor Kathleen Moesle Weaver

DATE: October 12, 2017

**SUBJECT: REAPPOINTMENT TO HOLIDAY HOME DECORATING
COMMITTEE**

This is written to request your advice and consent to the reappointment of Elizabeth Hayes, Jim Kiser, and Gerry Leganski to the Holiday Home Decorating Committee. They have expressed an interest in continuing to serve the City in this capacity.

As always, if you have any questions, please contact me.

mg

CITY OF DARIEN

MEMO

TO: Mayor and City Council

FROM: JoAnne E. Ragona, City Clerk

DATE: October 12, 2017

SUBJECT: 2018 VEHICLE STICKER LOTTERY

In 1992 the City Council decided to offer the Darien Identification Vehicle Sticker to Darien community organizations through the lottery process. The following organizations were offered the opportunity to participate in the 2018 Vehicle Sticker Lottery:

Darien Chamber of Commerce	Darien Historical Society
Darien Rotary Club	Darien Woman's Club
Darien Youth Club	Safety Village of Darien
The Active Seniors Club	Young At Heart Seniors
Younger Than Ever Seniors	

There are three (3) provisions that must be followed:

- The funds from the vehicle sticker donations be used for community related functions.
- The winner in one year will not be eligible for the lottery for a two-year period after winning.
- The City reserves the right to withdraw this lottery due to budget constraints.

The successful lottery winner will be responsible for purchasing identification stickers (Mayor and City Clerk to approve design) and offering the same to residents on a donation basis to be available by January 1, 2018.

The eligible Darien community organizations that expressed an interest in selling the vehicle sticker are:

DARIEN HISTORICAL SOCIETY
DARIEN ROTARY CLUB
DARIEN CHAMBER OF COMMERCE

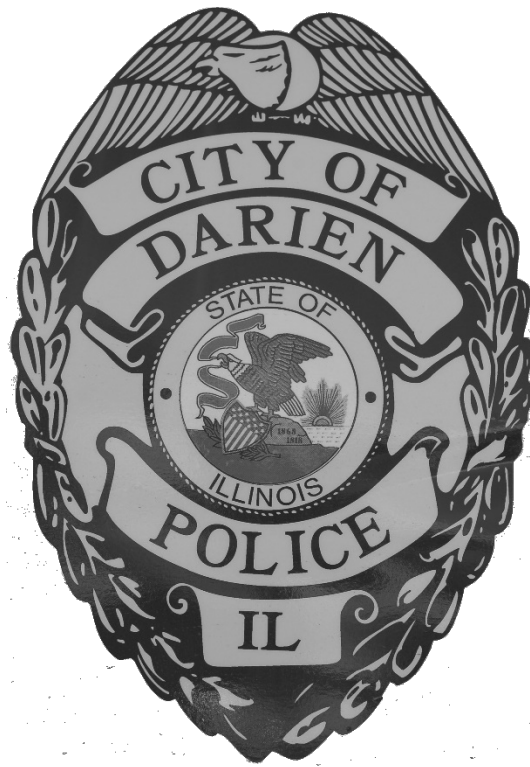
The lottery to determine who will be allowed to sell the vehicle sticker for 2018 has been included on the Agenda under the City Clerk's Report.

mg

Darien Police Department

Monthly Report

September 2017



Recently the Darien Police Department, through Facebook, announced a plan of action for Route 83. It read:

Police Department Press Release – Traffic Enforcement Alert
Law Enforcement Agencies Join Forces for
Special Traffic Enforcement Effort on Illinois Route 83

Darien Police Take Part in Multi-Jurisdictional Initiative Promoting Highway Safety

The Darien Police Department is joining forces with other law enforcement agencies along the Illinois Route 83 corridor through Cook and DuPage County in a special traffic safety campaign Friday, September 29, 2017. The purpose of the campaign is to increase the safety of motorists utilizing the thoroughfare through education and traffic enforcement. Our efforts will be concentrated on speed, occupant restraint violations, driving under the influence and other safety violations observed during our enforcement. Every municipal police agency with jurisdiction over Illinois Route 83 has been invited to participate in the traffic safety campaign. Each jurisdiction has been asked to implement their own enforcement action based upon the needs of their communities.

The Darien Police Department reminds you to DRIVE SMART - DRIVE SAFE!

Once posted there was a response that read:

These aggressive revenue generating campaigns initiated by our elected officials in the name of "safety" are a travesty. Please do not use our police force as a tool to generate revenue for our communities. It creates animosity toward our officers, and distracts them from the real crime happening in our community. Shame on you Mayor Weaver!

Though there was only one such posting this got me to think there may be more of this belief. It's a feeling many people have and those feelings probably will remain. Feelings are neither right nor wrong, but I would like to set the record straight regarding this matter.

This was not initiated by any elected official this was initiated by law enforcement attempting to keep people safe. We swore an oath to provide for the safety of the public and driving safety is a part of that obligation. It would obviously be so much easier and would greatly increase safety with voluntary compliance with the law. However, in some instances police need to step in and assist with compliance.

If this was a revenue generating campaign we would have just wrote tickets without notice and would have written tickets in a place where it is easier to write tickets and gain revenue. That's not what occurred. Again we want / need voluntary compliance. We do not want to issue tickets. We measure outcomes (e.g. fewer accidents), not outputs (number of citations). If one was to look at the ratio of warnings to tickets they would see from January to August of this year 59.3% of tickets issued are warning – no fine involved and 40.7% are citations with a fine.

The particular date in question was busy for our agency so we were only able to take 16 enforcement actions. Of those 16 enforcement actions, nine were citations, the rest were warnings or about 56.3% receiving a citation.

The City of Darien's budget is \$14,629,426 of which \$102,868 was from ticket revenue. About 0.007% of the city's budget comes from traffic fines.

Many people may not realize, but in June of 2014 and effective January 1st of 2015 Illinois passed SB3411 which stopped municipalities from establishing quotas or requiring officers to write citations.

I can certainly appreciate not wanting to alienate or create animosity toward officers from those driving in Darien. However, our officers are tasked with (best they can) creating a safe driving environment. That is accomplished in many ways and enforcement is a part of that process. Saying we won't enforce traffic to reduce animosity is akin to a parent who refuses to discipline a child because the parent wants to be a friend versus a parent. It is an unpleasant function, but necessary. An officer performing his/her required duties in a professional and appropriate manner is what will stop animosity from growing. Just as a note, I receive more comments about officers not enforcing laws than enforcing too much.

I have written a lot about crime in Darien. One thing many people don't realize is the amount of crime that is thwarted or suspects developed from traffic stops. One such example of developing a suspect from a traffic stop is Timothy McVeigh, the person who set off an explosive device outside the Oklahoma Federal Building. Not every traffic stop is going to be a McVeigh, but one cannot claim that traffic enforcement is not an officer's duty or a part of crime reduction. Many warrants and other arrests occur due to traffic stops. Crime isn't the only issue that causes harm. One can look at the number of accidents (fatal / personal injury) to see the harm done to those who use our roads because of a traffic violation. Even without an injury there is financial harm due to the property damage.

I've written before on traffic enforcement about right time, right place and right enforcement in order to reduce the number of accidents and increase the safety of our driving public. Taking appropriate enforcement in the areas of accidents near the time frame (time of day and day of week) that accidents occur. The Illinois State Police (ISP) has done something similar and ISP management wants troopers to look at roadways where fatal and near fatal accidents occur. The research done by the ISP indicates that Route 83 is a place that should receive attention. Through August of this year (2017) there was one fatal accident and twelve personal injury accidents. For the previous four years (2013-2016) there were 107 crashes (6 fatal / 101 personal injury). The after action report for the 09/29 enforcement day showed 18 agencies participating resulting in 380 traffic stops. These traffic stops yielded 259 citations for various moving violations including: 123 speeding citations, 14 cell phone use citations, 17 seatbelt citations, 3 Scott's Law citations and 102 other citations. Additionally, three warrants were served and two guns were taken off of the street.

Calls for Service Summary

September 2017

Citizen Generated Events

	<u>Sept</u> <u>2017</u>	<u>Sept</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>
Beat 1	213	204	4.4%	1764	1856	-5.0%
Beat 2	199	164	21.3%	1612	1594	1.1%
Beat 3	237	295	-19.7%	2153	2300	-6.4%
Out of Town	6	8	-25.0%	77	84	-8.3%
Total	655	671	-2.4%	5606	5834	-3.9%
Shift 1	265	275	-3.6%	2275	2475	-8.1%
Shift 2	299	305	-2.0%	2515	2619	-4.0%
Shift 3	91	91	0.0%	816	740	10.3%
Total	655	671	-2.4%	5606	5834	-3.9%

Top Ten Incidents Categories

Citizen Assist	91	71	28.2%	749	688	8.9%
Investigative	62	57	8.8%	566	636	-11.0%
Suspicion	50	73	-31.5%	476	554	-14.1%
Alarm	57	52	9.6%	591	625	-5.4%
Accident	68	43	58.1%	475	482	-1.5%
Public Order	50	53	-5.7%	410	393	4.3%
Administrative	50	50	0.0%	359	366	-1.9%
Disorder	37	30	23.3%	305	210	45.2%
Traffic	20	23	-13.0%	210	221	-5.0%
Animal	34	26	30.8%	259	277	-6.5%
Theft	17	33	-48.5%	166	193	-14.0%
Agency Assist	26	30	-13.3%	197	234	-15.8%
Domestic	32	26	23.1%	222	247	-10.1%
Parking	11	32	-65.6%	137	177	-22.6%
Medical/Ambulance	27	19	42.1%	174	143	21.7%
Burglary	5	17	-70.6%	65	89	-27.0%
Forgery	5	8	-37.5%	56	64	-12.5%
Hazard	3	1	200.0%	42	59	-28.8%
Fire	2	5	-60.0%	32	33	-3.0%
Drug	1	5	-80.0%	30	35	-14.3%
Missing Person	2	10	-80.0%	32	45	-28.9%
Warrant	3	4	-25.0%	20	15	33.3%
Assault	1	1	0.0%	11	22	-50.0%
Shots Fired	1	2	-50.0%	7	14	-50.0%
Rape	0	0	0.0%	9	8	12.5%
Robbery	0	0	0.0%	6	4	50.0%
Total	655	671	-2.4%	5606	5834	-3.9%

Calls for Service Summary (continued)

September 2017

Officer Initiated Event Category						
	<u>Sept</u> <u>2017</u>	<u>Sept</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>
Focused Patrol	174	418	-58.4%	1754	7085	-75.2%
Crime Prevention	431	637	-32.3%	5074	5867	-13.5%
Traffic	400	300	33.3%	3295	3592	-8.3%
Administrative	121	169	-28.4%	1278	1793	-28.7%
Parking	6	19	-68.4%	120	326	-63.2%
Suspicion	26	20	30.0%	327	303	7.9%
Community Engagement	34	34	0.0%	180	261	-31.0%
Citizen Assist	37	140	-73.6%	301	308	-2.3%
Investigative	12	8	50.0%	125	141	-11.3%
Public Order	10	9	11.1%	108	121	-10.7%
Agency Assist	10	6	66.7%	93	94	-1.1%
Accident	1	8	-87.5%	31	45	-31.1%
Sex Offenses	0	0	0.0%	4	21	-81.0%
Warrant	1	2	-50.0%	23	18	27.8%
Animal	1	3	-66.7%	13	16	-18.8%
Theft	2	2	0.0%	19	15	26.7%
Forgery	0	1	-100.0%	9	11	-18.2%
Burglary	0	3	-100.0%	22	12	83.3%
Disorder	3	6	-50.0%	9	12	-25.0%
Domestic	2	1	100.0%	8	6	33.3%
Alarm	1	1	0.0%	2	4	-50.0%
Hazard	0	1	-100.0%	2	4	-50.0%
Missing Person	2	2	0.0%	3	5	-40.0%
Assault	0	0	0.0%	4	2	100.0%
Drug	0	0	0.0%	2	2	0.0%
Fire	0	1	-100.0%	0	3	-100.0%
Medical	1	0	0.0%	4	2	100.0%
Robbery	0	0	0.0%	0	0	0.0%
Alcohol	0	1	-100.0%	0	2	-100.0%
Total	1275	1792	-28.9%	12810	20071	-36.2%

Crime Summary

September 2017

Part 1 Offenses

	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Murder	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Sexual Assault	1	0	0	0.0%	0.0%	2	1	0	100.0%	0.0%
Robbery	0	0	1	0.0%	-100.0%	5	1	4	400.0%	25.0%
Assault & Battery	0	0	0	0.0%	0.0%	8	1	3	700.0%	166.7%
Violent Crime	1	0	1	0.0%	0.0%	15	3	7	400.0%	114.3%
Burglary	0	5	5	-100.0%	-100.0%	17	37	44	-54.1%	-61.4%
Theft	20	45	33	-55.6%	-39.4%	172	213	213	-19.2%	-19.2%
Motor Vehicle Theft	1	1	2	0.0%	-50.0%	10	7	8	42.9%	25.0%
Arson	0	0	1	0.0%	-100.0%	0	1	1	-100.0%	-100.0%
Property Crime	21	51	41	-58.8%	-48.8%	199	258	266	-22.9%	-25.2%
Part One Crime	22	51	42	-56.9%	-47.6%	214	261	273	-18.0%	-21.6%

Part 2 Offenses

	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Assault	0	0	0	0.0%	0.0%	4	3	2	33.3%	100.0%
Battery	3	4	2	-25.0%	50.0%	22	27	22	-18.5%	0.0%
Domestic Battery	6	1	7	500.0%	-14.3%	37	43	39	-14.0%	-5.1%
Criminal Damage	4	5	18	-20.0%	-77.8%	33	22	132	50.0%	-75.0%
Criminal Trespass	1	1	0	0.0%	0.0%	5	5	6	0.0%	-16.7%
Disorderly Conduct	2	7	8	-71.4%	-75.0%	33	35	31	-5.7%	6.5%

Arrest Report

September 2017

Part One Offenses

	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Murder	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Sexual Assault	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Robbery	0	0	0	0.0%	0.0%	1	0	0	0.0%	0.0%
Assault & Battery	0	0	0	0.0%	0.0%	2	1	3	100.0%	-33.3%
Violent Crime	0	0	0	0.0%	0.0%	3	1	3	200.0%	0.0%
Burglary	0	0	0	0.0%	0.0%	2	0	2	0.0%	0.0%
Theft	9	3	6	200.0%	50.0%	41	47	60	-12.8%	-31.7%
Motor Vehicle Theft	0	0	1	0.0%	-100.0%	2	0	1	0.0%	100.0%
Arson	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Property Crime	9	3	7	200.0%	28.6%	45	47	63	-4.3%	-28.6%
Part One Crime	9	3	7	200.0%	28.6%	48	48	66	0.0%	-27.3%

Part Two Offenses

	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Assault	0	0	0	0.0%	0.0%	1	0	0	0.0%	0.0%
Battery	0	4	1	-100.0%	-100.0%	4	7	4	-42.9%	0.0%
Domestic Battery	2	1	2	100.0%	0.0%	16	15	23	6.7%	-30.4%
Criminal Damage	0	5	1	-100.0%	-100.0%	4	15	7	-73.3%	-42.9%
Criminal Trespass	0	1	0	-100.0%	0.0%	4	8	7	-50.0%	-42.9%
Disorderly Conduct	1	7	10	-85.7%	-90.0%	16	16	17	0.0%	-5.9%
Alcohol Possession	1	1	0	0.0%	0.0%	2	9	2	-77.8%	0.0%
Alcohol Consumption	1	5	1	-80.0%	0.0%	5	12	14	-58.3%	-64.3%

Arrest Report

September 2017

Drug Related Offenses

	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Cannabis	0	1	3	-100.0%	-100.0%	2	36	26	-94.4%	-92.3%
Controlled Substance	0	0	2	0.0%	-100.0%	7	7	11	0.0%	-36.4%
Hypodermic Syringes	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Drug Paraphernalia	0	3	2	-100.0%	-100.0%	2	24	22	-91.7%	-90.9%
Methamphetamine	0	0	0	0.0%	0.0%	0	0	1	0.0%	-100.0%

Adult / Juvenile

	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Adult	16	21	21	-23.8%	-23.8%	136	323	226	-57.9%	-39.8%
Juvenile	5	14	14	-64.3%	-64.3%	29	67	47	-56.7%	-38.3%

Warrants

	<u>Sep</u> <u>2017</u>	<u>Sep</u> <u>2016</u>	<u>Sep</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Served	0	4	3	-100.0%	-100.0%	23	31	36	-25.8%	-36.1%

Traffic Summary

September 2017

Accidents

Type of Accident	<u>Sept 2017</u>	<u>Sept 2016</u>	<u>Percent Change</u>	<u>YTD 2017</u>	<u>YTD 2016</u>	<u>Percent Change</u>
Property Damage	50	39	28.2%	405	386	4.9%
Personal Injury	10	5	100.0%	56	49	14.3%
Fatal	0	0	0.0%	1	1	0.0%
Total	60	44	36.4%	462	436	6.0%
Fatalities	0	0	0.0%	1	2	-50.0%
Hit & Run	8	3	166.7%	53	49	8.2%
Private Property	24	10	140.0%	173	149	16.1%
DUI	3	0	0.0%	8	3	166.7%

Traffic Summary (continued)

September 2017

Enforcement

	<u>Sept 2017</u>	<u>Sept 2016</u>	<u>Percent Change</u>	<u>YTD 2017</u>	<u>YTD 2016</u>	<u>Percent Change</u>
Traffic Stops	297	156	90.4%	2409	2100	14.7%
Moving Citation	97	52	86.5%	736	628	17.2%
Moving Warning	122	50	144.0%	1030	764	34.8%
Total Moving	219	102	114.7%	1766	1392	26.9%
Non-Moving Citation	47	30	56.7%	426	415	2.7%
Non-Moving Warning	78	49	59.2%	651	622	4.7%
Total Non-Moving	125	79	58.2%	1077	1037	3.9%
Total Warning	200	99	102.0%	1681	1386	21.3%
Total Citations	144	82	75.6%	1162	1043	11.4%
Total Enforcement Actions	344	181	90.1%	2843	2429	17.0%
DUI Arrests	5	2	150.0%	63	33	90.9%
Category						
Speed	143	64	123.4%	1102	822	34.1%
Registration	48	31	54.8%	399	418	-4.5%
Traffic Sign or Signal	41	25	64.0%	321	345	-7.0%
Equipment	30	14	114.3%	230	197	16.8%
Distracted Driving	17	16	6.3%	166	172	-3.5%
Insurance	17	9	88.9%	153	134	14.2%
Lane Violation	16	9	77.8%	178	123	44.7%
License	9	7	28.6%	97	90	7.8%
Signal	3	2	50.0%	52	52	0.0%
Yield	2	1	100.0%	39	28	39.3%
Seat Belt	4	2	100.0%	33	19	73.7%
Other	0	1	-100.0%	16	15	6.7%
Accident	12	0	0.0%	41	6	583.3%
Parking	0	0	0.0%	6	6	0.0%
Alcohol	1	0	0.0%	7	2	250.0%
Reckless	0	0	0.0%	2	0	0.0%
Total	343	181	89.5%	2842	2429	17.0%

CITY OF DARIEN

 EXPENDITURE APPROVAL LIST
 FOR CITY COUNCIL MEETING ON
 October 16, 2017

Approval is hereby given to have the City Treasurer of Darien, Illinois pay to the officers, employees, independent contractors, vendors, and other providers of goods and services in the indicated amounts as set forth.

A summary indicating the source of funds used to pay the above is as follows:

General Fund				\$198,418.99
Water Fund				\$474,427.89
Motor Fuel Tax Fund				
Water Depreciation Fund				
Special Service Area Tax Fund				
Impact Fee Expenditures				
Capital Improvement Fund				\$5,994.00
State Drug Forfeiture Fund				
Federal Equitable Sharing Fund				\$78.86
			Subtotal:	<u>\$678,919.74</u>
General Fund Payroll	10/16/17	\$	225,902.10	
Water Fund Payroll	10/16/17	\$	17,095.95	
		Subtotal:	\$	<u>242,998.05</u>

Total to be Approved by City Council:	<u>\$921,917.79</u>
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Approvals:

Kathleen Moesle Weaver, Mayor

JoAnne E. Ragona, City Clerk

Michael J. Coren, Treasurer

Bryon D. Vana, City Administrator

CITY OF DARIEN
Expenditure Journal
General Fund
Administration
From 10/3/2017 Through 10/16/2017

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
AIS	MONTHLY BACKUP SERVICE -NOV 2017	AP101617	4325	Consulting/Professional	950.00
AIS	ENDPOINT USER AND SERVER- NOVEMBER 2017	AP101617	4325	Consulting/Professional	3,570.00
AIS	FINAL LABOR-SERVER UPGRADE	AP101617	4325	Consulting/Professional	3,028.00
ALPINE BANQUETS, INC.	2018 -DEPOSIT FOR DARIEN COY BANQUET	AP101617	4239	Public Relations	500.00
BEST QUALITY CLEANING, INC.	CLEANING CONTRACT -OCT 2017	AP101617	4345	Janitorial Service	1,500.00
CHRONICLE MEDIA LLC	PUBLIC HEARING NOTICE -1524 EVERGREEN (10-18-17) P&Z	AP101617	4221	Legal Notices	55.00
EMERALD MARKETING INC.	NEIGHBORS MAGAZINE- NOV/DEC 2017	AP101617	4239	Public Relations	3,145.27
HR SIMPLIFIED	COBRA PREMIUM- OCTOBER 2017	AP101617	4219	Liability Insurance	100.00
OFFICE DEPOT	COLORED PAPER AND OTHER SUPPLIES FOR CITY HALL	AP101617	4253	Supplies - Office	62.71
PITNEY BOWES, INC.	INK FOR POSTAGE MACHINE	AP101617	4253	Supplies - Office	80.55
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR CITY HALL	AP101617	4223	Maintenance - Building	145.59
UNLIMITED GRAPHIX, INC.	TONER FOR COLOR PRINTER	AP101617	4253	Supplies - Office	156.99
VERIZON WIRELESS	VERIZON WIRELESS BILL -AUG/SEPT 2017	AP101617	4267	Telephone	487.31
				Total Administration	13,781.42

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 10/3/2017 Through 10/16/2017

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHRISTOPHER B. BURKE ENG, LTD	FINAL APPROVAL OF IMPROVEMENTS-ROLL... KNOLLS	AP101617	4328	Const/Prof Reimbursable	440.00
CHRISTOPHER B. BURKE ENG, LTD	PLAN REVIEW-17W615 FRONTAGE	AP101617	4328	Const/Prof Reimbursable	688.14
CHRISTOPHER B. BURKE ENG, LTD	PLAN REVIEW -SITE VISTI 7879 LEMONT	AP101617	4328	Const/Prof Reimbursable	1,288.94
CHRISTOPHER B. BURKE ENG, LTD	FINAL SITE INSPECTION- ALDI ON 75th St	AP101617	4328	Const/Prof Reimbursable	237.25
CHRISTOPHER B. BURKE ENG, LTD	REVISED DECK REVIEW-1810 WOODVIEW	AP101617	4328	Const/Prof Reimbursable	254.50
CHRISTOPHER B. BURKE ENG, LTD	GRADING PLAN -2154 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	PLAN REVIEW -7209 ELEANOR	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	GRADING PLAN - 2102 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	GRADING PLAN -2141 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT - 2101 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT - 2150 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT - 2142 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT - 2129 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT -2134 COTTAGE	AP101617	4328	Const/Prof Reimbursable	200.00
CHRISTOPHER B. BURKE ENG, LTD	AS BUILT - 210 HOLLY	AP101617	4328	Const/Prof Reimbursable	200.00
DON MORRIS ARCHITECTS P.C.	INSPECTIONS - SEPT 2017	AP101617	4325	Consulting/Professional	4,005.00
DON MORRIS ARCHITECTS P.C.	REVIEWS -SEPT 2017	AP101617	4328	Const/Prof Reimbursable	1,640.00

CITY OF DARIEN
Expenditure Journal
General Fund
Community Development
From 10/3/2017 Through 10/16/2017

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
DUPAGE LAWN AND HOME SERVICES	LAWN MAINTENANCE- SEPTEMBER 2017	AP101617	4328	Const/Prof Reimbursable	400.00
STEVEN MANNING	AMERICAN PLANNING ASSOC CERTIFICATIN	AP101617	4263	Training and Education	275.00
				Total Community Development	11,228.83

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/3/2017 Through 10/16/2017

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
AUTOMATED LOGIC	HVAC SERVICE FOR POLICE DEPT	AP101617	4223	Maintenance - Building	373.75
CARROLL CONSTRUCTION SUPPLY	CONCRETE REPAIR	AP101617	4257	Supplies - Other	44.93
CHASE CARD SERVICES	DEICING WORKSHOP-THROM AND MASEK	AP101617-2	4263	Training and Education	90.00
CHASE CARD SERVICES	INTERNET FOR PUBLIC WORKS	AP101617-2	4267	Telephone	109.85
CINTAS #769	MATT RENTAL -PUBLIC WORKS	AP101617	4223	Maintenance - Building	12.50
CINTAS #769	MATT RENTAL -CITY HALL	AP101617	4223	Maintenance - Building	25.00
CINTAS #769	MATT RENTAL -POLICE DEPT	AP101617	4223	Maintenance - Building	26.45
COM ED	COM ED 5223062098-STREET LIGHTS	AP101617	4359	Street Light Oper & Maint.	389.00
CONSTELLATION NEW ENERGY, INC.	STREET LIGHTS	AP101617	4359	Street Light Oper & Maint.	40.42
DECKER SUPPLY CO.	STREET SIGNS	AP101617	4257	Supplies - Other	422.71
FedEx	MAILINGS TO CHRISTOPHER BURKE	AP101617	4233	Postage/Mailings	68.62
FREEWAY FORD-STERLING TRUCK	REPAIR PARTS FOR #101	AP101617	4229	Maintenance - Vehicles	656.75
FREEWAY FORD-STERLING TRUCK	REPAIR FOR 101 PLUS ADDL STOCK	AP101617	4229	Maintenance - Vehicles	526.61
GENE'S TIRE SERVICE, INC.	2006 KUBOTA	AP101617	4225	Maintenance - Equipment	30.00
GENE'S TIRE SERVICE, INC.	TIRES FOR 109	AP101617	4229	Maintenance - Vehicles	102.00
GENE'S TIRE SERVICE, INC.	TIRES FOR 109	AP101617	4229	Maintenance - Vehicles	402.30
GENE'S TIRE SERVICE, INC.	STOCK CREDIT	AP101617	4229	Maintenance - Vehicles	(30.00)
GENE'S TIRE SERVICE, INC.	CREDIT APPLIED ON 9-29-17 STATEMENT	AP101617	4229	Maintenance - Vehicles	(132.14)
GENE'S TIRE SERVICE, INC.	TIRES FOR STOCK	AP101617	4229	Maintenance - Vehicles	372.30
HENDERSON PRODUCTS, INC.	NEW 2017 FORD F350 /CHASSIS	AP101617	4815	Equipment	42,537.00
HOME DEPOT	BASE MAINT SUPPLIES	AP101617	4223	Maintenance - Building	463.76

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/3/2017 Through 10/16/2017

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
HOME DEPOT	SUPPLIES FOR HOME ON LEONARD	AP101617	4223	Maintenance - Building	238.00
HOME DEPOT	SUPPLIES FOR VEHICLE MAINT	AP101617	4225	Maintenance - Equipment	7.97
HOME DEPOT	SUPPLIES FOR MAILBOXES	AP101617	4257	Supplies - Other	427.49
IL CENTRAL SWEEPING SERVICE	STREET SWEEPING	AP101617	4373	Street Sweeping	9,975.00
JX ENTERPRISES INC	TRUCK 105 REPAIRS	AP101617	4229	Maintenance - Vehicles	462.50
MAC TOOLS	500LM ULTRA SLIM LIGHT	AP101617	4259	Small Tools & Equipment	99.99
MAC TOOLS	VACUUM FUEL PRESS SET and 5pc OIL FILTER CUP WRENCH SET	AP101617	4259	Small Tools & Equipment	120.98
MAC TOOLS	FEMALE PIPE PLUG SOCKET	AP101617	4259	Small Tools & Equipment	5.99
MAC TOOLS	LOCKING PLIERS SET	AP101617	4259	Small Tools & Equipment	99.99
NICOR GAS	NICOR GAS -90841110001 (PUBLIC WORKS)	AP101617	4271	Utilities (Elec,Gas,Wtr,Sewer)	51.26
ORKIN LLC	OCTOBER SERVICE-CITY HALL	AP101617	4223	Maintenance - Building	57.00
ORKIN LLC	AUGUST SERVICE-POLICE DEPT	AP101617	4223	Maintenance - Building	3.12
ORKIN LLC	SEPTEMBER SERVICE-POLICE DEPT	AP101617	4223	Maintenance - Building	71.76
ORKIN LLC	OCTOBER SERVICE-POLICE DEPT	AP101617	4223	Maintenance - Building	81.12
PATTEN INDUSTRIES, INC.	REPAIR PARTS	AP101617	4225	Maintenance - Equipment	35.69
PATTEN INDUSTRIES, INC.	STOCK PARTS	AP101617	4225	Maintenance - Equipment	142.73
POMP'S TIRE SERVICE, INC.	NEW TIRES	AP101617	4229	Maintenance - Vehicles	1,453.12
RAGS ELECTRIC	STREET LIGHT REPAIR-6922 CLARENDON HILLS RD	AP101617	4359	Street Light Oper & Maint.	180.78
RAGS ELECTRIC	LIGHT SHIELD AND FIXTURE ADJUSTMENT	AP101617	4359	Street Light Oper & Maint.	465.00

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/3/2017 Through 10/16/2017

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
RAGS ELECTRIC	STREET LIGHT REPAIR - BRUNSWICK/DARTMO...	AP101617	4359	Street Light Oper & Maint.	35.78
RIC MAR INDUSTRIES, INC.	PB BLASTER	AP101617	4225	Maintenance - Equipment	64.55
RIC MAR INDUSTRIES, INC.	SUPPLIES	AP101617	4257	Supplies - Other	182.50
RIC MAR INDUSTRIES, INC.	SUPPLIES	AP101617	4257	Supplies - Other	394.80
ROYAL OAK LANDSCAPING INC	PINE PARKWAY MOWING- SEPTEMBER 2017	AP101617	4350	Forestry	130.00
SITE ONE LANDSCAPE SUPPLY	SEED	AP101617	4257	Supplies - Other	107.10
SNAP ON EQUIPMENT	MECHANICS TOOLS	AP101617	4259	Small Tools & Equipment	215.60
SNAP ON INDUSTRIAL	MECHANICS TOOLS	AP101617	4259	Small Tools & Equipment	252.00
TRUGREEN	WEED CONTROL /FERTILIZER-RIGHT OF WAY -SEPT 2017	AP101617	4350	Forestry	1,825.00
TRUGREEN	WEED CONTROL AND FERTILIZER- BASIN (July)	AP101617	4350	Forestry	1,745.00
TRUGREEN	WEED CONTROL/FERTILIZER -RIGHT OF WAY (July)	AP101617	4350	Forestry	2,860.00
TRUGREEN	WEED CONTROL/FERTILIZER -BASINS (Aug)	AP101617	4350	Forestry	1,200.00
TRUGREEN	WEED CONTROL/FERTILIZER -RIGHT OF WAY (Aug)	AP101617	4350	Forestry	1,970.00
TRUGREEN	WEED CONTROL/FERTILIZER... (Sept)	AP101617	4350	Forestry	1,120.00
UNIQUE PRODUCTS & SERVICE CORP	JANITORIAL SUPPLIES FOR POLICE DEPT	AP101617	4223	Maintenance - Building	145.47
US GAS	GASES	AP101617	4257	Supplies - Other	84.00
US GAS	GASES	AP101617	4257	Supplies - Other	80.00

CITY OF DARIEN
Expenditure Journal
General Fund
Public Works, Streets
From 10/3/2017 Through 10/16/2017

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
				Total Public Works, Streets	72,923.10

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 10/3/2017 Through 10/16/2017

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
ADVANTAGE CHEVROLET	STEERING WHEEL SENSOR FOR D2	AP101617	4229	Maintenance - Vehicles	461.00
B & B JOINT VENTURE	ADMIN TOW JUDGE	AP101617	4219	Liability Insurance	150.00
BROWNELLS, INC.	ITEMS FOR SWAT UNIFORM	AP101617	4269	Uniforms	129.42
CHASE CARD SERVICES	TOPEL-RETURN GLOCK	AP101617-2	4233	Postage/Mailings	109.70
CHASE CARD SERVICES	TOPEL-RETURN RESCUE PHONE	AP101617-2	4233	Postage/Mailings	70.34
CHASE CARD SERVICES	LISS-RETURN INTOXIMETERS	AP101617-2	4233	Postage/Mailings	9.22
CHASE CARD SERVICES	TOPEL- RETURN RESCUE PHONE	AP101617-2	4233	Postage/Mailings	166.04
CHASE CARD SERVICES	TOPEL- RETURN BATTERY FOR STREAMLIGHT	AP101617-2	4233	Postage/Mailings	6.65
CHASE CARD SERVICES	CLOCK FOR DETECTIVES AREA	AP101617-2	4253	Supplies - Office	29.69
CHASE CARD SERVICES	CORD PROTECTOR FOR DETECTIVES AREA	AP101617-2	4253	Supplies - Office	17.52
CHASE CARD SERVICES	BATTERIES	AP101617-2	4253	Supplies - Office	37.38
CHASE CARD SERVICES	BATTERIES	AP101617-2	4253	Supplies - Office	10.66
CHASE CARD SERVICES	KEYS FOR POLICE DEPT	AP101617-2	4253	Supplies - Office	4.60
CHASE CARD SERVICES	INTERNET FOR POLICE DEPT	AP101617-2	4267	Telephone	149.85
CHRISTINE CHARKEWYCZ	PROSECUTION FEES- SEPTEMBER 2017	AP101617	4219	Liability Insurance	1,038.00
DU-COMM	DU-COMM (11-1-17 through 1-31-18)	AP101617	4325	Consulting/Professional	91,586.00
ILLINOIS ASSC CHIEFS OF POLICE	INSIDE STORY ON FERGUSON	AP101617	4263	Training and Education	99.00
INDUSTRIAL ORG SOLUTIONS	EVALUATIONS FOR -POLICE OFFICER CANDIDATES	AP101617	4205	Boards and Commissions	1,455.00

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 10/3/2017 Through 10/16/2017

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
JAMES A. TOPEL	ARMORY STORAGE CONTAINERS-(Walmart, Home Depot)	AP101617	4217	Investigation and Equipment	136.64
JASON NORTON	DUTY BAG	AP101617	4269	Uniforms	117.73
JP MORGAN CHASE BANK	SUBPOENA SEARCH FEE	AP101617	4217	Investigation and Equipment	40.76
KAESER BLAIR INCORPORATED	PENCILS FOR NATIONAL NIGHT OUT	AP101617	4239	Public Relations	275.00
KING CAR WASH	CAR WASHES- SEPT 2017	AP101617	4229	Maintenance - Vehicles	274.50
LEXIS NEXIS RISK SOLUTIONS	DETECTIVE SEARCHES	AP101617	4217	Investigation and Equipment	125.50
PUBLIC SAFETY DIRECT	SIREN -D4 and POWER FOR DOCKING STATION-D1	AP101617	4229	Maintenance - Vehicles	243.00
PUBLIC SAFETY DIRECT	LIGHT/SIREN REPAIRS FOR D4 AND D16	AP101617	4229	Maintenance - Vehicles	232.60
RAY O'HERRON CO. INC.	GUGLIELMO -BIKE JACKET, NAMETAPE	AP101617	4203	Auxiliary Police	118.00
RAY O'HERRON CO. INC.	VAUGHN -BIKE JACKET, TACTICAL HAIX, NAMETAPE	AP101617	4203	Auxiliary Police	296.99
RAY O'HERRON CO. INC.	SOMOGYE #312- DOUBLE PISTOL BUNGEE COVER, STRION LED HOLDER	AP101617	4269	Uniforms	152.98
RAY O'HERRON CO. INC.	HRUBY #302 -HOLSTER CLIP, BUNGEE COVER	AP101617	4269	Uniforms	52.98
RAY O'HERRON CO. INC.	HRUBY #302 - GLOCK 43	AP101617	4269	Uniforms	363.00
RAY O'HERRON CO. INC.	STUTTE #321 - SHIRTS, PANTS, SHOES	AP101617	4269	Uniforms	189.99
RAY O'HERRON CO. INC.	PASTICK #309 - PANTS, PATCHES	AP101617	4269	Uniforms	172.00
RAY O'HERRON CO. INC.	HRUBY #302 -SHIRTS AND NAMETAPE	AP101617	4269	Uniforms	83.95

CITY OF DARIEN
Expenditure Journal
General Fund
Police Department
From 10/3/2017 Through 10/16/2017

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
RAY O'HERRON CO. INC.	RENNER #303 -LAPEL MICROPHONE	AP101617	4269	Uniforms	41.99
RAY O'HERRON CO. INC.	STUTTE #321 -RETURN ON INVOICE 1753683	AP101617	4269	Uniforms	(26.24)
RAY O'HERRON CO. INC.	STUTTE #321 -BELT	AP101617	4269	Uniforms	23.99
RAY O'HERRON CO. INC.	BOZEK #326 -SHOE SHINE KIT	AP101617	4269	Uniforms	4.99
SIRCHIE FINGER PRINT LABS	METH KIT FOR DETECTIVES	AP101617	4217	Investigation and Equipment	39.28
STAPLES BUSINESS ADVANTAGE	COLORED PAPER AND CD's FOR POLICE DEPT	AP101617	4253	Supplies - Office	79.34
THEODORE POLYGRAPH SERVICE	POLYGRAPH - SKORUP	AP101617	4205	Boards and Commissions	150.00
VERIZON WIRELESS	VERIZON WIRELESS BILL -AUG/SEPT 2017	AP101617	4267	Telephone	1,466.60
VILLAGE OF BENSENVILLE	LOREK - TRAINING ON COMMAND SYSTEM	AP101617	4263	Training and Education	300.00
				Total Police Department	100,485.64
				Total General Fund	198,418.99

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 10/3/2017 Through 10/16/2017

Vendor Name	Invoice Description	Session ID	Acct Code	Acct Title	Dept Amount
A&W AUTO, TRUCK & TRAILER	MAINT EQUIPMENT	AP101617	4225	Maintenance - Equipment	119.85
BEST QUALITY CLEANING, INC.	CLEANING CONTRACT -OCT 2017	AP101617	4223	Maintenance - Building	500.00
CENTRAL SOD FARMS	SOD FOR WATER DIGS	AP101617	4231	Maintenance - Water System	276.00
CENTRAL SOD FARMS	SOD FOR WATER DIGS	AP101617	4231	Maintenance - Water System	98.00
CINTAS #769	MATT RENTAL -PUBLIC WORKS	AP101617	4223	Maintenance - Building	12.50
DUPAGE WATER COMMISSION	WATER PURCHASE- SEPT 2017	AP101617	4340	DuPage Water Commission	470,656.48
GRAINGER	MAINTENANCE EQUIPMENT	AP101617	4225	Maintenance - Equipment	427.42
GRAINGER	MAINTENANCE EQUIPMENT	AP101617	4225	Maintenance - Equipment	41.10
GRAINGER	MAINTENANCE EQUIPMENT	AP101617	4225	Maintenance - Equipment	201.00
GRAINGER	FUEL CAP	AP101617	4225	Maintenance - Equipment	27.92
GRAINGER	REPAIR PARTS FOR WATERDOG	AP101617	4225	Maintenance - Equipment	15.88
GRAINGER	REPAIR PARTS FOR WATERDOG	AP101617	4225	Maintenance - Equipment	15.88
GRAINGER	SEWER LID HOOK	AP101617	4231	Maintenance - Water System	19.02
HOME DEPOT	OTHER SUPPLIES	AP101617	4223	Maintenance - Building	12.32
HOME DEPOT	SUPPLIES FOR WATER SYSTEM	AP101617	4231	Maintenance - Water System	149.41
MC CANN INDUSTRIES INC	GRAB HOOK	AP101617	4225	Maintenance - Equipment	32.58
McMASTER-CARR	MAIN BREAK TRAILER PART	AP101617	4225	Maintenance - Equipment	123.72
NICOR GAS	NICOR GAS -90841110001 (PUBLIC WORKS)	AP101617	4271	Utilities (Elec,Gas,Wtr,Sewer)	51.26
SUBURBAN LABORATORIES	WATER SAMPLES	AP101617	4241	Quality Control	252.60
SUBURBAN LABORATORIES	WATER SAMPLES	AP101617	4241	Quality Control	305.00
VERIZON WIRELESS	VERIZON WIRELESS BILL -AUG/SEPT 2017	AP101617	4267	Telephone	599.00
WATER RESOURCES, INC.	METER REGISTERS	AP101617	4880	Water Meter Purchases	490.95

CITY OF DARIEN
Expenditure Journal
Water Fund
Public Works, Water
From 10/3/2017 Through 10/16/2017

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
				Total Public Works, Water	474,427.89
				Total Water Fund	474,427.89

CITY OF DARIEN
Expenditure Journal
Federal Equitable Sharing Fund
Drug Forfeiture Expenditures
From 10/3/2017 Through 10/16/2017

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
CHASE CARD SERVICES	AUDIO CABLE FOR TI SIMULATOR	AP101617-2	4213	Dues and Subscriptions	4.99
CHASE CARD SERVICES	CABLES AND SURGE PROTECTOR FOR SIMULATOR	AP101617-2	4213	Dues and Subscriptions	73.87
				Total Drug Forfeiture Expenditures	78.86
				Total Federal Equitable Sharing Fund	78.86

**CITY OF DARIEN
Expenditure Journal
Capital Improvement Fund
Capital Fund Expenditures
From 10/3/2017 Through 10/16/2017**

<u>Vendor Name</u>	<u>Invoice Description</u>	<u>Session ID</u>	<u>Acct Code</u>	<u>Acct Title</u>	<u>Dept Amount</u>
WILLCO GREEN LLC	DITCH PROJECT-RICHMOND SPOILS	AP101617	4376	Ditch Projects	1,404.00
WILLCO GREEN LLC	DITCH PROJECT-RICHMOND SPOILS	AP101617	4376	Ditch Projects	3,078.00
WILLCO GREEN LLC	DITCH PROJECT-RICHMOND SPOILS	AP101617	4376	Ditch Projects	1,512.00
				Total Capital Fund Expenditures	5,994.00
				Total Capital Improvement Fund	5,994.00
Report Total					678,919.74

ACCOUNT SUMMARY

Previous Balance	\$2,797.05
Payment, Credits	-\$2,797.05
Purchases	+\$890.36
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$890.36

PAYMENT INFORMATION

New Balance	\$890.36
Payment Due Date	10/24/17
Minimum Payment Due	\$178.00

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay up to a \$35 late fee.

Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, call the number on the back of your card or go to the web site listed above.

Opening/Closing Date	09/09/17 - 10/02/17
Credit Limit	\$50,000
Available Credit	\$49,109
Cash Access Line	\$10,000
Available for Cash	\$10,000
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

FLEXIBLE REWARDS SUMMARY

Previous points balance	147,801
+ Points earned on purchases this period	591
= New total points balance	148,392

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
09/18	Payment Thank You - Web BRYON VANA TRANSACTIONS THIS CYCLE (CARD 4484) -\$2,497.05 INCLUDING PAYMENTS RECEIVED	-2,497.05
09/07	UPS (800) 811-1648 WESTMONT IL Topel Return Shipping (Glock)	109.70
09/14	THE UPS STORE 0887 DOWNERS GROVE IL Return Shipping (RescuePhone)	70.94
09/28	THE UPS STORE 0887 DOWNERS GROVE IL Return Shipping (Intoximeters)	9.22
09/28	THE UPS STORE 0887 DOWNERS GROVE IL Return Shipping (Phone)	188.04
09/28	SUBURBAN DOOR CHECK & LOC WESTMONT IL Keys for Police Dept MARY BELMONTE	4.80
	TRANSACTIONS THIS CYCLE (CARD 8706) \$358.90	
09/08	COMCAST CHICAGO CS 1X 800-233-2278 IL Internet for Police Dept	149.85
09/07	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA Audio Cable	4.99
09/09	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA Surge Protectors	73.87
09/08	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA Batteries	37.38
09/09	Amazon.com AMZN.COM/BILL WA Batteries) Police Dept	10.86
09/15	USPS.COM CLICKNSHIP 800-344-7779 DC Topel Return Streamlight Battery	6.65
09/17	Amazon.com AMZN.COM/BILL WA CLOCK FOR DETECTIVES AREA	29.89
09/18	AMAZON MKTPLACE PMTS AMZN.COM/BILL WA CORD PROTECTOR ROSE MARY GONZALEZ	17.52
	TRANSACTIONS THIS CYCLE (CARD 2765) \$330.61	
09/11	SMK*SURVEYMONKEY.COM 971-2445555 CA	-300.00



ACCOUNT ACTIVITY

(CONTINUED)

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
09/07	EB 2017 PUBLIC ROADS 801-413-7200 CA <i>Workshop - Throm + Masek</i>	90.00
09/21	COMCAST CHICAGO 800-COMCAST IL <i>INTERNET FOR PUBLIC WORKS</i> DANIEL GOMBAC TRANSACTIONS THIS CYCLE (CARD 8085) -\$100.15	109.85

2017 Totals Year-to-Date	
Total fees charged in 2017	\$39.00
Total interest charged in 2017	\$67.86

Year-to-date totals do not reflect any fee or interest refunds you may have received.

INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
PURCHASES			
Purchases	14.24%(v)(d)	-0-	-0-
CASH ADVANCES			
Cash Advances	20.24%(v)(d)	-0-	-0-
BALANCE TRANSFERS			
Balance Transfer	14.24%(v)(d)	-0-	-0-

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

30 Days in Billing Period

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.



AGENDA MEMO
City Council
Meeting Date: October 16, 2017

Issue Statement

Consideration of a Motion to Grant a Waiver of the Raffle License Bond Requirement for Signature Events on Behalf of Perfect Pooches Adoption Agency

BACKUP

Background/History

Signature Events on behalf of Perfect Pooches Adoption Agency has applied for a Class A Raffle License for a raffle to be held at Chuck's Southern Comforts Café on Saturday, November 4, 2017 They have also requested waiver of the bond requirement.

Staff/Committee Recommendation

It is recommended that the raffle license bond requirement for Signature Events raffle be waived.

Alternate Consideration

Not approve waiver.

Decision Mode

This item will be placed on the October 16, 2017 City Council Agenda for formal consideration.



MEMO

From: [Cindy Lopez](#)
To: [Maria Gonzalez](#)
Subject: Raffle License Application for November 4, 2017 Event
Date: Thursday, October 05, 2017 12:24:51 PM
Attachments: [Raffle License Application - 2017 Fall Holiday Bazaar November 4.pdf](#)

Hello Maria,

Hope you're doing well. Please find attached the raffle license application form for the Fall Holiday Bazaar at Chateau Orleans Banquets/Chuck's Café on November 4, 2017. I would like to request the raffle Bond Fee to be waived.

Thank you!

Best Regards,

Cindy Lopez
Signature Event Designs
(630) 336-0511

CITY OF DARIEN

APPLICATION FOR RAFFLE LICENSE

Class A License

Class B License

NAME OF ORGANIZATION: Signature Event Designs (Organizer) / Perfect Pooches Adoption Agency

ADDRESS: 335 Ridgemoor Drive Willowbrook, IL 60527

TELEPHONE NUMBER: 630-336-0511 FAX NUMBER: _____

TYPE OF ORGANIZATION: Charitable
(Charitable, Educational, Religious, Fraternal, Veterans or Labor)

LIST THE AREA (S) WITHIN THE CITY IN WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:

Chateau Orleans Banquets/Chuck's Cafe 8025 S. Cass Avenue, Darien, IL

LIST THE TIME (S) OF DAY DURING WHICH RAFFLE CHANCES WILL BE SOLD OR ISSUED:

9:00am - 12:45pm

LIST THE DATE AND TIME OF THE DETERMINATION OF WINNING CHANCES:

November 4, 2017 12:45pm

LIST THE LOCATION (S) AT WHICH WINNING CHANCES WILL BE DETERMINED:

Chateau Orleans Banquets/Chuck's Cafe 8025 S. Cass Avenue, Darien, IL

I, Cindy Lopez, being the first duly sworn, state on oath that the foregoing organization is a not-for-profit organization.

Presiding Officer

ATTEST:

Secretary

APPROVED BY: _____
Mayor

DATE: _____

MAILED ON: _____
Date

BY: _____



AGENDA MEMO
City Council Meeting
Meeting Date: October 16, 2017

Issue Statement

Motion to approve the tax levy determination for general and special purposes for Fiscal Year 2017-2018.

DRAFT ORDINANCE

Background/History

The process for setting a tax levy is to determine how much revenue to collect from the property tax, and request that the County levy a tax to generate that amount of money. The first approval required is the tax levy determination, which takes place prior to the approval of the tax levy ordinance. Not less than 20 days prior to the adoption of the aggregate levy, the Council shall determine the amounts of money to be levied. There are also special requirements if the aggregate amount of the Corporate and Special Purpose levy is more than 105% of the preceding year's extension and abatements.

Unfortunately, we are still subject to a timing constraint that requires us to make our initial request by the end of December, a few months before we are far enough into the budget process to make a final judgment on what we will need. In previous years the City has approached the process with an underlying assumption that the Council will not increase property taxes for the combined general corporate purpose (general fund) and special corporate levy (police pension fund).

At the same time, the Council can approve additional abatements up to the end of March. This gives the Council the ability to request a "ceiling" amount, while allowing us to review the budget early next year and consider abatements to the original request.

The attached ordinance requests a general corporate purpose (general fund=\$587,466) and special corporate levy (police pension fund=\$1,618,878) total of \$2,206,344, which represents a 0.00% increase over this year's non-bond extension (\$2,206,344). I determined the levy for the police pension fund based on the actuary report conducted on the Police Pension Fund.

With respect to the tax levy for Special Service Area #1, we have a plan for maintenance expenses for these wetlands and storm water infrastructure, and the recommended revenue from this levy is proposed to be maintained at \$5,000.

Additionally, a levy for any outstanding bonds has been filed upon the adoption of the bond ordinances. The 2017 levy amount to pay for the principal and interest on these bonds totals

\$491,702. Lastly, any bond abatement will be presented in conjunction with our budget review.

Committee Recommendation

The Administrative/Finance Committee and Staff recommend approval of the levy determination and ordinances which:

- Set the City's 2017 general property tax levy and special corporate tax levy (police pension fund) at \$2,206,344.
- Set the City's 2017 Special Service Area I property tax levy at \$5,000.

Alternate Consideration

Levy different amounts.

Decision Mode

The tax levy determination will be on the October 16, 2017 Council meeting for formal consideration. This final tax levy ordinance will be on the November 20, 2017, City Council agenda for formal consideration.



DRAFT FOR TAX LEVY DETERMINATION

CITY OF DARIEN

DU PAGE COUNTY, ILLINOIS

ORDINANCE NO. _____

AN ORDINANCE LEVYING TAXES FOR
GENERAL AND SPECIAL CORPORATE PURPOSES
FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2017,
AND ENDING ON THE THIRTIETH DAY OF APRIL, 2018,
FOR THE CITY OF DARIEN, ILLINOIS

ADOPTED BY THE

MAYOR AND CITY COUNCIL

OF THE

CITY OF DARIEN

THIS 20th DAY OF NOVEMBER, 2017

Published in pamphlet form by authority of
the Mayor and City Council of the City of
Darien, DuPage County, Illinois, this
_____ day of November, 2017.

ORDINANCE NO. _____

**AN ORDINANCE LEVYING TAXES FOR
GENERAL AND SPECIAL CORPORATE PURPOSES
FOR THE FISCAL YEAR COMMENCING ON THE FIRST DAY OF MAY, 2017,
AND ENDING ON THE THIRTIETH DAY OF APRIL, 2018,
FOR THE CITY OF DARIEN, ILLINOIS**

WHEREAS, the City of Darien is a home rule unit of local government pursuant to the provisions of Article VII, Section 6 of the Illinois Constitution of 1970; and

WHEREAS, as a home rule unit of local government, the City may exercise any power and perform any function pertaining to its government except as limited by Article VII, Section 6; and

WHEREAS, the City Council of the City of Darien, Illinois, adopted the Annual Budget for the City of Darien, Illinois, for the Fiscal Year beginning on May 1, 2017, and ending on April 30, 2018, and which has been duly published.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, IN THE EXERCISE OF ITS HOME RULE POWERS, as follows:

SECTION 1: A tax for the following sums of money or so much thereof as may be authorized by law to defray all expenses and liabilities of the City of Darien be, and the same is hereby levied, for the purposes specified against all taxable property in said City for the Fiscal Year commencing on the First day of May, 2017, and ending on the Thirtieth day of April, 2018.

ORDINANCE NO. _____

<u>Purpose</u>	<u>Amount Budgeted</u>	<u>Derived From Other Sources</u>	<u>Amount Levied</u>
<u>For Department of Administration:</u>			
Total	1,266,173	1,266,173	0
<u>For Police Department:</u>			
Total	7,393,748	6,806,282	587,466
<u>For Community Development Department:</u>			
Total	842,407	842,407	0
<u>For Municipal Services Department:</u>			
Total	2,431,683	2,431,683	0
Total Amount Levied for General Corporate Purposes			<u>587,466</u>
Police Pension Fund.....			1,618,878
2012 G.O. Refunding Bond- Water System....			298,275
2015 G.O. Refunding Bond- Capital Projects			193,427
Total Amount Levied for Special Corporate Purposes & Debt			<u>2,110,580</u>
TOTAL TAX LEVY FOR ALL FUNDS			<u>\$2,698,046</u>

SECTION 2: The City Clerk of the City of Darien is hereby directed to file with the County Clerk of the County of DuPage, a certified copy of this Ordinance as provided by law.

SECTION 3: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

SECTION 4: This ordinance and each of its terms shall be the effective legislative act of a home rule municipality without regard to whether such ordinance should (a) contain terms contrary to the provisions of current or subsequent non-preemptive state law, or (b) legislate in a manner or regarding a matter not delegated to municipalities by state law. It is the intent of the corporate authorities of the City of Darien that to the extent that the terms of this ordinance should be inconsistent with any non-preemptive state law, that this ordinance shall supersede state law in that

ORDINANCE NO. _____

regard within its jurisdiction.

SECTION 5: This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, as required by law, and shall be known as Ordinance Number _____ of the City of Darien, Illinois.

PASSED BY THE CITY COUNCIL OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 20th day of November, 2017.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED BY THE MAYOR OF THE CITY OF DARIEN, DU PAGE COUNTY, ILLINOIS, this 20th day of November, 2017.

ATTEST:

KATHLEEN MOESLE WEAVER, MAYOR

JOANNE E. RAGONA, CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY



CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014