

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE MEETING  
January 18, 2012**

**PRESENT:** Alderman Joseph Marchese - Chairman, Alderman Ted Schauer, Alderman Halil Avci, Dan Gombac-Director, Elizabeth Lahey-Secretary

**ABSENT:** None.

Chairperson Marchese called the Municipal Services Committee Meeting to order at 6:00 p.m. at City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

**NEW BUSINESS:**

- A. **Chestnut Court Shopping Center, 7511 Lemont Road – Petitioner seeks a variation from the Sign Code to increase the permitted sign height from 12 feet to 25 feet, and to increase the permitted sign area from 60 square feet to 240 square feet in order to construct two free-standing, monument signs.**

Mr. Dan Gombac, Director presented the staff report. He reported that the petitioner is requesting a sign variance to increase the sign at Chestnut Court located at 75<sup>th</sup> and Lemont Road. He stated that the proposed sign would be 25 feet tall and 240 square feet in area. He further reported that the PZC reviewed the petition and recommended approval. Mr. Gombac stated that he did not receive any comments or calls.

Mr. Jeff Howard, from Inland Commercial Property Management was present.

Chairperson Marchese questioned if there are any other vacancies in Chestnut Court.

Mr. Howard stated that they are in negotiations with XSport to expand and that they are hoping to lease the entire adjacent space.

Mr. Howard stated that the existing sign is aged and ugly and that although they are very pricey, it is worthwhile. Mr. Howard also stated that the proposed sign is contingent on a new retailer opening in the shopping center, Ross Dress for Less.

Chairperson Marchese questioned the change to the look of the sign.

Mr. Howard reported that they are using Olympic Sign and the proposed sign is the current trend. There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Avci that based upon the submitted petition and the information presented, the request associated with PZC 2012-01 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee approve the petition as presented.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

Chairperson Marchese announced that this would be forwarded to the City Council on February 6, 2012.

**B. Resolution – Enter into a contract with Waste Management of Illinois Inc. for 2012 Street Sweeping services.**

Mr. Gombac reported that the resolution authorizes the Mayor to execute a contract with Waste Management of Illinois for the City of Darien's annual street sweeping program in an amount not to exceed \$27,435. He reported that street sweeping was reduced from 4 to 3 sweeps per year. He further reported that staff received competitive bids and the item was subject to the 2013 Budget approval.

Alderman Schauer questioned how much was spent last year.

Mr. Gombac reported that he would forward the figures but that he expected the numbers to come close. He stated that there are additional costs for waste generated from the sweepers that require disposal.

There was no one in the audience wishing to present public comment.

**Alderman Avci made a motion and it was seconded by Alderman Schauer to accept the resolution authorizing the Mayor to execute a contract with Waste Management of Illinois for the City of Darien's annual street sweeping program in an amount not to exceed \$27,435.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

Chairperson Marchese reported that items C-N on the agenda are bids for materials as required for various maintenance and Capital projects. All items are further subject to the 2013/14 Budget hearings.

Mr. Dan Gombac, Director reported that the requests are to provide a menu with solid figures for various maintenance programs and capital projects. The quantities for the project are variables with limited commitments.

Alderman Avci questioned if there would be issues if the City comes under the minimum, and any legal consequences.

Mr. Gombac reported that there would be no issues if the City is under the minimum as all proposal included language that the City has the right to reduce or increase quantities as in the best interest of the City. .

Chairperson Marchese stated that the City has pursued and approved the methodology in place and realized cost savings opportunities, especially by securing prices for a year. The practice has also allowed Staff to estimate projects more accurately in respect to pricing.

**C. Resolution – Accept a proposal from Scorpio Construction for the removal and replacement of bituminous aprons and road patches.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from Scorpio Construction Corporation for the removal and replacement of bituminous aprons and road patches as required for various Public Works projects for the period of May 1, 2012 through April 30, 2013.

Mr. Gombac reported that sometimes staff may not have the ability or manpower to fix patches. This allows a vendor to perform certain patches at a specified unit price.

**D. Resolution – Accept a proposal from James D. Fiala Paving for the purchase of bituminous products.**

Mr. Dan Gombac, Director reported this resolution accepts the unit price proposal for bituminous products from James D. Fiala Paving Company, Inc. for Public Works projects for a period from May 1, 2012 to April 30, 2013.

**E. Resolution – Accept a proposal from Metal Culverts, Inc. for culvert metal pipes, metal bands and metal flared end sections and fittings.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from Metal Culverts, Inc. for metal pipes, metal bands and metal flared end sections and fittings as required for various Public Works projects for a period of May 1, 2012 through April 30, 2013.

Mr. Gombac reported that metal culverts are used throughout the year.

**F. Resolution – Accept a proposal from E.F. Heil LLC to provide tipping and transfer services for Public Works projects.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal for tipping and transfer fees from E.F. Heil LLC at the proposed unit prices for certain waste for a period of May 1, 2012 through April 30, 2013.

**G. Resolution – Accept a proposal from DAS Enterprises to provide trucking services for Public Works projects.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from DAS Enterprises, Inc. to provide trucking services at a rate of \$78.00 per hour for services relating to hauling waste generated from excavations for a period of May 1, 2012 through April 30, 2013.

**H. Resolution – Accept a proposal from Norwalk Tank Company for high density polyethylene pipes, bands, flared end sections and fittings.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from Norwalk Tank Company for high density polyethylene pipes, bands flared end sections and fittings as required for various Public Works projects for a period of May 1, 2012 through April 30, 2013.

**I. Resolution – Accept a proposal from All Star Maintenance for placement of topsoil and for the purchase and placement of sod.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from All Star Maintenance, at the proposed schedule of prices for the placement of topsoil and for the purchase and placement of fertilizer and sod for landscape restoration services for a period of May 1, 2012 through April 30, 2013.

**J. Resolution – Accept a proposal from HD Waterworks for pressure pipe for Public Works projects.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from HD Waterworks for pressure pipe as required for various Public Works projects for a period of May 1, 2012 through April 30, 2013.

**K. Resolution – Accept a proposal from Elmhurst Chicago Stone to purchase stone for Public Works projects.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from Elmhurst Chicago Stone to purchase stone for Public Works projects for a period of May 1, 2012 through April 30, 2013.

**L. Resolution – Accept a proposal from Elmhurst Chicago Stone to provide stone and delivery for Public Works projects.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from Elmhurst Chicago Stone to provide stone and delivery for Public Works projects for a period of May 1, 2012 through April 30, 2013.

**M. Resolution - Accept a proposal from Kieft Brothers, Inc. for storm sewer structures, iron grates and concrete adjusting rings.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from Kieft Brothers, Inc. for storm sewer structures, iron grates and concrete adjusting rings as required for Public Works projects for a period of May 1, 2012 through April 30, 2013.

**N. Resolution – Accept a proposal from DuPage Topsoil for the purchase of topsoil.**

Mr. Dan Gombac, Director reported that this resolution accepts a proposal from DuPage Topsoil, Inc. at the proposed schedule of prices for topsoil for various Public Works projects for a period of May 1, 2012 through April 30, 2013.

Mr. Gombac reported that all of the prices received were competitive and in some cases were further negotiated and that the City has the right to decrease and increase quantities or services in the best interest of the City. .

Alderman Avci questioned if there were signed contracts from the vendors.

Mr. Gombac reported that the agenda items are competitive quotes and not contracts. While the proposals are acknowledged through an authorized vendor signature, if the vendor fails to perform then the City goes to the next vendor. He reported that this scenario has happened in the past and that staff has been fortunate to go to the next competitive vendor and secure materials or services as required.

Alderman Avci questioned if the City has the means to go after the vendor.

Mr. Gombac stated that there is nothing to go after. He stated that it is not worth the time or money to get legal involved.

Alderman Avci inquired to whether the proposed items should be contracts.

Mr. Gombac reported that the items listed are everyday items that are needed. He stated that staff has not had a bad experience with the vendors but that he would consult with legal just to reconfirm there are no issues.

There was no one in the audience wishing to present public comment.

**Alderman Schauer made a motion and it was seconded by Alderman Avci that based upon the information presented, that the Municipal Services Committee recommends approval of Items C-N of the Agenda as presented. Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**O. Minutes – December 27, 2011 – Municipal Services Committee**

**Alderman Schauer made a motion and it was seconded by Alderman Marchese to approve the December 27, 2011 Municipal Services Committee Meeting Minutes.**

**Upon voice vote, THE MOTION CARRIED 2-0. Alderman Avci abstained.**

**DIRECTOR'S REPORT:**

**a. 2012-2014 Road Program Catalogs**

Mr. Dan Gombac, Director reported that the Committee received the new catalog. He reported that he would forward the catalogue to the City Council. He stated that he believed that this was a well thought-out path and future planning guide.

Mr. Gombac reported that this would be forwarded to the City Council on February 6, 2012.

Alderman Avci questioned how often the streets are assessed.

Mr. Gombac reported that staff looks at the streets twice a year and a n evaluation method is used and also described in the catalogue.

**RECESS/RECONVENE AT THE PUBLIC WORKS FACILITY**

**At 6:55 p.m. Alderman Schauer made a motion and it was seconded by Alderman Avci to recess the meeting to the Public Works Facility located at 1041 South Frontage Road.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**a. Presentation and Tour of the Public Works Facility and Equipment**

**At 7:14 p.m. Alderman Schauer made a motion and it was seconded by Alderman Avci to reconvene the meeting.**

City Treasurer, Michael Coren joined the tour.

Also present was Superintendent Dan Salvato, Foremen Dave Fell and Kris Throm and Interim Mechanic Tom Masek.

Mr. Dan Gombac announced that staff would be reviewing the fleet for the upcoming Budget Workshop.

Mr. Dan Salvato presented the fleet and conditions for truck units 600, 111, 112, 503, and 600.

The tour concluded with a tour of the office area.

There was no one in the audience wishing to present public comment.

**NEXT MEETING:**

Chairperson Marchese announced that the next meeting is scheduled for Monday, February 27, 2012 at 6:30 p.m.

**ADJOURNMENT:**

**With no further business before the Committee, Alderman Schauer made a motion and it was seconded by Alderman Avci. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 8:00 p.m.**

**RESPECTFULLY SUBMITTED:**

**APPROVED:**

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**Elizabeth Lahey  
Secretary**

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**Joseph Marchese  
Chairperson**

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**Halil Avci**  
**Alderman**

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**Ted Schauer**  
**Alderman**