

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
March 26, 2012**

PRESENT: Alderman Ted Schauer, Alderman Halil Avci, Dan Gombac-Director,
Michael Coren- Treasurer, Michael Griffith - Senior Planner, Elizabeth Lahey-
Secretary

ABSENT: Alderman Joseph Marchese Chairman

OTHERS: Scott Coren, Assistant City Administrator

Acting Chairperson Schauer called the Municipal Services Committee Meeting to order at 7:00 p.m. at City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

NEW BUSINESS:

A. 7942 Glen Lane – Petitioner seeks a variation to reduce the required front yard setback from 35 feet to 30 feet in order to construct a front porch

Mr. Michael Griffith, Senior Planner presented the staff report. He reported that the PZC held a public hearing and recommended approval. He stated that the petitioner is proposing to construct a covered porch. He further stated that there were neighbors who spoke in favor of the petition.

There was no one in the audience wishing to present public comment.

Alderman Avci made a motion and it was seconded by Alderman Schauer that based upon the submitted petition and the information presented, the request associated with PZC 2011-15 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition as presented.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

Acting Chairperson Schauer stated that this would be forwarded to the City Council on Monday, April 2, 2012

B. Discussion – Intergovernmental Purchasing Analysis- Fuel

Mr. Scott Coren, stated that during the budget discussions that staff recommended the replacement of rusting pumps at the Municipal Services Facility in the amount of \$18,000. He reported that the Committee of the Whole requested an evaluation of the administrative costs charged to local taxing bodies. Mr. Coren reported that staff reviewed this in 2009 and since then there has been a reduction in gas pumped from the facility because school buses are using different types of fuels and the City has recouped \$6,600 in 2009 and \$4,666 in 2011. He stated that the total annual cost for keeping the pumps is approximately \$8,000 per year with the most recent year projects to a total long term annual cost of \$3,414 to maintain the pumps, excluding staff time. He further stated that the City receives an administrative fee of \$0.11 per gallon.

Alderman Avci stated that the City provides this as a service and that the City should not be making money.

Assistant City Administrator Coren reported that staff maintains the equipment and the fuel system expenses. He stated that in 2009 the difference was between \$1,000 and \$2,000. He further stated that the City receives a good wholesale rate and that keeping the process the same is easier versus using a private gas station.

Mr. Gombac stated the payments are combined and that in reality most have been paid for over the years. He stated that there is not a separate bank account for this program.

Assistant City Administrator Coren reported that the entities are paying more than their share.

Alderman Avci stated that the system should not be disturbed for a couple of thousand dollars. Acting Chairperson Schauer agreed.

There was no one in the audience wishing to present public comment.

C. Resolution – Approving a contract for the 2012 Roadside Maintenance Ditching Program with Scorpio Construction Corp.

Mr. Dan Gombac reported that this resolution authorizes the City to execute a contract with Scorpio Construction Corp for the Neighborhood Drainage Program for the layout and replacement of storm sewer pipes and structures, and grading pending budget approval. He reported that the projects are Roger Road, Eleanor Place, Brookbank Road, Poplar Lane and Bentley Avenue with details outlined in the staff report.

There was no one in the audience wishing to present public comment.

Alderman Avci made a motion and it was seconded by Alderman Schauer to approve a Resolution authorizing the Mayor and the City Clerk to execute a contract for the 2012 Ditch Maintenance Project between the City of Darien and Scorpio Construction in an amount not to exceed \$209,620.00 pending budget approval.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

D. Motion – Authorizing City staff to proceed with various in-house Drainage Projects

Mr. Dan Gombac, Director reported that staff provided a list in the agenda memo of various in-house drainage projects with selective outsourcing pending budget approval. He reported that staff will do any work that can be done in-house first. Mr. Gombac stated that in some cases doing the work in-house is not always cost effective and Staff will continue to look at cost savings opportunity during the construction.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve the in-house Drainage Projects outlined in the staff agenda memo pending budget approval.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

E. Ordinance- 2012 Prevailing Rate of Wages

Mr. Dan Gombac, Director reported that every year state law requires municipalities to ascertain the prevailing wage for Public Works projects within the community.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve an Ordinance ascertaining the Prevailing Rate of Wages for laborers, workmen, and mechanics employed on Public Works of Said City.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

F. Intergovernmental Agreement – Village of Downers Grove regarding street and water main improvements in the Knottingham Subdivision.

Mr. Dan Gombac, Director reported that the Village of Downers Grove will be reconstructing streets, replacing water mains, and installing traffic calming measures within the Knottingham Subdivision. He reported that there are 10 Darien residents within the Knottingham Subdivision. Mr. Gombac reported that the Village of Downers Grove and Darien have a history of working together to make improvements to the streets that lie between Downers Grove and Darien. He stated that the improvements the City would be financially responsible for is portions of the roadway. The City would be responsible for a limited amount of curb and gutter and resurfacing fronting Darien residents within the Knottingham Subdivision. The City would not be required to pay the amount due until May of 2013. The Village of Downers Grove will also be replacing a main line valve at the City's expense through their contract.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Avci Schauer to approve a resolution authorizing the Mayor and the City Clerk to execute an Intergovernmental Agreement between the City of Darien and the Village of Downers Grove for Street and Watermain Improvements in the Knottingham Subdivision.

Upon voice vote, THE MOTION CARRIED unanimously 2-0.

G. Minutes – February 27, 2012 – Municipal Services Committee

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve the February 27, 2012 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED 2-0

DIRECTOR’S REPORT:

Mr. Dan Gombac, Director reported that staff is working with Home Depot on a remodeling program to promote to residents. He reported that there will be discussion at a future meeting regarding architects helping residents at the request of Alderman Marchese.

Mr. Gombac reported that staff is looking at Code revisions as well as sprinkler suppression in homes.

NEXT MEETING:

Acting Chairperson Schauer announced that the next meeting is scheduled for Monday, April 23, 2012 at 6:30 p.m.

ADJOURNMENT:

With no further business before the Committee, Alderman Avci made a motion and it was seconded by Alderman Schauer. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:45 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

**Elizabeth Lahey
Secretary**

**Joseph Marchese
Chairperson**

**Halil Avci
Alderman**

**Ted Schauer
Alderman**