

**POLICE COMMITTEE  
AGENDA  
July 7, 2011  
6:00 P.M.  
City Council Chambers  
1702 Plainfield Road**

1. Call to Order
2. Approval of Minutes May 5, 2011 Meeting
3. Communication
4. Old Business
5. New Business
  - a. Stop Sign Marlboro & Lyman
  - b. Agenda Memo Annual DUMEG Dues
6. Department Report
  - a. Overview of Monthly Statistics
  - b. Darien Fest – 9-11 Tribute
  - c. Hinsdale South School Resource Officer Summary
7. Public Comment
8. Next Meeting Date  
Thursday, August 4, 2011, 6:00 p.m. City Council Chambers
9. Adjournment

**POLICE COMMITTEE  
MEETING MINUTES  
May 5, 2011**

**1. Call to Order**

Chairman McIvor called the meeting to order at 6:00 p.m. in the Council Chambers of the Darien City Hall.

**Committee members in attendance:** Alderman Poteraske and Aldermen Joerg Seifert (Alderman Seifert arrived with Mr. Vana at about 6:04pm during Item 4a).

**Elected Officials in attendance:** Treasurer, Mike Coren, Mayor Kathleen Weaver

**Staff members in attendance:** Chief Robert Pavelchik, Deputy Chief John Cooper, Officer Nick Skweres, Officer William Greenberg, City Administrator Bryon Vana (arrived with Alderman Seifert at about 6:04pm during Item 4a).

**Guest/Residents in attendance:** Mr. John Gonczy, 2228 Donegal Drive, Darien; Jim Tikalsky, 8301 Woodland Drive, Darien.

**2. Approval of Minutes**

Alderman Poteraske made a motion to approve the minutes of the April 7, 2011 Police Committee meeting; Chairman McIvor seconded the motion. Motion approved by a voice vote of 2 ayes.

**3. Communications**

There were no communications presented.

**4. Old Business**

a. DU-COMM Dispatch Services

Alderman Poteraske has previously asked for an update on the switch of dispatch services to DU-COMM. (Alderman Seifert and Administrator Vana joined the meeting). Chief Pavelchik indicated that the switch to DU-COMM occurred on April 26 and that so far things were relatively smooth. Officer Greenberg commented that there was an ongoing learning curve of new radio and call procedures. Administrator Vana reminded the Committee of the cost savings of the dispatch switch which included the elimination of any future expensive capital purchases. Chairman McIvor would like the Committee updated at future meetings.

**5. New Business**

a. Agenda Memo Ammunition Purchase

Alderman Poteraske made a motion that was seconded by Alderman Seifert to approve the expenditure of budgeted funds for the ammunition purchase as outlined in the agenda memo (\$6,540.00 line item 40-4217, from Ray O'Herron Company). Motion approved by voice vote of 3 ayes.

b. Agenda Memo DU-COMM Invoice Payment

Alderman Poteraske made a motion that was seconded by Alderman Seifert to approve the expenditure of budgeted funds for the first quarter payment to DU-COMM for dispatch services

as outlined in the agenda memo (\$89,110 from line item 40-4325). Motion approved by voice vote of 3 ayes.

c. Agenda Memo Police Fleet Order

Chief Pavelchik requested the Committee and Council's approval to order police squad cars. The Chief provided a backup memo that supported the agenda memo; Chairman read the Chief's memo to the Committee and audience. Treasurer Coren updated new Alderman Seifert to the budget committee discussion on the police fleet issue that lead to the fleet project being budget for. Alderman Poteraske questioned if the budget number in the FYE12 budget would hold with either vehicle (Tahoe PPV or Crowne Victoria). Deputy Chief Cooper explained the differences in the Tahoe PPV vehicle as compared to a regular SUV vehicle and also indicated that fleet projections show the Tahoe as higher resale. In response to Chairman McIvor's question, Cooper indicated that our current fleet is averaging over 100,000 miles.

Jim Tikalsky spoke in support of the Chevy Tahoe PPV for squad cars. He indicated that he regularly reads car research materials that give high praise to this car. He also commented that engine hours should be considered, not mileage. Tikalsky opinioned that the new Tahoes are the better technology for the future.

*(At about 6:30pm, the Committee, Staff and audience left the council room and went into the parking lot to examine a Chevy Tahoe PPV squad car from the Westmont Police Department. The Committee, Staff and audience returned to the council room at about 6:40 pm.)*

The Committee continued their discussion with Chairman McIvor indicating that there appears to be three options before the Committee: option 1 is the recommended Chevy Tahoe, option 2 is to go with the Ford Crowne Victoria that might be available, option 3 is wait one year and stretch the fleet. The Chairman asked Alderman Seifert for his feedback on this issue. Alderman Seifert indicated that he would abstain from any vote today and thought the full council should address the issue. Alderman Poteraske said he favors the staff recommendation of the Tahoes and to do the fleet now. Chairman McIvor asked for any other input; the Mayor then asked Alderman Seifert why he said he would abstain on this issue? Alderman Seifert answered that he did not feel that he had enough background today to vote today.

Chairman McIvor opinioned that we should not wait on the fleet and that the price differential is offset by the better warrantee of the Tahoes; the issue will be on "New Business" before the Council.

Alderman Poteraske made a motion to recommend Council approval of the purchase of the 10 Chevy Tahoe PPV and the 3 other vehicles (13 total) for the police fleet. The vehicles, equipment and installation pricing will be brought to the full Council as a "New Business" item for further discussion. Chairman McIvor seconded the motion; Alderman Seifert abstained from voting. Motion carried by voice vote of 2 ayes, one abstention. Chairman McIvor furthered that a full report on the fleet should be brought to the Council meeting and discussed so that the public is aware of the fleet situation and the plan going forward. Chief Pavelchik asked for clarification on what issue is coming back to the Council. The fleet project will be brought to the full Council in its' component parts for discussion as new business.

**6. Department Report**

a. Overview of Monthly Statistics

Chief Pavelchik gave the Committee a quarterly report on police staffing that was prepared by D/C Skala. (REPORT) The report shows three shifts of the “schedule 5 work with 4 plan” and the impact on overtime and coverage. Nominal stacking occurred, 3 instances in the 3<sup>rd</sup> shift. The net savings on overtime to date (three completed police shifts) is approximately \$14,700.

b. Smart 9-1-1

Officer Skweres gave a presentation on Smart 9-1-1, a 9-1-1 data collection service that the DuPage County Emergency Telephone Services Board (ETSB) has subscribed to. Smart 9-1-1 gives residents the opportunity to add important information about their homes and families that first responders can then access when 9-1-1 is called. The Committee did not want to give a formal Darien approval to this service since it is with an outside contractor to the ETSB but asked that the information be made public so that the residents can decide to participate. Mr. Gonczy asked if the Smart 9-1-1 information was triggered on all phone numbers listed; the answer yes, it is. Officer Skweres will make a presentation at the next Council meeting on Smart 9-1-1.

**7. Public Comment**

There was no public comment other than comments made during the individual items’ discussion.

**8. Next Meeting Date**

Chairman McIvor announced that the next Committee meeting will be on Thursday, June 2, 2011, 6:00 p.m. in the City Council Chambers.

**10. Adjournment**

The Committee Meeting was adjourned at 7:30 p.m., motion by Alderman Poteraske, second by Alderman Seifert; motion carried by voice vote of three ayes.

Minutes Submitted by: Chief Robert Pavelchik

Approved: \_\_\_\_\_  
Date

Alderman: \_\_\_\_\_  
Joerg Seifert

Chairman: \_\_\_\_\_  
Sylvia McIvor

Alderman: \_\_\_\_\_  
John Poteraske

**AGENDA MEMO**  
**Police Committee**  
**July 7, 2011**

**ISSUE STATEMENT**

Discussion of a resident request for the installation of a stop sign at the intersection of Marlborough Lane and Lyman Avenue.

**BACKGROUND/HISTORY**

During the April 7, 2011 Police Committee Meeting this same request had been reviewed. It was initiated by an anonymous letter that was received. Due to the fact that no resident was present during the meeting, the Committee decided that notification to the City Council regarding this topic would be the only action taken.

Since the April 7<sup>th</sup> meeting, Chairman McIvor received an e-mail from a resident requesting the need for a stop sign at Marlborough and Lyman. In 2008 the City Council authorized the Neighborhood Traffic Study to review street signage and traffic patterns city wide. At that time this intersection was not recommended for any changes. For the placement of a stop sign the Manual for Uniform Traffic Control Devices (MUTCD) requires that an engineering study be completed for a stop sign to be erected. The police department has no record of crashes at this intersection. Staff again brings this to the Committee for discussion. The initial Agenda Memo dated April 7<sup>th</sup> indicated that staff conducted an informal survey with a couple of residents in this area who are not aware of any traffic conflicts on these two local roads that would require traffic control.

**STAFF/COMMITTEE RECOMMENDATION**

Staff recommends that no stop sign be placed at this intersection. If the Committee determines that some type of sign is needed then the recommendation would be for a yield sign only.

**ALTERNATE CONSIDERATION**

Staff will follow the direction of the Committee on this issue.

**DECISION MODE**

Staff will follow the direction of the Committee on this issue.

## **David Skala**

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**From:** David Skala  
**Sent:** Friday, June 24, 2011 9:21 AM  
**To:** 'gnx547@holtmail.com'  
**Cc:** Joerg Seifert (jseifert@darienil.gov); Sylvia Mcivor (smcivor@darien.il.us); John Poteraske (jpoterask@darien.il.us); John Cooper (jcooper@darien.il.us); Bryon Vana (bvana@darien.il.us)  
**Subject:** Stop Sign Request-Marlborough Ln. and Lyman Ave.

Chris:

I just wanted to let you know that your request for a stop sign at Marlborough Ln. and Lyman Ave. will be on the agenda at the next Police Committee Meeting that will be held on Thursday, July 7<sup>th</sup> at 6:00PM. These are public meetings and are held in the City Council Chambers. You are welcomed to attend and address the committee on your issue.

If you have any additional questions, please let me know.

*David E. Skala*  
*Deputy Chief of Police*  
*Darien Police Department*  
*1710 Plainfield Road*  
*Darien, IL 60561*  
*PH: (630) 971-3999*  
*email: [dskala@darienil.gov](mailto:dskala@darienil.gov)*  
*FX: (630) 971-4326*

## David Skala

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**From:** Bryon Vana  
**Sent:** Friday, June 03, 2011 3:10 PM  
**To:** forward for smcivor; gnx547@hotmail.com  
**Cc:** John Cooper; David Skala  
**Subject:** RE: Requesting for a stop sign on Marlborough Lane facing Lyman Ave in Darien

I will put on July 6 police committee agenda  
thx  
Bryon

*Bryon D. Vana*

City Administrator  
City of Darien  
1702 Plainfield Road  
Darien, Il. 60561  
(630) 353-8114 Office  
**THINK GREEN - KEEP IT ON THE SCREEN**

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**From:** Sylvia McIvor [mailto:smcivor@energysystemsgroup.com]  
**Sent:** Wednesday, June 01, 2011 11:09 PM  
**To:** gnx547@hotmail.com  
**Cc:** Bryon Vana  
**Subject:** Re: Requesting for a stop sign on Marlborough Lane facing Lyman Ave in Darien

Just finished the meeting. I will ask Bryon to follow-up.

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**From:** Chris Lambiasi [mailto:gnx547@hotmail.com]  
**Sent:** Wednesday, June 01, 2011 08:06 PM  
**To:** Sylvia McIvor  
**Subject:** RE: Requesting for a stop sign on Marlborough Lane facing Lyman Ave in Darien

Hi Sylvia,

Sorry, I got home late from my trip and I was not able to make the meeting. Do you have any new info? Thanks

Chris Lambiasi

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**Subject:** RE: Requesting for a stop sign on Marlborough Lane facing Lyman Ave in Darien  
**Date:** Fri, 27 May 2011 13:31:36 -0500  
**From:** smcivor@energysystemsgroup.com  
**To:** gnx547@hotmail.com

Chris,

I did not forget. With the Chief retiring, it is taking a bit longer to get info back from the PD. Hang in there!

Sylvia McIvor  
Sales Manager

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**From:** Chris Lambiasi [mailto:gnx547@hotmail.com]  
**Sent:** Tuesday, May 17, 2011 6:52 PM  
**To:** Sylvia McIvor  
**Subject:** RE: Requesting for a stop sign on Marlborough Lane facing Lyman Ave in Darien

Thank you!

Chris

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**Subject:** RE: Requesting for a stop sign on Marlborough Lane facing Lyman Ave in Darien  
**Date:** Tue, 17 May 2011 08:42:21 -0500  
**From:** smcivor@energysystemsgroup.com  
**To:** gnx547@hotmail.com  
**CC:** rpavelchik@darien.il.us; bvana@darienil.gov; kweaver@darienil.gov

Hi Chris,

I am forwarding your request to the Darien PD for a review of a stop sign at that location. I will get back to you as soon as possible.

Thank you,

Sylvia McIvor

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**From:** Chris Lambiasi [mailto:gnx547@hotmail.com]  
**Sent:** Monday, May 16, 2011 5:15 PM  
**To:** smcivor@darienil.gov  
**Subject:** Requesting for a stop sign on Marlborough Lane facing Lyman Ave in Darien

Hi Sylvia,

How are you doing? I live on 7749 Lyman Ave in Darien and I'm requesting the need for a stop sign on Marlborough Lane facing Lyman Ave. There is a stop sign at the end of Marlborough Lane facing Wakefield Drive, but I do not understand why there is no stop sign at the end of Marlborough Lane facing Lyman Ave? There are a lot more cars coming off of Lyman Ave than Wakefield Dr because of Manning Road. Sometimes it is bad turning onto Lyman Ave from Manning Road, and cars on Marlborough Lane turning onto Lyman Ave without stopping or looking at all. It is very dangerous not having a stop sign there. Many people think they have the right of way turning onto Lyman Ave but they do not. The cars on Lyman Ave have the right of way but many people do not think that, instead they just go when they see you coming. I have had many incidents and almost a few accidents when cars don't stop at all and they just go. It is worse when it is raining and snow on the ground and having to slam on the brakes and skidding. There needs to be a stop sign at end of Marlborough Lane facing Lyman Ave to prevent a accident or death. There are many kids and adults that ride there bikes on Lyman Ave, and many cars do not stop at all. I have seen one car almost hit a guy on his bike. Having a stop sign there will prevent accidents and make the street safer for cars, kids and bikers. Can you please request and put a stop sign at the of Marlborough Lane facing Lyman Ave asap. I'm available to talk over the phone @ 630-660-0936 or meet with you in person to discuss this important issue. Thank you very much.

Sincerely,

Chris Lambiasi

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**AGENDA MEMO**  
**Police Committee**  
**April 7, 2011**

**ISSUE STATEMENT**

The Police Committee is requested to discuss a request for the installation of a stop sign at the intersection of Marlborough Lane and Lyman Avenue.

**BACKGROUND/HISTORY**

Mayor Weaver received an anonymous request (attached) for the installation of a stop sign eastbound on Marlborough Lane on intersection with Lyman Avenue. In xxx the City Council authorized the Neighborhood Traffic Study to review street signage and traffic patterns city wide. At that time, there were no issues reviewed for this intersection. Two nearby intersections of similar characteristics (Marlborough and Wakefield, Lyman and Green Valley) were examined in the Neighborhood Traffic Study with a recommendation to remove the stop signs. The City Council at that time chose not to remove those signs. The police department has no records of traffic crashes at this intersection. Installation of a traffic controlled sign at this location will require an examination and review by a traffic engineer.

**STAFF/COMMITTEE RECOMMENDATION**

Staff brings this to the Committee for discussion on how to proceed further. Staff conducted an informal survey with a couple of residents in this area who are not aware of any traffic conflicts on these two local roads that would require traffic control.

**ALTERNATE CONSIDERATION**

Staff will follow the direction of the Committee on this issue.

**DECISION MODE**

Staff will follow the direction of the Committee on this issue.

**AGENDA MEMO**  
**Police Committee**  
**July 7, 2011**

**ISSUE STATEMENT**

The Police Committee is requested to review and recommend City Council approval for the payment of annual dues for the Darien Police Department participation with the DuPage Metropolitan Enforcement Group (DUMEG).

**BACKGROUND/HISTORY**

The City, through its police department, participates in a county-wide drug enforcement task force managed by the Illinois State Police. The DuPage Metropolitan Enforcement Group (DUMEG) is staffed and funded by its member agencies within the county. The Darien Police Department is not a manpower contributor to DUMEG, but rather a fair share contributor. The fair share calculation is \$520 per authorized officer (37) for a total financial contribution of \$19,240. This budgeted expense will be taken from the General Fund (01-40-4337).

**STAFF/COMMITTEE RECOMMENDATION**

Based upon the above information, staff recommends that the City approve the annual dues payment for DUMEG.

**ALTERNATE CONSIDERATION**

The alternate consideration would be to not participate in the county-wide drug enforcement task force.

**DECISION MODE**

This item will be placed on the July 18, 2011, City Council Agenda for formal Council approval



# DU PAGE METROPOLITAN

Narcotics and Dangerous Drugs

## ENFORCEMENT GROUP

June 6, 2011

Deputy Chief David Skala  
Darien Police Department  
1710 Plainfield Road  
Darien, IL 60559

Dear Deputy Chief Skala:

As approved by the DuPage MEG Policy Board your "Fair Share" contributions for FY2012 to DuPage MEG is \$19,240.00.

This figure is based upon \$520 per authorized officer, as approved by the DuPage MEG Policy Board.

Please send your contribution directly to DUMEG by July 15, 2011 so that proper budgeting for FY12 may be implemented.

If you have any questions regarding your contribution, please feel free to contact me.

Sincerely,

Chief Frank Biniewicz  
Chairman, DuPage MEG

DUMEG

P.O. BOX 162 • CLARENDON HILLS, ILLINOIS 60514-0162

630.225.4504 FAX 630.225.4505

ITEM 6a

## 2011 Police Staff Report

Shift	Jan. 17-Feb. 13	Feb. 14-March 13	March 14-April 10	April 11-May 8	May 9-June 5	June 6-July 6
# of Shifts working with (4) officers	11	25	13	11	16	Pending
<b>Reason</b>						
Sick Call-ins	11	11	4	8	4	
Comp time taken (shifts)	1	0	1	2	5	
Medical leave (non-duty)	0	7	0	0	0	
Injured on duty days	0	7	7	0	8	
Prisoner Detail	0	0	1	0	0	
Personnal days	0	0	0	2	0	
<b>Shifts affected</b>						
Midnights	4	16	10	1	2	
Days	4	9	2	3	10	
Afternoons	3	0	1	7	4	
Overtime hours saved	80	192	96	53	88	
Overtime savings	\$4,000	\$9,600	\$4,800	\$2,650	\$4,400	
Overtime hours created	10	52	8	0	3.5	
Cost	\$500	\$2,600	\$400	0	\$175	
<b>Net Savings</b>	<b>\$3,500</b>	<b>\$7,000</b>	<b>\$4,400</b>	<b>\$2,650</b>	<b>\$4,225</b>	
<b>TOTAL NET SAVINGS TO DATE</b>					<b>\$21,775</b>	
# of Shifts working with > (6) officers	29/84	26/84	8/84	4/84	2/84	
# of stacked calls	1	2	6	0	0	
Scheduled Overtime Hours/Shifts	64/8	16/2	96/12	24/3	160/20	
Cost of Scheduled Overtime Shifts	\$3,200	\$800	\$4,800	\$1,200	\$8,000	
<b>TOTAL COST OF OVERTIME SHIFTS TO DATE</b>					<b>\$18,000</b>	

\*\$50/hour used as overtime rate

**STAFFING REPORT TO DATE**

- (35) Sworn Officers available
- (3) Officers on worker's comp injuries
- (1) Officer on FMLA
- (1) Officer on light duty/FMLA