

EXECUTIVE SESSION

It was moved by Alderman Poteraske and seconded by Alderman McIvor to go into Executive Session for the purpose of discussing Litigation, Section 2(C)(11) of the Open Meetings Act at 7:01 P.M.

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

EXECUTIVE SESSION ADJOURNMENT

It was moved by Alderman Beilke and seconded by Alderman McIvor to adjourn Executive Session.

VIA VOICE VOTE – MOTION DULY CARRIED

Executive session was adjourned at 7:25 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

AUGUST 20, 2012

1. CALL TO ORDER

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Weaver.

2. PLEDGE OF ALLEGIANCE

Mayor Weaver led the Council and audience in the Pledge of Allegiance.

3. ROLL CALL — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Halil Avci	John F. Poteraske
	Tina M. Beilke	Ted V. Schauer

Joseph A. Marchese Joerg Seifert
Sylvia McIvor

Absent: None

Also in Attendance: Kathleen Moesle Weaver, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Scott Coren, Assistant City Administrator
Daniel Gombac, Director of Municipal Services
Ernest Brown, Police Chief

4. **DECLARATION OF A QUORUM** — There being seven aldermen present, Mayor Weaver declared a quorum.

5. **APPROVAL OF MINUTES** – August 6, 2012

Clerk Ragona noted that on Page 2, the roll call for approval of the July 16, 2012 did not show that Aldermen Beilke and Schauer abstained; the correction was made.

It was moved by Alderman Schauer and seconded by Alderman Seifert to approve the minutes of the City Council Meeting of August 6, 2012, as amended.

Roll Call: Ayes: Beilke, Marchese, Poteraske, Schauer, Seifert

 Abstain: Avci, McIvor

 Nays: None

 Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

6. **RECEIVING OF COMMUNICATIONS**

Alderman Poteraske advised that in response to complaints received regarding speeding traffic on 71st Street, he had spoken with Chief Brown who would address the problem.

Mayor Weaver submitted two e-mail communications for the record expressing gratitude to the City for the Electric Aggregation Program, and advising of their reduced bills.

7. **MAYOR'S REPORT**

A. INDIAN PRAIRIE LIBRARY PRESENTATION – MARIAN KRUPICKA AND LUANNE SPIROS

Luanne Spiros, Indian Prairie Trustee provided the following information:

- There are 42,000 people in the district; 25,000 are card holders.
- Over half million people visited the library this year.
- One million materials were checked out this year.
- Indian Prairie was voted one of the top libraries in DuPage County as reported by West Suburban Magazine.
- The library has been providing popular materials and programs pertinent to the current needs of the public such as resume writing, social networking tools, and tax assistance for seniors.
- Thirty-five thousand people have taken advantage of 760 classes offered by the library.
- The library fosters lifelong learning through programs such as English as a Second Language.
- The library offers meeting rooms, teen projects, and free wi-fi.
- The future goals of the library are to enrich lives through technology. 73,000 people have used the library computers, with 70 computer classes offered.
- The library continues to be fiscally judicious.
- The library has an extensive e-book collection with classes offered.

Alderman McIvor asked how residents who are not located within the library district can acquire a library card. Marian Krupicka advised that those who are not in the library's tax district may purchase a card at the annual expense of \$200. Marian Krupicka and Luanne Spiros explained the ballot referendum process necessary to add an area into the library's district.

Alderman Marchese inquired if e-book devices are available to check out and asked if book donations can be made. Ms. Spiros believes e-book devices are available. Ms. Krupicka advised that book donations are welcome, and there is also a recycle bin for books and magazines.

Alderman Poterasko inquired about the number of full and part time employees and number of volunteers. Ms. Spiros responded there are approximately twelve full time and eighty part time employees with hundreds of volunteers.

B. DARIEN CHAMBER OF COMMERCE UPDATE

Clare Bongiovanni thanked the Indian Prairie Library for everything they do for the Chamber throughout the year. Ms. Bongiovanni provided the following information:

- The Darien Chamber is sponsoring Concert in the Park at Darien Community Park featuring local singer/songwriter Andrew Salgado on Wednesday, August 22, 2012 at 7:00 P.M.
- Citizens Financial Bank is hosting their 4th Annual Shred Event Saturday, August 25, 2012 from 10:00 A.M. to noon.
- The 25th Annual DarienFest will be held at Darien Community Park September 7 – 9, 2012.
- The Chamber is celebrating Illinois Chamber of Commerce week September 10 - 14, 2012. Citizens Financial Bank will be hosting a membership drive on September 13 from 10:00 A.M. to noon and September 14 from 1:00 to 3:00 P.M.
- Darien Days will be held November 25 - December 2, concluding with the 2nd Annual Holiday Expo at Lace School and the Annual Historical Society's Tree Lighting Ceremony.

Ms. Bongiovanni announced that Lace School won the Darien Chamber of Commerce \$1,000 cash award for having the most participants in Darien Dash. Chairman of the Board, Tim Werner and Ms. Bongiovanni presented Marty Casey, the Principal of Lace School with the award.

Ms. Bongiovanni introduced Ata Kahn of Transworld Business Advisors.

Ata Kahn advised that Transworld Business Advisors is located in the Crossroads of Darien, and provides the following services:

- Business brokerage.
- Franchise consulting and sales.
- Franchise development and conversion.

Ms. Bongiovanni introduced Laurie Graves of Keyboard Touch a main stage sponsor at DarienFest.

Laurie Graves advised that she has been a Darien resident since 1976 and began teaching piano and organ in 1980. Her music studio expanded into Darien in 1994. Two former students are Marian Zurbano, the current band director of Eisenhower Junior High and Janai Brugger. Ms. Graves advised that she is working with the Darien Chamber for music at DarienFest.

Mayor Weaver advised that, at the invitation from Gerry Leganski, she attended a 24 family garage sale/block party at Farmingdale Terrace this past weekend. Mayor Weaver noted that Mr. Leganski was responsible for establishing a Neighborhood Watch, and installation of a light at Farmingdale at the entrance to the park. She added that the garage sale has expanded through the years to include Arrow, Glen and Portsmouth.

8. **CITY CLERK'S REPORT**

Clerk Ragona...

...advised that Darien City Offices will be closed on Monday, September 3, 2012 in observance of the Labor Day Holiday.

...announced the September 4, 2012 City Council Meeting has been cancelled; the next meeting will be held on September 17, 2012.

...invited all to attend Coffee with the Mayor on Saturday, September 15, 2012 at The Cottage...Once Upon a Time in the Real World located at 1224 Plainfield Road from 9:00 to 10:00 A.M.

9. **CITY ADMINISTRATOR'S REPORT**

Administrator Vana announced the Chase Bank closing took place and they have taken title to the property. Construction should begin once permits from DuPage County are approved. In the interest of developing the rest of the property, sales signs have been posted at Cass and Plainfield.

10. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

Chief Brown advised that he would review the Monthly Newsletter and answer any questions regarding the Management Overview and Crime Comparison Reports.

Administrator Vana noted that the newsletter is available on the City's website and is very user friendly.

Chief Brown provided the following information:

- Two mediums have been created as alternative means of contacting the Police regarding on-going crimes, nuisance or general disorder – the Information Hotline 630-353-8150 and the Citizen Action Center on the City's website. Residents should call 911 whenever police presence is needed.

- The Police Department has requested calendars of events and projected attendance levels from various entities in Darien in order to plan for manpower coverage.
- To address chronic criminal and nuisance problems, a list along with photographs of the top ten offenders has been created.
- Vehicle burglary continues and enforcement has increased. Residents are urged to keep vehicle doors locked, hide valuables from sight, install motion detectors in driveways, watch for neighbors, and avoid parking in remote areas.
- Mailbox vandalism is a chronic annual problem, which has significantly increased. Police are taking steps to identify problem geographic areas, increase police presence, monitor past offenders, and work with school officials. The public is requested to be watchful, call 911 immediately to report any suspicious activity, and look for clues at home.
- Fatal and non-fatal Heroin overdose incidents are on the rise. The DuPage County Chief's Association has requested that Chief Brown chair a committee to assess the impact of and identify potential solutions to the problem. Alderman McIvor advised that Christ the Servant Church, located at 8700 Havens, Woodridge, was hosting a free Heroin Awareness Forum for parents and children on August 21, 2012 from 7:00 to 9:00 P.M.

Alderman Poteraske inquired if the Vacation House Watch Program was still in effect. Chief Brown responded in the affirmative.

Director Gombac provided the following report:

- The next brush pick up is scheduled for the week of August 27. Residents may put their brush at the curb the weekend prior. He noted that following completion of the brush pickup, staff will begin enforcing violations of the brush policy. The final brush pick up of the season will take place the week of October 22, 2012.
- Construction Projects -
 - a. Sidewalk Program begins September 1.
 - b. Crack Fill Program began August 20.
 - c. Road Program has been completed.
 - d. Road and Ditch Program surveys will be sent out shortly.
 - e. City Entrance Signs are in process. Installation will begin upon receipt of permits from DuPage County and IDOT.

Alderman Poteraske requested an update on 75th Street. Director Gombac advised that the County is in the process of creating a design engineering plan. Grant approvals for lighting and trees may be issued the end of September.

Mayor Weaver inquired if Director Gombac has explored the cost of removing, storing and replacing trees. Director Gombac responded that he is researching and will provide a report.

Administrator Vana asked Director Gombac to provide information on the Emergency Brush Pickup Policy. Director Gombac advised that emergency brush pickup depends on the magnitude of the storm and the damage sustained.

Administrator Vana advised that the primary source of City information is the Direct Connect Program, and urged residents to sign up.

Alderman Avci inquired why Darien residents on Ridge Road with Willowbrook addresses were unable to participate in the electric aggregation program. Assistant Administrator Coren advised that those residents are eligible for the program. He added that over the years, Staff and residents have requested the Post Office change the addresses to reflect their incorporation into Darien with no success.

Alderman Avci asked if there has been any progress in establishing a bus stop in Darien for the PACE express bus on I55. Assistant Administrator Coren responded that the two sites PACE pursued did not work out. PACE is continuing their efforts.

Alderman Poteraske inquired when the ComEd annual report will be issued. Assistant Administrator Coren responded that due to additional State and ICC requirements, the report has been delayed. Alderman Poteraske requested the report be forwarded to a committee for review prior to presentation to the Council.

11. TREASURER'S REPORT

A. WARRANT NUMBER 12-13-07

It was moved by Alderman Schauer and seconded by Alderman Poteraske to approve payment of Warrant Number 12-13-07 in the amount of \$83,973.49 from the General Fund; \$432,389.77 from the Water Fund; \$1,983.56 from the Motor Fuel Tax Fund; \$4,505.37 from the Capital Improvement Fund; \$290,752.21 General Fund Payroll for the period ending 07/26/2012 & 08/09/12; \$67,786.67 from the Water Fund Payroll for the period ending 07/26/2012 & 08/09/12; for a total to be approved of \$881,391.07.

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

C. TREASURER'S MONTHLY REPORT – JULY 2012

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of July 2012:

<u>General Fund:</u>	Revenue \$3,983,896; Expenditures \$2,907,313; Current Balance \$2,385,108
<u>Water Fund:</u>	Revenue \$793,552; Expenditures \$1,559,556; Current Balance \$393,071
<u>Motor Fuel Tax Fund:</u>	Revenue \$131,531; Expenditures \$80,179; Current Balance \$261,176
<u>Water Depreciation Fund:</u>	Revenue \$500,852; Expenditures \$14,500; Current Balance \$762,626
<u>Capital Improvement Fund:</u>	Revenue \$2,930,601; Expenditures \$940,186; Current Balance \$3,855,122
<u>Capital Projects Debt Service Fund:</u>	Revenue \$246,945; Expenditures \$52,375; Current Balance of \$198,777

Treasurer Coren reviewed the Comparison of Estimated Actual Fund Balance to Audited Fund Balance as of April 30, 2012. Treasurer Coren advised the final audit will be presented at the September 17, 2012 City Council Meeting. The tentative Police Pension Actuarial Report has been received and is currently under review.

12. STANDING COMMITTEE REPORTS

Municipal Services Committee — Chairman Marchese announced the August 27, 2012 meeting of the Municipal Services Committee has been cancelled. He noted that New Business Items B through F were reviewed and recommended for approval at the Special Municipal Services Committee Meeting this evening.

Administrative/Finance Committee — Chairman Poteraske advised the next Administrative/Finance Committee is scheduled for September 10, 2012 at 6:30 P.M. in the upstairs conference room.

Police Committee — Chairman McIvor advised the next meeting of the Police Committee is scheduled for September 6, 2012 at 6:00 P.M. in the Council Chambers.

13. **QUESTIONS AND COMMENTS — AGENDA RELATED**

Administrator Vana distributed a revised Page 5 for New Business Item A.

14. **OLD BUSINESS**

There was no old business.

15. **CONSENT AGENDA**

Mayor Weaver reviewed the items on the Consent Agenda for the benefit of the viewing audience.

It was moved by Alderman McIvor and seconded by Alderman Beilke to approve by Omnibus Vote the following items on the Consent Agenda:

- A. **A MOTION GRANTING A WAIVER OF THE \$50.00 A DAY FEE FOR THE CLASS "J" TEMPORARY LIQUOR LICENSE FOR OUR LADY OF PEACE HOME & SCHOOL ASSOCIATION**
- B. **ORDINANCE NO. O-33-12 AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY OF DARIEN**
- C. **ORDINANCE NO. O-34-12 AN ORDINANCE AMENDING SECTION 3-3-7-4 OF THE DARIEN CITY CODE**
- D. **A MOTION TO APPROVE THE AUTHORIZATION OF THE TEMPORARY CLOSURE OF STREETS FOR THE VFW "WALK ALL OUR SOLDIERS HOME" PARADE AND AUTHORIZING THE POLICE DEPARTMENT TO ASSIST IN TRAFFIC CONTROL**
- E. **RESOLUTION NO. R-65-12 A RESOLUTION AUTHORIZING THE MAYOR, CITY CLERK AND TREASURER TO SIGN A GOVERNMENTAL CERTIFICATE, BUSINESS LOAN AGREEMENT AND COMPLIANCE AGREEMENT TO OPEN A LINE OF CREDIT WITH REPUBLIC BANK**

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

16. NEW BUSINESS

A. **CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION ESTABLISHING CAPITAL IMPROVEMENTS PLAN GUIDELINES**

It was moved by Alderman Poteraske seconded by Alderman Avci to approve:

RESOLUTION NO. R-66-12 A RESOLUTION ESTABLISHING CAPITAL IMPROVMENTS PLAN GUIDELINES

Administrator Vana provided a summary of the Capital Improvements Plan Guidelines. He noted the guidelines will be posted on the website for resident information and input. Alderman Avci thanked Administrator Vana for creation of this document, which will be very helpful in the future.

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

B. **CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW 2012 FORD, MODEL F-350, CAB AND CHASSIS FROM BADGER TRUCK CENTER INC. IN THE AMOUNT OF \$31,905.00**

It was moved by Alderman Schauer seconded by Alderman Seifert to approve:

RESOLUTION NO. R-67-12

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW 2012 FORD, MODEL F-350, CAB AND CHASSIS FROM BADGER TRUCK CENTER INC. IN THE AMOUNT OF \$31,905.00

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

- C. **CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION ACCEPTING A PROPOSAL FROM LINDCO EQUIPMENT FOR THE PURCHASE OF EQUIPMENT PACKAGE-CONSISTING OF A DUMP BODY, HOIST, BODY OPTIONS, LIGHTING ACCESSORIES, HYDRAULICS, CONTROLS, SNOW AND DE-ICING EQUIPMENT, FOR THE 2012 FORD F-350 CAB AND CHASSIS, UNIT 112 IN THE AMOUNT OF \$31,993.00**

It was moved by Alderman Marchese seconded by Alderman Poteraske to approve:

RESOLUTION NO. R-68-12

A RESOLUTION ACCEPTING A PROPOSAL FROM LINDCO EQUIPMENT SALES INC. FOR THE PURCHASE OF EQUIPMENT PACKAGE - CONSISTING OF A DUMP BODY, HOIST, BODY OPTIONS, LIGHTING ACCESSORIES, HYDRAULICS, CONTROLS, SNOW AND DE-ICING EQUIPMENT, FOR THE 2012 FORD F-350 CAB AND CHASSIS, UNIT 112 IN THE AMOUNT OF \$31,993.00

Director Gombac provided an explanation of the differences and primary uses of the F-350 and F-550 trucks.

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske,
Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

- D. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING THE PURCHASE OF ONE NEW 2012 FORD, MODEL F-550 (UNIT111) CAB AND CHASSIS FROM BADGER TRUCK CENTER INC. IN THE AMOUNT OF \$36,493.00**

It was moved by Alderman Schauer seconded by Alderman Avci to approve:

RESOLUTION NO. R-69-12

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) NEW 2012 FORD, MODEL F-550 (UNIT 111) CAB AND CHASSIS FROM BADGER TRUCK CENTER, INC. IN THE AMOUNT OF \$36,493.00

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske,
Schauer, Seifert

Nays: None

Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

- E. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION ACCEPTING A PROPOSAL FROM LINDCO EQUIPMENT FOR THE PURCHASE OF A SERVICE BODY EQUIPMENT PACKAGE, LIGHTING ACCESSORIES, AND HYDRAULIC CONTROLS, FOR THE 2012 FORD F-550 CAB AND CHASSIS, UNIT 111 IN THE AMOUNT OF \$61,869.00**

It was moved by Alderman Schauer seconded by Alderman Marchese to approve:

RESOLUTION NO. R-70-12

A RESOLUTION ACCEPTING A PROPOSAL FROM LINDCO EQUIPMENT SALES INC. FOR THE PURCHASE OF A SERVICE BODY EQUIPMENT PACKAGE, LIGHTING ACCESSORIES, AND HYDRAULIC CONTROLS, FOR THE 2012 FORD F-550 CAB AND CHASSIS, UNIT 111 IN THE AMOUNT OF \$61,860.00

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer, Seifert

 Nays: None

 Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

F. CONSIDERATION OF A MOTION TO APPROVE A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM AC PAVEMENT STRIPING IN AN AMOUNT NOT TO EXCEED \$8,394.60 FOR THE 2012 STREET STRIPING PROGRAM

It was moved by Alderman Avci seconded by Alderman Poteraske to approve:

RESOLUTION NO. R-71-12

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FROM AC PAVEMENT STRIPING IN AN AMOUNT NOT TO EXCEED \$8,394.60 FOR THE 2012 STREET STRIPING PROGRAM

Roll Call: Ayes: Avci, Beilke, Marchese, McIvor, Poteraske, Schauer, Seifert

 Nays: None

 Absent: None

Results: Ayes 7, Nays 0, Absent 0

MOTION DULY CARRIED

17. QUESTIONS, COMMENTS AND ANNOUNCEMENTS — GENERAL

Alderman Marchese extended gratitude to Safety Village for the 25th Anniversary celebration that included a variety of activities and craft show.

Alderman Poteraske announced the Darien Historical Society's Images of America book will be available for purchase shortly. He thanked the Indian Prairie Library for their help on the project.

Mayor Weaver thanked Walgreens, 83rd and Lemont, for hosting Coffee with the Mayor on August 18, 2012.

18. ADJOURNMENT

There being no further business to come before the City Council, it was moved by Alderman Beilke and seconded by Alderman Seifert to adjourn.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:58 P.M.


City Clerk


Mayor

JER/ld

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 08-20-12.
Minutes of 08-20-12 CCM1