

Visit the City of Darien [YouTube channel](#) to view the meeting live.

\*\*\*\*\*

**PRE-COUNCIL WORK SESSION — 7:00 P.M.**

\*\*\*\*\*

Agenda of the Regular Meeting

of the City Council of the

**CITY OF DARIEN**

November 4, 2024

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — October 21, 2024
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
  - A. Police Department
  - B. Municipal Services
12. Treasurer's Report
  - A. Warrant Number — 24-25-13
  - B. Monthly Report — September 2024
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council's Agenda – 3 Minute Limit Per Person)**

15. Old Business

16. Consent Agenda

- A. Consideration of a Motion to Approve an Ordinance Annexing Certain Property to the City of Darien in Accordance with Section 7-1-9 of the Illinois Municipal Code
- B. Consideration of a Motion to Approve a Resolution Authorizing the Extension of a Proposal from JC Landscaping & Tree Services, Inc., at the Proposed Schedule of Prices for the Rear Yard Drainage Assistance Program for the Period of May 1, 2025 through April 30, 2026
- C. Consideration of a Motion to Approve a Resolution Authorizing the Extension of a Proposal from Route 66 Asphalt Company for Bituminous Products as Required for Various Public Works Projects at the Specified Unit Pricing for the Period of May 1, 2025 through April 30, 2026
- D. Consideration of a Motion to Approve a Resolution Authorizing the Extension of a Proposal from Vulcan Construction Materials, LLC, for the Purchase and Delivery of Stone for Public Works Projects for a Period of May 1, 2025 through April 30, 2026
- E. Consideration of a Motion to Approve a Resolution Authorizing the Extension of a Proposal from Vulcan Construction Materials, LLC, for the Purchase and Pick Up of Stone for Various Public Works Projects at the Proposed Unit of Prices for a Period of May 1, 2025 through April 30, 2026
- F. Consideration of a Motion to Approve a Resolution Authorizing the Extension of a Proposal from M & J Asphalt Paving Company, Inc., for the Removal and Replacement of Bituminous Aprons and Road Patches at the Proposed Unit Pricing as Required for Various Public Works Projects for a Period of May 1, 2025 through April 30, 2026
- G. Consideration of a Motion to Approve a Resolution Authorizing the Extension of a Proposal from 119th St Materials for Tipping and Transfer Fees at the Proposed Unit Prices for Certain Generated Waste from Various Public Works Projects for the Period of May 1, 2025 through April 30, 2026
- H. Consideration of a Motion to Approve a Resolution Authorizing the Extension of a Proposal from JC Landscaping & Tree Service at the Schedule of Prices for the Ditch Landscape Maintenance Program for the Period of May 1, 2025 through April 30, 2026
- I. Consideration of a Motion to Approve an Ordinance Authorizing the Sale of Personal Property Owned by the City of Darien
- J. Consideration of a Motion to Approve a Resolution to Enter into an Engineering Agreement with Christopher B. Burke Engineering, Ltd. for the 2025 Street Maintenance Program Bid Booklet in an Amount not to Exceed, in an Amount not to Exceed \$40,030.00
- K. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Enter into an Engineering Agreement with Christopher B. Burke Engineering, Ltd. for Pavement Coring for the Proposed 2025 Street Maintenance Program, in an Amount not to Exceed \$7,800.00

- L. Consideration of a Motion to Approve a Resolution Authorizing to Purchase and Deploy a Web-Based Permitting Software, for the Community Development Department-Building and Permitting and Planning and Zoning Service Platforms, with OpenGov, Inc., in an Amount not to Exceed \$32,069.25
  - M. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of Beet Heet Liquid Deicer Product from K-Tech Specialty Coatings, Inc., at the Proposed Unit Prices in an Amount not to Exceed \$62,000.00
  - N. Consideration of a Motion to Approve a Resolution Authorizing the Purchase and Installation of One Varitech 1,035 Gallon Tank for Use on a 9-Ton Truck from Lindco Equipment Sales, in an Amount not to Exceed \$21,861.00
  - O. Consideration of a Motion to Approve a Resolution Accepting the Proposal Submitted by V & L Molina Trucking for Trucking Services Relating to Hauling Waste Generated from Excavations Effective November 5, 2024 through April 30, 2026
17. New Business
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)**
19. Adjournment

## **CITY OF DARIEN**

### **RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT**

#### **I. PURPOSE OF RULES.**

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

#### **II. DEFINITION OF “PUBLIC BODY” or “BODY.”**

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

#### **III. RULES GOVERNING PUBLIC COMMENT.**

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

#### **IV. PUBLIC HEARING REQUIREMENTS.**

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

**Approved by a Motion on November 17, 2014**

---

### **Policy establishing guidelines pertaining to the adoption of a requested ceremonial document, proclamation, and/or resolution supporting the activities or endeavors of the requestor**

#### **I. Purpose**

The purpose of this policy is to establish guidelines for the issuance of ceremonial documents, proclamations, and supporting resolutions by the City of Darien. These documents are strictly honorary and do not carry any legislative or legal significance. The issuance of ceremonial documents, proclamations and supporting resolutions recognize and celebrate significant achievements, milestones, and events within the City of Darien.

#### **II. Policy**

It is the policy of the City Council to consider requests for ceremonial documents, proclamations, and supporting resolutions only when:

1. such issuance positively and directly impacts the Darien community, pertain to a Darien event, person, organization, or cause with local implications
2. such issuance proclaims certain events or causes when such proclamations pertain to a Darien event, person, organization, or cause with direct local implications at determined by the city.
  - a. Examples of acceptable recognition include, but is not limited to:

- Matters of public awareness about an issue for a community organization.
  - Arts, cultural or historical occasions.
  - A commemoration of a specific accomplishment, time, period, or event that impacts Darien residents.
  - Recognizing the diverse cultures in Darien
  - Recognition of action/service above and beyond the call of duty
  - Recognition of extraordinary action or achievement.
- b. Examples of unacceptable recognition include, but is not limited to:
- Events or organizations with no direct relationship to or location within the corporate limits of the City of Darien
  - Campaigns for events contrary to Darien's policy or the wellbeing of its businesses or residents
  - Political, religious or foreign issues not within the immediate responsibility or sphere of influence of the City as determined by the City.
  - Anything that may suggest an official city position on a matter under consideration by the city

All requests for a ceremonial document, proclamation, or a supporting resolution shall be submitted to the Mayor.

**Approved by Resolution No. R-57-24 on June 3, 2024**