

**POLICE COMMITTEE
MEETING MINUTES
May 3, 2012**

Call to Order

Chairman McIvor called the meeting to order at 6:00 p.m. in the Council Chambers of the Darien City Hall. In attendance: Chairman McIvor, Alderman Poteraske and Alderman Joerg Seifert, Chief Brown, Deputy Chief John Cooper, Administrator Vana.

Public Comment and Communications

There were no public comment or communications presented.

Minutes

The minutes of the April 2, 2012, Police Committee meeting were approved 3-0.

Sale of Surplus Property

Staff requested that that three vehicles and miscellaneous property from the evidence room be declared as surplus property and auctioned using an on-line auction service such as Public Surplus, or disposed of. The Police Committee unanimously recommended approval of the ordinance.

Crossing Guard Proposal - Andy Frain

The Police Committee reviewed a proposal from Andy Frain Services out of Aurora, Illinois for Crossing Guard Services starting next school year. Staff advised currently Darien employs crossing guards and when a guard calls in sick or is on vacation the police department ends up using the CSO or Sworn Officers to staff these crossings. Staff advised that a number of communities are contracting with Andy Frain as an alternative to staffing and managing their own crossing guard employees. Two residents, who currently serve as crossing guards spoke in favor of continuing the current practice of using our own employees as crossing guards. Staff advised that Andy Frain would hire our current guards but pay them at a lower rate than we are. The committee discussed why we provide crossing guards for the schools. Staff advised it is only done as a continued past practice. Staff advised that the city provides crossing guard service for only one of the local school districts in Darien. The committee asked staff to discuss this issue with school district 61 and let them know the city believes that the school should be providing and paying for crossing guard services. The committee made no recommendation at this time. Staff advised they would mention this issue at the council meeting prior to contacting the school district.

Home Security Checks

Staff provided an update on the home security check service that the police department provides to residents upon request.

Department Report

The staff reviewed the activities for the month of April 2012.

Workload Analysis/ Crime Analysis Reports

Chief Brown presented two documents to the committee. The first document was the Workload Analysis. Chief advised that an analysis of police workload, including citizen and officer initiated activities, allows communities to show how actual workload compares to deployment, providing objective data on staffing and scheduling requirements. The second document presented by the Chief was a Crime Analysis Report. The crime analysis report was prepared following the completion of the workload analysis report. Analyzing crime is done on two levels. First, the very general level involves a *crime trend analysis*. This analysis reviews information as to a general trend of overall crime. For example, a *crime trend analysis* will examine crimes reported, arrests made, and the use of weapons while committing crimes. The second level of crime analysis is *incident analysis*. The *incident analysis* examines where specific types of incidents are occurring geographically, what time of day, and what day of the week. Our current focus at crime analysis will assist with the development of appropriate strategies to prevent it. Chief Brown answered several questions from the committee.

Next Meeting Date

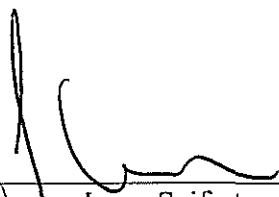
Chairman McIvor announced that the next scheduled committee meeting would be on Thursday, June 7, 2012, 6:00 p.m. in the City Council Chambers and noted that she is not available that evening. The committee changed the next meeting date to Monday June 4, 2012 from six to seven, prior to the Council meeting.

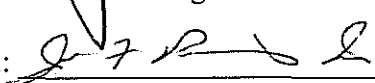
Adjournment

The committee meeting was adjourned at 8:05 p.m.

Approved: 6-4-12
Date

Chairman: 
Sylvia McIvor

Alderman: 
Joerg Seifert

Alderman: 
John Poteraske