

# City of Darien

## Minutes of the Administrative Finance Committee

March 14, 2011

The Meeting was called to order by Alderman Carolyn Gattuso at 6:31 pm. Committee Member Alderman Halil Avci was also present. Alderman John Poteraske was absent. Staff members in attendance were: Assistant City Administrator City Administrator Scott Coren.

### **Server Replacement**

Assistant Administrator Coren explained the City of Darien currently operates its own e-mail system and computer network infrastructure through a server that was purchased in 2001. Since then staff and elected officials have greatly increased their utilization of computers and e-mails to increase productivity, communicate with residents, and store documents for later use. Additionally, technological advancements have been made over the past decade to better support the increased technology utilization by Darien and other communities.

The current server is no longer sufficient for the City's needs. It currently runs Exchange Server 2000, which has had three upgrades since the City purchased it in 2001. Exchange Server 2010 cannot be added until the operating system is upgraded to a 64 bit system. Other new types of software cannot be added to the server until the operating system is upgraded, which requires a new server.

The new server would have the ability to support the software needed for the City of Darien and have 256 times the storage capacity, needed to hold important e-mails that may include pictures or videos. This server is recommended over lesser models because it includes four one terabyte drives for increased capacity, which also allows the server to work even in one drive fails. The server comes with a three year limited warranty and a five year warranty on the drives. The server costs \$6,556, with 50 hours of anticipated labor cost for a total of \$10,806. The remainder of the entire project which included a backup server and other needed equipment is budgeted in the FYE 2012 budget in the amount of \$12,000

Alderman Gattuso made a motion to approve, with a second by Alderman Avci. The motion carried 2-0.

### **Fuel Tank Replacement**

Assistant Administrator Coren explained the City of Darien has owned and maintained underground fuel tanks since 1985 to supply gasoline for its own fleet and other local districts. Recently the City staff has been notified that the tank gauge probes and fuel fill

wells have deteriorated and need replacement. The scope of the work entails removing the existing deteriorating concrete pad, earth excavation, dewatering, removal and replacement of the existing probes and fuel tank wells, aggregate backfill and the placement of concrete.

Competitive quotes were requested for the repairs. The two quotes were close in pricing, with the deciding factor a larger allowance for ground water removal from Accurate Tank Construction. The bid from Accurate Tank Construction was \$42,890; a quote for the same amount of ground water pumped for the other bidder, A.B.D. Tank & Pump Company would be \$43,311. The proposed expenditure was not anticipated and the 50% of the funding would come from 12-51-4815 Water Depreciation and 50% would come from Capital Projects Fund –Building Repairs Account No. 25-30-4815. The total estimated costs for the repairs are estimated not to exceed \$42,890 as per the attached schedule of prices.

Alderman Gattuso made a motion to approve, with a second by Alderman Avci. The motion carried 2-0.

**Fuel Tank Replacement**

There being no further business, Alderman Gattuso made a motion to adjourn, with a second from Alderman Avci. The motion carried 2-0.

Approved:

John Poteraske, Chairman \_\_\_\_\_

Halil Avci, Member \_\_\_\_\_

Carolyn Gattuso, Member \_\_\_\_\_