

A WORK SESSION WAS CALLED TO ORDER AT 7:00 P.M. BY CLERK RAGONA FOR THE PURPOSE OF REVIEWING ITEMS ON THE OCTOBER 2, 2017 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:20 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

October 2, 2017

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Clerk Ragona.

2. **PLEDGE OF ALLEGIANCE**

Clerk Ragona led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Tina Beilke	Joseph A. Kenny
	Thomas J. Belczak	Joseph A. Marchese
	Thomas M. Chlystek	Ted V. Schauer

Absent: Sylvia McIvor

Also in Attendance: JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Gregory Thomas, Police Chief
Daniel Gombac, Director of Municipal Services

ELECTION OF MAYOR PRO-TEM

Due to the absence of Mayor Weaver, Clerk Ragona asked Council for nominations for Mayor Pro-Tem.

It was motioned by Alderman Schauer and seconded by Alderman Beilke to appoint Alderman Marchese as Mayor Pro-Tem. There being no other nominations, she closed the election and called for the question.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

4. **DECLARATION OF A QUORUM** — There being six aldermen present, Mayor Pro-Tem Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

6. **APPROVAL OF MINUTES** – September 18, 2017 City Council Meeting

It was moved by Alderman Beilke and seconded by Alderman Schauer to approve the minutes of the City Council Meeting of September 18, 2017.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Chlystek commented that Ward 4 had a Neighborhood Block Party; he thanked Shari Gillespie and Steve Wernecke for organizing the event and Police Officer Matt Rundell for attending and speaking to residents about the Police Department and gun safety.

8. **MAYOR'S REPORT**

A. MAYORAL PROCLAMATION "FIRE PREVENTION MONTH" (OCTOBER 2017)

Mayor Pro-Tem Marchese read the proclamation into the record, declaring October 2017 as Fire Prevention Month.

B. MAYORAL PROCLAMATION "DARIEN LIONS CLUB CANDY DAYS" (FRIDAY, OCTOBER 13, 2017 AND SATURDAY, OCTOBER 14, 2017)

Mayor Pro-Tem Marchese read the proclamation into the record, declaring Friday, October 13, 2017 and Saturday, October 14, 2017 as Darien Lions Club Candy Days. Lion Chairman Ed O'Connor accepted the proclamation on behalf of the Darien Lions Club; he thanked the City for supporting the blind, deaf and local charities.

C. ANNUAL FINANCIAL REPORT – FOR THE YEAR ENDED APRIL 30, 2017

Treasurer Coren introduced Jason Askin, CPA, Senior Manager, with Sikich LLP. Mr. Askin reviewed the audit results and highlights from the Annual Financial Report, Auditor's Communication document and Management Letter. Mr. Askin addressed questions from Council.

9. **CITY CLERK'S REPORT**

There was no report.

10. **CITY ADMINISTRATOR'S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT

Chief Thomas announced "Coffee with a Cop" will be held on October 4, 2017 from 6:00-8:00 P.M. at Dunkin Donuts.

B. MUNICIPAL SERVICES – NO REPORT

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 17-18-11

It was moved by Alderman Kenny and seconded by Alderman Belczak to approve payment of Warrant Number 17-18-11 in the amount of \$212,836.71 from the enumerated funds, and \$271,926.72 from payroll funds for the period ending 09/28/17 for a total to be approved of \$484,763.43.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

 Nays: None

 Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

B. MONTHLY REPORT – MAY 2017 (AVAILABLE ON WEBSITE)

C. MONTHLY REPORT – JUNE 2017 (AVAILABLE ON WEBSITE)

D. MONTHLY REPORT – JULY 2017 (AVAILABLE ON WEBSITE)

E. MONTHLY REPORT – AUGUST 2017

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of August 2017:

General Fund: Revenue \$6,169,517; Expenditures \$4,150,213
Current Balance \$2,545,072

Water Fund: Revenue \$2,422,680; Expenditures \$2,225,529;
Current Balance \$663,587

Motor Fuel Tax Fund: Revenue \$188,757; Expenditures \$126,609; Current
Balance \$447,805

Water Depreciation Fund: Revenue (\$705); Expenditures \$83,738; Current
Balance \$98,707

Capital Improvement Fund: Revenue \$147,188; Expenditures \$2,358,393;
Current Balance \$6,768,712

Alderman Kenny inquired about revenue checks and balances; Treasurer Coren stated he and the City Accountant review the budget monthly.

13. **STANDING COMMITTEE REPORTS**

Administrative/Finance Committee – Chairman Schauer advised the minutes of the September 5, 2017 meeting were approved and submitted to the Clerk’s Office. He announced the next meeting of the Administrative/Finance Committee is scheduled for November 6, 2017 at 6:00 P.M.

Municipal Services Committee – Chairman Marchese advised the minutes of the August 7 and August 21, 2017 meetings were approved and submitted to the Clerk’s Office. He announced the next meeting of the Municipal Services Committee is scheduled for October 23, 2017 at 6:30 P.M.

Police Committee – Clerk Ragona announced the next meeting of the Police Committee is scheduled for October 16, 2017 at 6:00 P.M. in the Police Department Training Room.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

Alderman Beilke inquired about Consent Agenda Item D Sprint payments. Administrator Vana stated the schedule of payments is for back rent; current amounts owed are collected on a monthly basis. He advised the agreement includes automatic renewals.

15. **OLD BUSINESS**

There was no Old Business

16. **CONSENT AGENDA**

It was moved by Alderman Beilke and seconded by Alderman Schauer to approve by Omnibus Vote the following items on the Consent Agenda:

A. CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE NICK KOT CHARITY FOR TBI (TRAUMATIC BRAIN INJURY)

B. ORDINANCE NO. O-17-17 AN ORDINANCE GRANTING A MINOR AMENDMENT TO AN APPROVED PLANNED UNIT DEVELOPMENT (TOWNHOMES OF VIOLET’S FARM PUD: 8414 DAWN LANE)

C. CONSIDERATION OF A MOTION ACKNOWLEDGING THE CITY OF DARIEN STORMWATER PROGRAM ANNUAL REPORT

D. RESOLUTION NO. R-91-17

A RESOLUTION AUTHORIZING TH CITY ADMINISTRATOR TO EXECUTE AN AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE CITY OF DARIEN AND SPRINTCOM INC.

Roll Call: Ayes: Beilke, Belczak, Chlystek, Kenny, Marchese, Schauer

Nays: None

Absent: McIvor

Results: Ayes 6, Nays 0, Absent 1

MOTION DULY CARRIED

17. **NEW BUSINESS**

There was no New Business.

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

19. **ADJOURNMENT**

There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderman Beilke to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:23 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 10-02-17.
Minutes of 10-02-17 CCM