



# DARIEN POLICE



KATHLEEN MOESLE WEAVER  
Mayor

GREG THOMAS  
Chief of Police

EDWARD RENTKA  
Commander-Administrative Services

GERALD PICCOLI  
Commander-Operations

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Police Response 9-1-1  
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**POLICE COMMITTEE**  
**May 15, 2017**  
**6:00 P.M.**  
**Police Department Training Room**  
**1710 Plainfield Road**

1. Call to Order
2. Public Comment and Communications
3. Approval of Meeting Minutes – February 21, 2017
4. Agenda Memo – DuPage County Metropolitan Enforcement Group (DUMEG) – FYE2018 Annual Contribution in the amount of \$17,680.00.
5. Motion to Approve the Expenditure of Budgeted Funds for the 2017 Sergeant Examination in the amount of \$10,250.00.
6. Motion to Approve the Purchase of Room Darkening Shades for EOC in the amount of \$6,181.38.
7. Motion to Approve the Purchase of (2) Ballistic Shields in the amount of \$11,180.00.
8. Motion to Approve the Purchase of (11) Tasers in the amount of \$15,182.53.
9. Chief's Monthly Report
10. Next Meeting Date – June 19, 2017
11. Adjournment

**POLICE COMMITTEE  
MEETING MINUTES  
February 21, 2017**

**Call to Order**

The meeting was called to order at 6:02 p.m. in the police department training room. In attendance: Alderman Beilke, Alderman McIvor, City Administrator Vana, and Chief Thomas.

**Public Comment and Communications**

No public Comment and Communication.

**Minutes**

The minutes of the September 19, 2016, Police Committee meeting were unanimously approved.

**Fiscal Year Ending 2018 Police Department Budget**

Chief Thomas reviewed the highlights of the FYE2018 Police Department Budget. The Department is asking for less funding in 2018 than was budgeted in 2017. The request is approximately 1.7% less of taxpayers' dollars (\$127,436).

**Chief's Monthly Report**

Chief Thomas reviewed the highlights of his monthly report with the Committee.

**Adjournment**

The Committee Meeting was adjourned at 6:55 p.m.

Approved: \_\_\_\_\_  
Date

Alderman: \_\_\_\_\_  
Joseph Marchese

Chairman: \_\_\_\_\_  
Sylvia McIvor

Alderman: \_\_\_\_\_  
Tina Beilke

**AGENDA MEMO**  
**Police Committee**  
**May 15, 2017**

**ISSUE STATEMENT**

A motion approving the payment of annual dues for the Darien Police Department participation with the DuPage Metropolitan Enforcement Group (DUMEG) in the amount of \$17,680 using State Drug Forfeiture funds in the amount of \$17,680.

**BACKGROUND/HISTORY**

This item is included in the FYE18 budget for the amount of \$17,680 and will be taken from State Drug Forfeiture funds. The City, through its police department, participates in a county-wide drug enforcement task force managed by the Illinois State Police. The DuPage Metropolitan Enforcement Group (DUMEG) is staffed and funded by its member agencies within the county. The Darien Police Department is not a manpower contributor to DUMEG, but rather a fair share contributor. The fair share calculation is \$520 per authorized officer (34) for a total financial contribution of \$17,680.

**STAFF/COMMITTEE RECOMMENDATION**

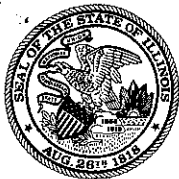
Based upon the above information, staff recommends that the City approve the annual dues payment for DUMEG in the amount of \$17,680.

**ALTERNATE CONSIDERATION**

The alternate consideration would be to not participate in the county-wide drug enforcement task force.

**DECISION MODE**

This item will be placed on the June 5, 2017, City Council Agenda for formal Council approval.



# DU PAGE METROPOLITAN

Narcotics and Dangerous Drugs

## ENFORCEMENT GROUP

March 15, 2017

Chief Greg Thomas  
Darien Police Department  
1710 Plainfield Road  
Darien, IL 60561

Dear Chief Thomas:

As approved by the DuPage MEG Policy Board your "Fair Share" contributions for FY2018 to DuPage MEG is \$17,680.00.

This figure is based upon \$520 per authorized officer, as approved by the DuPage MEG Policy Board.

Please send your contribution directly to DUMEG by July 31, 2018 so that proper budgeting for FY17 may be implemented.

If you have any questions regarding your contribution, please feel free to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Bradley Bloom".

Chief Bradley Bloom  
Chairman, DuPage MEG

DUMEG

P.O. BOX 162 • CLARENDON HILLS, ILLINOIS 60514-0162

630 - 325 - 4784

FAX: 630 - 325 - 4762

**AGENDA MEMO**  
**Police Committee**  
**May 15<sup>th</sup>, 2017**

**ISSUE STATEMENT**

A motion to approve the expenditure of budgeted funds to purchase professional consulting services from Testing for Public Safety, LLC (TPS, LLC) in the amount of \$10,250.00.

**BACKGROUND/HISTORY**

The current eligibility list for promotion from officer to sergeant will expire September 30, 2017. We have promoted three officers from the current eligibility list. The Fire and Police Commission, Rules and Regulations, established the eligibility list to expire after three years. In order to have a list of eligible officers for promotion we need to establish a list. The establishing of a list of qualified officers for the potential need for promotion to sergeant is needed in case of retirement of any of the current supervisors over the next three years. To conduct a valid defensible list an outside agency is required to conduct a written examination and structured oral interview. Those two weighted tests in combination with weighted merit rating and seniority points will establish a list.

<b>Item</b>	<b>FYE18 Budget</b>	<b>Actual Cost</b>
Boards & Commissions Professional Consulting Services	\$18,000 – Line 01-40-4205	\$10,250.00

**Proposals/Bids**

<b>TPS, LLC</b>	<b>\$10,250.00</b>
<b>I/O Solutions</b>	<b>\$11,465.00</b>
<b>Stanard</b>	<b>\$17,250.00</b>

**STAFF/COMMITTEE RECOMMENDATION**

Staff recommends a motion to approve the expenditure of budgeted funds to purchase professional consulting services from TPS, LLC in the amount of \$10,250.00.

**ALTERNATE CONSIDERATION**

As recommended by the Committee.

**DECISION MODE**

This item will be placed on the June 5th, 2017 agenda for formal Council consideration and approval.

## AGREEMENT

THIS AGREEMENT for professional services, dated this **19th of April 2017**, by and between the *Testing for Public Safety, LLC* (hereinafter “TPS, LLC”) and the **Darien Police Department** (hereinafter “Department”):

### **A. Basic Services**

1. Effective **April 19, 2017**, and continuing through **December 31, 2017**, TPS, LLC, shall, pursuant to the terms and conditions set forth herein, provide the Department with the professional consulting services set forth in **Exhibit A** attached hereto and made a part hereof.

### **B. Operation**

1. The relationship between TPS, LLC, and the Department shall be that of an independent contractor providing professional services.

2. TPS, LLC, shall furnish, or make contact with other individuals or entities to furnish such professional, technical, or clerical services as are needed for the administration of the TPS, LLC, programs. TPS, LLC, shall provide for all salaries and the employer’s share of social security, worker’s compensation, and all other taxes imposed on an employer with reference to any personnel employed by TPS, LLC, in relation to the performance of the terms of this Agreement.

3. All test materials developed and administered by TPS, LLC, are the property of TPS, LLC. This Agreement provides for a one-time usage of test materials specifically developed for the purpose of executing this Agreement. Department agrees to respect the copyright of all TPS, LLC, materials and agrees not to duplicate said materials without the expressed written consent of the Director of TPS, LLC.

4. All records kept by TPS, LLC, concerning the designated programs herein shall be the property of TPS, LLC, provided that the Department shall have the right to access and review the information contained in such records.

5. In the event an applicant or incumbent requires a reasonable accommodation in the administration of any test by TPS, LLC, the Department agrees to pay a reasonable additional fee therefore.

6. The total cost to the Department for services of TPS, LLC, as provided for in this Agreement shall be in the amount set forth in **Exhibit A**. Such amount shall be remitted to TPS, LLC, within thirty (30) days after completion of the agreed services. The services rendered by TPS, LLC, under this Agreement shall be considered as “professional services”. Upon request, TPS, LLC, shall provide a fully itemized statement concerning the services rendered under this Agreement.

### **C. Additional Services**

1. The Department may, from time to time, require changes in the scope of the services of TPS, LLC, to be performed under this Agreement. Such changes, including any increases or decreases in the amount of compensation to TPS, LLC, which are mutually agreed upon by the parties hereto, and approved by all other necessary and proper authorities, shall be incorporated in written amendments to this Agreement.

2. TPS, LLC, further agrees that its personnel will appear, if necessary, to testify on behalf of the Department with regard to any legal challenge involving TPS, LLC, programs, and that TPS, LLC, personnel shall make such appearance without compensation other than out-of-pocket expenses.

#### D. Miscellaneous

1. If TPS, LLC, fails to fulfill in a timely and proper manner the obligations pursuant to this Agreement, the Department shall thereupon have the right to terminate this Agreement by giving written notice to TPS, LLC, at least thirty (30) days prior to the effective date of such termination. In the event of termination, neither party hereto shall be relieved of liability to the other for damages sustained by virtue of any breach of this Agreement, and the Department may withhold payment to TPS, LLC, for the purpose of setoff until such time as the exact amount of damages due the Department can be determined.
2. If the Department shall fail to fulfill in a timely and proper manner the obligations pursuant to this Agreement, TPS, LLC, shall thereupon have the right to terminate this Agreement. Said notice shall be given to the Department at least thirty (30) days prior to the effective date of such termination. In the event of termination, neither party hereto shall be relieved of liability to the other for damages sustained by virtue of any breach of this Agreement.
3. TPS, LLC, shall indemnify and hold harmless the Department from any and all loss, damage, injury or liability caused by the negligence of TPS, LLC, or its employees or agents in performing its obligations provided in this Agreement.
4. TPS, LLC, shall not be held liable and the Department shall hold TPS, LLC, harmless from any and all loss, damage, injury or liability caused by the negligence of the Department or its employees or agents in disregarding or ignoring any professional opinion, diagnosis or recommendation of TPS, LLC, or its employees or agents while TPS, LLC, is performing its obligations provided in this Agreement.
5. TPS, LLC, certifies and warrants that it has the capacity to perform the services as required by the Department with high professional quality, ability and expertise and further certifies and warrants that it has the capacity and authority to enter into this Agreement.
6. TPS, LLC, and its employees, agents and representatives, in the performance of this Agreement, agree not to discriminate against any employee or applicant for employment with respect to his or her tenure, terms, conditions, or privileges of employment, or any matter directly or indirectly related to employment, because of race, color, sex, religion, national origin, ancestry, disability, or Vietnam Era veteran status.
7. This Agreement shall be binding upon and shall inure to the benefit of TPS, LLC, its partners, successors, assigns, legal and personal, representatives, and administrators.
8. At the expiration of the initial term hereof, or upon earlier termination of this Agreement pursuant to Section D, 4, the parties shall review the compensation paid by Department and the services rendered by TPS, LLC, through the date of such termination to determine whether Department is entitled to any reimbursement or whether TPS, LLC, is entitled to additional compensation, and any necessary adjustments shall be made.
9. Nothing herein shall be construed as creating any personal liability on the part of any officer, director, agent, or employee of any public body which may be a party hereto.
10. This Agreement represents the entire understanding between and among the parties hereto. This Agreement may not be changed, altered, or amended; modification of this Agreement must be in writing, executed by the parties hereto, refer to this Agreement by date, and must be executed on a form entitled "Supplemental Agreement" approved by all parties hereto.

# TESTING FOR PUBLIC SAFETY, LLC

## *Exhibit A*

### **Agreement with Darien Police Department For a Police Sergeant Promotion Process**

#### Process Steps:

- I. Establish Job Relevance
  - A. Develop consolidated job descriptions via survey
  - B. Select source materials with guidance of Development Committee
- II. Train and Inform Candidates about Process
  - A. Provide candidates with descriptive process booklets
  - B. Prepare training video on test preparation
- III. Write and Validate Written Test Questions
  - A. Write test questions on all reading materials
  - B. Validate test questions via committee review before or after exam
- IV. Administer Written Test
  - A. Provide test booklets
  - B. Administer test site
  - C. Provide all testing material
- V. Conduct an Appeal/Review Session immediately after the written exam
  - A. Provide candidates with a copy of their own answer sheet and an answer key
  - B. Receive written appeals on test questions
  - C. Meet with committee afterwards to review appeals
- VI. Develop Structured Interview/Assessment Center Materials
  - A. Meet with the committee to identify assessment goals
  - B. Develop structured questions and scoring guidelines
  - C. Validate material either before or after test administration
- VII. Administer Interviews and Assessment Centers
  - A. Train oral interview board
- VIII. Score Results
  - A. Tally preliminary scores
  - B. Generate preliminary lists
  - C. Combine results with other process components (seniority, etc.)
- IX. Optional - Conduct Formal Appeal/Review Session
  - A. Provide candidates with individual exam results (missed questions, overall scores, etc.)
  - B. Provide candidates with individual interview and assessment center results (average score on each question or rating, scoring guidelines used by the boards, etc.)
  - C. Meet with candidates to receive written appeals
  - D. Collect appeals and present to development committee
  - E. Provide candidates with individual appeal results
- X. Provide Individual Feedback
  - A. Provide candidates with individual scores and rank order standing
- XI. Derive Final List
  - A. Provide Department with final scores and rank order list

#### Project Costs:

- I. Conduct a job analysis to determine job duties/responsibilities for validation

**NO COST** <sup>8</sup>



- II. Orientation Meeting with Promotion Candidates (Optional)  
\$800.00 per day to provide a session of candidate training. Each session is scheduled for two to three hours. Candidate training provides a thorough description of the written exam, oral interview, and assessment exercises. Specifically, candidates will review the scoring procedures, and receive tips on how to prepare for the process.
- III. Promotion Written Exam  
**\$3,500.00** to provide one (1) written exam per rank level with no more than thirty (30) candidates per rank.
  - A. **Additional \$500.00** if Department chooses local documents (i.e., Standard Operating Procedures, Rules and Procedures, Union Contract) for test questions.
  - B. Cost assumes that Department or candidates will purchase source materials.
  - C. Department will provide test site.
  - D. Cost for additional candidates over thirty (30) is \$50.00 per candidate.
  - E. Cost includes one (1) day of test administration. If too large a group is scheduled to take the exam, the department may elect to provide additional monitors to proctor the exam, or TPS may provide additional monitor for \$375.00 per monitor per day.
  - F. Cost includes all test materials and scoring.
  - G. **(Optional)** Department may elect to have the exam scored via computer on-site at a cost of \$1,000.00.
- IV. Conduct a Review Session immediately following the exam **NO COST**  
Candidates will have the opportunity to review their test booklet, a photocopy of their own answer sheet, and an answer key listing the correct answer and book page number. They may write appeals on questions if they disagree with the answer listed in the key.
- V. Promotion Oral Interview/Assessment Center Exercises  
**\$3,500.00** to provide oral interview/assessment center **per rank level** with no more than thirty (30) candidates.
  - A. **Additional \$500** for board training, all test materials, scoring and interview monitor for first day. If assessments continue for multiple days, TPS monitor provided @ \$375.00 per day (after first day).
  - B. Department will provide test site.
  - C. Cost for additional candidates over thirty (30) is \$50.00 per candidate.
  - D. TPS will assist in identifying and securing assessors, in addition to all notifications and travel assistance **at no cost. However Department will directly compensate outside board of three (3) administrative level officers.** Current established rate is \$400.00 per rater for each day of assessments (\$1,200 per day). For those raters who travel from a distance and require accommodations, Department will also reimburse them for hotel accommodations. (TPS will attempt to identify raters who do not require accommodations when possible.)
- VI. Review Session for the Assessment Exercises - Delayed (Optional)  
\$1,400.00 to conduct an extensive appeal/review session scheduled for one (1) day.
  - A. Cost includes extensive individual feedback for all testing phases and TPS, LLC monitor. (Feedback includes the opportunity for candidates to listen to their own assessment meeting, as recorded. Candidates would also be provided with the scoring guidelines used, which would be available during the review session)
  - B. Department will provide site for review session.
- VII. Compute candidate seniority scores based on hire dates provided by department, combine all scores, and provide feedback for candidates – NO CHARGE
- VIII. \$200.00 travel fee per trip for TPS personnel
- IX. \$150.00 per overnight stay for TPS personnel.

IN WITNESS WHEREOF, the parties have executed this Agreement.

TESTING FOR PUBLIC SAFETY, LLC

DARIEN POLICE DEPARTMENT

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Darien PD Custom Sergeant Exam and Assessment**

**Option 1: Sergeant Exam and Assessment Center (12-16 Candidates)**

<b>Project Step</b>	<b>Consultant Hrs.</b>	<b>Consulting Assoc. Hrs.</b>	<b>Tech. Wrtr. Hrs</b>	<b>Admin. Hrs.</b>	<b>Cost</b>
<b>Written Job Knowledge Examination</b>	<b>7</b>	<b>14</b>	<b>45</b>	<b>1</b>	<b>\$5,530</b>
Work with SMEs to develop an examination plan that is linked to the job description, and select appropriate knowledge sources.	3				
Draft 125 multiple choice questions based on exam plan.	4		45		
Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions and establish appropriate cut-off score.		4			
Administer exam on-site.		4			
Score exam.		2		1	
Assist in designing/coordinating appeals process and respond to candidate appeals.		4			
<b>Assessment Center Development</b>	<b>37</b>	<b>24</b>	<b>0</b>	<b>7</b>	<b>\$8,890</b>
Design three assessment center exercises based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	25				
Review exercises with SMEs to refine exercise details and ensure accuracy of criteria.	3				
Recruit assessors (estimated 9 assessors to create 3 panels)		6			
Administer the assessment center (estimated 10 candidates: 1 day, 2 staff)	8	8			
Compile assessment scores and conduct quality controls.	1	2		3	
Develop candidate feedback reports.		8		4	
<b>Candidate Orientation Presentation</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$740</b>
Prepare and deliver a candidate preparation/orientation presentation.	4				
<b>Project Expenses</b>					<b>\$2,675</b>
Assessor per diem (9 assessors @ \$250 for 1 day)		\$2,250			
Actor cost (1 actor for 1 day)		\$350			
Administrative costs (shipping, freight, printing)		\$75			
<b>TOTAL PROJECT INVESTMENT</b>					<b>\$17,835</b>

**Option 2: Sergeant Exam and Oral Interview (12-16 Candidates)**

<b>Project Step</b>	<b>Consultant Hrs.</b>	<b>Consulting Assoc. Hrs.</b>	<b>Tech. Wrtr. Hrs</b>	<b>Admin. Hrs.</b>	<b>Cost</b>
<b>Written Job Knowledge Examination</b>	<b>7</b>	<b>14</b>	<b>45</b>	<b>1</b>	<b>\$5,530</b>
Work with SMEs to develop an examination plan that is linked to the job description, and select appropriate knowledge sources.	3				
Draft 125 multiple choice questions based on exam plan.	4		45		
Review questions with SMEs to assess job-relatedness and difficulty. Identify final 100 questions and establish appropriate cut-off score.		4			
Administer exam on-site.		4			
Score exam.		2		1	
Assist in designing/coordinating appeals process and respond to candidate appeals.		4			
<b>Oral Interview Development</b>	<b>26</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>\$5,185</b>
Design a scenario-based structured oral interview based on input from SMEs, including candidate preparation materials, scripts, and rating criteria/guidelines.	16				
Review questions with SMEs to refine scenario details and ensure accuracy of criteria.	2				
Recruit assessors (estimated 3 assessors)		3			
Administer the assessment (estimated 10 candidates: 1 day, staff)	8				
Compile assessment scores and conduct quality controls.		2			
<b>Project Expenses</b>					<b>\$750</b>
Assessor per diem (3 assessors @ \$250 for 1 day)		\$750			
<b>TOTAL PROJECT INVESTMENT</b>					<b>\$11,465</b>

**Schedule of Hourly Rates - IOS 2017**

<b>Category</b>	<b>Rate</b>
Consultant/Industrial Psychologist	\$185/hour
Consulting Associate	\$75/hour
Technical Writer	\$70/hour
Administrative Assistant	\$35/hour

**Project Notes**

Client will be responsible for providing a suitable site at which to conduct exams and assessment and for lunch/refreshments on the day of the assessment.



April 17, 2017

Chief Greg Thomas  
Darien Police Department  
1710 Plainfield Road  
Darien, Illinois 60561

Sent via email: [gthomas@darienil.gov](mailto:gthomas@darienil.gov)

Dear Chief Thomas:

Thank you for your inquiry regarding our promotional testing services for your upcoming Police Sergeant promotional process. We would welcome the opportunity to work with the Darien Police Department on this important project and appreciate the opportunity to submit this proposal. Per your request, I have provided you with three pricing options for the written test component. The first option outlined is using our pre-published test; The National First Line Supervisor Test. The second option is for Stanard to develop questions from local source materials, to be added to The National First Line Supervisor Test. The third option is for Stanard to develop a fully customized written test for the rank of Sergeant in the Darien Police Department.

Since 1976, we have provided innovative, state-of-the art and legally defensible testing programs to public safety organizations throughout the United States. Our philosophy is to provide our customers with the most well researched testing products and services - as well as excellent customer service - at a good price. We've used this approach for over 40 years and our track record is a good one. With our help, over 2,700 agencies have hired or promoted candidates who continue to have a positive impact on their community.

Outlined below are the steps and costs associated with the options of using our off the shelf written test, adding questions to that published test, or developing a customized written job knowledge promotional exam. I have then listed steps and costs associated with developing an Assessment Center process for the rank of Sergeant. Our proposal does not include fees associated with conducting a job analysis of the target position; rather, we would rely on job analysis data (e.g., existing job descriptions) already collected in conjunction with input from local experts to establish links between test content and job-related dimensions of performance.

## Written Test Options

### **(Option 1) Off the Shelf Written Test (The National First Line Supervisor Test) Sergeant – Estimated 16 candidates**

This option would use of our pre-published written promotional exam, The National First Line Supervisor Test (NFLST) for the rank of Sergeant. This is a 100 item written exam that is scored by Stanard & Associates. It tests the candidates in the areas of patrol operations, community policing, case law, management, and investigations. Please note that the NFLST is offered through the Illinois Association of Chiefs of Police. The test booklets and study guides will be ordered through the Association. The costs per test and study guide fees outlined below are fixed fees for all Illinois agencies and will be billed directly to Darien by the Illinois Association of Chiefs of Police. Fees to administer the exam would be billed directly to Darien by Stanard & Associates



**NFLST Fees:**

Test Booklets (includes scoring) 16 candidates @ \$100.00 each	\$1,600.00
Study Guides 16 guides @ \$10.00 each	\$160.00
Test Administration Fee <b>(Optional)</b> (One S&A test administrator at \$500.00)	\$500.00
<b>Total</b>	<b>\$2,260.00*</b>

**(Option 2) Semi-Customized Written Exam**

This option would use our pre-published written promotional exam, The National First Line Supervisor Test, with the addition of department specific questions to create a semi-custom test for the rank of Sergeant. Subject matter experts (SME's) from the police department would assist in choosing the internal and any external source materials from which S&A would write the additional questions to be added to the NFLST. Source materials could be policies and procedures, contracts, Illinois criminal law, vehicle code, etc.

For invoicing purposes the tests and study guides would be invoiced to Darien by the Illinois Association of Chiefs of Police and the fees to reformat the test and write additional test questions would be billed directly by S&A.

**Semi-Customized Test Fees:**

Reformat test booklet and create answer key	\$450.00
Write 10 customized questions @ \$45.00 per question	\$450.00
Test Booklets including scoring, 16 candidates @\$100.00 each	\$1,600.00
Study Guides, 16 guides @\$10.00 each	\$160.00
Test Administration Fee <b>(Optional)</b> \$500.00	\$500.00
<b>Total</b>	<b>\$3,160.00*</b>

**\*Darien can administer either exam option and would send tests back to S&A for scoring.**

I have included Stanard's test administration fee as part of the total cost in Options 1 and 2. Darien has the option of administering the test and sending tests into S&A for scoring for a cost savings. Darien would determine the number of questions to be added.

**(Option 3) Customized Written Exam**

**Step 1.** An S&A representative will meet with a Subject Matter Expert (SME) panel (a panel of job experts from your police department) to determine a list of source materials from which test items would be written. Specific sources, such as department-specific general orders, textbooks, chapters, sections, etc., would be identified and linked to important, job-related knowledge areas outlined in the Department's job descriptive information.

**Step 2.** Based on the test specifications determined in Step 1, S&A would prepare a candidate study guide. This guide would include a reading list outlining the percentage of questions to be drawn from each source, sample test questions, and some basic tips on test taking and test preparation. Candidates would be provided with a pre-determined amount of time to obtain and study from source materials. We recommend a 60-day study period, at a minimum, once sources and percentages have been identified and communicated to candidates

- Step 3.** S&A’s experienced item writers will prepare 110 multiple choice and true/false questions (true/false not to exceed 10% of the items), to create a 100 question exam after review by the Darien SME panel. The DPD Subject Matter Expert Panel will review all test questions for local relevancy, clarity, etc, with the intention of ultimately arriving at a 100 item exam. To ensure the security of the test content, SME panel members will be required to sign a confidentiality statement prior to review the test items. Based on SME feedback, S&A will make any necessary revisions and edits.
- Step 4.** The test can be administered to candidates by either Darien, or by S&A. For administrative purposes, we recommend establishing a time limit (e.g., 2.5 hours).
- Step 5.** Each test booklet would include an “Examinee Comment Sheet” on which candidates could document concerns about specific test items. Comments would be reviewed, summarized and responded to by S&A, and forwarded to Darien, with a final determination to be made by the Darien whether or not credit should be granted for challenged items. Alternatively, a post-test review session could be conducted during which candidates have access to a copy of their test answer sheet, an answer-key version of the exam and all source materials. Candidates would review test questions of interest, and document challenges which would be responded to in similar fashion as outlined above.
- Step 6.** Once a determination has been made regarding the direction to be taken with challenged exam items, S&A would score exams in accordance with direction provided by Darien, and provide a final score report.

### Customized Written Exam Fees

This fee proposal is broken down by project step as outlined in our methodology.

Project Step	Description	Total
1.	Meet with SME panel to review job of Sergeant, identify important knowledge areas and identify potential source materials to assess command of these important knowledge areas. Fee reduced, since this could be handled in conjunction with meetings related to the Assessment Center Development.	\$500.00
2.	Prepare candidate study guide.	\$350.00
3.	Write 110 test items at \$45.00 each. If additional questions need to be written by S&A, Darien would be invoiced \$45.00 for each additional question written.	\$4,950.00
4.	Proctor administration of written exam (1 S&A Consultant for 1 session). <b>(Optional)</b> \$500.00	
5.	Respond to candidates challenges. \$175 per hour. Alternatively, meet with candidates to facilitate a post-written exam review session. \$1,000 + \$175 per hour to respond to candidates challenges. <b>OPTIONAL</b>	TBD
6.	Scoring and reporting of written exam.	\$500.00
<b>Total</b>	<b>(Not including any OPTIONAL services)</b>	<b>\$6,300.00</b>

Outlined below are the steps and costs associated with developing an Assessment Center process for Sergeant. Our proposal does not include fees associated with conducting a job analysis of the target position; rather, we would rely on job analysis data (e.g., existing job descriptions) already collected in conjunction with input from local experts to establish links between test content and job-related dimensions of performance.

### **Assessment Center**

The assessment process will yield job-related assessment exercises, evaluation guidelines, and scoring guidelines for use by assessors charged with the task of objectively evaluating candidates' performance. S&A would recruit law enforcement professionals from outside police departments to serve as assessors for the assessment center. S&A will be responsible for training the assessors. The steps required to complete this project are delineated below.

- Step 1.** An S&A representative will meet with the Subject Matter Expert (SME) panel (a panel of job experts comprised of members from the Police Department at or above the rank of Sergeant, including members of the police department command staff); to further develop the assessment exercises. In conjunction with the SME panel, S&A will identify a number of relevant situations for measurement in the exercises (e.g., problem solving a critical incident, employee counseling, support of organization/administration, citizen complaint, knowledge of laws, and overall communication skills). With the assistance of the SME panel, complete scenarios with background information will be developed. A typical scenario involves background information on a given situation and structured questions regarding what action the candidate would take. S&A will ensure that the three assessment exercises assess performance dimensions that are job-related and important to the rank of Sergeant in the Darien Police Department.
- Step 2.** **OPTIONAL.** An S&A consultant can conduct an assessment phase orientation session for candidates. In this session, the consultant will describe the assessment exercises and dimensions on which candidates will be rated. From our experience, the more candidates know about the promotional process, the better they feel about it. Therefore, we recommend a thorough orientation for the assessment phase which would be conducted at a date and time chosen by Darien and S&A.
- Step 3.** Once the assessment exercises have been developed, S&A would work with the SME panel to generate a list of ideal behaviors/responses indicative of the Knowledge, Skills, and Abilities (KSA's) elicited by each exercise. These behaviors will be compiled for each dimension in each exercise. They will be used to create behavioral checklists for each exercise which will help interviewers and assessors when they rate the candidates. S&A will develop a first draft and will work with the SMEs to refine the list.
- Step 4.** S&A will work to recruit assessors for Darien in accordance with selection criteria to be established. The number of assessors required depends on the final number of candidates and exercises. Based on our understanding of the process, we anticipate approximately 16 candidates and 3 assessment exercises. The assessors are typically law enforcement professionals from other departments. Once the assessor list has been finalized, S&A will conduct a thorough training session. The training will include (but not be limited to) the following components: 1) Assessment philosophy and nature; 2) Orientation and background on the Darien Police Department;

3) Discussion and training on the assessment dimensions; 4) Discussion and training on all assessment exercises; 5) Training on rating criteria for each exercise; 6) General training on rater observation; and 7) How to conduct summary and consensus meetings.

**Step 5.** An S&A staff member will be present for administration of the assessment phase process. The number of days needed is a function of the number of candidates eligible for this phase, as well as the number of exercises. Based on approximately 16 candidates sitting for the assessment phase process, we anticipate 2 ½ days for assessor training, administration, and scoring, although additional time may be necessary depending on the exercises developed (i.e., those requiring candidate preparation or study time prior to participating in the exercise require more time). Fewer candidates may result in less time needed for the assessment administration. Although it would ultimately be Darien's responsibility, S&A would work with Darien to secure the appropriate space, equipment, materials, etc., for the assessment exercises.

**Step 6.** Assessors will rate each candidate immediately following each exercise. After they have rated the candidate, the assessors will have a brief consensus discussion to determine the extent of rating agreement and clarify any aspect of a candidate's performance where there is disagreement.

**Step 7.** Assessment exercise ratings will be collected, entered, checked and scored by S&A. The results will be presented in the format desired by Darien.

#### **Assessment Center Fees**

This fee proposal is broken down by project step as outlined in our methodology. This price quote is based on the assumption that there will be approximately 16 Sergeant Candidates sitting for the assessment phase.

<b>Project Step</b>	<b>Description</b>	<b>Total</b>
1.	Meet with SME panel to review job of Sergeant, identify dimensions (areas) of measurement, and develop exercises (3 assessment exercises) and preliminary evaluation guidelines. Fee assumes one meeting.	\$3,000.00
2.	<b>OPTIONAL.</b> Preparation and delivery of a Candidate Orientation Session (one session). \$750.00	
3.	Meet with SME panel to confirm exercise content and further refine evaluation guidelines/scoring criteria and rating scales. Fee assumes one meeting.	\$500.00
4.	Prepare all candidate assessment materials	\$750.00
5.	Administer assessment process (we estimate a total of 2 ½ days for training, administration and scoring. We will have one S&A consultant on site to coordinate the administration of the exercises).	\$2,500.00
6.	Three Assessors on site for 2 ½ days for training and assessment exercises and ratings. \$300.00 per day, per assessor	\$2,250.00
7.	Scoring and reporting of assessment process results	\$350.00
<b>Total</b>	<i>Not including optional services, assessor fees or travel expenses</i>	<b>\$9,350.00*</b>





\*S&A compensates assessors at a rate of \$300.00 per day per assessor, plus mileage, meals and other travel expenses for participation in the assessment process and assessor training. This is a pass through expense billed back to Darien, and paid by S&A directly to each assessor for their work on the project. To complete the Assessment Center in a timely manner, we anticipate using a panel of 3 assessors for the assessment exercises. Assessors will be on site for a total of 2 ½ days for training, administration, and scoring), making assessor fees \$2,250.00 plus travel related expenses.

**General terms:**

If needed, any additional administrative time and/or consulting (responding to candidate grievances, litigation support, expert witness testimony, depositions, statistical analyses, attend special meetings, responding to agency or candidate queries after project deliverables have been provided, etc.) will be billed at our current hourly rates which are \$175.00 per hour for Bachelor's and Master-level staff and \$250.00 per hour for Ph.D. - level staff. Requests for copies, scanning, assembly, etc. of paperwork are billed at an administration rate of \$30.00 per hour.

Any shipping and handling, printing, and travel related expenses will be kept to a minimum costs and billed as incurred.

Darien will be responsible for securing a location for the test administrations.

A contact person for this project will be designated by Darien and will be responsible for coordinating activities, such as providing S&A with requested information and scheduling meetings. We anticipate this contact person could be Chief Thomas or his designee.

While S&A strives to become familiar with each client's local circumstances, its consultants are not attorneys, and we rely on contact personnel or client's legal counsel to ensure processes and procedures adhere to local rules (e.g. Fire and Police Commission rules, bargaining agreements, etc.)

Work performed or meetings scheduled on weekends requiring S&A's attendance will be billed at 1.5 times any quoted project rate. This will not pertain to the written test administration if administered by Stanard on a weekend; the fee quoted above would apply.

S&A invoices for one-half payment up front and the other half upon completion.

Thank you for the opportunity to provide you with this price quote and we welcome the opportunity to work with the Darien Police Department on this promotional project and look forward to discussing this proposal further, if requested.

If you have any questions or need any additional information, please do not hesitate to contact me at 312-553-0213 or via e-mail at: [mike.anderson@stanard.com](mailto:mike.anderson@stanard.com)

Best regards,  
Michael J. Anderson  
Senior Consultant  
Public Safety Sales  
Stanard & Associates



**Darien, IL. PD: Sergeant Written Exam Options, Assessment Center Process; Proposal  
Created April 17, 2017**

To accept all or part of our proposal and to authorize S&A to initiate work and carry out the project steps outlined above (or project steps associated with a portion of our proposal), please sign, date and fax or email back this page only to S&A at 312-553-0218 or [mike.anderson@stanard.com](mailto:mike.anderson@stanard.com)

\_\_\_\_\_ Written Exam, Options 1, 2, or 3 (Circle Option)

\_\_\_\_\_ Assessment Center Development for Sergeant

\_\_\_\_\_  
Authorized Signature from Darien

\_\_\_\_\_  
Date

**AGENDA MEMO**  
**Police Committee**  
**May 15<sup>th</sup>, 2017**

**ISSUE STATEMENT**

A motion authorizing the purchase of room darkening window blinds from Stoneside using Department of Justice (DOJ) award money in the amount of \$6,181.38

**BACKGROUND/HISTORY**

The police department is in need of room darkening window blinds for use in the Emergency Operations Center (EOC). The blinds are needed to block out ambient light when the officers train with the Ti firearms training simulator. The officers use the simulator to train for critical decision making and use of firearms during confrontations with offenders.

The Darien Police Department is a proud participant in the United States Department of Justice and the United States Department of Treasury Equitable Sharing Program for State and Local Law Enforcement Agencies. For the last two years the Darien Police Department has participated in federal task forces whose goal is to stem the flow of illegal narcotics into the Chicago metropolitan area which is one of the major hubs for illegal narcotics coming into the United States. It is the goal of this program to not only cut off the flow of illegal narcotics into the area, but to take away and use the tools, proceeds and property derived from any criminal activity against the offenders. These seized tools, proceeds and property are ultimately a deterrent to criminal activity and an enhancement to law enforcement. Under the *Guidelines of the Equitable Sharing Program*, the funds received cannot be used to replace or supplant the police department's regularly budgeted monies but augment the police budget. These seized monies may only be used by the police department in order to augment the police budget. This purchase meets the *Guidelines of the Equitable Sharing Program* and will provide an important tool for the police department that otherwise would not be available without participation in the Equitable Sharing Program. The cash balance of this fund is \$253,528.80 as of 5-04-17.

**Proposals/Bids**

<b>Stoneside</b>	<b>\$6,181.38</b>
<b>Shade Store</b>	<b>\$13,846.38</b>
<b>3 Day Blinds</b>	<b>\$20,290.00</b>

**STAFF/COMMITTEE RECOMMENDATION**

Staff recommends approval of a motion authorizing the purchase of room darkening window blinds from Stoneside in the amount of \$6,181.38 using DOJ award money.

**ALTERNATE CONSIDERATION**

As recommended by the Committee.

**DECISION MODE**

This item will be placed on the June 5th, 2017 agenda for formal Council consideration and approval.



Dear Jim Topel,

A detailed proposal for your project is provided below. This proposal includes all shipping and all sales taxes.

**Made in USA:** Stoneside custom-makes all window coverings in a modern manufacturing facility in Denver, Colorado.

**Satisfaction Guarantee:** Stoneside provides a satisfaction guarantee. See details at [www.stoneside.com/Warranty](http://www.stoneside.com/Warranty).

**Limited Lifetime Warranty:** Stoneside also provides a limited lifetime warranty on all blinds and shades.

**Easy Financing Options:** Choose between 6 month same as cash or low interest rate financing on orders over \$4,000.

Please give us a call with any questions at 773-273-6856 or send an email to [customercare@stoneside.com](mailto:customercare@stoneside.com).

You can read more about each of these products by navigating to the product by clicking on "Details".

Thank you for your time and the opportunity to serve you.

Sincerely,


**Vai Rami, Design Consultant, and Stoneside Blinds & Shades**


**Remit Payment to: Stoneside LLC, 11420 East 51st. Ave., Denver, CO 80239**


<b>Shipping Information</b>	<b>Order Summary</b>	
If your schedule allows, your shades are estimated to be installed by 05/05/2017.	Coupon:	Dollar Discount
Stoneside's suggested retail prices are subject to change.	<b>Product MSRP:</b>	<b>\$6,101.38</b>
The suggested retail price on this proposal is valid through April 30, 2017. Discounts from special sales or promotions are valid through the expiration of the promotion and will be applied to the suggested retail price in effect at the time.	Coupon Savings:	(\$409.00)
	<b>Product Subtotal:</b>	<b>\$5,692.38</b>
	Tax:	\$0.00
	Shipping:	\$80.00
	Installation:	\$409.00
	<b>Order Total:</b>	<b>\$6,181.38</b>

**Your Order Details:**

	<p><b>3/4" Grand Cell Blackout</b>  <b>Dimensions:</b> 35" x 82"  <b>Mounting Options:</b> Inside  <b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642  <b>Shade Styles:</b> Standard  <b>Lift Control Options:</b> Continuous Cord Loop  <b>Right / Left Control:</b> Lift Controls on Right  <b>Holddown Brackets:</b> - no selection -  <b>Extension Brackets:</b> - no selection -  <b>Extension Pole:</b> - no selection -  <b>Motorization:</b>  <b>Type of Control:</b> - no selection -  <b>Optional Battery Extension Cable:</b> - no selection -  <b>Optional Solar Extension Cable:</b> - no selection -  <b>TDBU Motorization:</b>  <b>Motor Power:</b> - no selection -  <b>Motor Cable:</b> - no selection -  <b>Battery Mount:</b> - no selection -</p>	<p>Qty: 1            Unit Price: \$362.33            Extended: \$362.33  <b>Room / Window #:</b>            Shade 1  <b>Notes:</b>            Measure from behind the left side of the wall</p>
	<p><b>3/4" Grand Cell Blackout</b>  <b>Dimensions:</b> 75" x 82"  <b>Mounting Options:</b> Inside  <b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642  <b>Shade Styles:</b> Standard  <b>Lift Control Options:</b> Continuous Cord Loop  <b>Right / Left Control:</b> Lift Controls on Left  <b>Holddown Brackets:</b> - no selection -  <b>Extension Brackets:</b> - no selection -  <b>Extension Pole:</b> - no selection -  <b>Motorization:</b>  <b>Type of Control:</b> - no selection -  <b>Optional Battery Extension Cable:</b> - no selection -  <b>Optional Solar Extension Cable:</b> - no selection -  <b>TDBU Motorization:</b>  <b>Motor Power:</b> - no selection -  <b>Motor Cable:</b> - no selection -  <b>Battery Mount:</b> - no selection -</p>	<p>Qty: 1            Unit Price: \$716.47            Extended: \$716.47  <b>Room / Window #:</b>            Section 1 Shade 1  <b>Notes:</b>            Controls on left</p>

	<p><b>3/4" Grand Cell Blackout</b></p> <p><b>Dimensions:</b> 110" x 82"</p> <p><b>Mounting Options:</b> Inside</p> <p><b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642</p> <p><b>Shade Styles:</b> Standard</p> <p><b>Lift Control Options:</b> Continuous Cord Loop</p> <p><b>Right / Left Control:</b> Lift Controls on Right</p> <p><b>Holddown Brackets:</b> - no selection -</p> <p><b>Extension Brackets:</b> - no selection -</p> <p><b>Extension Pole:</b> - no selection -</p> <p><b>Motorization:</b></p> <p><b>Type of Control:</b> - no selection -</p> <p><b>Optional Battery Extension Cable:</b> - no selection -</p> <p><b>Optional Solar Extension Cable:</b> - no selection -</p> <p><b>TDBU Motorization:</b></p> <p><b>Motor Power:</b> - no selection -</p> <p><b>Motor Cable:</b> - no selection -</p> <p><b>Battery Mount:</b> - no selection -</p>	<p>Qty: 1</p> <p>Unit Price: \$1,125.74</p> <p>Extended: \$1,125.74</p>
	<p><b>Room / Window #:</b></p> <p>Section 1 Shade 2</p>	<p><b>Notes:</b></p> <p>Controls on Right</p>

	<p><b>3/4" Grand Cell Blackout</b></p> <p><b>Dimensions:</b> 110" x 82"</p> <p><b>Mounting Options:</b> Inside</p> <p><b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642</p> <p><b>Shade Styles:</b> Standard</p> <p><b>Lift Control Options:</b> Continuous Cord Loop</p> <p><b>Right / Left Control:</b> Lift Controls on Left</p> <p><b>Holddown Brackets:</b> - no selection -</p> <p><b>Extension Brackets:</b> - no selection -</p> <p><b>Extension Pole:</b> - no selection -</p> <p><b>Motorization:</b></p> <p><b>Type of Control:</b> - no selection -</p> <p><b>Optional Battery Extension Cable:</b> - no selection -</p> <p><b>Optional Solar Extension Cable:</b> - no selection -</p> <p><b>TDBU Motorization:</b></p> <p><b>Motor Power:</b> - no selection -</p> <p><b>Motor Cable:</b> - no selection -</p> <p><b>Battery Mount:</b> - no selection -</p>	<p>Qty: 1</p> <p>Unit Price: \$1,125.74</p> <p>Extended: \$1,125.74</p>
	<p><b>Room / Window #:</b></p> <p>Section 2 Shade 1</p>	<p><b>Notes:</b></p> <p>Controls on Left</p>

	<p><b>3/4" Grand Cell Blackout</b></p> <p><b>Dimensions:</b> 72" x 82"</p> <p><b>Mounting Options:</b> Inside</p> <p><b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642</p> <p><b>Shade Styles:</b> Standard</p> <p><b>Lift Control Options:</b> Continuous Cord Loop</p> <p><b>Right / Left Control:</b> Lift Controls on Right</p> <p><b>Holddown Brackets:</b> - no selection -</p> <p><b>Extension Brackets:</b> - no selection -</p> <p><b>Extension Pole:</b> - no selection -</p> <p><b>Motorization:</b></p> <p><b>Type of Control:</b> - no selection -</p>	<p>Qty: 1</p> <p>Unit Price: \$663.34</p> <p>Extended: \$663.34</p>
	<p><b>Room / Window #:</b></p> <p>Section 2 Shade 2</p>	<p><b>Notes:</b></p> <p>Controls on Right</p>

	<p><b>3/4" Grand Cell Blackout</b>  <b>Dimensions:</b> 86" x 82"  <b>Mounting Options:</b> Inside  <b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642  <b>Shade Styles:</b> Standard  <b>Lift Control Options:</b> Continuous Cord Loop  <b>Right / Left Control:</b> Lift Controls on Left  <b>Holddown Brackets:</b> - no selection -  <b>Extension Brackets:</b> - no selection -  <b>Extension Pole:</b> - no selection -  <b>Motorization:</b>  <b>Type of Control:</b> - no selection -  <b>Optional Battery Extension Cable:</b> - no selection -  <b>Optional Solar Extension Cable:</b> - no selection -  <b>TDBU Motorization:</b>  <b>Motor Power:</b> - no selection -  <b>Motor Cable:</b> - no selection -  <b>Battery Mount:</b> - no selection -</p>	<p>Qty: 1  Unit Price: \$825.83  Extended: \$825.83    <b>Room / Window #:</b>  Section 3 Shade 1  <b>Notes:</b>  Controls on Left</p>
	<p><b>3/4" Grand Cell Blackout</b>  <b>Dimensions:</b> 86" x 82"  <b>Mounting Options:</b> Inside  <b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642  <b>Shade Styles:</b> Standard  <b>Lift Control Options:</b> Continuous Cord Loop  <b>Right / Left Control:</b> Lift Controls on Right  <b>Holddown Brackets:</b> - no selection -  <b>Extension Brackets:</b> - no selection -  <b>Extension Pole:</b> - no selection -  <b>Motorization:</b>  <b>Type of Control:</b> - no selection -  <b>Optional Battery Extension Cable:</b> - no selection -  <b>Optional Solar Extension Cable:</b> - no selection -  <b>TDBU Motorization:</b>  <b>Motor Power:</b> - no selection -  <b>Motor Cable:</b> - no selection -  <b>Battery Mount:</b> - no selection -</p>	<p>Qty: 1  Unit Price: \$825.83  Extended: \$825.83    <b>Room / Window #:</b>  Section 3 Shade 2  <b>Notes:</b>  Controls on Right</p>
	<p><b>3/4" Grand Cell Blackout</b>  <b>Dimensions:</b> 45" x 82"  <b>Mounting Options:</b> Inside  <b>Fabric Selection:</b> 3/4" Textured Blackout-Mountain Mist F27.642  <b>Shade Styles:</b> Standard  <b>Lift Control Options:</b> Continuous Cord Loop  <b>Right / Left Control:</b> Lift Controls on Right  <b>Holddown Brackets:</b> - no selection -  <b>Extension Brackets:</b> - no selection -  <b>Extension Pole:</b> - no selection -  <b>Motorization:</b>  <b>Type of Control:</b> - no selection -</p>	<p>Qty: 1  Unit Price: \$456.10  Extended: \$456.10    <b>Room / Window #:</b>  Section 3 Shade 3  <b>Notes:</b>  Controls on Right</p>



**Services:**

<b>Professional Blinds &amp; Shades Installation Services</b>	Qty:	1
	Unit Price:	\$249.00
	Total:	\$249.00
<b>Install in Tile - Region C</b>	Qty:	8
	Unit Price:	\$20.00
	Total:	\$160.00



Other (South)



QUANTITY:	1	10% SALE (ENDS 04/24/17)
PRODUCT:	Ripple Fold Drapes	<b>\$3,018.00</b>
MATERIAL:	Cotton	<b>\$2,716.20</b>
COLOR:	Noir	
SET TYPE:	Single Set	
WIDTH:	260" Across	
LENGTH:	95"	
PANEL OR PAIR:	Pair	
LINING:	Blackout	
CONTROL LENGTH:	48"	
CONTROL:	Baton	
HARDWARE:	Ripple Fold Drapes	
TRACK:	Standard Track	
TRACK FINISH:	White	
TRACK FINIAL:	N/A	
MOUNT:	Ceiling	
NOTES:	Your Custom Drapes Will Ship Separately.	
ESTIMATED SHIP DATE:	04/28/17 (if ordered by 04/14/17)	

<p><b>Billing Address</b></p> <p>Doug Rumick                  Darien Police Department                  1710 Plainfield Rd.                  Darien, IL 60561                  USA                  630-353-8304                  drumick@darienil.gov</p>	<p><b>Shipping Address</b></p> <p>Doug Rumick                  Darien Police Department                  1710 Plainfield Rd.                  Darien, IL 60561                  USA                  630-353-8304                  drumick@darienil.gov</p>
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PRODUCT TOTAL	<b>\$13,038.00</b>
SALE	<b>-\$1,303.80</b>
SHIPPING (GROUND)	<b>FREE</b>
SUBTOTAL	<b>\$11,734.20</b>
SALES TAX (8.000%)	<b>\$938.76</b>
YOUR TOTAL	<b>\$12,672.96</b>

*Installation not included approx cost 10% of material cost.*



QUOTE: 191183706

The Shade Store custom crafts every window treatment with exceptional care and professionalism. Please review your order for accuracy.

Other (West wall left)



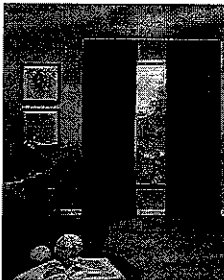
QUANTITY:	1	10% SALE (ENDS 04/24/17)
PRODUCT:	Ripple Fold Drapes	<del>\$934.00</del>
MATERIAL:	Cotton	\$840.60
COLOR:	Noir	
SET TYPE:	Single Set	
WIDTH:	40" Across	
LENGTH:	95"	
PANEL OR PAIR:	Pair	
LINING:	Blackout	
CONTROL LENGTH:	48"	
CONTROL:	Baton	
HARDWARE:	Ripple Fold Drapes	
TRACK:	Standard Track	
TRACK FINISH:	White	
TRACK FINIAL:	N/A	
MOUNT:	Ceiling	
NOTES:	Your Custom Drapes Will Ship Separately.	
ESTIMATED SHIP DATE:	04/28/17 (if ordered by 04/14/17)	

Other (West wall center)



QUANTITY:	1	10% SALE (ENDS 04/24/17)
PRODUCT:	Ripple Fold Drapes	<del>\$2,204.00</del>
MATERIAL:	Cotton	\$1,983.60
COLOR:	Noir	
SET TYPE:	Single Set	
WIDTH:	180" Across	
LENGTH:	95"	
PANEL OR PAIR:	Pair	
LINING:	Blackout	
CONTROL LENGTH:	48"	
CONTROL:	Baton	
HARDWARE:	Ripple Fold Drapes	
TRACK:	Standard Track	
TRACK FINISH:	White	
TRACK FINIAL:	N/A	
MOUNT:	Ceiling	
NOTES:	Your Custom Drapes Will Ship Separately.	
ESTIMATED SHIP DATE:	04/28/17 (if ordered by 04/14/17)	

Other (West wall right)



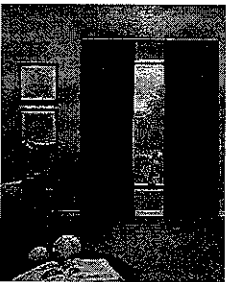
QUANTITY:	1	10% SALE (ENDS 04/24/17)
PRODUCT:	Ripple Fold Drapes	<del>\$2,204.00</del>
MATERIAL:	Cotton	\$1,983.60
COLOR:	Noir	
SET TYPE:	Single Set	
WIDTH:	180" Across	
LENGTH:	95"	
PANEL OR PAIR:	Pair	
LINING:	Blackout	
CONTROL LENGTH:	48"	
CONTROL:	Baton	
HARDWARE:	Ripple Fold Drapes	
TRACK:	Standard Track	
TRACK FINISH:	White	
TRACK FINIAL:	N/A	
MOUNT:	Ceiling	
NOTES:	Your Custom Drapes Will Ship Separately.	
ESTIMATED SHIP DATE:	04/28/17 (if ordered by 04/14/17)	

**Other (North)**



QUANTITY:	1	10% SALE (ENDS 04/24/17)
PRODUCT:	Ripple Fold Drapes	<del>\$2,749.00</del>
MATERIAL:	Cotton	\$2,474.10
COLOR:	Noir	
SET TYPE:	Single Set	
WIDTH:	230" Across	
LENGTH:	95"	
PANEL OR PAIR:	Pair	
LINING:	Blackout	
CONTROL LENGTH:	48"	
CONTROL:	Baton	
HARDWARE:	Ripple Fold Drapes	
TRACK:	Standard Track	
TRACK FINISH:	White	
TRACK FINIAL:	N/A	
MOUNT:	Ceiling	
NOTES:	Your Custom Drapes Will Ship Separately.	
ESTIMATED SHIP DATE:	04/28/17 (if ordered by 04/14/17)	

**Other (East)**



QUANTITY:	1	10% SALE (ENDS 04/24/17)
PRODUCT:	Ripple Fold Drapes	<del>\$1,929.00</del>
MATERIAL:	Cotton	\$1,736.10
COLOR:	Noir	
SET TYPE:	Single Set	
WIDTH:	150" Across	
LENGTH:	95"	
PANEL OR PAIR:	Pair	
LINING:	Blackout	
CONTROL LENGTH:	48"	
CONTROL:	Baton	
HARDWARE:	Ripple Fold Drapes	
TRACK:	Standard Track	
TRACK FINISH:	White	
TRACK FINIAL:	N/A	
MOUNT:	Ceiling	
NOTES:	Your Custom Drapes Will Ship Separately.	
ESTIMATED SHIP DATE:	04/28/17 (if ordered by 04/14/17)	

**From:** [James Topel](#)  
**To:** [Rosemary Gonzalez](#); [Ed Rentka](#); [Greg Thomas](#)  
**Cc:** [James Topel](#)  
**Subject:** FW: shade proposal  
**Date:** Friday, April 14, 2017 4:28:24 PM  
**Attachments:** [vertiglide.pdf](#)

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First window covering proposal

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**From:** Carrie Capuano [mailto:Carrie.Capuano@3day.com]  
**Sent:** Sunday, March 26, 2017 4:18 PM  
**To:** James Topel <jtopel@darienil.gov>  
**Subject:** shade proposal

<https://www.hunterdouglas.com/operating-systems/vertiglide>

Jim,

Thank you for having me to the Darien Police Department. I enjoyed meeting both you and Doug.

After speaking with you and going over the needs of the space, I believe the best option is the cellular Vertiglide. I included a link of a short video to familiarize yourself on the function.

The 4 main windows, including the small 33 inch window at the left and along the long wall will have the Vertiglide inside mounted unless my installer advises an outside mount will yield more light control.

As of now, I chose a room darkening bronze/brown color to offset the grey carpet and cream walls. I also have a cream colored shade that will work nicely.

For the 4 windows, the pricing is \$11840. I feel we can start with here and add the additional windows located to the left of the entry door and the wall that the door, is on if necessary. Full cost of the room in its entirety is \$20,290.

Full coverage drapery will be very close to the prices above, however have a heavy theater effect. The vertiglide is much more modern, clean and serves the purpose you need.

The prices I have listed is for product tax installation of all treatments, not including any take downs. As mentioned I would like the painters to remove all blinds and patch and paint all walls prior to my install.

I do have other options if this application does not suffice. Also, my prices include a 25% off overall product. There is room for negotiation if need be. This pricing allows me to earn commission for the job, however, I understand that multi bids are required!!

thank you,

CARRIE CAPUANO

DESIGN CONSULTANT

3 DAY BLINDS

C. 708-465-5675 F. 888-321-2366 T. 800-234-3329

Carrie.Capuano@3day.com<mailto:Carrie.Capuano@3day.com> 3dayblinds.com/Carrie-Capuano<http://www.3dayblinds.com/Carrie-Capuano>

Integrity One Team Superior Client Experience Excellence Passion

**AGENDA MEMO**  
**Police Committee**  
**May 15, 2017**

**ISSUE STATEMENT**

A motion approving the purchase of (2) ballistic shields from Streicher’s using Department of Justice (DOJ) award money in the amount of \$11,180.00

**BACKGROUND/HISTORY**

The City of Darien Police Department currently has two ballistic shields assigned to the patrol division which are stored in the supervisor vehicles. The current shields expired in September 2016. The National Institute of Justice rates levels of armor protection. Level IIIA protections has been tested to stop pistol/handgun rounds (9mm, 40 S&W, .357 Sig/Mag. and .44 Mag.). Level III+ protection has been tested to stop the rounds that Level IIIA can stop plus rifle and armor piercing rounds.

The Darien Police Department is a proud participant in the United States Department of Justice and the United States Department of Treasury Equitable Sharing Program for State and Local Law Enforcement Agencies. For the last two years the Darien Police Department has participated in federal task forces whose goal is to stem the flow of illegal narcotics into the Chicago metropolitan area which is one of the major hubs for illegal narcotics coming into the United States. It is the goal of this program to not only cut off the flow of illegal narcotics into the area, but to take away and use the tools, proceeds and property derived from any criminal activity against the offenders. These seized tools, proceeds and property are ultimately a deterrent to criminal activity and an enhancement to law enforcement. Under the *Guidelines of the Equitable Sharing Program*, the funds received cannot be used to replace or supplant the police department’s regularly budgeted monies but augment the police budget. These seized monies may only be used by the police department in order to augment the police budget. This purchase meets the *Guidelines of the Equitable Sharing Program* and will provide an important tool for the police department that otherwise would not be available without participation in the Equitable Sharing Program. The cash balance of this fund is \$253,528.80 as of 5-3-17.

**Proposals/Bids**

<b>Streicher’s</b>	<b>\$11,180.00</b>
<b>The de Nijs Group</b>	<b>\$20,200.00</b>
<b>United Shield International</b>	<b>\$20,250.00</b>

**STAFF/COMMITTEE RECOMMENDATION**

Staff recommends approval of a motion authorizing the purchase of (2) ballistic shields from Streicher’s in the amount of \$11,180.00 using DOJ award money.

**ALTERNATE CONSIDERATION**

As recommended by the Committee.

**DECISION MODE**

This item will be placed on the June 5, 2017, City Council Agenda for formal Council approval



www.Streichers.com

# SALES QUOTE

**Streichers - Milwaukee**

4777 N 124th St  
Butler, WI 53007  
Phone: 262-781-2552  
Fax: 262-781-0444

Sales Quote Number: Q318982  
Sales Quote Date: 05/04/17  
Page: 1

Sell 44343  
To: DARIEN POLICE DEPT.  
1710 PLAINFIELD RD  
DARIEN, IL 60561-

Ship  
To: DARIEN POLICE DEPT.  
1710 PLAINFIELD RD  
DARIEN, IL 60561-

Phone: (630) 971-3999  
Fax: (630) 971-4326

Ship Via  
Terms Net 15

SalesPerson Brian Archambault  
Phone: 262-781-2552  
E-mail: briana@Streichers.com

Item No.	Description	Unit	Quantity	Unit Price	Total Price
US-SH.LWWVP	Ballistic Shield: Lightweight III+ w/curved viewport 20"x34" <b>TO INCLUDE LVL IV VIEWPORT</b>	EA	1	5,525.00	5,525.00
FRT	Shipping, Handling & Insurance	EA	1	65.00	65.00

Quoted prices do not include Sales Tax. All quoted prices are valid for 60 days from the date of the quote

Total: 5,590.00



**United Shield - quote - 3-25-17**

Kurt de Nijs [kurtdenijs@yahoo.com]

**Sent:** Friday, March 24, 2017 1:45 PM

**To:** Austin Jump

**Cc:** de Nijs Kurt [kurtdenijs@yahoo.com]

---

Hello Sir,

Here is your pricing....

\$10,000

Lightweight 3

- viewport

- no light

- 20x34

\$100

Shipping

Please feel free to call if you have any questions

Thank you,

Kurt de Nijs

The de Nijs Group

Sent from my iPhone

614-477-5747

# United Shield International



United Shield International LLC  
 1606 Barlow Street, Unit #1  
 Traverse City, MI 49686  
 Tel : 231-933-1179 Fax 231-933-5368

## Quotation

Customer				
<b>Name</b>	Austin Jump	<b>Quotation No:</b>	6574	
<b>Address</b>	Darein IL ajump@darienil.gov	<b>Ref:</b>		
		<b>Validity</b>	60 days	
		<b>Currency :</b>	USD	
		<b>Date:</b>	24-Mar-17	
<b>Tel :</b>				
Item	Description	Quantity	Price	Amount
Shield	20" x 34" Lightweight Level III+ with Viewport 23.9 lbs	1	\$10,150.00	10,150.00
	Freight			100.00
				-
				-
				-
	<b>Total :</b>			10,250.00
<b>Notes:-</b>		<b>Signed :</b> Paul Banducci		
1) Prices are EX FACTORY MI 2) Terms Net 30 3) delivery 75 days THESE PRODUCTS MAYBE SUBJECT TO US EXPORT CONTROLS, YOU ARE RESPONSIBLE FOR COMPLYING WITH ALL US EXPORT LAWS				



Wiltshire Ballistic Services Ltd  
 The Ranges, Station Road,  
 Devizes, Wiltshire, SN10 1BZ  
 Tel: 01380 721644  
 Fax: 01380 721421

**TEST REPORT**  
 10537b - WBS - 06/09/2016  
 06 September 2016

United Shield International Ltd  
 50 South Way, Walworth Ind Est  
 Andover  
 Hants  
 SP10 5AF  
 UK

**Trial Number** 10537b **Range Temp (°C)** 18.8  
**Trial Date** 06/09/2016 **Range Humidity (%)** 91  
**Trial Start Time** 10:15 **Range Pressure (mBar)**  
**Trial Finish Time** 11:00 **Range Technician** Ben Smith  
**Range Technician** James Philbrook  
**Range Technician**

Report Completed *[Signature]* James Philbrook Approved Signatory *[Signature]* Sharon Pflieger-Taylor

**BALLISTIC TEST DETAILS**

R&D - CAST Portable Ballistic Protection for Police (2011) - PB2 (7.62x51mm)

**Velocity From (m/s)** 815 **Witness Type** Aluminium Foil **Configuration - Muzzle to Target (m)** 10.0  
**Velocity To (m/s)** 845 **Ammunition** 7.62x51mm RG L2A2 Ball **Configuration - Muzzle to Chrono Centre (m)** 8.0

**SAMPLE DETAILS** Shield 2 United shield international Ltd  
 Size (mm) 600x500  
 Weight (kg) 3.267

Shot No.	Velocity m/s	Held/ Penetrated	Trauma Code/ Spall Rating	Comments
1	821.42	Held	C/No Spall	Shots 1-3 in 125mm triangle
2	832.85	Held	C/No Spall	
3	833.54	Held	C/No Spall	45° Angle of incidence
4	835.56	Held	C/No Spall	
5	841.54	Held	C/No Spall	Shot 50mm from edge of sample

Shield 2 **RESULTS** R&D  
 R&D - CAST Portable Ballistic Protection for Police (2011) - PB2 (7.62x51mm)

**END OF REPORT**



Wiltshire Ballistic Services Ltd  
 The Ranges, Station Road,  
 Devizes, Wiltshire, SN10 1BZ  
 Tel: 01380 721644  
 Fax: 01380 721421

TEST REPORT  
 10537d - WBS - 06/09/2016  
 06 September 2016

United Shield International Ltd  
 56 South Way, Walworth Industrial Estate  
 Andover  
 Hants  
 SP10 5AF  
 UK

Trial Number 10537d  
 Trial Date 06/09/2016  
 Trial Start Time 11:15  
 Trial Finish Time 12:00  
 Range Temp (°C) 18.8  
 Range Humidity (%) 91  
 Range Pressure (mBar)  
 Range Technician Ben Smith  
 Range Technician James Philbrook  
 Range Technician

Report Completed *James Philbrook* James Philbrook Approved Signatory *Sharon Pflieger-Taylor* Sharon Pflieger-Taylor

**BALLISTIC TEST DETAILS**

R&D - CAST Portable Ballistic Protection for Police (2011) - PB2 (5.56x45mm)

Velocity From (m/s) 735 Witness Type Aluminium Foil Configuration - Muzzle to Target (m) 10.0  
 Velocity To (m/s) 765 Ammunition 5.56x45mm Federal Tactical Bonded Configuration - Muzzle to Chrono Centre (m) 8.0  
 LE223T3 62gr

**SAMPLE DETAILS** Shield 3 United Shield International Ltd  
 Size (mm) 600x500  
 Weight (kg) 3.215

Shot No.	Velocity m/s	Held/ Penetrated	Trauma Code/ Spall Rating	Comments
1	713.32	Held	C/No Spall	Slow
2	709.57	Held	C/No Spall	Slow
3	778.15	Held	C/No Spall	Fast
4	761.27	Held	C/No Spall	
5	703.58	Held	C/No Spall	45° Angle of incidence, slow
6	946.70	Held	C/No Spall	Factory charge
7	932.66	Held	C/No Spall	Factory charge

Shield 3 **RESULTS** R&D  
 R&D - CAST Portable Ballistic Protection for Police (2011) - PB2 (5.56x45mm)

**END OF REPORT**

# Understanding NIJ 0101.06 Armor Protection Levels

## WHAT ARE NIJ COMPLIANT ARMORS TESTED AGAINST?



## EXISTING LEVELS OF PROTECTION

**Level IIA** Tested to stop 9mm and .40 S&W ammunition fired from short barrel handguns. No rifle ammunition protection.

**Level II** Tested to stop 9mm and .357 Magnum ammunition fired from short barrel handguns. No rifle ammunition protection.

**Level IIIA** Tested to stop .357 SIG and .44 Magnum ammunition fired from longer barrel handguns. No rifle ammunition protection.

**Level III** Tested to stop 7.62mm FMJ lead core rifle ammunition.

**Level IV** Tested to stop .30cal steel core armor piercing rifle ammunition.

## What about 5.56mm / .223 ammunition?

**5.56mm ammunition** comes in a wide variety of constructions. The rounds with lead cores typically used for hunting and target shooting can be stopped with Level III hard armor plates.



5.56mm JHP hunting ammunition

component to the hard armor plate to stop it. Some Level III have a ceramic/metallic face, but not all. If you have identified the M855 or other similarly designed steel core ammunition as a potential threat, a Level IV plate is the best choice for protection among the armors on the Compliant Products List (CPL).



5.56mm FMJ, M855 "Green Tip" partial steel core ammunition

**5.56mm ammunition** designed for military use, with a steel or partial steel core, needs a ceramic or metallic

## Quick Facts:

5.56mm/.223 Jacketed Hollow Point (JHP) ammunition has a lead core. Level III armor or greater is the best choice for protection among the armors on the CPL.

5.56mm/.223 Green Tip Full Metal Jacket (FMJ) ammunition has a part steel core. Level IV armor is the best choice for protection among the armors on the CPL.

The above is a snapshot of select threat projectiles and classifications of armors related to these general threats. Refer to NIJ standard 0101.06 for further details.

**Ballistic Armor Compliant Products List:** [https://www.justnet.org/compliant/ballistic\\_cpl.html](https://www.justnet.org/compliant/ballistic_cpl.html)

**AGENDA MEMO**  
**Police Committee**  
**August 17, 2015**

**ISSUE STATEMENT**

A motion to approve the expenditure of budgeted funds to purchase (11) new Tasers Class III, X2 CEWs from Taser International in the amount of \$15,182.53

**BACKGROUND/HISTORY**

The police department budget includes \$15,200 for the purchase of (11) new tasers. The budgeted amount for this purchase under Capital Purchases, line item 40-4815 is \$15,200.00

Taser International is the sole source for the Taser CEWs.

<b>Item</b>	<b>FYE18 Budget</b>	<b>Actual Cost</b>
Capital Purchases	\$15,200 – Line 01-40-4815	\$15,182.53

**STAFF/COMMITTEE RECOMMENDATION**

The staff recommends that the Police Committee approve the expenditure of budgeted funds to purchase the recommended equipment from Taser International for a total of \$15,182.53.

**ALTERNATE CONSIDERATION**

As recommended by the Committee.

**DECISION MODE**

This item will be placed on the June 5th, 2017, City Council agenda for formal consideration.

# TASER International

Protect Life. Protect Truth.

17800 N 85th St.  
 Scottsdale, Arizona 85255  
 United States  
 Phone: (800) 978-2737  
 Fax: 480-378-6269



**Jim Topel**  
 (630) 971-3999  
 jtopel@darienil.gov

## Quotation

**Quote:** Q-96255-1  
**Date:** 1/4/2017 12:19 PM  
**Quote Expiration:** 6/15/2017  
**Contract Start Date\*:** 1/4/2017  
**Contract Term:** 5 years

**AX Account Number:**  
 112374

**Bill To:**  
 DARIEN POLICE Department  
 1710 PLAINFIELD ROAD  
 Darien, IL 60561  
 US

**Ship To:**  
 Jim Topel  
 DARIEN POLICE Department  
 1710 PLAINFIELD ROAD  
 Darien, IL 60561  
 US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Kevin Knudsen	480-905-2061	kknudsen@taser.com	Fedex - Ground	Net 30

\*Note this will vary based on the shipment date of the product.

Net 30/ Year 1

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
11	22002	HANDLE, BLACK, CLASS III, X2	USD 1,103.31	USD 12,136.41	USD 0.00	USD 12,136.41
11	85047	TASER ASSURANCE PLAN CEW, X2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
11	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 2,403.94	USD 0.00	USD 2,403.94
11	22010	PPM, BATTERY PACK, STANDARD, X2/ X26P	USD 58.38	USD 642.18	USD 0.00	USD 642.18
<b>Net 30/ Year 1 Total Before Discounts:</b>						USD 15,182.53
<b>Net 30/ Year 1 Net Amount Due:</b>						USD 15,182.53

Year 2

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
11	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 2,403.94	USD 0.00	USD 2,403.94
<b>Year 2 Total Before Discounts:</b>						USD 2,403.94
<b>Year 2 Net Amount Due:</b>						USD 2,403.94

Year 3

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
11	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 2,403.94	USD 0.00	USD 2,403.94
<b>Year 3 Total Before Discounts:</b>						USD 2,403.94
<b>Year 3 Net Amount Due:</b>						USD 2,403.94

Year 4

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
11	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 2,403.94	USD 0.00	USD 2,403.94
<b>Year 4 Total Before Discounts:</b>						USD 2,403.94
<b>Year 4 Net Amount Due:</b>						USD 2,403.94

Year 5

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
11	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 2,403.94	USD 0.00	USD 2,403.94
<b>Year 5 Total Before Discounts:</b>						USD 2,403.94
<b>Year 5 Net Amount Due:</b>						USD 2,403.94

<b>Subtotal</b>	USD 24,798.29
<b>Estimated Shipping &amp; Handling Cost</b>	USD 69.96
<b>Grand Total</b>	USD 24,868.25



**TASER International, Inc.'s Sales Terms and Conditions  
for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and TASER's Master Services and Purchasing Agreement posted at [www.taser.com/legal](http://www.taser.com/legal). You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to TASER that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

<b>Signature:</b>	_____	<b>Date:</b>	_____
<b>Name (Print):</b>	_____	<b>Title:</b>	_____
<b>PO# (if needed):</b>	_____		

Quote: Q-96255-1

Please sign and email to Kevin Knudsen at [kknudsen@taser.com](mailto:kknudsen@taser.com) or fax to 480-378-6269

THANK YOU FOR YOUR BUSINESS!

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17800 N. 85th St., Scottsdale, Arizona 85255 \* 480-991-0797 \* Fax 480-991-0791 \* www.TASER.com

January 6, 2017

**To: United States state, local and municipal law enforcement agencies**

**Re: Sole Source Letter for TASER International, Inc.'s Conducted Electrical Weapons**

A sole source justification exists because the following goods and services required to satisfy the agency's needs are only manufactured and available for purchase from TASER International. TASER is also the sole distributor of all TASER brand products in the States of AR, CT, DE, FL, GA, HI, IA IL, IN, KS, LA, MA, MD, ME, MI, MN, MO, MS, NC, ND, NE, NH, NJ, NY, OK, OR, PA, RI, SC, SD, TX, VA, VI, VT, WI, WV, and the District of Columbia and Guam.

### **TASER CEW Descriptions**

#### **X2 CEW**

- Multiple-shot CEW
- High efficiency flashlight
- Static dual LASERs (used for target acquisition)
- ARC switch enables drive-stun with or without a Smart Cartridge installed
- Central Information Display (CID): Displays mission-critical data such as remaining battery energy, burst time, operating mode, and user menu to change settings and view data on a yellow-on-black display
- The Trilogy log system records information from a variety of sensors into three data logs: Event log, Pulse log, and Engineering log. Data can be downloaded using a universal serial bus (USB) data interface module connected to a personal computer (PC). Data may be transferred to Evidence.com services.
- Real-time clock with back-up battery
- Onboard self-diagnostic and system status monitoring and reporting
- Ambidextrous safety switch
- Capable of audio/video recording with optional TASER CAM HD recorder
- The trigger activates a single cycle (approximately 5 seconds). Holding the trigger down will continue the discharge beyond the standard cycle (except when used with an APPM or TASER CAM HD AS). The CEW cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER Smart Cartridges only

#### **X26P CEW**

- High efficiency flashlight
- Red LASER (used for target acquisition)
- Central Information Display (CID): Displays data such as calculated remaining energy, burst time, and notifications
- The Trilogy log system records information from a variety of sensors into three data logs: Event log, Pulse log, and Engineering log. Data can be downloaded using a universal serial bus (USB) data interface module connected to a personal computer (PC). Data may be transferred to Evidence.com services.
- Real-time clock with back-up battery
- Onboard self-diagnostic and system status monitoring and reporting
- Ambidextrous safety switch
- Capable of audio/video recording with optional TASER CAM HD recorder
- The trigger activates a single cycle (approximately five seconds). Holding the trigger down will continue the discharge beyond the standard cycle (except when used with an APPM or TASER CAM HD AS). The CEW cycle can be stopped by placing the safety switch in the down (SAFE) position.
- Compatible with TASER standard series cartridges

### **Axon Signal Performance Power Magazine (SPPM)**

- Battery pack for the X2 and X26P conducted electrical weapons
- Shifting the safety switch from the down (SAFE) to the up (ARMED) positions sends a signal from the SPPM. Upon processing the signal, an Axon system equipped with Axon Signal technology transitions from the BUFFERING to EVENT mode.

### **TASER Brand CEW Model Numbers**

1. Conducted Electrical Weapons (CEWs):
  - TASER X2 Models: 22002 and 22003
  - TASER X26P Models: 11002 and 11003
2. Optional Extended Warranties for CEWs:
  - X2 - 4-year extended warranty, item number 22014
  - X26P - 2-year extended warranty, item number 11008
  - X26P - 4-year extended warranty, item number 11004
3. TASER standard cartridges (compatible with the X26P; required for this CEW to function in the probe deployment mode):
  - 15-foot Model: 34200
  - 21-foot Model: 44200
  - 21-foot non-conductive Model: 44205
  - 25-foot Model: 44203
  - 35-foot Model: 44206
4. TASER Smart cartridges (compatible with the X2; required for this CEW to function in the probe deployment mode):
  - 15-foot Model: 22150
  - 25-foot Model: 22151
  - 25-foot inert simulation Model: 22155
  - 25-foot non-conductive Model: 22157
  - 35-foot Model: 22152
5. TASER CAM HD recorder Model: 26810 (full HD video and audio) and TASER CAM HD with AS (automatic shut-down feature) Model: 26820. The TASER CAM HD is compatible with both the X26P and X2 CEWs.
  - TASER CAM HD replacement battery Model: 26764
  - TASER CAM HD Download Kit Model: 26762
  - TASER CAM HD optional 4-year extended warranty, item number 26763
6. Power Modules (Battery Packs) for X26P and X2 CEWs:
  - Performance Power Magazine (PPM) Model: 22010
  - Tactical Performance Power Magazine (TPPM) Model: 22012
  - Automatic Shut-Down Performance Power Magazine (APPM) Model: 22011
  - eXtended Performance Power Magazine (XPPM) Model: 11010
  - eXtended Automatic Shut-Down Performance Power Magazine (XAPPM) Model: 11015
  - Axon Signal Performance Power Magazine (SPPM) Model: 70116
7. TASER Dataport Download Kits:
  - Dataport Download Kit for the X2 and X26P Model: 22013
8. TASER Blast Door Repair Kit Model 44019 and TASER Blast Door Replenishment Kit Model 44023
9. Conductive Target front Model 80000 and Conductive Target back, Model 80001
10. CEW Holsters:

- Right-hand X2 holster by BLACKHAWK Model: 22501
- Left-hand X2 holster by BLACKHAWK Model: 22504
- Right-hand X26P holster by BLACKHAWK Model: 11501
- Left-hand X26P holster by BLACKHAWK Model: 11504

11. TASER Simulation Suit II Model 44550

### TASER Product Packages

1. Officer Safety Plan: includes a CEW, Axon camera and Dock upgrade, and Evidence.com license and storage. See your Sales Representative for further details and Model numbers.
2. TASER Assurance Plan (TAP): Hardware extended warranty coverage, Spare Products, and Upgrade Models available for the X2 and X26P CEWs, and the TASER CAM HD recorder. (The TAP is available only through TASER International, Inc.)

SOLE AUTHORIZED DISTRIBUTOR FOR TASER BRAND CEW PRODUCTS ILLINOIS	SOLE AUTHORIZED REPAIR FACILITY FOR TASER BRAND CEW PRODUCTS
<p style="text-align: center;">TASER International, Inc. 17800 N. 85<sup>th</sup> Street, Scottsdale, AZ 85255 Phone: 800-978-2737 Fax: 480-991-0791</p>	<p style="text-align: center;">TASER International, Inc. 17800 N. 85<sup>th</sup> Street, Scottsdale, AZ 85255 Phone: 800-978-2737 Fax: 480-991-0791</p>

Please contact your local TASER sales representative or call us at 1-800-978-2737 with any questions.

Sincerely,



Josh Isner  
Executive Vice President, North American Sales  
TASER International, Inc.

BLACKHAWK! is a trademark of the Blackhawk Products Group.

▲ AXON, Axon, Axon Signal, Evidence.com, Smart Cartridge, TASER CAM, Trilogy, X2, X26P, TASER, and the 'Bolt within Circle' logo are trademarks of TASER International, Inc., some of which are trademarks in the US and other countries. For more information visit [www.taser.com/legal](http://www.taser.com/legal). All rights reserved. © 2017 TASER International, Inc.

# Darien Police Department

## Monthly Report

April 2017



**In the absence of Chief Thomas the Monthly Report reflects crime statistics only.**

**Thank You  
Commander Edward Rentka**

# Calls for Service Summary

## April 2017

### Citizen Generated Events

	<u>April</u> <u>2017</u>	<u>April</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>
Beat 1	202	183	10.4%	725	714	1.5%
Beat 2	172	162	6.2%	629	650	-3.2%
Beat 3	222	205	8.3%	922	912	1.1%
Out of Town	7	11	-36.4%	31	33	-6.1%
<b>Total</b>	<b>603</b>	<b>561</b>	<b>7.5%</b>	<b>2307</b>	<b>2309</b>	<b>-0.1%</b>
Shift 1	236	259	-8.9%	912	1017	-10.3%
Shift 2	282	247	14.2%	1055	1016	3.8%
Shift 3	85	55	54.5%	340	276	23.2%
<b>Total</b>	<b>603</b>	<b>561</b>	<b>7.5%</b>	<b>2307</b>	<b>2309</b>	<b>-0.1%</b>

### Top Ten Incidents Categories

Citizen Assist	81	69	17.4%	317	285	11.2%
Investigative	55	70	-21.4%	208	291	-28.5%
Suspicion	45	43	4.7%	220	208	5.8%
Alarm	74	52	42.3%	292	245	19.2%
Accident	44	48	-8.3%	179	208	-13.9%
Public Order	33	30	10.0%	129	122	5.7%
Administrative	34	38	-10.5%	148	152	-2.6%
Disorder	40	22	81.8%	127	92	38.0%
Traffic	22	26	-15.4%	101	77	31.2%
Animal	29	38	-23.7%	82	107	-23.4%
Theft	18	15	20.0%	71	70	1.4%
Agency Assist	25	17	47.1%	90	91	-1.1%
Domestic	24	25	-4.0%	98	93	5.4%
Parking	22	15	46.7%	45	54	-16.7%
Medical/Ambulance	18	16	12.5%	62	62	0.0%
Burglary	3	8	-62.5%	21	22	-4.5%
Forgery	7	9	-22.2%	31	33	-6.1%
Hazard	7	6	16.7%	14	23	-39.1%
Fire	5	6	-16.7%	17	13	30.8%
Drug	5	2	150.0%	10	14	-28.6%
Missing Person	5	3	66.7%	17	21	-19.0%
Warrant	2	1	100.0%	8	8	0.0%
Assault	2	1	100.0%	8	7	14.3%
Shots Fired	0	1	-100.0%	3	6	-50.0%
Rape	2	0	0.0%	5	5	0.0%
Robbery	1	0	0.0%	4	0	0.0%
<b>Total</b>	<b>603</b>	<b>561</b>	<b>7.5%</b>	<b>2307</b>	<b>2309</b>	<b>-0.1%</b>

# Calls for Service Summary (continued)

April 2017

<b>Officer Initiated Event Category</b>						
	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>1 Year</u> <u>Change</u>
Focused Patrol	191	863	-77.9%	750	4346	-82.7%
Crime Prevention	626	574	9.1%	2453	2697	-9.0%
Traffic	390	409	-4.6%	1311	1619	-19.0%
Administrative	123	190	-35.3%	587	916	-35.9%
Parking	9	58	-84.5%	73	184	-60.3%
Suspicion	34	38	-10.5%	164	122	34.4%
Community Engagement	35	32	9.4%	104	154	-32.5%
Citizen Assist	17	19	-10.5%	129	84	53.6%
Investigative	10	16	-37.5%	55	75	-26.7%
Public Order	3	18	-83.3%	55	61	-9.8%
Agency Assist	13	12	8.3%	41	40	2.5%
Accident	2	7	-71.4%	15	22	-31.8%
Sex Offenses	0	0	0.0%	3	3	0.0%
Warrant	2	1	100.0%	8	6	33.3%
Animal	1	1	0.0%	3	6	-50.0%
Theft	0	0	0.0%	8	3	166.7%
Forgery	1	0	0.0%	6	6	0.0%
Burglary	1	0	0.0%	1	1	0.0%
Disorder	0	2	-100.0%	3	3	0.0%
Domestic	0	1	-100.0%	3	4	-25.0%
Alarm	0	1	-100.0%	0	2	-100.0%
Hazard	0	0	0.0%	1	0	0.0%
Missing Person	0	0	0.0%	1	0	0.0%
Assault	1	0	0.0%	3	0	0.0%
Drug	1	1	0.0%	1	2	-50.0%
Fire	0	2	-100.0%	0	2	-100.0%
Medical	0	1	-100.0%	2	1	100.0%
Robbery	0	0	0.0%	0	0	0.0%
Alcohol	0	0	0.0%	0	0	0.0%
<b>Total</b>	<b>1460</b>	<b>2246</b>	<b>-35.0%</b>	<b>5780</b>	<b>10359</b>	<b>-44.2%</b>



# Crime Report

April 2017

## Part 1 Offenses

	<u>April 2017</u>	<u>April 2016</u>	<u>April 2012</u>	<u>1 Year Change</u>	<u>5 Year Change</u>	<u>YTD 2017</u>	<u>YTD 2016</u>	<u>YTD 2012</u>	<u>1 Year Change</u>	<u>5 Year Change</u>
Murder	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Sexual Assault	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Robbery	1	0	0	100.0%	100.0%	3	0	3	0.0%	0.0%
Assault & Battery	0	0	0	0.0%	0.0%	4	1	1	300.0%	300.0%
<b>Violent Crime</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>	<b>100.0%</b>	<b>7</b>	<b>1</b>	<b>4</b>	<b>600.0%</b>	<b>75.0%</b>
Burglary	0	0	3	0.0%	-100.0%	9	12	18	-25.0%	-50.0%
Theft	10	14	17	-28.57%	-41.18%	45	63	66	-28.57%	-31.82%
Motor Vehicle Theft	1	1	0	0.0%	100.0%	4	3	1	33.33%	-80.0%
Arson	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
<b>Property Crime</b>	<b>11</b>	<b>15</b>	<b>20</b>	<b>-26.67%</b>	<b>-45.0%</b>	<b>58</b>	<b>78</b>	<b>85</b>	<b>-25.64%</b>	<b>-31.76%</b>
<b>Part One Crime</b>	<b>12</b>	<b>15</b>	<b>20</b>	<b>20.0%</b>	<b>-40.0%</b>	<b>65</b>	<b>79</b>	<b>89</b>	<b>-17.72%</b>	<b>-26.97%</b>

## Part 2 Offenses

	<u>April 2017</u>	<u>April 2016</u>	<u>April 2012</u>	<u>1 Year Change</u>	<u>5 Year Change</u>	<u>YTD 2017</u>	<u>YTD 2016</u>	<u>YTD 2012</u>	<u>1 Year Change</u>	<u>5 Year Change</u>
Assault	0	0	0	0.0%	0.0%	2	2	1	0.0%	100.0%
Battery	1	1	4	0.0%	-75.0%	17	7	10	142.86%	70.0%
Domestic Battery	4	1	1	300.0%	300.0%	17	21	13	-19.05%	30.77%
Criminal Damage	1	2	7	-50.0%	-85.71%	10	8	27	25.0%	-62.96%
Criminal Trespass	0	0	0	0.0%	0.0%	2	1	1	100.0%	100.0%
Disorderly Conduct	1	4	1	-75.0%	0.0%	22	16	6	37.5%	266.67%

# Arrest Report

April 2017

## Part One Offenses

	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>Apr</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Murder	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Sexual Assault	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Robbery	0	0	0	0.0%	0.0%	1	0	0	0.0%	0.0%
Assault & Battery	0	0	0	0.0%	0.0%	1	1	3	0.0%	-66.7%
<b>Violent Crime</b>	0	0	0	0.0%	0.0%	2	1	3	100.0%	-33.3%
Burglary	0	0	0	0.0%	0.0%	0	0	1	0.0%	-100.0%
Theft	1	5	6	-80.0%	-83.33%	17	30	26	-43.33%	-34.62%
Motor Vehicle Theft	1	0	0	100.0%	0.0%	1	0	0	100.0%	0.0%
Arson	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
<b>Property Crime</b>	2	5	6	-60.0%	-66.67%	18	30	27	-40.0%	-33.33%
<b>Part One Crime</b>	2	5	6	-60.0%	-66.67%	20	31	30	-35.48%	-33.33%

## Part Two Offenses

	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>Apr</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Assault	0	0	0	0.0%	0.0%	1	0	0	100.0%	100.0%
Battery	0	0	2	0.0%	-100.0%	4	0	2	0.0%	100.0%
Domestic Battery	2	2	2	0.0%	0.0%	7	5	9	40.0%	-22.22%
Criminal Damage	0	0	0	0.0%	0.0%	3	9	2	-66.7%	50.0%
Criminal Trespass	0	1	0	-100.0%	0.0%	3	4	0	-25.0%	0.0%
Disorderly Conduct	0	0	0	0.0%	0.0%	14	4	4	250.0%	250.0%
Alcohol Possession	0	0	0	0.0%	0.0%	0	3	0	-100.0%	0.0%
Alcohol Consumption	1	1	0	0.0%	100.0%	3	2	2	50.0%	50.0%

# Arrest Report

April 2017

## Drug Related Offenses

	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>Apr</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Cannabis	0	3	3	-100.0%	-100.0%	1	23	14	-95.65%	-92.86%
Controlled Substance	2	0	2	200.0%	0.0%	5	2	5	150.0%	0.0%
Hypodermic Syringes	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%
Drug Paraphernalia	0	0	6	0.0%	-100.0%	1	4	9	-75.0%	-88.9%
Methamphetamine	0	0	0	0.0%	0.0%	0	0	0	0.0%	0.0%

## Adult / Juvenile

	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>Apr</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Adult	15	45	25	-66.67%	-40.0%	68	180	103	-62.22%	-33.98%
Juvenile	0	9	3	-100.0%	-100.0%	22	30	13	-26.67%	69.23%

## Warrants

	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>Apr</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>YTD</u> <u>2012</u>	<u>1 Year</u> <u>Change</u>	<u>5 Year</u> <u>Change</u>
Served	4	2	8	100.0%	-50.0%	12	19	20	-36.84%	-40.0%

# Traffic Summary

April 2017

## Accidents

Type of Accident	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>Percent</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>Percent</u> <u>Change</u>
Property Damage	38	45	-15.6%	163	162	0.6%
Personal Injury	5	4	25.0%	17	25	-32.0%
Fatal	0	0	0.0%	0	1	-100.0%
<b>Total</b>	<b>43</b>	<b>49</b>	<b>-12.2%</b>	<b>180</b>	<b>188</b>	<b>-4.3%</b>
Fatalities	0	0	0.0%	0	2	-100.0%
Hit & Run	6	5	20.0%	20	20	0.0%
Private Property	15	16	-6.3%	61	61	0.0%
DUI	1	2	-50.0%	3	2	50.0%

# Traffic Summary (continued)

April 2017

## Enforcement

	<u>Apr</u> <u>2017</u>	<u>Apr</u> <u>2016</u>	<u>Percent</u> <u>Change</u>	<u>YTD</u> <u>2017</u>	<u>YTD</u> <u>2016</u>	<u>Percent</u> <u>Change</u>
Traffic Stops	303	262	15.6%	1306	1003	30.2%
Moving Citation	87	84	3.6%	281	284	-1.1%
Moving Warning	106	112	-5.4%	342	373	-8.3%
<b>Total Moving</b>	<b>193</b>	<b>196</b>	<b>-1.5%</b>	<b>623</b>	<b>657</b>	<b>-5.2%</b>
Non-Moving Citation	71	43	65.1%	202	176	14.8%
Non-Moving Warning	92	64	43.8%	310	316	-1.9%
<b>Total Non-Moving</b>	<b>163</b>	<b>107</b>	<b>52.3%</b>	<b>512</b>	<b>492</b>	<b>4.1%</b>
<b>Total Warning</b>	<b>198</b>	<b>176</b>	<b>12.5%</b>	<b>652</b>	<b>689</b>	<b>-5.4%</b>
<b>Total Citations</b>	<b>158</b>	<b>127</b>	<b>24.4%</b>	<b>483</b>	<b>460</b>	<b>5.0%</b>
<b>Total Enforcement Actions</b>	<b>356</b>	<b>303</b>	<b>17.5%</b>	<b>1135</b>	<b>1149</b>	<b>-1.2%</b>
DUI Arrests	6	3	100.0%	27	13	107.7%
<b>Category</b>						
Speed	135	118	14.4%	425	386	10.1%
Registration	45	35	28.6%	185	201	-8.0%
Traffic Sign or Signal	27	51	-47.1%	80	172	-53.5%
Equipment	27	28	-3.6%	115	116	-0.9%
Distracted Driving	50	16	212.5%	91	64	42.2%
Insurance	21	17	23.5%	68	64	6.3%
Lane Violation	17	15	13.3%	71	60	18.3%
License	14	8	75.0%	41	39	5.1%
Signal	4	8	-50.0%	20	24	-16.7%
Yield	1	2	-50.0%	8	8	0.0%
Seat Belt	6	2	200.0%	12	3	300.0%
Other	1	1	0.0%	8	3	166.7%
Accident	6	1	500.0%	6	5	20.0%
			-			
Parking	0	1	100.0%	2	4	-50.0%
Alcohol	2	0	0.0%	3	0	0.0%
Reckless	0	0	0.0%	0	0	0.0%
<b>Total</b>	<b>356</b>	<b>303</b>	<b>17.5%</b>	<b>1135</b>	<b>1149</b>	<b>-1.2%</b>