

**City of Darien**  
**Minutes of the Administrative/Finance Committee**  
**November 5, 2018**

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The Meeting was called to order by Chairman/Alderman Ted Schauer at 6:00 pm. Committee members Aldermen Kenny and Chlystek were present. Treasurer Mike Coren, City Administrator Bryon Vana were also present.

**Consideration of a RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN THE CITY OF DARIEN (“CITY”) AND DARIEN LIONS CLUB, A NOT-FOR-PROFIT (“TENANT”)**

Staff advised that the Lions Club submitted a letter dated September 27<sup>th</sup>, 2018, requesting to use a small part of property at the City Hall complex for storage of materials and supplies. Included in the letter is:

*“As you know, we are currently renting a space at the Safeguard facility on Lemont Road for a monthly rental rate of \$326 for a storage space under 300 square feet. As a not for profit organization dedicated to serving the Darien Community, such an expense precludes our providing additional donations to worthy community organizations. As partners with the City of Darien, it is our hope that we will have an opportunity to better meet the needs of those in our community who are in need of our assistance.”*

The committee previously reviewed this request and asked staff to work with the Lions Club representative to prepare a draft lease. Staff reviewed the proposed lease between the City and Lions Club allowing the Lions the use a portion of City Hall property for a storage shed. The lease has been reviewed by the Lions Club and they are in agreement with the terms in the lease. The Committee unanimously recommended approval of the lease.

**Minutes – October 1, 2018**

The minutes were approved.

**Adjournment** - The meeting adjourned at 6:27 pm.

Approved:

Ted Schauer, Chairman \_\_\_\_\_

Joseph Kenny, Member \_\_\_\_\_

Thomas Chlystek, Member \_\_\_\_\_