

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
October 24, 2016**

PRESENT: Alderman Joseph Marchese – Chairman, Alderman Thomas Belczak, Alderman Thomas Chlystek, Dan Gombac – Director

ABSENT: None

ESTABLISH QUORUM

Chairman Joseph Marchese called the meeting to order at 6:30p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

NEW BUSINESS

a. 2224 Shannon Court - Petitioner seeks acceptance of a plat of easement for the BBox.

Mr. Dan Gombac, Director reported that Orchard Hill Construction, aka Gallagher and Henry, constructed a house on 2224 Shannon Court and that the BBox valve for the water service line was installed a few feet outside of the previously platted utility easement where the BBox would typically be placed. Mr. Gombac reported that the City Engineer did not see a problem with the location of the BBox but recommended that the City access be protected by an easement so that City is not entering private property.

There was no one else wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Chlystek to recommend acceptance of a plat of easement for a BBox.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

b. Resolution - Approval of a resolution to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for the 2017 Street Maintenance Program, in an amount not to exceed \$32,748 .00.

c. Resolution - Approval of a resolution authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for pavement corings for the proposed 2017 Street Maintenance Program, in an amount not to exceed \$10,500.00.

Mr. Dan Gombac, Director reported that items b. and c. would be presented together. He reported that the corings provide the ingredients of the existing roads and are cataloged and documented. Mr. Gombac reported that there are 54 cores and that the catalog information is very useful. He reported that that Christopher B. Burke Engineering, Ltd. will provide professional engineering services related to the preparation of the bidding documents for the City's 2017 Road Program and that they will put together a catalog to go out for bid with details.

Mr. Gombac reported that City staff has no capability to do this in house and that the City will be looking at 4.95 miles and with alternates 6.18 miles. He further reported that the paving program came in under budget this year.

There was no one else wishing to present public comment.

Alderman Belczak made a motion and it was seconded by Alderman Chlystek to recommend approval of a resolution to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for the 2017 Street Maintenance Program, in an amount not to exceed \$32,748 .00 and approval of a resolution authorizing the Mayor to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for pavement corings for the proposed 2017 Street Maintenance Program, in an amount not to exceed \$10,500.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

d. Minutes - September 26, 2016 Municipal Services Committee

Alderman Belczak made a motion and it was seconded by Alderman Chlystek to approve the September 26, 2016 Municipal Services Committee meeting minutes.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director reported that he has been in preliminary discussion for a potential steakhouse for the property at Plainfield and Cass Avenue. He reported that Pro Nails is open.

NEXT SCHEDULED MEETING

Chairman Marchese announced that the next regularly scheduled meeting is scheduled for Monday, November 28, 2016 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Chlystek made a motion and it was seconded by Alderman Belczak to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:00 p.m.

RESPECTFULLY SUBMITTED:

**Thomas Belczak
Acting Chairman**

**Thomas Chlystek
Alderman**

**Joseph Marchese
Chairman**