

Visit the City of Darien [YouTube channel](#) to view the meeting live.

\*\*\*\*\*

**PRE-COUNCIL WORK SESSION — 7:00 P.M.**

\*\*\*\*\*

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

February 3, 2025

7:30 PM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — January 20, 2025
7. Receiving of Communications
8. Mayor's Report
  - A. Consideration of a Motion to Approve the Appointment of Louis N. Mallers as Chairman to the Planning, Zoning and Economic Development Commission
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
  - A. Police Department
  - B. Municipal Services
12. Treasurer's Report
  - A. Warrant Number — 24-25-19
13. Standing Committee Reports

14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council’s Agenda – 3 Minute Limit Per Person)**
15. Old Business
16. Consent Agenda
  - A. Consideration of a Motion to Grant a Waiver of the Raffle License Bond Requirement for Rotary of Darien, IL
  - B. Consideration of a Motion to Approve an Ordinance Amending Various Sections of Title 9, Chapter 2 “Police Department” of the City of Darien City Code
  - C. Consideration of a Motion to Approve an Ordinance Approving a Variation from the Darien Zoning Ordinance (PZC2024-12: 814 Timber Lane)
  - D. Consideration of a Motion to Approve an Ordinance Rezoning Property from OR&I to B-3, Approving a Special Use and Variations from the Darien Zoning Ordinance and Sign Code (PZC2024-13: 1033 N. Frontage Road, Coventry Gardeners LLC)
  - E. Consideration of a Motion to Approve an Ordinance Authorizing the Sale of Personal Property Owned by the City of Darien
  - F. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Execute a Contract with Lakeshore Recycling Systems, LLC, for the City of Darien’s 2025 Street Sweeping Program not to Exceed \$56,575.00
  - G. Consideration of a Motion to Approve a Resolution for Maintenance Under the Illinois Highway Code (FY 2025/26 General Maintenance in the Amount of \$800,375.90)
  - H. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Execute a Contract for the 2025 Sidewalk, Apron, Curb and Gutter Removal and Replacement Program with Suburban Concrete, Inc., in an Amount not to Exceed \$1,194,500.00 and to Waive the Residential \$75.00 Permit Fee Application for Concrete Work
  - I. Consideration of a Motion to Approve a Resolution Accepting the Unit Price Proposal for Analytical Soil Testing Fees from Testing Service Corporation at the Proposed Unit Prices for Certain Waste for a Period of May 1, 2025 through April 30, 2026
  - J. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Accept a Proposal from Christopher B. Burke Engineering, Ltd. (CBBEL) for the Professional Design Engineering Services Related to the Design, Preparation of Bidding Documents and Construction Engineering for Installation of Standby Generators at Three Locations within the City of Darien. The Three Locations are City Hall, Plainfield Road Potable Water Pump Station and Police Station, in an Amount not to Exceed \$71,300.00
  - K. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Extend a Contract for the 2025 Landscape Maintenance Services within the 75th Street Right of Ways, Clock Tower and 9 Entrance Way Planting Beds in an Amount not to Exceed \$40,992.00 between the City of Darien and JC Landscaping & Tree Services

- L. Consideration of a Motion Authorizing a Contingency with JC Landscaping & Tree Services in the Amount of \$22,000 for Replacement of Plant Materials and Plant Enhancements for the 2025 Landscape Maintenance Services, Pending Budget Approval
  - M. Consideration of a Motion to Approve a Resolution Authorizing the Mayor and City Clerk to Extend a Contract with TruGreen Limited Partnership for Six (6) Various Fertilizer Applications and (3) Three Applications for Planting Beds and Weed Control, within Rip Rap Areas and Tree Fertilization for 75th Street, in an Amount not to Exceed \$76,756.00 for the 2025 Landscape Fertilization Services
  - N. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Core & Main for Certain General Water Department Utility Tools and Marking Supplies Maintenance of the Water System for a Period of May 1, 2025 through April 30, 2026
  - O. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Underground Pipe & Valve Company for Certain General Water Department Utility Tools and Marking Supplies for the Maintenance of the Water System for a Period of May 1, 2025 through April 30, 2026
  - P. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Water Products Company for Certain General Water Department Utility Tools and Marking Supplies for the Maintenance of the Water System for a Period of May 1, 2025 through April 30, 2026
  - Q. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Core & Main for Certain General Water Department Utility Fixtures for the Maintenance of the Water System for a Period of May 1, 2025 through April 30, 2026
  - R. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Ferguson Waterworks for Certain General Water Department Utility Fixtures for the Maintenance of the Water System for a Period of May 1, 2025 through April 30, 2026
  - S. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Extend a Contract with Rag's Electric, Inc., per the Proposed Unit Prices, for the 2025 Street Light Maintenance beginning May 1, 2025 through April 30, 2026
17. New Business
- A Consideration of a Motion to Approve a Contract to Supply Amusements with Windy City Amusements, Inc for Amusement Services at Darien Fest 2025
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)**
19. Adjournment

## **CITY OF DARIEN**

### **RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT**

#### **I. PURPOSE OF RULES.**

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

#### **II. DEFINITION OF “PUBLIC BODY” or “BODY.”**

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

#### **III. RULES GOVERNING PUBLIC COMMENT.**

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

#### **IV. PUBLIC HEARING REQUIREMENTS.**

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

**Approved by a Motion on November 17, 2014**

---

### **Policy establishing guidelines pertaining to the adoption of a requested ceremonial document, proclamation, and/or resolution supporting the activities or endeavors of the requestor**

#### **I. Purpose**

The purpose of this policy is to establish guidelines for the issuance of ceremonial documents, proclamations, and supporting resolutions by the City of Darien. These documents are strictly honorary and do not carry any legislative or legal significance. The issuance of ceremonial documents, proclamations and supporting resolutions recognize and celebrate significant achievements, milestones, and events within the City of Darien.

#### **II. Policy**

It is the policy of the City Council to consider requests for ceremonial documents, proclamations, and supporting resolutions only when:

1. such issuance positively and directly impacts the Darien community, pertain to a Darien event, person, organization, or cause with local implications
2. such issuance proclaims certain events or causes when such proclamations pertain to a Darien event, person, organization, or cause with direct local implications at determined by the city.
  - a. Examples of acceptable recognition include, but is not limited to:

- Matters of public awareness about an issue for a community organization.
  - Arts, cultural or historical occasions.
  - A commemoration of a specific accomplishment, time, period, or event that impacts Darien residents.
  - Recognizing the diverse cultures in Darien
  - Recognition of action/service above and beyond the call of duty
  - Recognition of extraordinary action or achievement.
- b. Examples of unacceptable recognition include, but is not limited to:
- Events or organizations with no direct relationship to or location within the corporate limits of the City of Darien
  - Campaigns for events contrary to Darien's policy or the wellbeing of its businesses or residents
  - Political, religious or foreign issues not within the immediate responsibility or sphere of influence of the City as determined by the City.
  - Anything that may suggest an official city position on a matter under consideration by the city

All requests for a ceremonial document, proclamation, or a supporting resolution shall be submitted to the Mayor.

**Approved by Resolution No. R-57-24 on June 3, 2024**