

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
October 22, 2012**

PRESENT: Joseph Marchese – Chairperson, Alderman Halil Avci, Alderman Ted Schauer, Dan Gombac - Director, Michael Griffith – Senior Planner, Elizabeth Lahey-Secretary

ABSENT: None.

OTHERS: Joe Kenny, Darien

ESTABLISH QUORUM

Chairperson Marchese called the meeting to order at 6:30 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present,

NEW BUSINESS

A. Ordinance – Petitioner seeks a variation to reduce the required setback from a side lot line from 5 feet to zero feet for a detached accessory structure.

Mr. Michael Griffith – Senior Planner presented the staff report. He reported that the petitioner is seeking a variation to reduce the required setback from a side lot line for a detached accessory structure which was built without a permit. He reported that this request brings the situation into compliance.

Mr. Griffith reported that the PZC held a public hearing and recommended approval.

Alderman Avci questioned the shed behind the fence.

Mr. Griffith reported that there are two sheds but the one in question is on the east. He reported that the shed behind the fence is older.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci that based upon the submitted petition and the information presented, that the request associated with PZC 2012-13 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

B. Discussion – Proposed adoption of updated editions model building codes.

Mr. Dan Gombac – Director provided a recap of the current codes and highlighted the changes noted on page three of the agenda memo.

Alderman Schauer questioned if fire suppression would be deleted.

Mr. Gombac stated that fire suppression would be included and is being revised. He reported that the Fire Districts are very proactive with regard to fire suppression. He further reported that the Illinois State Fire Marshal is also proactive.

Mr. Gombac reported that the Tri-State Fire Protection District is looking for more stringent codes due to concern regarding State funding that may be effected.

Alderman Avci stated that if the Fire District is looking at it only from a financial perspective what is the cost to residents? He questioned what will happen if Darien chooses to not move forward with fire suppression and any legal ramifications.

Mr. Gombac stated that he would analyze all of the information and concerns and invite the fire department representatives. The cost and ongoing maintenance will have an effect on residents and builders if the code included fire suppression for single family residents. Staff will also be scheduling a follow up meeting regarding the funding and level of stringency. Staff followed up with the City Attorney regarding liability and there was no liability to the City for not adopting fire suppression for single family residential.

Alderman Avci questioned the Illinois Energy Code.

Mr. Gombac and the City's consultant reported that the Illinois Energy Code provides for homes to be more energy efficient and the City had adopted the code.

Mr. Gombac informed the Committee that this item will be presented at the next meeting as a final draft.

There was no one in the audience wishing to present public comment.

C. Resolution – Accepting a proposal from Rag's Electric in an amount not to exceed \$28,200.00 for the Electrical Maintenance Housekeeping at Plant 3-1930 Manning Road, Plant 4-1897 Manning Road and Plant 5-8700 Black of Lemont Road.

Mr. Dan Gombac, Director reported that the resolution is to perform electrical maintenance work. The clean-up included the removal of electrical equipment that is no longer used or required due to the conversion of Lake Michigan water years ago. The equipment served well equipment, softening and chemical injecting. The goal is to bring the plants into code compliance.

Mr. Gombac reported that one quote was received from the seven vendors who were contacted. He reported that staff reached out to all the vendors as to why they did not submit and the responses were; too busy, not interested and forgot. Mr. Gombac stated that he had contacted Cattaneo Electric Company and requested of them to submit a quote as we had only received one. A quote was submitted on October 8th after the due date of October 4th and was \$3,950 less than the responsive quote. He reported that since staff had only received one quote that staff reached out to Rag's Electric to review their quote to match the non-responsive quote.

Alderman Avci stated that he had met with Sharon Cattaneo, from Cattaneo Electric, at a recent function regarding the quote process. Alderman Avci, inquired of Mr. Gombac how the process started with Cattaneo Electric prior to the formal quote request. Mr. Gombac stated that Staff met with a representative of Cattaneo Electric in October, of 2011 to review the scope of work and prepare a budgetary quote. The budgetary quote was in the amount of \$25,000 and was reflected in the FYE13 Budget. Mr. Gombac stated that staff always seeks budgetary quotes from vendors for equipment materials and services. Staff had requested formal quotes and the results were as stated.

Alderman Avci stated that maybe staff should have gone to both and asked for a final bid.

Mr. Gombac stated that both proposals can be rejected and the City can go out for a new quote.

Chairperson Marchese inquired to the process and the negotiation with Rag's Electric. Mr. Gombac replied that since Rag's Electric was the responsive quote and the only quote, staff discussed the situation with the City Administrator and then contacted Rag's after Cattaneo responded with a lower quote. The thought process was since Rag's was responsive that they be afforded an opportunity to review their pricing and match the non-responsive quote.

Alderman Schauer questioned if there would be any legal repercussion.

Mr. Gombac stated that he did not believe there would be any legal issues because staff was not going with Cattaneo. The proposals state that the City has the to right to reject or change quantities.

Mr. Joe Kenny, Darien resident was in the audience. He suggested that staff take a look at possibly splitting the work between the two vendors. Mr. Gombac stated that there were three locations and each location had unique pricing and components. The jobs could not be split-up fairly.

Chairperson Marchese stated that regardless, the bids exceed the budgeted amount. He suggested rejecting both proposals and ask for new bids based on the \$25,000 budget.

Alderman Avci made a motion and it was seconded by Alderman Schauer to reject both proposals for the Electrical Maintenance Housekeeping at Plant 3-1930 Manning Road, Plant 4-1897 Manning Road and Plant 5-8700 Black of Lemont Road based on the bids being over the \$25,000 budget.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

D. Resolution – To enter into a contract agreement with Homer Tree Care, Inc. in an amount not to exceed \$94,000.00 for the City's Tree Trimming and Removal Program.

Mr. Dan Gombac – Director reported that staff reached out to Steve Piper and Sons regarding the first year extension. He reported that the owner informed staff that they were not interested in the extension.

Mr. Gombac reported that staff reviewed the bid tally and that Homer Tree Care, Inc. was the next responsive bidder. He stated that Homer Tree Care, Inc. requested to review the bid and honor the pricing as proposed by Steve Piper and Sons for the 2012/13 program and upon negotiations, Homer Tree Care Inc. agreed to honor the pricing with the exception to the hourly rate for Emergency Tree Removal.

Alderman Schauer stated that he liked the pricing. He questioned if this included taking down the trees and that more may be needed next year.

Mr. Gombac stated that the contract includes taking down the trees.

There was no one in the audience wishing to present public comment.

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve A RESOLUTION TO AUTHORIZE THE MAYOR AND CITY CLERK TO ENTER INTO A CONTRACT AGREEMENT FOR THE TREE TRIMMING AND REMOVAL PROGRAM BETWEEN THE CITY OF DARIEN AND HOMER TREE CARE, INC. IN AN AMOUNT NOT TO EXCEED \$94,000.00 FOR PARKWAY TREE MAINTENANCE TRIMMING AND AUTHORIZING THE PROPOSED UNIT PRICING FOR TREE REMOVAL AND STUMP GRINDING.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

E. Resolution – Accepting a proposal from All Star Maintenance Incorporated to provide snow plowing and deicing services for the parking lot and walkways at the Darien Heritage Center and the sidewalk plowing and deicing services at the Municipal Complex as per the unit prices.

Mr. Dan Gombac, Director reported that the proposal includes limited snow removal and deicing operations for the Heritage Plaza and the City Hall complex. He reported that Public Works will still maintain the snow plowing and salting for the City Hall parking lot. He further reported that the proposal includes Heritage Center and that reimbursement is in place but limited due to vacancies.

There was no one in the audience wishing to present public comment.

Alderman Avci made a motion and it was seconded by Alderman Schauer to approve A RESOLUTION ACCEPTING A PROPOSAL FROM ALL STAR MAINTENANCE INCORPORATED TO PROVIDE SNOW PLOWING AND DEICING SERVICES FOR THE PARKING LOT AND WALKWAYS AT THE DARIEN HERITAGE CENTER AND THE SIDEWALK PLOWING AND DEICING SERVICES AT THE MUNICIPAL COMPLEX AT THE PROPOSED SCHEDULE OF PRICES THROUGH APRIL 30, 2013.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

F. Minutes

Alderman Schauer made a motion and it was seconded by Alderman Avci to approve the September 24, 2012 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED unanimously 3-0.

DIRECTOR'S REPORT

Mr. Dan Gombac provided an update on the 75th Street construction. He reported the October deadline will not be met.

Mr. Gombac reported that the grant application for Bailey and Plainfield Roads did not make the list. He reported that the City did receive notification that a grant with the Village of Woodridge was awarded. The project is a joint venture with Woodridge for the resurfacing of 83rd Street, from Lemont Road to Woodward Ave. Details will follow as presented. He further reported that the City is awaiting a response regarding the landscaping enhancement grant in conjunction with the proposed 75th Street Construction..

NEXT MEETING

Chairperson Marchese announced that the next meeting is scheduled for Monday, November 26, 2012 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Avci made a motion and it was seconded by Alderman Schauer to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:40 p.m.

RESPECTFULLY SUBMITTED:

Elizabeth Lahey
Secretary

Joseph Marchese
Chairman

Halil Avci
Alderman

Ted Schauer
Alderman