

City of Darien
Minutes of the Administrative/Finance Committee
June 7, 2021

The Meeting was called to order by Chairwoman/Alderwoman Sullivan at 6:30 pm. Committee members Aldermen Schauer and Vaughan were present. City Administrator Vana and Treasurer Coren were also present.

Proposal for New Copiers

Staff advised that the City of Darien purchased the current copier, Konica 654, back in 2013. The average lifespan of a copier is around 3-5 years. Due to the age of the copier, the monthly maintenance cost along with the number of service calls continues to increase. This is the primary printer/copier/scanner for City Hall. Additionally, Public Works' printer, MP 301 SPF, is also in need of replacement. Public Works purchased their copier back in 2014. Staff solicited quotes from five companies and recommended the purchase of two (2) Konica Minolta bizhub copiers from Impact Networking in an amount not to exceed \$15,510. The committee unanimously recommended approval of a resolution authorizing the purchase two (2) Konica Minolta bizhub copiers from Impact Networking in an amount not to exceed \$15,510

MINUTES – May 3, 2021 - The Committee unanimously approved the minutes.

Adjournment - The meeting adjourned at 6:47 pm.

Approved:

Mary Sullivan, Chairwoman _____

Ted Schauer, Member _____

Lester Vaughan, Member _____