

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE
March 28, 2016**

PRESENT: Joseph Marchese – Chairperson, Alderman Thomas Chlystek, Dan Gombac – Director, Michael Griffith, Senior Planner

ABSENT: Alderman Thomas Belczak, Elizabeth Lahey – Secretary

ESTABLISH QUORUM

Chairperson Marchese called the meeting to order at 6:39 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present.

NEW BUSINESS

- a. Liquor Code Amendment: Consideration of amending the Liquor Code to eliminate open, unused liquor licenses.**

Mr. Dan Gombac, Director reported that this amendment cleans up the Ordinance to eliminate the unused liquor licenses.

Alderman Marchese made a motion and it was seconded by Alderman Chlystek to amend the Liquor Code to eliminate open, unused liquor licenses.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0. Alderman Belczak was not present.

- b. PZC 2015-20: 8433 Bailey Road, Society of Mount Carmel - Society of the Little Flower - National Shrine to St. Therese: Petitioner requests approval of a final plat of subdivision and a major amendment to an approved PUD, including but not limited to: a new shrine chapel, reconstruction of parking lots and an additional parking lot, a new driveway onto N. Frontage Road and new pedestrian connections and plaza.**

Mr. Michael Griffith, Senior Planner reported that the Planning and Zoning Committee held a public hearing and recommended approval. He reported that the main focus is a new 15,000 square foot chapel with 650 seats. Mr. Griffith reported that the City Engineer looked at the plans and provided minor comments. He reported that there were residents at the public hearing but no comments and a few phone calls from the public.

Mr. Gombac reported that the Illinois Department of Transportation (IDOT) is involved on whatever is in the right of way.

Alderman Chlystek questioned if there are any concerns with traffic.

Mr. Gombac reported that an additional traffic study was not required.

Alderman Chlystek questioned the lighting.

Mr. Gombac reported that there are street lights. He stated that under IDOT they are not required.

Mr. Bruce Aderman, Engineer for the petitioner, reported that they have had preliminary meetings with IDOT and that they were not required to provide a traffic study. He stated that they were limited to the right in and right out which was suggested by IDOT.

Father Colaresi stated that they are trying to address the present overcrowding. He stated that they are not trying to expand the number of people.

Chairperson Marchese questioned if any residents had any feedback.

Mr. Griffith reported that he received a few phone calls but once explained there were no concerns. He stated that the questions were inquiries regarding the golf course. Mr. Griffith reported that no one spoke at the Public Hearing.

Alderman Chlystek questioned the timing of construction.

Ms. Andrea Dolter, Architect, stated that they are anticipating 14 months starting in May.

Mr. Griffith reported that a small portion of the ground sign on Bailey Road will be an electronic message board.

There was no one else wishing to present public comment.

Alderman Chlystek made a motion and it was seconded by Alderman Marchese that based upon the information presented, the request associated with PZC 2015-20 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition, subject to the following:

- 1. Dimensions on site plan.**
- 2. Sign locations to comply with the Sign Code.**
- 3. The following waivers from the Sign Code:**
 - a. To increase the permitted ground sign area for a religious institution from 32 to 48 square feet.**
 - b. To increase the permitted directional sign area from 4 square feet to 6 square feet and 15 square feet.**
 - c. To increase the permitted directional sign height from 4 feet to 7 feet.**
 - d. To permit an electronic message board sign on the 48 square foot ground sign.**
- 4. Address comments in the letter from Dan Lynch, City Engineer dated March 18, 2016.**
- 5. Address comments in the letter from the Darien-Woodridge Fire Protection District dated February 12, 2016.**

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0. Alderman Belczak was not present.

- c. Resolution - Approval of a resolution awarding a contract extension to Illinois Central Sweeping for the City of Darien's Annual Street Sweeping Program not to exceed \$35,775.00.**

Mr. Dan Gombac, Director reported that this approval is a contract extension for the 2016 Street Sweeping Services between the City of Darien and Illinois Central Sweeping. He reported that the schedule is within the agenda memo noting three sweeps plus one emergency sweep and a contingency in the amount of \$35,775.00.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY CLERK TO ENTER INTO A CONTRACT EXTENSION FOR THE 2016 STREET SWEEPING SERVICES BETWEEN THE CITY OF DARIEN AND IL CENTRAL SWEEPING IN AN AMOUNT NOT TO EXCEED \$35,775.00.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0. Alderman Belczak was not present.

d. Resolution -Approval of a resolution awarding a contract extension to Rag's Electric for the Annual 2016/17 Street Light Maintenance.

Mr. Dan Gombac, Director reported that this approval is to award a contract extension to Rag's Electric for the annual 2016/17 Street Light Maintenance contract. He reported that this is the first extension of a 3-year contract. He further reported that Rag's Electric continues to provide prompt services.

There was no one in the audience wishing to present public comment.

Alderman Chlystek made a motion and it was seconded by Alderman Marchese to approve A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY CLERK TO ENTER INTO A CONTRACT EXTENSION WITH RAG'S ELECTRIC COMPANY FOR THE ANNUAL 2016/17 STREET LIGHT MAINTENANCE. THE PROPOSED CONTRACT EXTENSION WOULD BE THE FIRST EXTENSION, YEAR TWO 2 OF A THREE (3) YEAR CONTRACT.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0. Alderman Belczak was not present.

e. Resolution - Approval of a resolution to accept a proposal from Lake Shore Lighting for the purchase of LED Street Light Heads at a cost not to exceed \$187,160.00 as they relate to the City's LED Streetlight Retrofit Project.

f. Resolution - Approval of a resolution to accept the revised unit pricing from Rags Electric in an amount not to exceed \$55,680.00 for the removal of the existing street light heads and the installation of the new LED fixtures as they relate to the City's LED Streetlight Retrofit Project.

Mr. Dan Gombac, Director reported that the two resolutions are related to the City's LED Streetlight Retrofit Project for the purchase of LED Street Light Heads. He reported that staff reached out to the lighting representative and requested a review of the fixture pricing as presented within the street lighting bid tally. He stated that the manufacturer's representative,

Lake Shore Lighting, LLC was able to secure additional discounting provided that all the fixtures are purchased at one time.

Mr. Gombac also reported that staff reached out to the street light vendor, Rag's Electric and negotiated pricing from \$49.00 to \$40.00 per item, for the removal and the replacement.

Mr. Gombac reported that the City applied for two grants. Illinois Energy Grant for \$25,000 and Illinois Department of Commerce and Economic Opportunities for \$105,000. He reported that the City asked for an extension for the \$25,000 grant because the work needed to be completed by April. He stated that the extension was granted to July 31st. Mr. Gombac reported that there is no guarantee for the other grant pending State budget approval. He stated that the City can reapply if and when the DCEO accepts applications.

Alderman Chlystek questioned if the work will be guaranteed.

Mr. Gombac reported that there is a 10 year fixture warranty and a separate 1 year warranty from the vendor who is installing.

Alderman Chlystek questioned if staff has looked into motion detector lighting. He stated that the lights go on and off with motion.

Mr. Gombac stated that he did not believe the lighting was motion sensitive.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Chlystek to approve A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY CLERK TO ACCEPT A PROPOSAL FROM LAKE SHORE LIGHTING FOR THE PURCHASE OF LED STREET LIGHT HEADS AT A COST NOT TO EXCEED \$187,160.00 AS THEY RELATE TO THE CITY'S LED STREETLIGHT RETROFIT PROJECT.

And

A RESOLUTION AUTHORIZING THE MAYOR AND THE CITY CLERK TO ACCEPT THE REVISED UNIT PRICING FROM RAG'S ELECTRIC IN AN AMOUNT NOT TO EXCEED \$55,680.00 FOR THE REMOVAL OF THE EXSITING STREET LIGHT HEADS AND THE INSTALLATION OF NEW LED FIXTURES AS THEY RELATE TO THE CITY'S LED STREETLIGHT RETROFIT PROJECT.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0. Alderman Belczak was not present.

g. Ordinance - Approval of an ordinance authorizing the disposal of surplus property.

Mr. Dan Gombac, Director reported that this is an ordinance authorizing the disposal of surplus property. He reported that the items would be auctioned or disposed. He stated that there was a complete inventory list in the staff agenda memo.

Alderman Chlystek made a motion and it was seconded by Alderman Marchese to approve an ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY OWNED BY THE CITY OF DARIEN.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0. Alderman Belczak was not present.

h. Minutes-March 17, 2016 Municipal Services Committee

Alderman Chlystek made a motion and it was seconded by Alderman Marchese to approve the March 27, 2016 Municipal Services Committee Meeting Minutes.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0. Alderman Belczak was not present.

DIRECTOR'S REPORT

Mr. Gombac reported that he is working closely with Darien Pointe. He reported that the nail salon sign, Pro Nails, went up and that there is a hair-cut business in the works.

Mr. Gombac reported that foundations for the 75th Street Lighting Project 75th are in the process of being poured and the decorative lights have been ordered. He reported on the Plainfield and Bailey Road Project that the construction will begin April 18. The scope of work includes a traffic signal at a City cost of \$100,000 and the replacement of limited water main on Plainfield Road at a cost of approximately \$660,000. The project also includes a resurfacing project from Cass Ave to Manning Road.

NEXT SCHEDULED MEETING

Chairperson Marchese announced that the next regularly scheduled meeting is scheduled for Monday, April 25, 2016 at 6:30 p.m.

ADJOURNMENT

With no further business before the Committee, Alderman Chlystek made a motion and it was seconded by Alderman Marchese to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:25 p.m.

RESPECTFULLY SUBMITTED:

**Joseph Marchese
Chairman**

**ABSENT
Thomas Belczak
Alderman**

**Thomas Chlystek
Alderman**