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PRE-COUNCIL WORK SESSION —7:00 P.M.

Agenda of the Regular Meeting

of the City Council of the

CITY OF DARIEN

June 5, 2023

7:30 P.M.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Declaration of Quorum
5. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person, Additional Public Comment Period - Agenda Item 18)**
6. Approval of Minutes — May 15, 2023
7. Receiving of Communications
8. Mayor's Report
9. City Clerk's Report
10. City Administrator's Report
11. Department Head Information/Questions
 - A. Police Department
 - B. Municipal Services
12. Treasurer's Report
 - A. Warrant Number — 22-23-27
 - B. Warrant Number —23-24-03
13. Standing Committee Reports
14. Questions and Comments — **Agenda Related (This is an opportunity for the public to make comments or ask questions on any item on the Council's Agenda – 3 Minute Limit Per Person)**

15. Old Business

16. Consent Agenda

- A. Consideration of a Motion to Approve a Resolution Approving a Sign/Easement Agreement for the Purpose of Constructing a Marquee Sign, Enhanced Hardscaping, Landscaping, Maintenance and Specified Responsibility at 7702 Cass Ave (Southwest Corner of Cass and Plainfield Road) PIN# 09-28-410-045
- B. Consideration of a Motion to Approve an Ordinance Granting a Series of Variations to Allow the Construction of a Marquee Sign with Electronic Message Boards (PZC2023-02: City Marquee Sign) Darien Professional Building, 7702 Cass Avenue
- C. Consideration of a Motion to Approve a Resolution Approving of a Plat of Easement as Prepared by Schomig Surveyors, 7702 Cass Ave PIN# 09-28-410-045
- D. Consideration of a Motion to Approve a Resolution Waiving the Competitive Bid Process and Awarding a Proposal to Belmont Digital Inc for the Purchase of Three (3) 38-Inch x 114-Inch Marquee Panels and Required Data Infrastructure Including, Data Management Subscription Based and Structural Steel Supports and Installation in an Amount not to Exceed \$81,635
- E. Consideration of a Motion to Approve a Resolution Waiving the Competitive Bid Process and Awarding a Proposal for the Professional Design and Installation Services to the Savannah Group for Suppling the Required Materials and the Installation Services as it Relates to the Column Hardscaping, Irrigation, Landscaping Materials and General Restoration within the Easement Area Adjacent to the Marquee Sign Structure in an Amount not to Exceed \$33,184
- F. Consideration of a Motion Authorizing Certain Infrastructure Improvements to be Completed by the Municipal Services Department in an Amount not to Exceed \$33,000
- G. Consideration of a Motion to Recommend Zoning Ordinance Revisions Creating a Mixed-Use Zoning District to the Planning and Zoning Commission for Public Hearing and Commission Review
- H. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Season Comfort, Corp., for the Removal and Replacement of the Heating, Ventilation and Air Conditioning (HVAC) System at Darien City Hall, 1702 Plainfield Road, in Amount not to Exceed \$18,275
- I. Consideration of a Motion to Approve an Ordinance Authorizing the Sale of Personal Property Owned by the City of Darien
- J. Consideration of a Motion to Approve a Resolution Accepting a Proposal from EJ Equipment for a Lease Agreement of a Vactor Truck for Hydro Excavations of Buffalo Boxes, Main Line Valves, Fire Hydrant and Utility Pot Holes and Storm Sewer Basin Cleaning and Storm Sewer Main Line Jetting at Various Locations throughout the City at the Proposed Unit Price and not to Exceed \$72,250
- K. Consideration of a Motion to Approve a Resolution Approving the Purchase of a Water Valve Exercisor from E.H.Wachs for a Total Amount not to Exceed \$131,250.00
- L. Consideration of a Motion Approving the Striping and Tool Storage Bins for the Water Valve Exercisor not to Exceed \$3,250

- M. Consideration of a Motion to Approve a Resolution Accepting the Proposal of a Subscription Based Mini-Road Weather Information Systems Sensors from Frost Solutions, LLC., in an Amount not to Exceed \$19,600
 - N. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of the Following Items: Coats MAXX80220 Tire Changer, Coats 15003DA Tire Balancer, Coats 800525 Wheel Lift to Balancer, Coats 113277C Light Truck Cone Kit, Coats 5610104 Pin Plate, Tiger Tool King Pin Press, from NAPA Auto Parts in an Amount not to Exceed \$26,685.00
 - O. Consideration of a Motion Authorizing Staff and Vendors to Complete Specific Safety Tasks and Landscape Restoration at 1640 Royal Oak Drive-Fronting Frontage Road in an Amount not to Exceed a Total Project Cost of \$26,500
 - P. Consideration of a Motion to Approve a Resolution Accepting a Proposal from the Hidden Gardens for the Purchase of 45 6-Foot High Green Winter Arborvitae to be Placed at 1640 Royal Oak Drive-Fronting Frontage Road in an Amount not to Exceed \$8,325
 - Q. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Peerless Fence for the Fence Materials and Installation of Vinyl Covered 3-Foot High Cyclone Fence to Protect Against Fall Protection Adjacent to Carriage Greens Golf Course, 1600 Block Fronting Frontage Road in an Amount not to Exceed \$9,240
 - R. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Superior Road Striping, Inc., at the Proposed Unit Prices, in an Amount not to Exceed \$20,000.00 for the 2023 Street Striping Program
 - S. Consideration of a Motion to Approve a Resolution Authorizing the Purchase and Deploying a Web-Based Permitting, Licensing and Code Enforcement Software with OpenGov, Inc., in an Amount not to Exceed \$43,405
 - T. Consideration of a Motion Authorizing Staff to Proceed with the Clarendon Hills Crosswalk Pedestrian Signal Project Clarendon Hills Road at Hinsdale South High School 7400 Block of Clarendon Hills Road in an Amount not to Exceed \$56,200
 - U. Consideration of a Motion to Approve a Resolution Accepting a Proposal from TAPCO for the Purchase of Two (2) Pedestrian Crosswalk Signalization System for the Crosswalk Applications at Clarendon Hills Road at Hinsdale South High School at an Amount not to Exceed \$23,147.68
17. New Business
- A. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Apex Industrial Automation, LLC, for the Removal, Rebuilding and Installation of Four Pumps at Plants #2 and 75th Street in an Amount of \$15,287.00
 - B. Consideration of a Motion Approving a Contingency in the Amount of \$14,000 Due to Unforeseen Deficiencies or Casing Damages that May be Discovered During the Overhauling of the Pumps
 - C. Consideration of a Motion to Approve a Resolution Authorizing the Purchase of the Phase 2-Leak Logger Program, Consisting of 146 Leak Logger Units from Gutermann Inc., in an Amount Not to Exceed \$219,191.70

- D. Consideration of a Motion to Approve a Resolution Authorizing for a Memorandum of Understanding Agreement of the Route 66 Community Monument Sign for the Location at 1000 N. Frontage Road with a Onetime Financial Partnership Investment of \$300 Payable to Heritage Corridor Convention and Visitors Bureau
 - E. Consideration of a Motion Authorizing Staff to Install the Route 66 Monument in an Amount not to Exceed \$2,300
 - F. Consideration of a Motion to Approve a Resolution Accepting a Proposal from the Hidden Gardens in an Amount not to Exceed \$10,100 for Replacement Plants at City's Entrance Way Signs
 - G. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Fox Landscape Supply in an Amount not to Exceed \$5,500 for Out Cropping Stone for the City's Entrance Way Signs
 - H. Consideration of a Motion to Approve a Resolution Accepting a Proposal from JC Landscaping and Tree Services in an Amount not to Exceed \$11,400 for the Planting and Placement of the Outcropping Stone
 - I. Consideration of a Motion to Approve a Contingency in the Amount of \$4,000 for Compost, Topsoil, Additional Plantings and Labor Costs as they would Relate to the Enhancements for the Project (2023 Landscape Maint-ROW)
 - J. Consideration of a Motion to Approve a Resolution Accepting a Proposal from Monroe Truck Equipment for the Purchase of Snow Plow Equipment Package, Lighting Accessories, and Hydraulic Controls, for the 2022 Ford F-450 Model, in an Amount not to Exceed \$26,793
 - K. Consideration of a Motion Authorizing the Mayor to Accept a Proposal from AIS, Inc. for the Upgrade and Replacement of the City's Firewalls Including Labor in an Amount not to Exceed \$32,792
 - L. Consideration of a Motion to Approve a Resolution Authorizing the Mayor to Approve an Agreement with MC Squared Energy Services, LLC. (MC2) to Provide Full-Requirements of Electricity Supply and Related Services for the City's Electric Aggregation Program
18. Questions, Comments and Announcements — **General (This is an opportunity for the public to make comments or ask questions on any issue – 3 Minute Limit Per Person)**
19. Adjournment

CITY OF DARIEN

RULES FOR COMPLIANCE WITH PUBLIC COMMENT REQUIREMENTS OF THE ILLINOIS OPEN MEETINGS ACT

I. PURPOSE OF RULES.

The purpose of these Rules is to comply with the requirement of Section 2.06 of the Illinois Open Meetings Act that a public comment section be provided at each meeting subject to the Open Meetings Act.

II. DEFINITION OF “PUBLIC BODY” or “BODY.”

For purposes of these Rules, the term “Public Body” or “Body” shall mean the City Council, any Committee of the City Council, and any Board and Commission established by the City Council.

III. RULES GOVERNING PUBLIC COMMENT.

A. Unless otherwise allowed by a majority vote of the Body, the public comment periods shall be as follows:

1. For the City Council, as set forth on the attached **Agenda template**.
2. For Council committees and advisory committees, at the conclusion of the meeting immediately before adjournment. At the direction of the Body, the floor may be opened for public comment in conjunction with specific agenda items.

B. Individuals seeking to make public comment to the Body shall be formally recognized by the Chair.

C. Individuals addressing the Body shall identify themselves by name, but need not provide their home address.

D. Individuals addressing the Body shall do so by addressing their comments to the Body

itself and shall not turn to address the audience.

E. Public comment time shall be limited to three (3) minutes per person.

F. An individual will be allowed a second opportunity to address the Body only after all other interested persons have addressed the Body and only upon the majority vote of the Body.

G. In the case of a special meeting, public comment will be limited to subject matters germane to the agenda of the special meeting.

IV. PUBLIC HEARING REQUIREMENTS.

Additional public comments periods will be allowed as required by law in the case of public hearing, subject to the same time constraints.

Approved by a Motion on November 17, 2014