

CITY OF DARIEN
PUBLIC WORKS WATER/STREETS COMMITTEE MINUTES
February 17, 2009
6:30 P.M.

Call to Order:

The meeting was called to order at 6:30 p.m. by Chairman Marchese. Members in attendance: Member Galan, Member Durkin and Director Gombac.

Establishment of a Quorum:

There was a quorum.

New Business:

Chairman Marchese introduced the first item regarding the approval of a resolution to enter into an engineering agreement with Christopher B. Burke Engineering for the 2009 Street Maintenance Program, in an amount not to exceed \$45,000.00.

Presented were the proposed roads for the 2009 Street Maintenance Program. The Engineering Agreement includes 3 tasks, referred to as Field Reconnaissance, Preparation of Bid Booklet, and Quality Control. The task costs were broken down as follows:

Cost for Task 1-	\$ 3,000.00
Cost for Task 2-	\$32,000.00
Cost for Task 3-	<u>\$10,000.00</u>
Total Cost	\$45,000.00

Member Galan felt that the engineering costs were excessive, and inquired to whether Staff could begin to prepare the contract documents. Gombac responded that the City has reduced the engineering expense by approximately \$75,000 in 2006 and realized a \$12,000 cost reduction in 2008. Gombac informed the Committee by removing this line item from the Motor Fuel Tax expense line we are not required to follow Illinois Department of Transportation (IDOT) established cost guidelines. IDOT has an established percentage that coincides with the engineers estimate for the proposed work that the engineering firm is allowed to charge for design and contract preparation and construction oversight. The engineer no longer performs construction observation unless specifically requested. The proposed tasks 1, 2 and 3 are actual hours worked at a not to exceed task cost. Task 3 is a subcontractor for Christopher B. Burke, Testing Services Corporation, who provides the third party quality control for bituminous compaction and mix design. This item requires specialized equipment and cannot be performed in-house.

In regards to the contract booklet, Gombac informed the Committee that the contract specifications are technical in nature as they relate to mix designs for various oil products and bituminous products. Staff would further review contract specifications to determine if the contract documents could be entertained by Staff.

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Chairman Marchese commented that Staff had completed an engineering consulting fee research in 2008. The research concluded that the various engineering services provided were at or below the competitions rates.

Member Durkin inquired to when the roads are rated and if roads are pushed up for resurfacing if deemed necessary. Gombac informed the Committee that while the Road Catalog serves as a good tool, the roads are evaluated annually in September through October for the following years proposed work. If winter conditions (January, February) accelerate a road's deterioration and the road is not scheduled for a resurfacing, Staff will review the road and add the road to the proposed work schedule and push a less deteriorated scheduled road out a year.

Chairman Marchese requested for a motion and Member Galan made a motion to recommend the approval of a resolution to enter into an engineering agreement with Christopher B. Burke Engineering for the 2009 Street Maintenance Program, in an amount not to exceed \$45,000.00.

The motion was seconded by Member Durkin. The vote was unanimous to recommend the item to the City Council for the March 2, 2009 City Council Meeting.

Minutes from the December 15, 2008 Public Works Streets and Water Committee Meeting were presented to the Committee and approved.

Directors Report:

Gombac informed the Committee regarding a follow up to the rock salt usage to date. Gombac stated that staff had recently purchased approximately 2,400 tons of rock salt at an expenditure of approximately \$279,000.00. The Darien Park District will be reimbursing the City \$10,000.00 to date and the invoicing would be completed after the snow season or early April.

The next Public Works Streets and Water Committee Meeting is scheduled for March 16, 2009 tentatively for 6:00 pm.

Chairman Marchese made a motion to adjourn the meeting at 6:53 PM, and was seconded by Member Galan.

Respectfully submitted,

Alderman Joseph Marchese, Chairman

Alderman Bill Durkin, Member

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Alderman John Galan, Member

CC: Mayor Kathleen Weaver

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