

**POLICE COMMITTEE  
AGENDA  
December 6, 2012  
6:00 P.M.  
City Hall Council Chambers  
1702 Plainfield Road**

1. Call to Order
2. Public Comment and Communications
3. Approval of Meeting Minutes – October 4, 2012 (To be Distributed)
4. Community Youth Engagement – D.A.R.E. Alternatives
5. Crossing Guard – District 61
6. Ordinance Review – Solicitors
7. Criminal Analyst Position
8. Police Overtime Review
9. Department Report
10. Next Meeting Date, Thursday, January 3, 2013 at 6:00 p.m.
11. Adjournment

# CITY OF DARIEN

## MEMO

**TO:** Police Committee Members  
**FROM:** Bryon D. Vana, City Administrator  
**DATE:** December 4th, 2012  
**SUBJECT:** Community Youth Engagement – DARE Alternatives

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During the 12-3-12 Council meeting there was a general discussion on the staff's plan to develop alternatives to DARE. Chief Brown explained that he has met with the local schools and the alternatives to DARE are still being discussed and developed. Staff will provide the committee with an update regarding alternatives currently under consideration.

# CITY OF DARIEN

## MEMO

**TO:** Police Committee Members  
**FROM:** Bryon D. Vana, City Administrator  
**DATE:** December 4th, 2012  
**SUBJECT:** Crossing Guard – District 61

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As background, at the police committee meeting on May 3, 2012, the committee discussed a proposal from the Andy Frain company to provide crossing guard services. The committee asked why we pay for the crossing guards for district 61 crossings. I advised that we have paid for the crossing guards historically but I am not aware of any intergovernmental agreement covering this. We do not pay for crossing guards for districts 63, 66, or private schools. The committee asked that, prior to any decision on the Andy Frain proposal, I contact the school district asking that they take over the crossing guard services. Since the committee is a sub group of the city council I advised the full city council as well. I recently sent Bob Carlo a reminder of this and he presented it to the school board. A representative of district 61 may attended the 12-3-12 city council meeting to address the crossing guard issue. Mayer Weaver asked that this issue be further discussed by the Police Committee.

# CITY OF DARIEN

## MEMO

**TO:** Police Committee Members  
**FROM:** Bryon D. Vana, City Administrator  
**DATE:** December 4th, 2012  
**SUBJECT:** 3-2-9: RESTRICTIONS APPLICABLE TO ALL  
SOLICITING AND PEDDLING

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Attached is an email from a resident asking to change the following code section:

*3-2-9(C) It is hereby declared unlawful and a nuisance for any person who has not made a prearranged appointment with the occupant, to go upon any premises and ring the doorbell or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of engaging in peddling or soliciting after nine o'clock (9:00) P.M. and prior to nine o'clock (9:00) A.M. of any weekday or at any time on Sunday or on a state or national holiday.*

In summary, the request is to change the hours of solicitation to make sure solicitors are not going house to house when it is dark outside.

## Carol Kopta

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**From:** Bryon Vana  
**Sent:** Tuesday, December 04, 2012 2:30 PM  
**To:** Carol Kopta  
**Subject:** FW: SOLICITING AND PEDDLING ORDINANCE

Backup For agenda

*Bryon D. Vana*

Bryon D. Vana  
City Administrator  
City of Darien  
Office phone – 630-353-8114

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***DARIEN DIRECT CONNECT***

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<http://www.darien.il.us/Departments/Administration/CityNews.htm>

1

**From:** KENNY, JOSEPH [<mailto:JOSEPH.KENNY@cbexchange.com>]  
**Sent:** Wednesday, November 21, 2012 12:26 PM  
**To:** Bryon Vana  
**Cc:** Kathy Weaver; John Poteraske; Ernest Brown; Dan Gombac  
**Subject:** SOLICITING AND PEDDLING ORDINANCE

Good After Bryon,

Last night approximately 8:10pm my wife was startled by somebody knocking on our front door. When I went to the door the person or persons had vacated the porch and were no longer there. I walked out and yelled into the street asking if somebody was there. A young man in his twenties came back and stated that they were working on the next block (1600 block of Claremont) for Illinois Energy, a window and siding company. I asked them to leave the area because it was late and I would be calling the police if they didn't leave. I met two more gentlemen that were with the same couple of men I asked them not to be soliciting when it is late. The one gentleman "Paul" stated he knew it was late and addressed that he's not used of the time change yet and was sorry for the disturbance.

Is there a way to amend the current ordinance on time of soliciting and peddling? The current ordinance reads as follows.

### 3-2-9: RESTRICTIONS APPLICABLE TO ALL SOLICITING AND PEDDLING

(C) It is hereby declared unlawful and a nuisance for any person who has not made a prearranged appointment with the occupant, to go upon any premises and ring the doorbell or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of engaging in peddling or soliciting after nine o'clock (9:00) P.M. and prior to nine o'clock (9:00) A.M. of any weekday or at any time on Sunday or on a state or national holiday.

My suggestion would be to amend it as follows

3-2-9: RESTRICTIONS APPLICABLE TO ALL SOLICITING AND PEDDLING

(C) It is hereby declared unlawful and a nuisance for any person who has not made a prearranged appointment with the occupant, to go upon any premises and ring the doorbell or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of engaging in peddling or soliciting from dusk until nine o'clock (9:00) A.M. of any weekday or at any time on Sunday or on a state or national holiday.

I look forward to your response on this matter but in the meantime may you and your family have a Happy Thanksgiving.

*It's a good life!*

*Oh by the way, I'm never too busy to help your friends and family with their real estate needs.*

*Joe Kenny*



*8 E. Hinsdale Ave*

*Hinsdale, IL 60521*

*Office (630) 789-8280*

*Cell (630) 334-2858*

*[www.Facebook.com/JoensMyRealtor](http://www.Facebook.com/JoensMyRealtor)*

*[www.JoeKennyHomes.com](http://www.JoeKennyHomes.com)*

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**AGENDA MEMO**  
**Police Committee**  
**December 6, 2012**

**ISSUE STATEMENT**

Creation of a Criminal Intelligence Analyst position in the Police Department.

**BACKGROUND HISTORY**

One year ago, the Darien Police Department began using statistics to identify criminal activity in the community to properly allocate resources and communicate patterns to residents. The City of Darien Police Department has identified the need to establish a position responsible for compiling statistics and analyzing data with the detectives to continue this practice and insure it is used effectively. A copy of the proposed job description is attached.

The best option is to designate one of the records department positions, as one employee has the skill set and background necessary to be capable of filling this position. The job is more complex and requires a higher level of skill, education and training than other records positions. Due to the greater requirements, we propose a higher step schedule for the position, with a range of \$43,000 - \$58,050, from the records current schedule of \$39,488 - \$53,308. This job would be included in MAP Darien Police Civilian Employees Chapter #147. The position will need to work from 8:30 am to 5:00 pm to coordinate with the detectives and command staff, who will work closely with the position.

If the City Council approves this item, Staff will move forward with notifying the union and implementing the new job classification.

**STAFF/COMMITTEE RECOMMENDATION**

Staff recommends creating the position of Criminal Intelligence Analyst.

**ALTERNATE CONSIDERATION**

The alternate consideration would be to not create the position of Criminal Intelligence Analyst.



## **JOB DESCRIPTION**

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**JOB TITLE:           CRIMINAL INTELLIGENCE ANALYST**

**DEPARTMENT:       POLICE DEPARTMENT**

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### **JOB SUMMARY**

Under immediate supervision of the Deputy Chief of Police, the Crime Analyst is responsible for collecting, retaining and disseminating crime intelligence. The Crime Analyst compiles information and reports, and aids the Deputy Chief of Police in determining work priorities and preparing work schedules. The Criminal Intelligence Analyst performs more complex duties in the records department providing information to responsible parties as well as developing and maintaining data and reports to assist the department in work prioritization.

### **MAJOR RESPONSIBILITIES**

- Review all police reports on a constant basis with the goal of identifying patterns as they emerge.
- Perform a variety of statistical analyses; provide information to assist in identifying crime problems; develop and test crime prediction and resource allocation statistical models; assist in advising sworn staff of areas of high crime probability; assist in developing and preparing charts, graphs, maps, reports and related materials in order to track and present findings related to criminal activity.
- Analyze related data from other jurisdictions to identify emerging crime trends from case and intelligence reports, briefings, social media and open source media.
- Maintain monthly workload analysis reports.
- Create confidential law enforcement bulletins regarding crime trends, wanted persons and officer safety.
- Assist in creating and maintaining a variety of maps within the police department, including police beats and grids; ensure sufficient copies are available for police staff.
- Create press releases, write articles for newsletter, e-newsletter, and community communications.

## **Crime Analyst**

### **Page 2**

- Analyze crime patterns over a long term basis to examine any underlying problems.
- Mine data from NETRMS, police reports, DUCOMM and other sources available to the Darien Police Department for crime analysis.
- Collaborate with neighboring police departments to understand issues in surrounding municipalities that could impact the way the department provides services.
- Communicate data and reports effectively to detectives, sergeants, and command staff to be utilized in managerial decisions.
- Keep and maintains records for officers assigned to special task forces.
- Provide prompt, courteous and professional service to residents and other customers.
- Administer work delegated by the Deputy Chief of Police.
- Report any observed violations of City of Darien Personnel & Safety Manual or union contracts to the Deputy Chief of Police
- Follow policies as directed in the City of Darien's Employee and Safety Manual, unless otherwise instructed by the Deputy Chief.
- Perform other duties as assigned.

### **REQUIRED EDUCATION AND EXPERIENCE**

- Graduate from an accredited college
- Advanced knowledge of computer software programs used in crime analysis
- Ability to effectively and courteously communicate with residents and customers
- Ability to motivate co-workers and act as a leader on delegated projects
- At least three years experience working in a police department

**REQUIRED TRAINING AND SKILLS**

- Ability to communicate effectively with the public and other City employees
- Must complete a 40 hour crime analyst certification course within six months of hire
- Must be familiar with NetRms and other programs related to police data collection
- Ability to work independently and efficiently for periods of time
- Proficient in all Microsoft Office applications
- Verbal and written communication skills.
- Must have ability to establish & maintain effective working relationships with co-workers, other departments and public.
- Ability to read and understand the City of Darien Safety Manual and to work in a safe manner

**Mental and Physical Ability:**

Walking, stooping and standing, lifting boxes up to 25 pounds.

Good vision is required, either uncorrected or corrected through the use of lenses.

Good hearing is required, either uncorrected or corrected through the use of a hearing aid.

Some of these physical requirements may be accommodated for an individual with disabilities requiring and requesting such accommodation.

**This classification specification should not be interpreted as all inclusive. It is intended to identify the major responsibilities and requirements of this job. The incumbents may be requested to perform job-related responsibilities and tasks other than those stated in this specification.**

**Created 10-12**

# CITY OF DARIEN

## MEMO

**TO:** Police Committee Members  
**FROM:** Bryon D. Vana, City Administrator  
**DATE:** December 4th, 2012  
**SUBJECT:** Overtime Review

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Attached is an outline regarding police overtime. Staff will provide an overview as to how the department is monitoring and improving the management of overtime expense.

**OVERTIME MANAGEMENT:**

**Management Evaluation of Overtime:**

- All overtime is manageable
- Examine what we can do differently in specific categories.
- OIC, Always one sergeant working
- Late calls, if the task can be passed on to next shift without investigative compromise, do so.
- Training/Range, schedule during shift
- Prisoner transport, hold for next shift
- Pick up/drop off vehicles, HSHS to handle for SRO
- Greater emphasis on command staff oversight
- Scheduling with operational needs in mind

**Definitions:**

Overtime -any time in excess of normally scheduled work hours

Scheduled Overtime -Overtime work requested by the Patrol Division with 8 hours or more notice prior to the working of said overtime.

Contractual Overtime: - Those hours worked that fall within the definition of overtime and are therefore required to receive compensation at a premium rate.

Overtime is conceivably a manageable option. It should always occur as an operational urgency .

**Overtime categories:**

❖ Traffic Court	Travel	Dog Care
❖ House Court	OIC	Range
❖ On Call	Shift Short	Peer Jury
❖ Detective Meeting	SWAT/FIAT	SRO
❖ Shift Preparation	Late Calls	Misc Meetings
❖ Sergeant Meeting	Warrant Run	Warrant Sign
❖ Training Conferences	Prisoner Transport	E.T Duties
❖ Special Detail	Daylight Savings	Darien festival
❖ Homicide 2012	FPC interviews	O.T details
❖ OLOP	Bank	Carmelite Village
❖ Hinsdale South		

**O.T. For most recent pay period-508.75 (this was adjusted so as not to include homicide**

**Average overtime for pay cycle – 635.00 –Note the significant reduction.**

**Y.T.D. Overtime 5,568.75 hours (less 193 hours adjustment for homicide investigation)**

DARIEN POLICE DEPARTMENT  
MONTHLY CRIME STAT COMPARISON  
11<sup>th</sup> Period 2012

Chief of Police Ernest Brown

Deputy Chief of Police John Cooper

MONTHLY CRIME COMPARISON: 11<sup>th</sup> Period 2011 VS 11<sup>th</sup> Period 2012

CLASSIFICATION	10 <sup>th</sup> Period 2012	11 <sup>th</sup> Period 2011	11 <sup>th</sup> Period 2012	DIFFERENCE	% OF CHANGE
<b>Total Events</b>	2,371	1,376	1,991	+615	+44.6%
<b>Total Minutes Expended</b>	101,346.40	37,650.67	138,161.09	+100,510.42	+276.9%
<b>Events Req. P.D. Response</b>	1,624	947	1,411	+464	+48.9%
<b>Minutes Expended</b>	91,887.96	34,938.91	129,970.97	+95,032.06	+271.9%
<b>Busiest Day Overall-Events</b>	Sunday	Saturday	Fri.-Events Thurs-Time	DNA	DNA
<b>Busiest Overall Hour</b>	5:00/p.m.	6:00/p.m.	8:00/a.m.	DNA	DNA
<b>911 Calls</b>	556	522	497	-25	-4.7%
<b>Minutes Expended</b>	55,273.33	23,161.22	72,277.59	+49,116.37	+212%
<b>Busiest Day 911</b>	Sunday	Saturday	Tuesday-Events Friday-Time	DNA	DNA
<b>Busiest Hour 911</b>	5:00/p.m.	3:00/p.m.	5:00/p.m.	DNA	DNA
<b>Self-Generated</b>	1068	425	914	+489	+115%
<b>Minutes Expended</b>	36,611.98	11,777.09	57,693.38	+45,916.29	+389%
<b>Busiest Day</b>	Friday	Saturday	Friday-events Thursday-Time	DNA	DNA
<b>Busiest Self-Gen. Busiest Overall Beat</b>	8:00/a.m. Beat#3	Midnight Beat#3	8:00/a.m. Beat#3	DNA	DNA
<b>Busiest 911 Beat</b>	Beat#3	Beat#3	Beat#3	DNA	DNA
<b>Busiest Self-Gen. Beat</b>	Beat#1	Beat#3	Beat#1	DNA	DNA
<b>CASE REPORTS</b>	156	253	240	-13	-5.1%
<b>ARRESTS</b>	78	112	81	-31	-27%
<b>Resident Percentage</b>	27%	37%	34.5%	-2.5	-6.7%
<b>Victim Resident %</b>	64.2%	68.6%	77.6%	+9	+13%
<b>Traffic Stops</b>	284	313	388	+75	+23.9%
<b>Average length TS</b>	28.2 Minutes	22.5 Minutes	16.8 Minutes	-5.7	-25.3%
<b>Citations Written*</b>	331	369	444	+75	+20.3%

\*Source: Report Bekim

### Management Bullets:

- The average time spent handling an assignment in 2011 was 46.8 Minutes. In 2012 the average time was 92 Minutes per assignment.  
(This figure is arrived at by looking at the number of minutes consumed divided by the number of events)
- When looking at 911 calls we see a similar pattern. In 2011 there was an average of 44 minutes, and in 2012 the average is 145 Minutes per event.
- The pattern is similar in self-generated activity where we see the average time was 27 Minutes per event in 2011 and in 2012 the average was 63 minutes per event.
- The result is a 97.8% increase in overall time spent on assignment, a 229% increase in time spent on 911 assignments and a 133% increase in time spent on self-generated
- Once again we see that beat#3 is the busiest beat in overall and 911 activity, however beat#1 has more self-generated activity.

### Management Questions:

- ✓ Do we understand why there is an increase in time spent on assignments?
  - a. Is it because the assignments are more complex?
  - b. Is it because officers are creating the extra time to fill the day?
- ✓ This is a question that we must look for an answer to because it speaks to resource allocation.
- ✓ How do we get to the answer?
- ✓ How do we more effectively manage discretionary or self-generated activity in order to ensure that our cops are where the problems are occurring or most likely to occur?
- ✓ Look at the difference between time spent on citations, Interestingly:
  - a. We made 23% more traffic stops
  - b. Issued 20% more citations
  - c. Looking at the percentage of actual citations as opposed to warnings, we issued more citations.
  - d. Yet, we reduced the amount of time spent on citations by 25%.



PART I OFFENSES:

Crime Category	10 <sup>th</sup> Period 2012	11 <sup>th</sup> Period 2011	11 <sup>th</sup> Period 2012	Difference	Percentage
Homicide	0	0	1	+1	+100%
Rape	0	0	2	+2	+200%
Robbery	0	0	0	N/C	N/C
Aggravated Assault	7	8	6	-2	-25%
Burglary	8/incl. 6 BMV	38/incl.19 BMV + 7 Att. BMV	16/incl. 7 BMV	-22	-57%
Larceny-Theft	20	15	19	+4	+26%
Motor Vehicle Theft	3	0	3	+3	+300%
Arson	0	1	0	-1	-100%
	38	62	47	-15	-24%

\*N/C= No Change

Management Bullet:

- There is a -24% decrease in Part I crime activity for the 10<sup>th</sup> period.
- There is also a noted decrease in burglary incidents.

MANAGEMENT QUESTION:

- Is there a plan to cope with the slight increases in thefts?
- Was the decrease cyclical or can it be attributed to any strategies that you implemented?

Part II Offenses

Crime Category	10 <sup>th</sup> Period 2012	11 <sup>th</sup> Period 2011	11 <sup>th</sup> Period 2012	Difference	% of Change
Forgery	0	1	0	+1	100%
Fraud	12	17	1	-16	-94%
Embezzlement	0	0	0	N/C	N/C
Stolen Property	0	0	1	+1	100%
Vandalism	10	16	21	+5	+31%
Weapons Violations	0	0	0	N/C	N/C
Prostitution	0	0	0	N/C	N/C
Sex Offenses	3	0	2	+2	+200%
DUI	14	19	16	-3	-16%
Gambling	0	0	0	N/V	N/C
Liquor Violations	2	12	7	-5	-41%

<b>Drunkenness</b>	0	0	0	N/C	N/C
<b>Disorderly Conduct</b>	4	9	8	-1	-11%
<b>Vagrancy</b>	0	0	0	N/C	N/C
<b>Curfew</b>	0	0	0	N/C	N/C
<b>Domestic</b>	20	9	15	+6	+66%
<b>Drug Offenses</b>	10	4	9	+5	+125%
	75	87	80	-7	-8%

Management Bullets:

- Part II offenses show an 8% reduction when compared to the same time period in 2011, except for fraud.
- Vandalism, domestics and drug offenses show the most noteworthy increases.

Management Questions:

- ✓ What more can we do to have a more significant impact on domestic violence?
- ✓ Would narcotics training benefit our department?

MANAGEMENT NOTE: AS A DEPARTMENT, MOVING TOWARDS AN ACCOUNTABILITY MODEL, IT IS CRITICAL THAT WE ASK DIFFERENT QUESTIONS. WE MUST ASSUME THAT WE HAVE THE POWER TO HAVE A POSITIVE IMPACT ON EVERY ASPECT OF CRIME PREVENTION AND APPREHENSION, WE DO! IN ORDER TO BE EFFECTIVE WE MUST IDENTIFY WHAT WE CAN DO TO REDUCE, ELIMINATE OR DISPLACE CRIMINAL BEHAVIOR.

DARIEN POLICE DEPARTMENT  
MONTHLY MANAGEMENT OVERVIEW  
11<sup>th</sup> PERIOD 2012

Chief of Police Ernest Brown

Deputy Chief of Police John Cooper

**1**

**TOP TEN OFFICERS IN ACTIVITY:**

Column 1	Column 2	Column 3	Column 4
Officer	Events handled	Minutes Expended	Avg. Time Spent
1	133	10,281.55	77.3 Minutes
2	96	18,151.82	189. Minutes
3	92	3,245.71	35.2 Minutes
4	83	1,710.83	20.6 Minutes
5	81	2,186.53	26.9 Minutes
5	78	2,846.62	36.4 Minutes
7	72	2,135.81	29.6 Minutes
8	71	2,020.17	28.4 Minutes
9	69	29,539.12	428 Minutes*
10	67	6,644.49	99.2 Minutes
	842	78,762.65	93.5 Minutes

**Management Bullets:**

- The events handled by the top ten officers represents 60% of the total events responded to by the entire department (1,411 events).
- Officer#9 had 69 events handled with an average of 428 minutes per event, why?
- The top ten officers activity also accounts for 60% of the time consumed handling assignments.

**Management Questions:**

- Do you believe this data to be relevant?
- How can we change this data?
- If 43% of the force is handling 60% of the work, we need to inspire the other officers to pull a larger portion of the workload.

**1A**

**OFFICER EVALUATION**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10
Officer	911	Time	Self	Time	% of Monthly	% of 911	Days Worked	O.T. Worked	Hours worked
Officer #1	42	5267	91	5014	9.4%	8.4%	19.5	8.0	149
Officer #2	37	4959	30	1685	4.7%	7.4%	18	1.75	132.25
Officer #3	12	1626	23	336	2.4%	2.4%	19	19.75	157.5
Officer #4	34	1303	21	179	3.8%	6.8%	20	3.5	148.5

Management Bullets:

- Officer #1 represents the highest producing officer in the department.
- Officer #2 represents the lowest of the top ten producing officers in the Department.
- Officer #4 represents among the highest in the bottom eleven
- Officer #3 represents among the lowest in the bottom eleven officers.
- There are some facts that we should be assessing and asking why or why not and identified areas for motivation.
  - a. Out of a possible 137 hours for the 11<sup>th</sup> period only 35 hours can be accounted for with activity for Officer #3, why? What was the rest of the time (Note he was on midnights).
  - b. That figure only represents 23.9% of his time accounted for.
  - c. When you calculate that accounted for time against the total plus the 19.75 hours of overtime only 20% of his time is accounted for which leaves 80% of time uncommitted.
  - d. How is it possible that with the same time worked that one officer logs 42 911 calls while working the same number of hours that the other officer only responds to 12 911 calls in the month, was he working midnights, if the disparity is that great then it clearly underscores that even with the power shift we may be overstaffed on midnights.
- If he was engaged in some activity, it may provide us a basis for utilizing that 80% more wisely.
- None of this suggests that one officer is better than another because there ARE disparities created due to differences in the workload on each shift, but these are certainly management issues that we must look at and measure.

**2**

**TOP TEN SELF-GENERATED EVENTS**

Column 1	Column 2	Column 3	Column 4
Activity	Number of Events	Minutes Expended	Avg. Time spent in Minutes
Traffic Stops	388	6,519.12	16.8
Business Checks	74	773.32	10.4
Directed Patrol	63	1,537.32	24.4
Selective Traffic Enf.	33	1,274.12	38.6
Parking Enforcement	57	1,831.35	32.1
Radar Enforcement	38	2,353.84	61.9
Suspicious Activity	22	928.45	42.2
Administrative Duties	31	3,305.91	106.6
Dare activities	18	5,539.27	178.6
Follow Up	16	2,700.08	168.7
<b>TOTAL</b>	<b>740</b>	<b>26,762.78</b>	<b>36.1 Minutes</b>

Management Bullets:

- The top self-generated event continues to be traffic stops; we should whenever possible ensure that traffic enforcement is occurring in those areas that are showing consistent patterns of criminal activity.
- DARE activities show the highest average time spent. Further, it accounted for about 63% of available time for an average shift.
- The top ten activities account for nearly 81% of all self-generated activity.
- 516 events related to traffic enforcement indicated that for the 11<sup>th</sup> period of 2012, traffic related enforcement activity accounted for 56.4% of all self-generated activity.
- Why is there such a significant decline in the number of business checks for the 11<sup>th</sup> period?

**Analysis of Business Check Events:**

Column 1	Column 2	Column 3	Column 4	Column 5
Shift Involved	No. of Events	Minutes	% of Total	Average per Event
Midnights	14	168.6	21.7%	12.0 Minutes
Days	20	189.3	24.4%	9.4 Minutes
Afternoons	40	415.42	53.6%	10.3 Minutes
	74	773.32	100%*	10.4 Minutes

Management Bullets:

- Average time spent on business checks was 14 minutes last month and is 10 minutes for the tenth period.
- Business checks conducted during time frames when businesses are open continue to account for a significant amount of the checks, why?

Management Questions:

- ✓ What is the purpose of a business check?
- ✓ Is it the best category to maintain this activity?
- ✓ Is there an ancillary activity related to business checks?

**3****TOP TEN 911 EVENTS**

Column 1	Column 2	Column 3	Column 4
911 Event Category	Event count	Time expended	Avg. Time spent
Alarms	52	1,071.97	20.6 Minutes
Accidents	49	13,775.90	281 Minutes
Suspicious Activity	34	1,857.09	54.6 Minutes
Domestics	24	14,346.60	597 Minutes
Lock-Outs M.V./Home	30	936.65	31 Minutes
Citizen Assists	14	2,777.63	198 Minutes
Damage to Property	13	423.14	32 Minutes
Station Report	11	1,299.37	118 Minutes
Investigate 911	16	1,672.91	104 Minutes
Information Only	14	806.36	57 Minutes
<b>TOTAL</b>	<b>257</b>	<b>38,967.62</b>	<b>151 Minutes</b>

**Management Bullets:**

- The top ten 911 events account for account for 50% of all 911 calls.
- At 597 minutes and 281 minutes per event respectively domestics and accidents are clearly time consuming events.
- Domestic violence clearly represents an opportunity to intervene at a much higher level.
- As managers, we must be consistently evaluating why there is such a time disparity in the handling of assignments, when you compare period to period or month to month it is apparent that there is a significant increase in the amount of time it takes to handle assignments of a similar nature.
- Does this occur because there is less activity overall and officers have a luxury to spend more time on an assignment and don't feel rushed? This is a question for which we as a management team SHOULD begin to develop answers for.

**4****TOP FIVE CATEGORIES FOR SELF-GENERATED ACTIVITY ON MIDNIGHTS**

Column 1	Column 2	Column 3	Column 4	Column 5
Category	Events	Time	Average time	% of Total-T/E
Traffic Enforcement	110	3,953.47	35.9 Minutes	50%/57%
Business Checks	14	168.6	12.0 Minutes	2.1%/7.3
Parking Enforcement	21	1,579.37	75.2Minutes	19.9%/11%
Suspicious Activity	13	167.34	12.8 Minutes	2.1%/9.9%
Administrative	7	475.97	67.9 Minutes	6.0%/3.6%
	165	6,344.75	38.4 Minutes	80%/86%

Management Bullets:

- Traffic enforcement represents 50% of time consumed and 57% of midnight event total of self-generated activity.
- There is a significant jump in the amount of time used to process parking enforcement for the 11<sup>th</sup> period.

Management Questions:

- As we look at total time consumed on self-generated activity are we able to refine our service delivery model by re-directing some time spent on some self-generated activities in order to address the crime and chronic disorder problems that occur during the midnight shift?

**5**

**CALL DISTRIBUTION**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
CATEGORY	NULL	BEAT 1	BEAT 2	BEAT 3	OUTSIDE	TOTALS
SELF GENERATED	228	248	202	232	4	914
911	14	145	124	214	0	497
TOTAL	323	425	378	493	5	1,411

Management Bullets:

- A comparison of null beats continues to show a decline, we should continue to move forward in our effort to reduce the null beats.
- Beat#3 shows the highest volume of event activity.
- Beat#3 shows the highest volume of 911 event activity.

Management Question(s):

- Can we evaluate some additional ways to ensure that we reduce the number of null beat locations?
- When looking at resource allocation and discretionary time, since beat 3 have a greater number of 911 calls than does any other beat, should we be seeking to re-direct our discretionary time to address the issues of that beat?
- If we have historically looked at ensuring an equal distribution of manpower on each beat, it is time for us to think of ways to address the beats with the highest volume of 911 activities, while not reducing the protection provided to other areas of the city.



**6****Beat Distribution for Select 911 Calls**

Column 1	Column 2	Column 3	Column 4	Column 5	Column 6
Call category	Nulls	Beat#1	Beat#2	Beat#3	Total
Domestics	0	7	2	15	24
Burglary	0	2	2	3	7
Theft	0	6	2	6	14
Suspicious Act.	1	2	3	5	11
C.D.T.P.	1	16	7	10	34
TOTALS	2	33	16	39	90

**Management Bullets:**

- By extracting the damage to property events, we can see that beat 3 constitutes an area of significant distinction in terms of the number of criminal incidents occurring. In light of that fact we need to look at allocation from the following perspectives:
  - a. Why are there a higher volume of 911 calls for service on beat 3?
  - b. Is there something about beat#3 that makes it more attractive for offenses to be committed there?
  - c. In viewing this as a problem solving exercise, crime occurs in a three sided triangle (Victim, offender and location) what can we do to impact the triangle to make it less attractive to commit crimes on beat#3

**7****Beat Distribution of Select Self-Generated Activity**

Column 1	Column 2	Column 3	Column 4	Column 5	Outside city	Column 6
Category	Nulls	Beat#1	Beat#2	Beat#3		Total
Traffic Enf.	145	108	104	100	4	461
Bus. Checks	9	18	28	19	0	74
Parking Enf.	23	9	18	7	0	57
Suspicious Act.	3	10	4	5	0	22
Dir. Patrol	10	31	6	16	0	63
Totals	190	176	160	147	4	677

**Management Bullets:**

- One of the more critical functions in allocation of resources, staffing and crime fighting all have to do with where the officers are and when. If demand is high, and/or crime is occurring then that is where the cops should be!

- If we are registering nulls, then we don't know where our cops are.
- Look at the nulls above in table 7. When we compare the location of crime occurrences in Table#6 we see that beat#3 is a likely decision on where we should place our cops, but because of the "nulls" we are not sure if our officers are where they should be or not.
- Additionally, it is impossible to address the crime triangle effectively without knowing where our cops are.
- We must work on eliminating the nulls all together.

**8**

**CITATIONS COMPARISON-11<sup>th</sup> Period 2012 v. 2011**

1	2	3	4	5	6
Citations	Warnings	% Warnings	2011 Cit.	Warn.	% of Warn.
31	20	64.5	26	20	76%
19	11	57.8%	23	14	60%
18	7	38.8%	0	0	0
13	10	76.9%	17	17	100%
45	40	88%	44	31	70%
12	8	66%	13	11	84%
26	17	65%	0	0	0
2	1	50%	1	0	50%
19	10	52%	29	14	48%
62	21	33%	43	12	28%
8	6	75%	6	6	100%
4	3	75%	1	1	100%
9	3	33%	20	15	75%
26	12	46%	18	13	72%
27	13	48%	0	0	0
30	23	76%	23	18	78%
0	0	0	0	0	0
35	15	42%	12	7	58%
5	4	80%	10	5	50%
0	0	0	9	1	11%
24	14	58%	24	20	83%
29	12	41%	23	14	60%
0	0	0	27	17	62%
444	250	56%	369	236	64%

**Management Bullets:**

- Kudos, to the command staff!
- Of the 22 officers who issued citations in 2011 and 2012 77.3% or all but five showed a reduction in the number of warning citations issued.

- The maximum number of warning tickets should be consistent with the goal of changing motorist behavior.

Management Questions:

- What added steps can we take to further impact the number of citations written as opposed to warnings?

**9**

**OVERTIME CATEGORIES=10/27-11/23=702.25 HOURS:**

**NOTE: OVERTIME ADJUSTMENT 193.5 HOURS FOR HOMICIDE-508.75 HOURS FOR PAY**

**CYCLE**

Reimbursed hours=98.5=	19.3%
Court=70.25=	13.8%
Officer in charge=56=	11%*
Late Call=35.75=	7.0%*
Short Shift=116=	22.8%*
<b><u>TOTAL 376.5</u></b>	<b>74.0%</b>

Management Bullets:

- Again, Kudos to the command staff for reductions in overtime:
  - a. Court overtime reduced by 1.5 for a 2.5% reduction
  - b. OIC overtime reduced by -75 for -133% reductions.
  - c. Late Call overtime reduced by 31.5 for a 88% reduction
  - d. Short shift overtime reduced by -84 for a 72% reduction.
- Based upon these figures it is clear that through vigilance the command staff can make a difference in overtime accrual, it will require continued vigilance in this area in order to manifest fiscal responsibility and operate the department in the most responsible means possible.
- All reduction comparisons were based upon the most recent four pay cycles. The higher numbers before reduction are reflective of averages since we began tracking.

**10**

**OVERTIME CATEGORIES/YTD- 5,568.75 HOURS:**

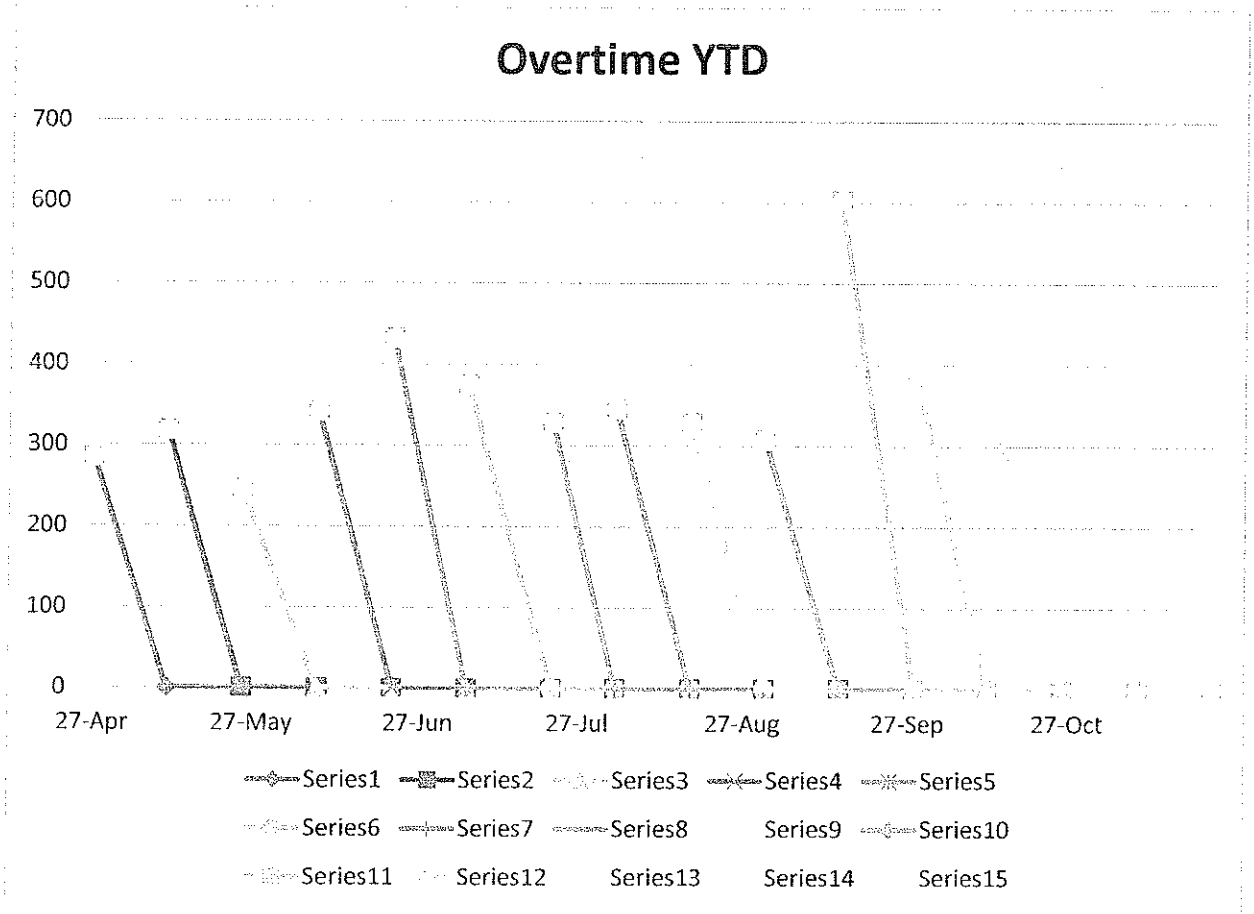
(HOMICIDE ADJUST)

Reimbursed=1053.05=	18.9%
Court= 637.75=	11.4%
Officer in Charge=966.75=	17.3%
Late Calls=428=	7.6%
Short Shift=994.0=	17.8%
<b><u>TOTAL 4,079.55</u></b>	<b>73.2%</b>

Management Bullets:

- The overtime percentages remain fairly consistent from month to month.
- With continued vigilance, the opportunity to reduce overtime is always present. Here are some examples:
  - a. A late call can likely be shifted and passed on to the on-coming shift.
  - b. Similarly, there is no reason why the on-coming shift cannot do a prisoner transport
  - c. Unless there are exigent circumstances (flight, destruction of evidence, life being threatened) a warrant can usually wait, specifically if it is on a weekday.
  - d. We must begin to think of ways to be more efficient.

Graphed from April 2012 to Present



# DARIEN POLICE

## *Monthly Informational Report to the Community*

Volume 1, Issue 8

November 2012

### **Hello from Police Chief Ernest Brown**

As the holidays approach, this is always a time of reflection. Reflection is always appropriate, but particularly at this time it is something that we all do and should do. We live in a safe city, hopefully, this year we will reflect on ways to enhance our collective and individual safety, along with the many other thoughts that we reflect on. As you go about your seasonal shopping please be sure to lock your cars, PLEASE DON'T leave packages visible in a locked or unlocked vehicle. When you leave the store, have your keys ready so that you need not fumble with them in the dark when you arrive at your car. If you are moving packages from the car to your residence, make every effort to avoid leaving your home unsecured while you return to the car. If you shop online ensure that you are dealing with reputable and secure websites in order to avoid identity theft.

We can all reflect on the good in our lives that we can willingly share and also reflect on how to have a safe prosperous holiday that will ensure our safety.

### **Upcoming Events**

- **December is No Drunk or Drugged Driving Month.**

With Mayor's Weaver's announcement proclaiming December as No Drunk or Drugged Driving month, the Darien Police Department will be engaging in enhanced traffic enforcement activities to address driving under the influence of drugs and or alcohol. Additionally, the Department has fielded complaints about the illegal use of and parking in handicapped parking spaces. These specifically designated spaces represent a significant aid to those who have physical challenges and should be respected. As a matter of courtesy and for the sake of remaining inside the parameters of the law, please refrain from parking in these handicapped spaces.

- **December 8<sup>th</sup> is – Shop with a Cop**

The annual collaborative venture between the Darien-Woodridge Fire Protection Service and the Darien Police Department and the Wal-Mart Store, will take place on December 8th. This outing selects underprivileged youth from the community and pairs them with police and fire personnel to go on a shopping spree for gifts. My wife and I participated last year and look forward to participating again this year. Following the shopping spree the group returns to the Dar-Wood firehouse where they are joined by Santa Claus and they are able to wrap the gifts. Most interesting is that when given the opportunity to buy gifts of any type, most of the children bought gifts for others. It is a very rewarding experience. Officer Nick Skweres coordinates the event for the Police Department.

### **INSIDE THIS ISSUE**

- 1** Letter from the Chief
- 1** Upcoming Events
- 2** Department Changes
- 2** Crime Highlights
- 2** Ask Chief Brown

## Department Enhancements

### Police Department Welcomes Newly Promoted Sergeant to Command Staff.

The City of Darien and the Police Department recently held a promotional testing process in order to fill a sergeant vacancy within the ranks. We are pleased to announce that as a result of that test, Steven Liss was recently promoted to the rank of sergeant and will now serve the citizens of Darien in that capacity. Steve is a long time officer and most recently was one of our canine handlers. His canine partner recently passed away. It is somewhat bitter-sweet that Steve joins the command staff as a result of the loss of his partner, but we are excited to have Steve become a more than capable member of the command who will help us lead the department through this period of change.

### Domestic Violence-Time to Take a Harder Look!

Domestic Violence is a crime that often goes overlooked. Many of us think that what goes on inside someone's home is their business. It's not! Domestic violence is everyone's business, because the hurt and pain reaches outside of the home and touches all. Over the next few months the Police Department will be evaluating how we deal with domestic violence from every aspect, including the reporting codes that we use and how the reports are documented. We want to make sure we are taking all the right steps. I am also asking the community to increase your vigilance and when you hear those noises coming from an apartment, or see the slap or rough treatment that you would like to ignore, DON'T! There have been two homicides in Darien in 20 years both were domestic-related. WE CAN MAKE A DIFFERENCE.

## Ask Chief Brown

**Q: If I opt to pay a fine for a moving violation what does it mean?**

A: If you have received a moving violation citation and it does not require your appearance in court and you opt to pay the fine, you are essentially admitting your guilt and eliminating your right to a trial. Please feel free to access our website at any time for questions or other non-emergency assistance. The website is: [www.darien.il.us](http://www.darien.il.us), and click on the "Citizen Action Center" link.

**Q: If I remain seated in my car or only intend to park for a brief period of time, can I park in a handicapped designated space?**

A: NO! Placing your car in a handicapped zone without proper documentation such as the appropriate placard places you in violation and you will be cited!

## Police Activity Highlights and Reminders

To view the weekly press release from the Police Department, visit our website at [www.darien.il.us](http://www.darien.il.us) and you will find it under hot news.

When a police officer provides a service it is tracked as an event. The service could be in response to a 911 call or a self-initiated action by the officer such as a traffic stop. Between October 22 and November 18, 2012 the Darien Police Department recorded 1,411 events. This compares with 1,624 over the previous month, and 947 over the same time in the previous year.

The increase of 49% between the comparisons of the same time period in 2011 is based upon a different reporting method that was used by the Department in 2011. We expect to see this contrast diminish as we begin to compare against the same reporting practice.

The door to our offices are always open. Feel free to stop in and see what we do or ask questions about any topic of interest. If there is a service we can do better, I am always open to suggestions. We at the Darien Police Department are growing in our ability to deliver services better than before, and growing in our ability to face new challenges. Change is not always comfortable but is a necessary component of growth. We are here to serve you!

**Chief Ernest Brown**

*Ernest Brown*

**Deputy Police Chief John Cooper**

*John Cooper*