

A WORK SESSION WAS CALLED TO ORDER AT 7:01 P.M. BY MAYOR MARCHESE FOR THE PURPOSE OF REVIEWING ITEMS ON THE MARCH 16, 2020 AGENDA WITH THE CITY COUNCIL. THE WORK SESSION ADJOURNED AT 7:21 P.M.

Minutes of the Regular Meeting

of the City Council of the

CITY OF DARIEN

March 16, 2020

7:30 P.M.

1. **CALL TO ORDER**

The regular meeting of the City Council of the City of Darien was called to order at 7:30 P.M. by Mayor Marchese.

2. **PLEDGE OF ALLEGIANCE**

Mayor Marchese led the Council and audience in the Pledge of Allegiance.

3. **ROLL CALL** — The Roll Call of Aldermen by Clerk Ragona was as follows:

Present:	Thomas J. Belczak	Mary Coyle Sullivan (via phone)
	Eric K. Gustafson	Lester Vaughan
	Joseph A. Kenny	

Absent:	Thomas M. Chlystek
	Ted V. Schauer

Also in Attendance: Joseph Marchese, Mayor
JoAnne E. Ragona, City Clerk
Michael J. Coren, City Treasurer
Bryon D. Vana, City Administrator
Gregory Thomas, Police Chief
Daniel Gombac, Director of Municipal Services

4. **DECLARATION OF A QUORUM** — There being five aldermen present, Mayor Marchese declared a quorum.

5. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

There were none.

6. **APPROVAL OF MINUTES** – March 2, 2020

It was moved by Alderman Kenny and seconded by Alderman Belczak to approve the minutes of the City Council Meeting of March 2, 2020.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Sullivan, Vaughan

Nays: None

Absent: Chlystek, Schauer

Results: Ayes 5, Nays 0, Absent 2

MOTION DULY CARRIED

7. **RECEIVING OF COMMUNICATIONS**

Alderman Kenny received Facebook communication from Walter Metrich regarding need for signage at polling locations reminding voters to maintain “social-distancing.”

Alderman Gustafson received communication from...

...Lou Bedoe, 7700 block of Wakefield Drive, regarding large holes near drainage pipe in retention area and tree branches overhanging property. Alderman Gustafson and Director Gombac made a site visit; Director Gombac provided update.

...Grace Kwak, 2500 block of Abbey Drive, expressing concerns with development of car wash at 973 75th Street, located in unincorporated DuPage County.

8. **MAYORS REPORT**

A. JOSH HARGROVE/CENSUS 2020

Josh Hargrove was unable to attend. Mayor Marchese explained Josh is a Hinsdale South High School student that created and distributed 2020 Census flyers at Parent Night. Mayor Marchese stated he plans on asking Josh to design a 2020 Census banner for Cass Avenue & Plainfield Road. Josh will be presented with a City pin at a future Council meeting.

B. CORONAVIRUS UPDATE

Mayor Marchese provided the following update:

- Urged residents to view video and read Mayor’s letter for latest information in mitigating the coronavirus.
- Reiterated information regarding:
 - City Hall hours
 - Depository box available for bill payments
 - Social distancing
 - Volunteerism
 - Comcast policies
 - Communication Channels

9. **CITY CLERK’S REPORT**

There was no report.

10. **CITY ADMINISTRATOR’S REPORT**

There was no report.

11. **DEPARTMENT HEAD INFORMATION/QUESTIONS**

A. POLICE DEPARTMENT – MONTHLY REPORT – FEBRUARY 2020 – DELAYED

B. POLICE DEPARTMENT – 2019 ANNUAL REPORT – DELAYED

Chief Thomas reviewed the Police Department procedures enacted in response to the coronavirus.

C. MUNICIPAL SERVICES

Director Gombac commented on water shut-offs, meter installations, employee social distancing and Sanitary District.

12. **TREASURER’S REPORT**

A. WARRANT NUMBER 19-20-23

It was moved by Alderman Vaughan and seconded by Alderman Kenny to approve payment of Warrant Number 19-20-23 in the amount of \$481,519.38 from the enumerated funds, and \$258,511.63 from payroll funds for the period ending 03/12/20 for a total to be approved of \$740,031.01.

Roll Call: Ayes: Belczak, Gustafson, Kenny, Sullivan, Vaughan
 Nays: None
 Absent: Chlystek, Schauer

Results: Ayes 5, Nays 0, Absent 2
MOTION DULY CARRIED

B. MONTHLY REPORT – FEBRUARY 2020

Treasurer Coren reviewed year-to-date sources of revenue, expenditures, and fund balances through the month of February 2020.

<u>General Fund:</u>	Revenue \$14,035,231; Expenditures \$10,596,101; Current Balance \$4,253,379
<u>Water Fund:</u>	Revenue \$7,705,445; Expenditures \$5,434,966; Current Balance \$3,907,724
<u>Motor Fuel Tax Fund:</u>	Revenue \$666,173; Expenditures \$511,358; Current Balance \$503,157
<u>Water Depreciation Fund:</u>	Revenue \$17,483; Expenditures \$371,308; Current Balance \$2,207,735
<u>Capital Improvement Fund:</u>	Revenue \$285,440; Expenditures \$5,110,517; Current Balance \$4,212,178

13. **STANDING COMMITTEE REPORTS**

Mayor Marchese stated no Committee or Commission Meetings will be held; items will be discussed as “New Business” on future Council agenda.

14. **QUESTIONS AND COMMENTS – AGENDA RELATED**

There were none.

15. **OLD BUSINESS**

There was no Old Business.

16. **CONSENT AGENDA**

Mayor Marchese stated that Council agreed during the Work Session to remove Consent Agenda Items C, E, G and H.

It was moved by Alderman Belczak and seconded by Alderman Vaughan to approve by Omnibus Vote the following items on the Consent Agenda:

A. CONSIDERATION OF A MOTION TO GRANT A WAIVER OF THE RAFFLE LICENSE BOND REQUIREMENT FOR THE DARIEN DISTRICT 61 EDUCATIONAL FOUNDATION

B. CONSIDERATION OF A MOTION TO APPROVE:

- **THE ANNUAL FOURTH OF JULY PARADE ON SATURDAY, JULY 4, 2020, BEGINNING AT 9:30 A.M., SPONSORED BY THE DARIEN LIONS CLUB AND**
- **AUTHORIZING THE POLICE DEPARTMENT TO ASSIST IN TRAFFIC CONTROL AND AUTHORIZING THE TEMPORARY CLOSURE OF STREETS FOR THE FOURTH OF JULY PARADE: FROM THE JEWEL PARKING LOT, NORTH ON CASS AVENUE TO 71ST STREET; EAST ON 71ST STREET TO CLARENDON HILLS ROAD; SOUTH ON CLARENDON HILLS ROAD TO HINSDALE SOUTH HIGH SCHOOL**

C. RESOLUTION NO. R-23-20 A RESOLUTION REJECTING ALL BIDS FOR THE PREPARATION AND PAINTING OF THE COMMUNICATION TOWER LOCATED AT 1041 SOUTH FRONTAGE ROAD

D. RESOLUTION NO. R-24-20 A RESOLUTION TO REJECT ALL BIDS FOR THE 2020 ROADSIDE DITCH MAINTENANCE PROGRAM FOR THE CITY OF DARIEN FOR THE LAYOUT AND REPLACEMENT OF STORM SEWER PIPES AND STRUCTURES AND GRADING

Roll Call: Ayes: Belczak, Gustafson, Kenny, Sullivan, Vaughan

Nays: None

Absent: Chlystek, Schauer

Results: Ayes 5, Nays 0, Absent 2

MOTION DULY CARRIED

17. **NEW BUSINESS**

There was no New Business

18. **QUESTIONS, COMMENTS AND ANNOUNCEMENTS – GENERAL**

Alderman Sullivan stated under “City Services” on the City website residents can obtain Senior Services and resource information.

Mayor Marchese...

...urged service organization members to and others volunteer in assisting with food basket programs at Our Lady of Peace and Our Lady of Mount Carmel.

...encouraged all residents to read his letter and watch the video regarding Coronavirus that is featured in Direct Connect eNews, on Facebook and Nextdoor. He recommended all residents sign up to receive Direct Connect eNews.

...stated we are stronger when we work together; he asked the community to reach out and help one another.

...can be reached at 630-353-8108 or jmarchese@darienil.gov .

Alderman Kenny commented on credible sources for obtaining coronavirus information.

Alderman Sullivan encouraged residents to read and share the Mayor’s letter and video, to obtain information from reliable sources, take advantage of family time, support students and reach out to those who are alone.

Alderman Vaughan inquired if Mayor’s letter was going to be mailed to residents. Administrator Vana stated that the letter would not be mailed due to changing nature of information. Residents in need of information can call City Hall.

Administrator Vana encouraged residents to support local food businesses where take-out and drive thru window services are available.

19. **ADJOURNMENT**

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There being no further business to come before the City Council, it was moved by Alderman Kenny and seconded by Alderman Vaughan to adjourn the City Council meeting.

VIA VOICE VOTE – MOTION DULY CARRIED

The City Council meeting adjourned at 8:00 P.M.

Mayor

City Clerk

All supporting documentation and report originals of these minutes are on file in the Office of the City Clerk under File Number 3-16-20. Minutes of 3-16-20 CCM.