

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
December 19, 2022**

PRESENT: Alderman Thomas Belczak-Chairman, Alderman Eric Gustafson, Alderman Joseph Kenny, Dan Gombac – Director

ABSENT: None

ESTABLISH QUORUM

Chairperson Thomas Belczak called the meeting to order at 6:00 p.m. at the City of Darien City Hall, 1702 Plainfield Road, Darien, Illinois. Chairperson Belczak declared a quorum present.

New Business

- a. Resolution - Accept a proposal from Ziebell Water Service Products Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 226 with stainless steel bolts for the maintenance of water system.**

Mr. Dan Gombac, Director reported that during the year, the department requires the use of water main repair clamps to repair water main breaks throughout the City. He reported that competitive quotes were requested for the various repair items, and staff received two quotes with the lowest bidder Ziebell Water Service Products Inc.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution to accept a proposal from Ziebell Water Service Products Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 226 with stainless steel bolts for the maintenance of water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

- b. Resolution - Accept a proposal from Ziebell Water Service Products Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 238 in various sizes for the maintenance of the water system.**

Mr. Dan Gombac, Director reported that during the year, the department requires the use of water main repair clamps to repair water main breaks throughout the City. He reported that competitive quotes were requested for the various repair items, and staff received two quotes with the lowest bidder Ziebell Water Service Products Inc.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson to approve a Resolution to accept a proposal from Ziebell Water Service Products Inc. for Smith and Blair Stainless Steel Water Main Repair Clamps Style 238 in various sizes for the maintenance of the water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

c. Resolution – Accept a proposal from Core & Main for Type K Copper Pipe for the maintenance of the water system.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of copper pipe to repair water main breaks throughout the City. He reported that three competitive received with the lowest bidder Core & Main.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution to accept a proposal from Core & Main for Type K Copper Pipe for the maintenance of the water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

d. Resolution - Accept a proposal from Underground Pipe & Valve, Co. for Mueller Brand brass fittings for the maintenance of the water system.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of water main brass fittings to repair water-system related items throughout the City. He reported that three competitive quotes were received with the lowest bidder Underground Pipe & Valve Co.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution to accept a proposal from Underground Pipe & Valve, Co. for Mueller Brand brass fittings for the maintenance of the water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

e. Resolution – Accept a proposal from Core & Main for water valves for the maintenance of the water system.

Mr. Dan Gombac reported that during the year, the department requires the use of various water valves to repair water-system related items throughout the City. He reported that three competitive quotes were received and the lowest bid from Core & Main.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution to accept a proposal from Core & Main for water valves for the maintenance of the water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

f. Resolution - Accept a proposal from Core & Main for Mueller Super Centurion fire hydrants, valves, and accessories for the maintenance of the water system.

Mr. Dan Gombac, Director reported that during the year, the department is required to replace fire hydrants due to accidents or due to the repair parts exceeding the cost of a new fire hydrant. He reported that two competitive quotes were received and Core & Main as the lowest bidder.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution to accept a proposal from Core & Main for Mueller Super Centurion fire hydrants, valves, and accessories for the maintenance of the water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

g. Resolution – Accept a proposal from EJ USA, Inc. for East Jordan CD250 fire hydrant and auxiliary valves for the maintenance of the water system.

Mr. Dan Gombac, Director reported that during the year, the department is required to replace fire hydrants due to accidents or due to the repair parts exceeding the cost of a new fire hydrant. He reported that one competitive quote was received from EJ USA, Inc. who distributes their products exclusively .

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of Resolution accepting a proposal from Terrain Landscape Contractors for the preparation and installation of a retaining wall at the City Hall-Police Department 1702 Plainfield Road in an amount not to exceed \$10,395.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

h. Resolution - Accept a proposal from Core & Main for Waterous Pacer fire hydrant and auxiliary valves for the maintenance of the water system.

Mr. Dan Gombac, Director reported during the year, the department is required to replace fire hydrants due to accidents or due to the repair parts exceeding the cost of a new fire hydrant. He reported that three competitive quotes were received with Core & Main as the lowest bidder.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of Resolution to accept a proposal from Core & Main for Waterous Pacer fire hydrant and auxiliary valves for the maintenance of the water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

i. Resolution – Accept a proposal from Underground Pipe and Valve Co. for Clow Medallion fire hydrants, valves, and accessories for the maintenance of the water system.

Mr. Dan Gombac, Director reported that during the year, the department is required to replace fire hydrants due to accidents or due to the repair parts exceeding the cost of a new fire hydrant. He reported that two competitive quotes were received, and the sole bidder was Underground Pipe & Valve Co.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of Resolution to accept a proposal from Underground Pipe and Valve Co. for Clow Medallion fire hydrants, valves, and accessories for the maintenance of the water system.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

j. Resolution - Accept a proposal from Underground Pipe and Valve Co. for the Clow Eddy fire hydrant repair parts.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of manufacturer-specified fire hydrant repair parts for fire hydrant repairs. He reported that two competitive quotes were requested, and the lowest bidder was Underground Pipe & Valve Co.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of Resolution to accept a proposal from Underground Pipe and Valve Co. for the Clow Eddy fire hydrant repair parts.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

k. Resolution - Accept a proposal from Underground Pipe and Valve Co. for the Clow Medallion fire hydrant repair parts.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of manufacturer-specified fire hydrant repair parts for fire hydrant repairs. He reported that two competitive quotes were requested, and the lowest bidder was Underground Pipe & Valve Co.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution to accept a proposal from Underground Pipe and Valve Co. for the Clow Medallion fire hydrant repair parts.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

l. Resolution - Accept a proposal from Ziebell Water Service Products, Inc. for the Traverse City fire hydrant repair parts.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of manufacturer-specified fire hydrant repair parts for fire hydrant repairs. He reported that while the Traverse City fire hydrants are no longer manufactured, many of the parts are currently available.

Mr. Gombac reported that two competitive quotes were requested for the various repair items, with the lowest bidder Ziebell Water Services Products, Inc.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution to accept a proposal from Ziebell Water Service Products, Inc. for the Traverse City fire hydrant repair parts.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

m. Resolution - Accept a proposal from EJ USA Inc. for the East Jordan WaterMaster 5CD250 and WaterMaster 5BR250 fire hydrant repair parts.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of manufacturer-specified fire hydrant repair parts for fire hydrant repairs. He reported that two competitive quotes were received and the lowest bidder EJ USA, Inc.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution to accept a proposal from EJ USA Inc. for the East Jordan WaterMaster 5CD250 and WaterMaster 5BR250 fire hydrant repair parts.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

n. Resolution - Accept a proposal from Ziebell Water Service Products, Inc. for the Waterous Pacer fire hydrant repair parts.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of manufacturer-specified fire hydrant repair parts for fire hydrant repairs. He reported that three competitive quotes were received with the lowest bidder Ziebell Water Service Products, Inc.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution to accept a proposal from Ziebell Water Service Products, Inc. for the Waterous Pacer fire hydrant repair parts.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

o. Resolution - Accept a proposal from Ziebell Water Service Products, Inc. for the Mueller Super Centurion fire hydrant repair parts.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of manufacturer-specified fire hydrant repair parts for fire hydrant repairs. He reported that two competitive quotes were received with the lowest bidder Ziebell Water Service Products, Inc.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of a Resolution to accept a proposal from Ziebell Water Service Products, Inc. for the Mueller Super Centurion fire hydrant repair parts.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

p. Resolution - Accept a proposal from Core & Main for the US Pipe Metropolitan fire hydrant repair parts.

Mr. Dan Gombac, Director reported that during the year, the department requires the use of manufacturer-specified fire hydrant repair parts for fire hydrant repairs. He reported that two competitive quotes were received with the lowest bidder Core & Main.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution to accept a proposal from Core & Main for the US Pipe Metropolitan fire hydrant repair parts.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

q. Resolution – Accepting a proposal from M&M Home Remodeling Services for the material and installation of the Liquid Applied Elastomeric Roofing System for a re-roof project at the Public Works Facility, 1041 S Frontage Road in an amount not to exceed \$51,500.

Mr. Dan Gombac, Director reported that the existing roof at the Public Works facility is approximately 40 years in age and requires maintenance. He reported that the proposed work includes a review of the existing deck material, limited replacement of the roof deck as identified, application of the Liquid Applied Elastomeric Roofing System. He further reported that additional work consists of waterproofing all protrusions and parapet walls adjacent to the roof deck with the re-roof system covered under a 5-year workmanship guarantee and a 12-year prorated material warranty.

Alderman Eric Gustafson asked if staff was confident in the work.

Alderman Joe Kenny questioned this process versus a roofing company.

Mr. Gombac reported that the other quote was a conventional sheeting and more money and based on the pricing and the warranty that this process can be done two times at a much lower cost. He reported that they would like to start the work in February weather permitting.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a Resolution to accept a proposal from M&M Home Remodeling Services for the material and installation of the Liquid Applied Elastomeric Roofing System for a re-roof project at the Public Works Facility, 1041 S Frontage Road in an amount not to exceed \$51,500.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

r. Motion - Authorizing a contingency in the amount of \$5,000 for unforeseen repairs related to the roof refurbishment.

There was no one in the audience wishing to present public comment.

Alderman Gustafson made a motion, and it was seconded by Alderman Kenny approval of a contingency in the amount of \$5,000 for unforeseen repairs related to the roof refurbishment.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

s. Resolution – Authorizing the Mayor to enter into an Intergovernmental Agreement between the City of Darien and the Flag Creek Reclamation District (FCWRD) for the discontinuance of City water service due to non-payment of sanitary charges.

Mr. Dan Gombac, Director reported that the City is serviced by three sanitary districts, DuPage County Sanitary District, Downers Grove Sanitary District and Flag Creek Water Reclamation District (FCWRD). He reported that Flag Creek serves fifty-four residents adjacent to 67th Street, between Clarendon Hills Rd and Cass Ave. and that the City has an IGA in place with the County to read the City's meters and bill residents.

Mr. Gombac reported that the County forwards FCWRD the water consumption for the fifty-four residents and FCWRD forwards them an invoice. He reported that the sanitary districts do not have any mechanical means to terminate a sanitary service with the exception of an excavation within a City right of way and that the typical protocol is that the municipality would terminate the water service for the respective sanitary district until the financial obligation is resolved.

Mr. Gombac reported that while the City has an ordinance to terminate water service, there are no provisions to terminate water service for lack of sanitary payment. He reported that recently the FCWRD has requested the City to terminate water service due to non-payment of the sanitary charges and the City was unable to accommodate. He further reported that the FCWRD has requested an IGA, which would allow the City to terminate water service due to lack of payment for sanitary charges.

Chairperson Tom Belczak questioned if the notification protocol to shut off the water was the same as the other utilities.

Mr. Gombac reported that the protocol was the same.

There was no one in the audience wishing to present public comment.

Alderman Kenny made a motion, and it was seconded by Alderman Gustafson approval of Resolution authorizing the Mayor to enter into an Intergovernmental Agreement between the City of Darien and the Flagg Creek Reclamation District (FCWRD) for the discontinuance of City water service due to non-payment of sanitary charges.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 3-0.

t. Minutes – November 28, 2022 Municipal Services Committee

Alderman Gustafson made a motion, and it was seconded by Alderman Belczak approval of the November 28, 2022, Municipal Services Committee Meeting Minutes.

Upon voice vote, the MOTION CARRIED UNANIMOUSLY 2-0. Alderman Kenny abstained.

DIRECTOR'S REPORT

Mr. Dan Gombac, Director reported on the upcoming storm and stated that with the frigid conditions that staff will be doing some deicing following snow removal on a few streets to see if it is beneficial.

Alderman Eric Gustafson suggested adding something in Direct Connect asking residents to not blow snow into the streets.

NEXT SCHEDULED MEETING

Chairperson Tom Belczak announced that the next meeting is scheduled for Monday, January 23, 2023.

ADJOURNMENT

With no further business before the Committee, Alderman Gustafson made a motion, and it was seconded by Alderman Kenny to adjourn. Upon voice vote, THE MOTION CARRIED unanimously, and the meeting adjourned at 6:37 p.m.

RESPECTFULLY SUBMITTED:

**Thomas Belczak
Chairman**

**Eric Gustafson
Alderman**

**Joseph Kenny
Alderman**