

AGENDA
ADMINISTRATIVE/FINANCE
COMMITTEE-OF-THE-WHOLE
February 23, 2011
6:30 P.M.
City Hall – Council Chambers

- 1. Call to Order**
- 2. Public Comment**
- 3. Budget Review FYE 2012**
- 4. Next Meeting – March 1, 2011**
- 5. Adjournment**

Budget Revisions February 18, 2011

Below are the revisions to the draft budget based on Administrative/Finance Committee of the Whole meeting on February 15, 2011 and revised projected revenues. Since the budget meeting staff has received information from the Census Bureau and the road bid that will impact the 2012 budget. The breakdown of these items and the changes the City Council made are listed in the table below. A general fund summary sheet is also attached showing the impact of the changes to the original draft budget.

The City of Darien receives state income taxes, local use taxes, and motor fuel taxes from the State of Illinois based on the number of residents in a community. The Census Bureau submitted the population numbers for Darien on February 16th from their count in 2010. Based on the new population total of 22,086 we project a reduction in revenue of \$251,668 over the next fiscal year over the three revenue line items.

The road bid will have a positive impact upon the Capital Projects Fund, which will be discussed at the next budget meeting. Originally staff budgeted \$1,500,000 for the street rehab; the bid provided a road contract for \$1,170,324 and a base repair bid of \$54,000 for a total of \$1,224,324. Staff revised the budget to reduce the transfer from the General Fund to the Capital Projects Fund from \$2,100,000 to \$2,000,000.

Budget Item	Draft Estimate	Revision	Total
Revenues			
State Income Tax	\$1,757,901	\$1,589,971	-\$167,930
Local Use Tax	\$259,765	\$234,775	-\$24,990
Motor Fuel Tax	\$613,990	\$555,242	-\$58,748
Totals	\$2,631,656	\$2,379,988	-\$251,668
General Fund Expenditures			
DuPage Senior Citizens Council	\$30,000	\$22,000	-\$8,000
Server*	\$26,000	0	-\$26,000
Police Department Dues	\$6,000	\$4,750	-\$1,250
Police Vehicle Payment	0	\$212,500	+\$212,500
StarCom Radio Replacement	\$63,300	0	-\$63,300
MDC Replacement	\$94,000	0	-\$94,000
MDC Replacement Labor	\$7,000	0	-\$7,000
Leaf Pickup	\$45,000	0	-\$45,000
Asphalt Plate Compactor	0	\$2,200	+\$2,200
Totals	\$271,300	\$241,450	\$29,850
Capital Project Expenditures			
Street Reconstruction/Base Repair	\$1,500,000	\$1,224,324	\$275,676
Sanitary Sewer Tap On	\$55,000	\$42,500	\$12,500
Totals	\$1,555,000	\$1,266,824	\$288,176

*Will be purchased in FYE 2011

City of Darien

2/18/2011

GENERAL FUND SUMMARY FYE 12

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 EST ACT	FYE '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
GENERAL FUND REVENUE	\$ 11,677,669	\$ 12,173,581	\$ 12,358,143	12,275,784	\$ 12,275,784	\$ -	\$ 11,681,397	\$ 11,681,405
TOTAL REVENUE	\$ 11,677,669	\$ 12,173,581	\$ 12,358,143	\$ 12,275,784	\$ 12,275,784	\$ -	\$ 11,681,397	\$ 11,681,405
DEPT. EXPENDITURES								
CITY COUNCIL	142,144	136,370	115,775	125,135	97,485	27,650	136,475	140,775
ADMINISTRATION	1,011,524	961,359	949,175	951,550	899,200	52,350	980,490	1,006,974
COMMUNITY DEV	495,040	500,485	482,550	502,895	502,645	250	525,084	552,204
POLICE	6,973,226	7,479,847	6,986,914	7,576,326	7,116,230	460,096	7,789,821	7,918,504
PW/STREETS	2,125,453	1,655,348	1,690,742	1,904,245	1,537,963	366,282	1,789,484	2,035,163
BUSINESS DISTRICT	437,457	461,000	463,000	459,500	459,500	-	-	-
TOTAL EXPENDITURES	11,321,196	11,194,409	10,688,156	11,519,651	10,613,023	906,628	11,221,354	11,653,620
FISCAL YEAR BAL	369,660	979,172	\$ 1,669,987	\$ 756,133	\$ 1,662,761	\$ (906,628)	\$ 460,043	\$ 27,785
BEGINNING FUND BAL	2,879,065	2,632,536	\$ 3,248,725	\$ 3,318,712	\$ 3,318,712	\$	\$ 2,074,845	\$ 2,034,888
ENDING FUND BAL	\$ 3,248,725	\$ 3,611,708	\$ 4,918,712	\$ 4,074,845	\$ 4,981,473	\$	\$ 2,534,888	\$ 2,062,673
TRANSFER TO CAP.	-	1,600,000	1,600,000	2,000,000	-	2,000,000	500,000	200,000
ENDING FUND BAL	\$ 3,248,725	\$ 2,011,708	\$ 3,318,712	\$ 2,074,845	\$ 4,981,473	\$	\$ 2,034,888	\$ 1,862,673

City of Darien

2/18/2011

CAPITAL PROJECTS FUND BUDGET FOR THE YEAR ENDING 4/30/2012

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 ESTIMATED ACTUAL	FY '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FY '13 FORECAST	FY '14 FORECAST
REVENUE								
TRANSFER from GEN. Fund	\$ -	\$ 1,600,000	\$ 1,600,000	2,000,000		\$ 2,000,000	\$ 500,000	\$ 200,000
Transfer from Debt Fund	\$ -	\$ 43,285	\$ 43,285	-	\$ -	\$ -		
Transfer from Road Fund	\$ -	\$ 30,000	\$ 30,000	-	\$ -	\$ -		
BOND LEVY	\$ 199,794	\$ 200,770	\$ 200,770	200,770	\$ 200,770		\$ 201,570	\$ 202,194
GRANTS	\$ 62,942	\$ -	\$ 15,000	-	\$ -	\$ -		\$ -
BONDS	-	-	-	-	-	-	-	-
INTEREST	36,662	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 299,398	\$ 1,874,055	\$ 1,889,055	\$ 2,200,770	\$ 200,770	\$ 2,000,000	\$ 701,570	\$ 402,194
CAPITAL								
DITCH PROJECTS	814,421.00	548,600	374,169.00	36,400	-	36,400	536,400	500,000
SIDEWALK REPLACEME	140,424	113,030	68,818.00	79,300	79,300	-	79,500	79,500
CRACK SEAL PROGRAM	33,821.00	49,500	40,000.00	74,250	74,250	-	77,963	81,861
CURB & GUTTER PROG	366,096	227,450	44,349.00	341,450	341,450	-	259,605	260,221
BUILDING REPAIRS	-	150,000	220,000	42,500	-	42,500	-	-
STREET RECONSTRUC'	920,573	1,300,000	1,300,000	1,224,323	1,170,323	54,000	1,170,323	1,170,323
BOND PAYMENT	200,375	200,770	200,770	200,770	200,770	-	201,570	202,194
SUB-TOTAL	2,475,710	2,589,350	2,248,106	1,998,993	1,866,093	132,900	2,325,361	2,294,098
PURCHASE OF PROPERT	-							
TOTAL EXPENDITURES	\$ 2,475,710	\$ 2,589,350	\$ 2,248,106	\$ 1,998,993	\$ 1,866,093	\$ 132,900	\$ 2,325,361	\$ 2,294,098
FISCAL YEAR BALANCE	(2,176,312)	(715,295)	(359,051)	201,777	(1,665,323)	1,867,100	(1,623,791)	(1,891,904)
BEG FUND BALANCE	2,690,998	747,198	515,264	156,213	156,213	156,213	357,990	(1,265,801)
ENDING FUND BALANCE	515,264	31,903	156,213	357,990	(1,509,110)	2,023,313	(1,265,801)	(3,157,705)

LINE ITEM 01-40-4213

DUES

DuPage Co. Chiefs of Police Assn.	Bob, John & Dave	\$ 150.00
DuPage Juvenile Officers Assn.	Camp, Glomb Squares	\$ 60.00
DuPage Sr. Police Mgmt.	Skala & Cooper	\$ 60.00
FBI Law Enforcement Executive Development Assn.	Pavelchik & Skala Dues	\$ 100.00
International Association Chief of Police	Cooper & Skala & Pavelchik	\$ 360.00
IL Chiefs Association	Cooper & Skala & Pavelchik	\$ 370.00
IL Assn. of Prop & Evid Mgrs	Foster 2011 Dues	\$ 25.00
IL Assn. of Prop & Evid Mgrs	Foyle-Price & Liska Dues	\$ 50.00
Illinois Emergency Alarm System	Annual Dues	\$ 50.00
IL Police Work Dog Assn.	Stutte & Liss	\$ 60.00
IL Tactical Officers Assn.	Cheasure, Skala, Coop Topel	\$ 160.00
IL Tactical Officers Assn.	Stutte	\$ 40.00
Law Enforcement Records Managers of Illinois	Cooper	\$ 25.00
North American Work Dog Association	Liss & Stutte	\$ 90.00
National Tactical Officers Assn.	Topel Dues	\$ 40.00
Notary Renewals		\$ 300.00
Sams Club Membership		\$ 45.00
Suburban Law Enforcement Administrative Professionals	Kopta Dues	\$ 30.00
West Suburban Detectives Assn.	Detectives	\$ 75.00

\$ 2,090.00

SUBSCRIPTIONS

American Cop	Cooper (2 Yrs)	\$ 29.50
Guns & Weapons for Law Enforcement	Cooper (2 Yrs)	\$ 43.97
ID Checking Guide (2010)		\$ 308.20
Il Comp Stat Bar Update	West Publishing	\$ 146.00
IL Criminal Law & Procedures	West Group \$67.50/Ea.	\$ 141.00
IL Criminal Offense Guides	IL Prosecutors Services	\$ 555.00
IL Criminal Statutes	West Publishing	\$ 378.00
IL Prosecutor Services LLC	Criminal Offense Guide (3)	\$ 555.00
International Chiefs of Police Model Policy		\$ 30.00
Public Safety Labor News (2 Year Subscription)	Labor Relations Info. System	\$ 250.00
Physicians Desk Reference	PDR	\$ 64.95
Police-Law Enf. Magazine	Cooper (2 Yrs)	\$ 45.00
Police Magazine		\$ 25.00
U.S. Identification Manual		\$ 82.50

\$ 2,654.12

TOTAL

\$ 4,744.12