

**AGENDA**  
**ADMINISTRATIVE/FINANCE**  
**COMMITTEE-OF-THE-WHOLE**  
**March 1, 2022**  
**6:30 P.M.**  
**City Hall - Council Chambers**

- 1. Call to Order**
- 2. Budget Review FYE 2023**
- 3. Next Meeting – March 8, 2022**
- 4. Adjournment**

**BUDGET REQUEST FORM**  
**Maintenance Budget**

Department: Administration Fund: 10-4815

Project/Program Title: Equipment

Description of proposed new program/activity/expenditure, including purpose and justification:

Year purchased: Various and Unknown Original Cost: \_\_\_\_\_

Update the council chambers with wireless mics, replace the tricaster which has been discontinued with the MyMix,

Estimated Budget:

Account #	Account Name	Cost
01-10-4815	vMix Computer & Software	8,000
01-10-4815	Microphone System	20,000
01-10-4815	Cable Playback System	12,500
01-10-4815	Design	3,000
01-10-4815	TV Distribution System	5,000
01-10-4815	Installation	10,000
01-10-4815	Contingency	5,000
01-10-4815	Total	63,500

Has this request been submitted before? \_\_\_\_\_ Yes  No

If yes, how many times: \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_

**Lisa Klemm**

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**From:** Sunrise <gliljeberg@suncom.tv>  
**Sent:** Tuesday, February 22, 2022 11:42 AM  
**To:** Lisa Klemm  
**Subject:** Re: Darien

This should be close to the maximum for the system. I am still working with Shure on the mic and audio design. We are also reviewing a brand new system called Stem that would not place any mics on the surfaces but would be integrated into the ceiling. That will come in the Design phase. This does not include any of the network needs for the system. We can get you a cost on that if needed.

Let me know if you have any questions.

Thanks, Glen

vMix Computer & Software \$8,000.00  
Microphone System \$20,000.00  
Cable Playback System \$12,500.00  
TV Distribution System \$5,000.00  
Contingency \$5,000.00  
Design \$3,000.00  
Installation \$10,000.00  
**Total \$63,500.00**



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**KRAMER CONTROL**  
Systems Designer

*New Name - Same Company*  
*Sunrise Communications, Inc. d/b/a SunCom.TV*

On Wed, Jan 26, 2022 at 2:43 PM Lisa Klemm <[LKlemm@darienil.gov](mailto:LKlemm@darienil.gov)> wrote:

Glen,

Good Afternoon! Hope all is well. Just wanted to follow up with regards to our council chambers.

Thanks!



**Lisa A Klemm**

Administrative Assistant to City Administrator  
1702 Plainfield Road, Darien, IL 60561

**Email: [lklemm@darienil.gov](mailto:lklemm@darienil.gov)**

**Office:** (630) 353-8104 |

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MUNICIPAL SERVICES  
MOTOR FUEL TAX BUDGET  
FISCAL YEAR 2023

ACCOUNT	FYE 21 ACTUAL	FYE 22 BUDGET	FYE 22 EST ACTUAL	FYE 23 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 24 FORECAST	FYE 25 FORECAST
<b>REVENUE</b>								
MFT ALLOTMENT	790,769	795,096	\$786,690	836,418	\$836,418		\$836,418	\$836,418
MISC. INCOME (Rebuild IL)	727,777	250,000	242,592	242,592	\$242,592		\$242,592	
INTEREST	3,114	1,000	1,000	500	500		500	500
<b>TOTAL REVENUE</b>	<b>\$ 1,521,660</b>	<b>\$ 1,046,096</b>	<b>\$ 1,030,282</b>	<b>\$ 1,079,510</b>	<b>\$ 1,079,510</b>	<b>\$ -</b>	<b>\$ 1,079,510</b>	<b>\$ 836,918</b>
<b>EXPENDITURES</b>								
<b>OPERATING</b>								
SALARIES	334,698	245,000	245,000	334,000	334,000	-	334,000	334,000
BENEFITS	69,030	50,838	51,965	28,719	28,719		28,719	28,719
ROAD MATERIAL	6,455	17,500	34,000	35,000	35,000	-	34,000	40,043
SALT	266,883	246,790	225,000	265,950	265,950	-	267,450	267,450
SUPPLIES-OTHER	5,835	18,500	18,500	18,500	18,500	-	18,500	18,500
<b>SUB-TOTAL</b>	<b>682,902</b>	<b>578,628</b>	<b>574,465</b>	<b>682,169</b>	<b>682,169</b>	<b>-</b>	<b>682,669</b>	<b>688,711</b>
<b>CONTRACTUAL</b>								
PAVEMENT STRIPING	-	34,500	34,500	20,000	20,000	-	20,000	14,500
TREE TRIM/REMOVAL	-	5,000	20,000	18,000	18,000	-	18,000	18,000
<b>SUB-TOTAL</b>	<b>-</b>	<b>39,500</b>	<b>54,500</b>	<b>38,000</b>	<b>38,000</b>	<b>-</b>	<b>38,000</b>	<b>32,500</b>
<b>CAPITAL OUTLAY</b>								
STREET LIGHTS	31,407	35,000	35,000	35,000	35,000	-	35,000	35,500
STREET MAINTENANCE	-	1,404,852	1,152,814	-	-	-	-	-
<b>SUB-TOTAL</b>	<b>31,407</b>	<b>1,439,852</b>	<b>1,187,814</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>	<b>35,000</b>	<b>35,500</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 714,309</b>	<b>\$ 2,057,980</b>	<b>\$ 1,816,779</b>	<b>\$ 755,169</b>	<b>\$ 755,169</b>	<b>\$ -</b>	<b>\$ 755,669</b>	<b>\$ 756,711</b>
<b>FISCAL YEAR BALANCE</b>	<b>\$ 807,351</b>	<b>\$ (1,011,884)</b>	<b>\$ (786,497)</b>	<b>\$ 324,341</b>	<b>\$ 324,341</b>	<b>\$ -</b>	<b>\$ 323,841</b>	<b>\$ 80,207</b>
<b>BEG. FUND BALANCE</b>	<b>\$ 558,970</b>	<b>\$ 1,197,165</b>	<b>\$ 1,366,321</b>	<b>\$ 579,824</b>	<b>\$ 579,824</b>	<b>\$ 579,824</b>	<b>\$ 904,166</b>	<b>\$ 1,228,007</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 1,366,321</b>	<b>\$ 185,281</b>	<b>\$ 579,824</b>	<b>\$ 904,166</b>	<b>\$ 904,166</b>	<b>\$ 579,824</b>	<b>\$ 1,228,007</b>	<b>\$ 1,308,214</b>

**MOTOR FUEL TAX SUMMARY**

**FYE 2023 BUDGET SUMMARY**

	Maintenance	Discretionary
<b>SALARIES</b>	\$ 334,000	\$ -
<b>BENEFITS</b>	\$ 28,719	\$ -
<b>OPERATING COSTS</b>	\$ 319,450	\$ -
<b>CONTRACTUAL</b>	\$ 38,000	\$ -
<b>CAPITAL</b>	\$ 35,000	\$ -
<b>TOTAL</b>	\$ 755,169	\$ -

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<b>MFT</b>			
<b>OPERATING</b>			
60-4010	SALARY	\$ 334,000	\$ -
<b>BENEFITS</b>			
60-4110	SOCIAL SECURITY	\$ 8,581	\$ -
60-4111	MEDICARE	\$ 2,007	\$ -
60-4115	IMRF	\$ 18,131	\$ -
<b>OPERATING COSTS</b>			
60-4245	ROAD MATERIAL	\$ 35,000	\$ -
	AGGREGATE CA-6 CA-7	35,000	
	HOT BITUMINOUS PRODUCTS	-	
	COLD BITUMINOUS PRODUCTS	-	
		<u>35,000</u>	
	Total	35,000	
60-4249	SALT	\$ 265,950	\$ -
	Rock Salt	\$256,500.00	
	BIO Melt Salt treatment	\$9,450.00	
		\$265,950.00	
60-4257	SUPPLIES - OTHER	\$ 18,500	\$ -

Account #	Description				Department Maintenance Budget Request	City Council Discretionary Expenditures
<b><u>CONTRACTUAL SERVICES</u></b>						
60-4261	PAVEMENT STRIPING				\$ 20,000	\$ -
	General Striping			<u>20,000</u>		
			Total	20,000		
60-4325	CONSULTING/PROFESSIONAL SERVICES					
60-4375	TREE TRIMMING/REMOVAL				\$ 18,000	\$ -
<b><u>CAPITAL PURCHASES</u></b>						
60-4840	STREET LIGHTS				\$ 35,000	
60-4855	STREET MAINTENANCE				\$ -	\$ -
				-		
	<b>TOTAL</b>				<b>\$ 755,169</b>	

# City of Darien

## SPECIAL SERVICE AREA #1 FUND BUDGET FISCAL YEAR ENDING 2023

ACCOUNT	FYE 21 ACTUAL	FYE 22 BUDGET	FYE 22 EST ACT	FYE 23 REQUEST	DEPT MAINT FYE 20 BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 24 FORECAST	FYE 25 FORECAST
<b>REVENUE</b>								
PROPERTY TAXES	\$ 5,075	\$ 5,000	\$ 5,000	5,000	\$ 5,000		\$ 5,000	\$ 5,000
INTEREST	\$ 77	\$ 100	100	100	100	\$ -	\$ 100	\$ 100
<b>TOTAL REVENUE</b>	<b>\$ 5,152</b>	<b>\$ 5,100</b>	<b>\$ 5,100</b>	<b>\$ 5,100</b>	<b>\$ 5,100</b>	<b>\$ -</b>	<b>\$ 5,100</b>	<b>\$ 5,100</b>
<b>EXPENDITURES</b>								
PROFESSIONAL SERVICE	3,764	5,000	5,000	5,000	5,000	-	7500	7500
GENERAL MAINTENANCE	-	500	500	500	500	-	500	500
MAINTENANCE	-	1,000	1,000	1,000	1,000	-	1000	1000
CONTINGENCY		10,000	250	250	5,000	-	5,000	3,000
<b>TOTAL EXPENDITURES</b>	<b>3,764</b>	<b>16,500</b>	<b>6,750</b>	<b>6,750</b>	<b>11,500</b>	<b>-</b>	<b>14,000</b>	<b>12,000</b>
<b>FISCAL YEAR BALANCE</b>	<b>\$ 1,388</b>	<b>\$ (11,400)</b>	<b>\$ (1,650)</b>	<b>\$ (1,650)</b>	<b>\$ (6,400)</b>	<b>\$ -</b>	<b>\$ (8,900)</b>	<b>\$ (6,900)</b>
<b>BEG FUND BALANCE</b>	<b>\$ 19,797</b>	<b>\$ 19,897</b>	<b>\$ 21,185</b>	<b>\$ 19,535</b>	<b>\$ 17,885</b>	<b>\$ -</b>	<b>\$ 17,885</b>	<b>\$ 8,985</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 21,185</b>	<b>\$ 8,497</b>	<b>\$ 19,535</b>	<b>\$ 17,885</b>	<b>\$ 11,485</b>	<b>\$ -</b>	<b>\$ 8,985</b>	<b>\$ 2,085</b>