

**POLICE COMMITTEE  
MEETING MINUTES  
January 5, 2012**

**Call to Order**

Chairman McIvor called the meeting to order at 6:00 p.m. in the Council Chambers of the Darien City Hall.

**Committee members in attendance:** Chairman McIvor, Alderman Poteraske and Alderman Joerg Seifert

**Others in attendance:** Chief Brown, Deputy Chief John Cooper, Administrator Vana, Mayor Weaver, Treasurer Coren

**Public Comment and Communications**

There were no public comment or communications presented.

**Minutes**

The minutes of the December 1, 2011 Police Committee meeting were approved 3-0

**Workload Analysis Review**

Chief Brown reviewed a draft workload analysis that was included in the committee packet. Chief Brown advised that the purpose of the workload analysis is used to determine how much work the officers are engaged in, what categories of work they are engaged in and what percentage of their effort is self generated as compared to what is the result of a call for service via 911. Chief Brown advised that the initial review of data was for a one month period and additional data would be analyzed as part of the final workload analysis. Chief Brown answered committee questions and anticipates further review with the committee in 60 days.

**Department Report**

The staff provided a verbal overview of the departmental monthly activity. Administrator Vana advised that DUCOMM allows staff to prepare a more useful report than we were able to provide in the past. Chief reviewed an outline of the information to be included in future reports. In addition, Administrator Vana advised that Alderman Poteraske had sent an email regarding the City's taser policy. Staff gave a brief overview of the policy and this issue will be added to February's Police Committee for discussion.

**Next Meeting Date**

Chairman McIvor announced that the next Committee meeting will be on Thursday, February 2, 2012, 6:00 p.m. in the City Council Chambers. She also noted that she is conducting a town hall meeting on February 2<sup>nd</sup>, at 7:30 pm so the February committee meeting needs to be concluded by 7:30.

**Adjournment**

The Committee Meeting was adjourned at 8:15 p.m.

Approved: \_\_\_\_\_  
Date

Alderman: \_\_\_\_\_  
Joerg Seifert

Chairman: \_\_\_\_\_  
Sylvia McIvor

Alderman: \_\_\_\_\_  
John Poteraske