

**POLICE COMMITTEE
AGENDA
March 3, 2011
6:00 P.M.
City Council Chambers
1702 Plainfield Road**

1. Call to Order
2. Approval of Minutes February 3, 2011 Meeting
3. Communication
4. Old Business
5. New Business
 - a. Darien Dash
6. Department Report
 - a. Overview of Monthly Statistics
7. Public Comment
8. Next Meeting Date
Thursday, April 7, 2011, 6:00 p.m. City Council Chambers
9. Adjournment

**POLICE COMMITTEE
MEETING MINUTES
February 3, 2011**

1. Call to Order

Chairman McIvor called the meeting to order at 6:05 p.m. in the Council Chambers of the Darien City Hall. Committee members in attendance: Aldermen John Poteraske and John Galan. Staff members in attendance: Chief of Police Robert Pavelchik, Deputy Chief David Skala, Deputy Chief John Cooper
Elected Officials in attendance: City Treasurer Michael Coren
Guest/Residents in attendance: Lauren Williamson, reporter Darien Patch

2. Approval of Minutes

Alderman Galan made a motion to approve the minutes of the January 6, 2011 meeting; the motion was seconded by Alderman Poteraske. Minutes approved by a voice vote of three ayes.

3. Communications

There were no communications.

4. Old Business

a. Booking & Towing Fee Ordinance

Deputy Chief Cooper discussed with the Committee a draft of the Towing Fee Ordinance. He explained that the police command staff had reviewed the draft from the city attorney and had been engaged in discussions with the city attorney about this ordinance. The Committee discussed minor changes to the ordinance with Deputy Chief Cooper. This discussion included:

1. towing and the towing fee shall be imposed on open liquor violations,
2. possession of cannabis should have some measurable amount stated per the advice of the city attorney,
3. driving while license suspended for emissions should be exempted, and
4. dumping violations will be included.

The Committee asked Deputy Chief Cooper to prepare the ordinance for the City Council. Alderman Poteraske asked where booking fees are in this ordinance; D. C. Cooper explained that the city attorney recommends adding the booking fee into the regular fee schedule currently in the City Code.

5. New Business

a. Purchase Agenda for Radio Fire Alarm System Monitoring Service Contract

Chief Pavelchik and Deputy Chief Skala explained to the Committee that the move to DU-COMM Dispatch will necessitate the installation of a Radio Fire Alarm Monitoring Device in the police facility. They explained that City Hall currently has this type of monitoring device. Alderman Poteraske made a motion that staff be directed to research modifying the current agreement with the Darien Woodridge Fire Protection District to add a second device to the

contract. The motion was seconded by Alderman Galan and approved by a voice vote of three ayes.

- b. Purchase Agenda for System 4000 Telemetry Siren Controllers
Chief Pavelchik and Deputy Chief Skala explained to the Committee that the move to DU-COMM Dispatch will necessitate the installation of Telemetry Siren Controllers for the weather alert sirens. Currently the City of Darien has here weather alert sirens that are activated by radio controller from the Darien Area Dispatch Center. When the City switches dispatch services to DU-COMM, DU-COMM will activate the weather alert sirens. New Telemetry Siren Controllers need to be installed by Darien in order for DU-COMM to activate the sirens remotely. Alderman Poteraske made a motion to approve the purchase of the System 4000 Telemetry Siren Controllers as outlined in the Agenda Memo. Alderman Galan seconded the motion and it was approved by a voice vote of three ayes.
- c. Agenda Memo Sale/Disposal of Surplus Property 2004 Nissan Altima
Motion by Alderman Galan to approve the sale/disposal of surplus property, a 2004 Nissan Altima, as outlined in the Agenda Memo. Chairman McIvor seconded the motion and it was approved by a voice vote of three ayes.

6. Department Report

- a. Overview of Monthly Statistics
Deputy Chief Skala briefed the Committee on the police department's activities during the recent blizzard. He also told the Aldermen that we are investigating several ruse burglaries where offenders claim to be electrical workers and force their way into people's homes.
- b. FYE12 Draft Budget
The Committee began a discussion of the FYE12 draft police budget. The draft budget used for this discussion has been reviewed and adjusted by the City Administrator. Alderman Galan questioned whether or not this budget accurately reflected wages for the sworn officers. Chief Pavelchik explained that the FYE12 salary line item has assumptions made about potential police union wages. What is not calculated in either FYE11 or FYE12 is any amount of retro pay. If the contract is settled in FYE11 retro pay will impact the estimated actual budget; if the contract is settled in FYE12 the retro pay will be an expense in the budget.

Alderman Galan also questioned the FYE12 budget numbers for dispatch services. He explained that he had had a discussion with Administrator Vana and did not fully understand where any potential dispatch savings were. Chief Pavelchik read an e-mail to the Committee that had been sent to Alderman Galan earlier today. In the e-mail the Chief referenced the October 7, 2010 Police Committee discussion about dispatch services and how the Darien Area Dispatch budget had been supplemented with monies from the dispatch fund balance (copy of the e-mail attached).

The Committee carried on topics on the following line items in the draft FYE12 police budget: civilian salaries, police officer salaries, overtime including comp sell back and police pension. Alderman Poteraske commented that there were no new police cars in this budget;

the Chief replied that the City Administrator had removed the car project. Alderman Poteraske also noted a large increase in the consulting services line item; he was informed that the DU-COMM charge was in this line item. Alderman Galan asked to discuss the comp time pay out of \$210,000 in the police overtime line item. Chief Pavelchik told the Committee that the \$210,000 is somewhere between the total comp liability and the amount that is actually cashed out. Alderman Poteraske asked about the training budget that was previously discussed at the January Police Committee Meeting and was told that he had not changed.

Chairman McIvor questioned the sergeant's test under boards and commissions. Deputy Chief Skala informed her that this test had been pulled in FYE11 to save \$20,000 and cautioned that if this test is delayed again, both a patrolman's and sergeant's test will be required in FYE13.

The Committee and the staff held a round table discussion about whether or not the car project would make good financial sense this fiscal year. With the car project pulled until FYE13 almost \$200,000 of capital items (computers, radios and installation costs) will need to be purchased in FYE12. Staff will work with Administrator Vana to crunch these numbers in an effort to advise the Council on the financial benefits of moving forward with or delaying the car project.

7. Public Comment

There was no public comment.

8. Next Meeting Date

Chairman McIvor announced that the next Committee meeting will be on Thursday, March 3, 2011, 6:00 p.m. in the City Council Chambers.

10. Adjournment

The Committee Meeting was adjourned at 8:03 p.m., motion by Alderman Galan, second by Alderman Poteraske motion carried by voice vote of three ayes.

Minutes Submitted by: Chief Robert Pavelchik

Approved: _____
Date

Alderman: _____
John Galan

Chairman: _____
Sylvia McIvor

Alderman: _____
John Poteraske

AGENDA MEMO
Police Committee
March 3, 2011

ISSUE STATEMENT

The Police Committee is requested to review and recommend City Council approval of a motion to approve temporary street closures and police service for the Darien Chamber of Commerce *11th Annual Darien Dash*, a 10K/5K Run/1 Mile Walk, on Sunday, May 15, 2011 beginning at 8:00 A.M. This year the Chamber has added a 10K Run to the event. BACKUP

Consideration of a motion to approve the use of the right half of the following streets for the *Darien Dash* which begins at the northwest corner of Darien Community Park and proceed as follows:

5K Run - 71st Street to Richmond Avenue; south on Richmond Avenue and following Cherokee Drive to Darien Lane; north on Darien Lane and following Timber Lane to Seminole Drive; north on Seminole Drive to 71st Street; west on 71st Street to Beechnut Lane to Hinsbrook Avenue; east on Hinsbrook Avenue to Wilmette Avenue; north on Wilmette Avenue to 69th Street; east on 69th Street to Bentley Avenue; south on Bentley Avenue to 71st Street; east on 71st Street to northwest corner of Darien Community Park with access for emergency vehicles and local traffic at all times; AND

1 Mile Walk – 71st Street to Richmond Avenue; north on Richmond Avenue to Maple Lane; east on Maple Lane to Bentley Avenue; south on Bentley Avenue to 71st Street; east on 71st Street to northwest corner of Darien Community Park with access for emergency vehicles and local traffic at all times.

10K Race – 71st Street to Richmond Avenue; south on Richmond Avenue and following Cherokee Drive to Darien Lane; north on Darien Lane and following Timber Lane to Seminole Drive; north on Seminole Drive to 71st Street, west on 71st Street to Beechnut Lane to Hinsbrook Avenue; east on Hinsbrook Avenue to Wilmette Avenue; north on Wilmette Avenue to 69th Street; east on 69th Street to Bentley Avenue; south on Bentley Avenue to 72nd Street; west on 72nd Street o Richmond Avenue, south on Richmond Avenue to Seminole Drive; north on Seminole to Wilmette Avenue, north on Wilmette to 67th Street, east on 67th to Alabama Avenue, south on Alabama to Chestnut Lane, west on Chestnut to path connecting to Bentley Avenue, south on Bentley to 71st Street, east on 71st to finish line at northwest corner of Darien Community Park.

BACKGROUND HISTORY

The Darien Chamber of Commerce will be hosting its *11th Annual Darien Dash*, a 10K/5K Walk/1 Mile Run on Sunday, May 15, 2011 beginning at 8:00 A.M. This motion also gives authorization to the Chief of Police to finalize details for the *11th Annual Darien Dash* with the Darien Chamber of Commerce.

For 2011, the Chamber of Commerce has added a 10K run to this event. The proposed route for the 10K will require additional police staffing and the closure of 67th Street between Cass Avenue and

Clarendon Hills Road for several hours. This closure may require additional signage and barricades.

STAFF/COMMITTEE RECOMMENDATION

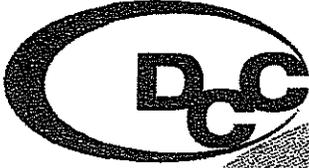
Staff recommends that the City support the Darien Chamber of Commerce through the partial closure of certain streets to facilitate the safety and efficient operation of the *11th Annual Darien Dash*.

ALTERNATE CONSIDERATION

Not approve the motion at this time.

DECISION MODE

This item will be on the March 21, 2011 City Council Agenda for formal consideration.



Darien Chamber of Commerce
1702 Plainfield Road
Darien, Illinois 60561
630.968.0004 fax 630.968.2474

January 28, 2011

Joanne F. Coleman
City Clerk
City of Darien
1702 Plainfield Road
Darien, IL 60561

Dear Joanne:

On behalf of the Darien Dash Organizing Committee, I would like to request approval to hold the 11th Annual Darien Dash 5k Run/1Mile Walk, on Sunday, May 15, 2011 at 8:00am.

This year we have added a 10k race to the Darien Dash. Our Committee has been in contact with the Darien Police Department to review the 10k route and request assistance with traffic control. Attached are street maps with the course layout for the 10K, 5K and 1 Mile races.

We request approval to use the right half of the involved streets for the Darien Dash. The 10K race will begin at the northwest corner of Darien Community Park and will proceed along the following route: 71st Street to Richmond Avenue; south on Richmond Avenue and following Cherokee Drive to Darien Lane; north on Darien Lane and following Timber Lane to Seminole Drive; north on Seminole Drive to 71st Street, west on 71st Street to Beechnut Lane to Hinsbrook Avenue; east on Hinsbrook Avenue to Wilmette Avenue; north on Wilmette Avenue to 69th Street; east on 69th Street to Bentley Avenue; south on Bentley Avenue to 72nd Street; west on 72nd Street to Richmond Avenue, south on Richmond Avenue to Seminole Drive, north on Seminole to Wilmette Ave, north on Wilmette to 67th Street, east on 67th to Alabama Ave., south on Alabama to Chestnut Lane, west on Chestnut to path connecting to Bentley Avenue, south on Bentley to 71st Street, east on 71st to finish line at northwest corner of Darien Community Park.

The 5K race will begin at the northwest corner of Darien Community Park and will proceed along the following route: 71st Street to Richmond Avenue; south on Richmond Avenue and following Cherokee Drive to Darien Lane; north on Darien Lane and following Timber Lane to Seminole Drive; north on Seminole Drive to 71st Street, west on 71st Street to Beechnut Lane to Hinsbrook Avenue; east on Hinsbrook Avenue to Wilmette Avenue; north on Wilmette Avenue to 69th Street; east on 69th Street to Bentley Avenue; south on Bentley Avenue to 71st Street; east on 71st Street to the northwest corner of Darien Community Park.

darienchamber.com

The 1-mile run/walk will proceed along the following route: 71st Street to Richmond; north on Richmond to Maple; east on Maple to Bentley; south on Bentley to 71st Street; east on 71st Street to northwest corner of Darien Community Park.

In order to ensure the safety of the runners, we also request the Darien Police Department to redirect traffic away from the race course. Since the race is on a Sunday morning, we would not expect heavy traffic during the run.

Sincerely,

Jason Bishop

2011 Darien Dash Chairman

Attachment (2 maps)

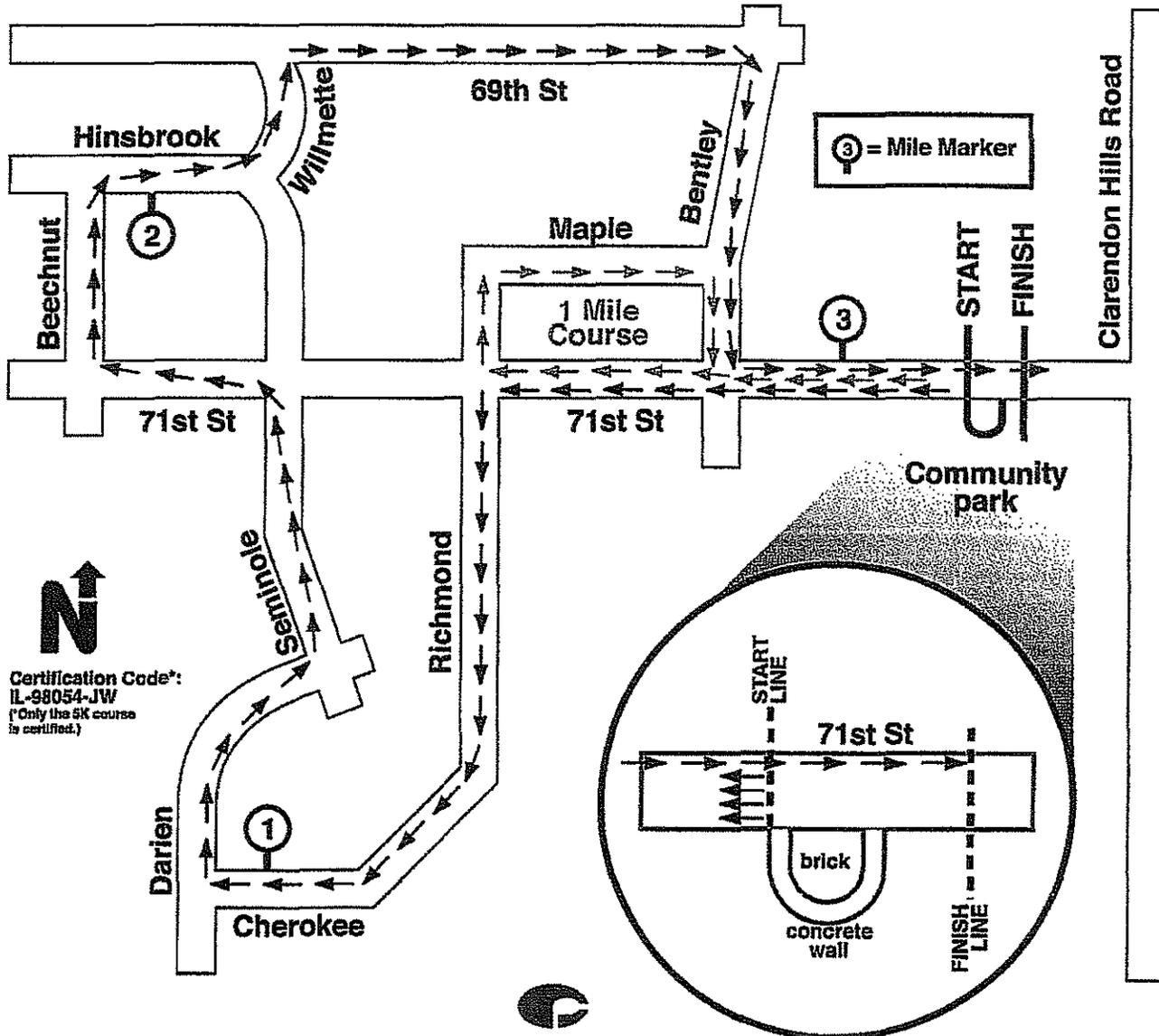


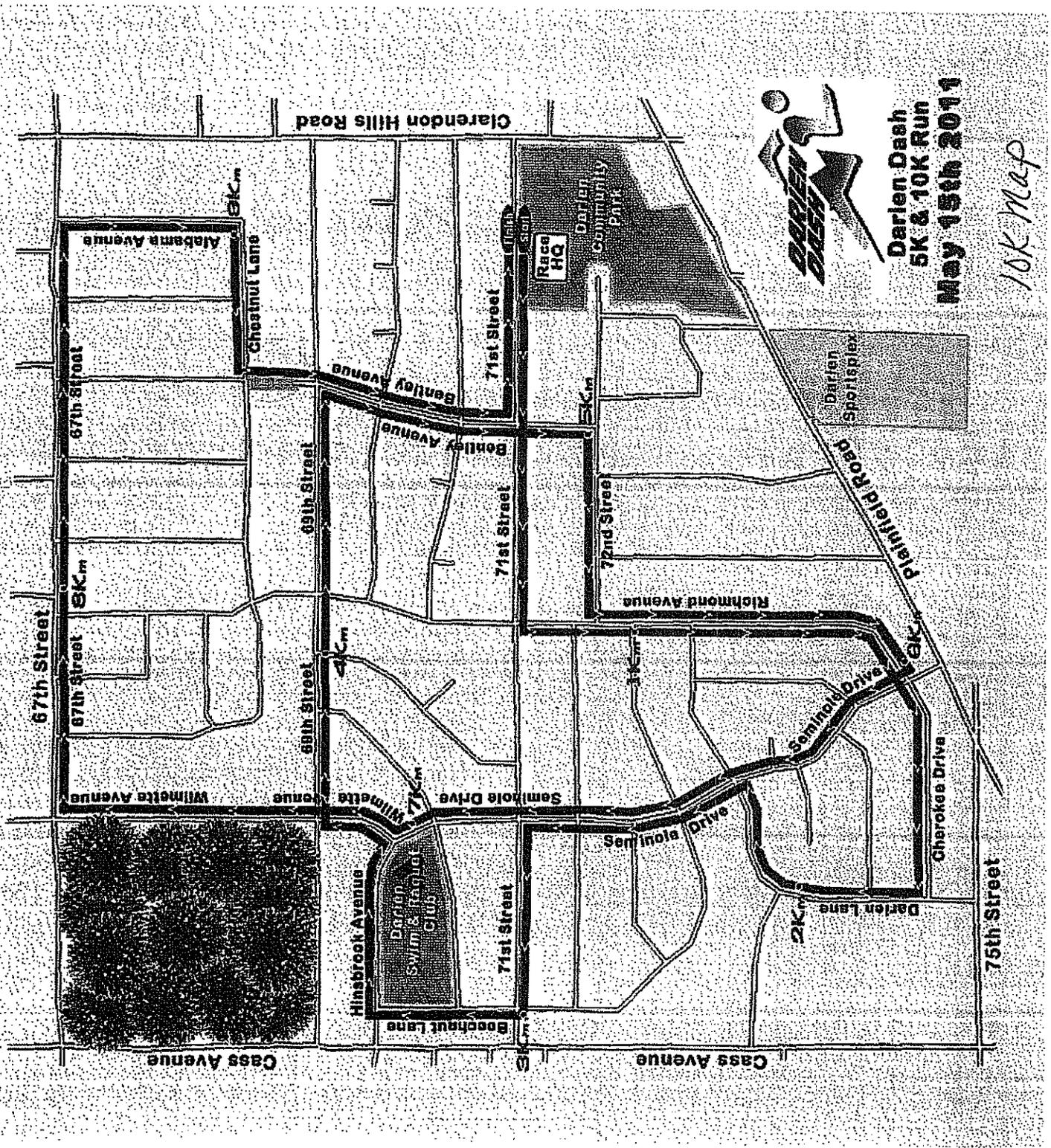
The course is entirely on the paved and curbed streets in Darien, Illinois. See map for route and location of the start and finish lines and all mile points. The course was measured on the streets along the shortest possible route. There are no lane restrictions. Turns must be monitored or barriers set to prevent runners from short-cutting over the curb. All points are marked by red spray paint.



Darien Chamber of Commerce
 1702 Plainfield Road
 Darien, Illinois
 630.968.0004 fax 630.968.2474

START LINE: 71st Street even with the west side of the horseshoe-shaped entrance to the park. (See map inset.)
MILE 1: Cherokee Dr. 15 ft. east of the east edge of the driveway of 1010 address.
MILE 2: Hinsbrook Ave. 12 ft. east of the east edge of the driveway of 1110 address.
MILE 3: 71st Street 17 ft. east of east side of driveway of 530 address.
FINISH LINE: 71st Street 65.5 ft. east of east side of the horseshoe. 125.5 ft. east of the start line.





**Darlen Dash
5K & 10K Run
May 15th 2011**

10K Map