

**MINUTES
CITY OF DARIEN
MUNICIPAL SERVICES COMMITTEE MEETING
November 26, 2018**

PRESENT: Alderman Joseph Marchese–Chairman, Alderman Thomas Belczak, Dan Gombac
– Director, Steven Manning - City Planner

ABSENT: Alderman Thomas Chlystek

ESTABLISH QUORUM

Chairperson Joseph Marchese called the meeting to order at 6:35 p.m. at City Hall Council Chambers, Darien, Illinois and declared a quorum present.

OLD BUSINESS

- a. **Resolution - Accepting a proposal from Backflow Solutions Inc. (BSI) to maintain a Potable Water Backflow Device Program from 2019 through 2023 at a pass through cost of \$12.95 per backflow device.**

Mr. Dan Gombac, Director reported that this is the second round of a 5 year contract. He reported that the EPA requires each municipality to have a viable Potable Water Backflow Prevention Program. He further reported that two quotes were received and that BSI was the lowest bid.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Belczak approval of a resolution accepting a proposal from Backflow Solutions Inc. (BSI) to maintain a Potable Water Backflow Device Program from 2019 through 2023 at a pass through cost of \$12.95 per backflow device.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0.

- b. **Resolution - Authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$27,100.00 for the surveying and engineering redesign of the open ditch and storm water conveyance system for 67th Street.**

Mr. Dan Gombac, Director reported that this is for the 67th Street ditch program. He reported that the study provides a water modeling study now to have in place for the project.

There was no one in the audience wishing to present public comment

Alderman Marchese made a motion and it was seconded by Alderman Belczak approval of resolution authorizing the Mayor to accept a proposal from Christopher B. Burke Engineering, Ltd. in an amount not to exceed \$27,100.00 for the surveying and engineering redesign of the open ditch and storm water conveyance system for 67th Street.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0.

c. Resolution - Consideration of a resolution to extend the Boundary Agreement with Downers Grove for another 20 years.

Mr. Steve Manning, City Planner reported that in 1990 the City passed a resolution approving a boundary agreement with Village of Downers Grove. He reported that since then both Darien and Downers Grove have approved several annexations respectful of the boundary line with only remaining unincorporated areas adjacent to the boundary line. Mr. Manning stated that in order to preserve the redevelopment potential of the properties both parties are willing to extend the agreement for another 20 years.

Mr. Dan Gombac, Director reported that it is the same agreement only different dates.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Belczak approval of consideration of a resolution to extend the Boundary Agreement with Downers Grove for another 20 years.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0.

d. Discussion - Consideration of an amendment to the Sign Code regarding amortization in the Rt. 83 corridor.

Mr. Steve Manning, City Planner reported that the Sign Code was adopted in 1994 with a 15 year amortization of non-conforming signs. He reported that non-conforming signs were to be brought into compliance by 2009 but that this did not apply in cases where the City granted variations.

Mr. Manning reported that the list of properties is noted in the staff agenda memo.

Chairperson Marchese stated that the City Council did not want signs torn down and that many of the businesses have been in Darien for a long time and why make them conform now.

Mr. Manning reported that a change would require a variance.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Belczak to amend the Sign Code to eliminate amortization.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0.

e. Discussion - Consideration of a request by Verizon to amend their lease regarding their equipment on the City cell towers at 1041 S. Frontage Road.

Mr. Steve Manning, City Planner reported that in 2011 the City approved a lease agreement allowing Verizon to install antennas on Tower A along with a shelter and equipment. He reported that Verizon would like to improve customer service and would like to upgrade equipment. He stated that Tower A will not handle the upgrade but Tower B will and that they

will shift equipment but that the lease needs to be amended. Mr. Manning reported that the shelter will remain at Tower A and that the generator will stay the same. He reported that the lease terms change slightly with the rent \$4,000 per month and that every five years it will escalate by 15%. He further reported that the City Attorney had no issues.

Mr. Dan Gombac, Director reported that the two emergency public dispatch services, DUCOMM and ACDC will work with Verizon. He reported that T-Mobile has plans to upgrade equipment on Tower A but that they are waiting for there to be capacity on Tower A.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Belczak approval of the proposed resolution approving the Verizon Lease amendment as presented.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0.

f. Minutes – October 22, 2018 Municipal Services Committee

Alderman Marchese made a motion and it was seconded by Alderman Belczak approval of the minutes of the October 22, 2018 Municipal Services Committee Meeting.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0.

DIRECTOR'S REPORT

a. OR&I and I1 Zoning Ordinance review

Mr. Steve Manning, City Planner reported that the goal of the Zoning Ordinance review is to look at industrial and office research districts. He stated that staff does not want to combine to avoid any mishaps and would prefer to keep them separate.

Mr. Manning reported that the Committee received a handout noting bold and stricken updates. He reported that the bold is anything involving chemical processing subject to review. He stated that if approved this will be brought back to the PZC for a Public Hearing or to provide suggestions.

There was no one in the audience wishing to present public comment.

Alderman Marchese made a motion and it was seconded by Alderman Belczak approval to amend the Zoning Ordinance with the revisions as presented and forwarded to the Planning and Zoning Commission for review and a public hearing.

Upon voice vote, THE MOTION CARRIED UNANIMOUSLY 2-0.

NEXT SCHEDULED MEETING

Chairperson Marchese announced that the next meeting is to be determined. He asked that staff put together a show and tell of the Public Works equipment for January.

ADJOURNMENT

With no further business before the Committee, Alderman Marchese made a motion and it was seconded by Alderman Belczak to adjourn. Upon voice vote, **THE MOTION CARRIED** unanimously and the meeting adjourned at 8:15 p.m.

RESPECTFULLY SUBMITTED:

Joseph Marchese
Chairman

Thomas Belczak
Alderman

Thomas Chlystek
Alderman