

**POLICE COMMITTEE
AGENDA
December 16, 2013
6:00 P.M.
Police Department Training Room
1710 Plainfield Road**

1. Call to Order
2. Public Comment and Communications
3. Approval of Meeting Minutes – November 18, 2013
4. DuPage County Hazard Mitigation Plan
6. Review of Monthly Report
7. Next Meeting Date, Monday, January 20, 2014 at 6:00 p.m.
8. Adjournment

**POLICE COMMITTEE
MEETING MINUTES
November 18, 2013**

Call to Order

Chairman McIvor called the meeting to order at 6:00 p.m. in the Council Chambers of the Darien City Hall. In attendance: Chairman/Alderman McIvor, Alderman Kenny and Alderman Belczak, Chief Brown, Deputy Chief John Cooper, Administrator Vana.

Public Comment and Communications

There were no public comment or communications presented.

Minutes

The minutes of the October 21, 2013, Police Committee meeting were unanimously approved.

Sergeant Promotion Process Review

Staff advised that the Board of Fire and Police Commissioners is the entity charged with hiring, disciplining, and promoting most police positions in the City of Darien. In the current rules they have passed a process for selecting patrol officers for promotions to sergeant which includes several criteria, including a test and oral interviews. The City paid \$13,015 in fiscal year 2013 to conduct this test. Out of the seventeen officers who took the test, three passed. Currently there are no patrol officers that have passed the test available to be promoted in a situation where a sergeant vacates their position. Staff presented an overview of an interim promotion process, using different testing criteria, while also not spending a large sum of money on a company to conduct a test. The committee preferred to hold off on a testing process until the 14-15 budget and budget for the expense of a promotion process similar to what was used in the past. The committee felt that the officers who passed the recent test worked hard to prepare for it and a revised test would diminish the importance of the testing process. Staff advised the promotion process would be placed on hold until further review.

Community Services Officer – Changes to Position

Staff advised that we currently have one full time Community Service Officer in the police department. The CSO has informed us she will be retiring at the end of 2013. With this retirement, the command staff has evaluated the position and the department needs and determined services may be improved by replacing the full time position with three part-time positions, working approximately 18 hour per week. Staff presented several benefits regarding this change. The Police Committee unanimously recommended moving forward with these recommendations immediately to allow for the hiring of 3 community service officers to allow them to begin work as soon as possible following the current CSO's retirement.

Review of Monthly Report

Staff reviewed the monthly Police Department report which was presented in a revised format which includes certain statistical information along with a narrative of monthly highlights. The committee liked the new format and suggested information aimed at residents should be at the beginning of the report to make it more resident friendly.

Review of Community Engagement

Chief Brown provided an overview of the police department's community engagement efforts including school visits, speaking events at local community groups, and methods for providing community/neighborhood information to residents.

Adjournment

The Committee Meeting was adjourned at 6:49 p.m.

Approved: _____
Date

Alderman: _____
Joseph Kenny

Chairman: _____
Sylvia McIvor

Alderman: _____
Thomas Belczak

AGENDA MEMO
Police Committee
December 16, 2013

ISSUE STATEMENT

A resolution adopting the DuPage County Natural Hazards Mitigation Plan.

BACKGROUND/HISTORY

Communities must have a Natural Hazards Mitigation Plan in order to be eligible for certain types of funds made available by the federal government both before and after declared disasters.

Over the past four years, the City of Darien has received over \$50,000 after successfully applying for reimbursement for mitigation activities related to the 2011 blizzard and the 2013 rainstorms that caused damage throughout the communities. Residents also may be eligible for reimbursements under these laws.

Rather than each individual community completing their own plan, which is a lengthy and time consuming process directed at only a small area, municipalities work together to complete a plan with DuPage County to take a regional comprehensive approach to hazard mitigation. The plan includes strategies to be used countywide, but also within the City of Darien. The first plan was passed by the City Council on October 20, 2008, and there is a requirement to update it every five years. When projects are identified within the City of Darien they are brought to the City Council for discussion.

The full plan is 241 pages in length and can be found at this website:
http://www.state.il.us/iema/planning/documents/plan_dupagecounty.pdf

STAFF/COMMITTEE RECOMMENDATION

Staff recommends approving the plan.

ALTERNATE CONSIDERATION

Not approving the plan is an alternate consideration.



DuPage County Office of Homeland Security and Emergency Management

Norman A. Sturm, Jr., Director
William P. Babyar, Deputy Director

- Purpose of the Natural Hazards Mitigation Plan:
 - Ensure DuPage County jurisdictions are able to qualify for mitigation funding that would not be possible without the Mitigation Plan.

- Importance of Natural Hazards Mitigation Planning:
 - Protect lives and property
 - Identify hazards within the jurisdiction
 - Propose strategies to prevent or lessen the effects of the hazards
 - Ensure regional comprehensive approach
 - Make sure one community's mitigation activity isn't negatively impacting another community
 - Facilitate communication across jurisdictions
 - While jurisdictions can develop their own they are encouraged to participate in and adopt the County Plan
 - The Mitigation Plan identifies mitigation strategies to be utilized countywide
 - Prioritizes the risks and actions to prevent or lessen the effects of risks

- Natural Hazards Mitigation Plan requirements:
 - Plan must meet federal regulation: 44 CFR §201.6
 - Must update the plan every 5 years
 - Must produce an annual report

- Funding for Mitigation Projects:
 - The Natural Hazards Mitigation Plan is required to be eligible to apply for Hazard Mitigation Grant Program (HMGP) funding.
 - **The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available, when authorized under a Presidential major disaster declaration, in the areas of the State requested by the Governor. The amount of HMGP funding available to the Applicant is based upon the estimated total Federal assistance to be provided by FEMA for disaster recovery under the Presidential major disaster declaration.**
 - Since the first countywide plan (2007), DuPage County jurisdictions have received over \$3.5M in mitigation funding
 - In 2012, \$18.8M was **requested** for mitigation projects throughout the County
 - 10 separate projects

- Planning Process and Plan Update Timeline:
 - Survey sent out to Municipal partners and Workgroup members (September, 2012)
 - Hazard/Risk Assessment conducted by OHSEM
 - Workgroup meeting to review and agree on 2012 plan update and action items (October, 2012)
 - Public Meeting held for public comment and participation (November, 2012)
 - Additional Workgroup Webinar held (December, 2012)
 - Plan submitted for review to IEMA (December, 2012)
 - IEMA reviewed the plan and forwarded it to FEMA for review and approval (January, 2013)
 - Received approval from FEMA pending plan adoption by County Board (March, 2013)
 - Preparing resolution for the adoption of the plan by:
 - JPS (May 7, 2013)
 - County Board (May 14, 2013)
 - Municipal adoption within 60 days of County adoption (July 12, 2013 deadline)

CITY OF DARIEN

Police Department

POLICE PERIOD REPORT

11th Period 2013

October 21, 2013 –November 17, 2013

Professionalism

Integrity

Respect

Compassion

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DEPARTMENT HIGHLIGHTS

11th Police Period 2013

Citizen Crime Tips / Situational Awareness

As the holiday season commences, this time of the year presents a unique set of challenges because of the many things that occur at this time; holiday shopping, extensive use of ATM machines, holiday parties and other gatherings, all present opportunities for criminals. Most of these opportunities can be denied if the police and the citizens maintain vigilance and situational awareness. Below are just some issues to be alert to.

Gift Cards

Many of us purchase gift cards, and criminals have found a unique way of taking advantage of our giving spirit. On the rear of the card is a black stripe. Beneath that stripe is the activation code for the particular card. A thief will enter the store and scratch away the stripe, exposing the activation code and then contact the card company and remove the money from the card. When the card is used they will find that there is no money on the card. Always keep the gift card receipt and check the rear of the card before purchase to make sure the activation code is not exposed.

Confidence Game

In this crime, a shopper or bank customer will often be approached by a subject claiming to have found or be in possession of a large sum of money that he is willing to share. In order to get a share of these found monies the victim (shopper) will need to go to their bank or other institution and provide the finder with some of the victim's money as a show of good faith. The victim gives the offender monies from his account and the offender gives the victim a sealed envelope and instructs him/her not to open immediately. Upon opening the envelope it will be found to be a few singles or all together fake money. Don't accept anything from a stranger making an offer that is too good to be true.

Package Theft

This crime has two faces, in one criminals cruise neighborhoods looking for packages left on porches and simply steal them. In the other scenario, thieves cruise shopping areas and wait for shoppers to partially load vehicles and either return to a cart for other packages, or a shopper will walk away from their unlocked vehicle containing packages and the thief will steal them. Don't leave your vehicle, packages or cart unattended. If you order packages and they are delivered while you are at work or away, please make arrangements with a friend or neighbor to get them for you.

Burglary to Motor Vehicle

We continue to experience incidents of burglary to the motor vehicle. These incidents are largely opportunistic in nature in that the burglar will generally only act when the burglary can be accomplished with relative ease. As a citizenry, we can assist the criminal in several ways:

- 1) Failing to lock our vehicles
- 2) Leaving valuables in plain view

We can all but eliminate the opportunity to engage in this activity by ensuring that we ensure that we remove the opportunity.

Residential Burglary

The incidence of burglary to residences has slowed and is not what they were two months ago, but nonetheless we are about 20% higher for the year-to-date totals than we were last year at the same time. The Darien Police Department is conducting pro-active enforcement missions intended to apprehend an offender. We are also working with a task force pursuing ruse burglary suspects. We are exchanging information and working collaboratively with our sister law enforcement agencies. We have passed out information cards and we continue to make residential checks of open doors and suspicious persons. Despite this effort, officers on patrol continue to locate open garage doors, open windows, unsecured windows and vehicles parked in driveways with valuables in plain view. Each of us must make every effort to eliminate the opportunity by failing to make sure that we secure valuables, lock doors and deny the criminal the opportunities that we have afforded them in far too many cases. Similarly, we continue to experience residential burglaries of the homes of our East Indian residents. The offenders seem to be targeting this segment of our community. Please search your memories and see if we can identify the point of common contact through which these families are being targeted for burglary. We truly want to catch this offender. DO NOT admit anyone into your home that you don't know. DO NOT accept solicitation calls from working personnel that you did not solicit. The Darien Police Department continues in our crime prevention campaign seeking to address residential burglary and burglary to motor vehicles. In order to address burglary to motor vehicle incidents we initiated "*Operation Clean Car*" where our officers and auxiliaries passed out informational placards (door hangers) explaining how to prevent the crime. We conducted a similar informational campaign intended to thwart residential burglary.

Locker Thefts

We continue to experience thefts of personal property from unsecured lockers at the Sportsplex and Hinsdale South High School. Please note that a significant and high number of these thefts are happening because valuables are being left in lockers that are not secured. Again, the best way to stop a crime pattern is to catch an offender. However, a better case scenario is to prevent the incident from occurring in the first place. In order to do so, we must not place valuables in lockers that are not or cannot be locked. Failing to do so creates an open invitation for theft.

Investigations

Darien police detectives are conducting an investigation into three robberies that have occurred within the past two weeks. One was the strong-armed robbery of one our local establishments and the other two

were armed robberies. In both of these incidents, the victim was a patron of a local establishment and had been observed by the offender. In one incident the weapon was actually shown and in the other instance the weapon was inferred. Again, vigilance is the key to stopping these incidents. If you see something suspicious, don't be afraid to call 911. Even if your perception was incorrect, it creates a police presence and will also deter criminal activity through the officer's presence. The two armed robberies occurred in the vicinity of Cass and Plainfield.

Task Force Officer

In April of this year we selected and assigned an officer to a federal task force. Since being assigned to the task force he has participated in seizures totaling nearly 2.5 million dollars. We have petitioned the Department of Justice for approximately 10% of those monies. To date we have received three award letters indicating awards to the Darien Police Department of seized monies. Those monies can be spent for police purposes on items not previously budgeted for.

Personnel

In January, we will be losing two of our most valued employees. After 26 years of service, Community Service Officer Sarah Falco will be hanging up her uniform for one last and final time. Sergeant Dave Stock, has also announced his retirement effective in January 2014. Sarah will be leaving us to spend more time with her husband and enjoy the fruits of their labor. She will be greatly missed because in addition to her encyclopedia of institutional knowledge, her charming personality and tremendous work ethic, her shoes will be hard to fill. With her departure we wish her much success and enjoyment in retirement. In an effort to fill the void created by Sarah's retirement, we will be seeking to hire three part-time employees and increasing the scope of some of the duties. Sergeant Stock will be leaving to spend more time with his wife and family.

In addition to the CSO position, we are also seeking to add five Auxiliary officers. The goal is to begin to free up our supervisory staff from administrative duties that can be accomplished through other means. As we move forward with a management accountability model, it is essential that the supervising sergeants not be unduly burdened with administrative functions and are free to engage in problem solving, community policing/engagement and ensure that resources are allocated in such a way as to prevent crimes rather than responding to crimes.

Hinsdale South High School Resource Officer

Officer Norton, our HSHS Resource Officer, has been involved in collaboration with our sister agencies in order to coordinate school lockdown drills. Without divulging too much information, the school lockdown drill is part of a safety and disaster protocol that is implemented when there is an intruder in or near the school. The protocol involves an announcement initiating the protocol and then ensuring that the children are sheltered in the safest manner until the threat is contained or neutralized.

Police Vehicle Fleet

The City of Darien has recently initiated a new fleet management policy. This policy allows our in-house mechanic to make a determination as to when a vehicle has exceeded its serviceability. The Darien Police Department has been advised that we are in possession of three such vehicles. The vehicles in question are all administrative vehicles, not used for patrol duties and, as such, are not required to be high performance vehicles. As such, we seek to replace these vehicles with “Smart” cars or “hybrids”, which are far more fuel efficient, less expensive to purchase and smaller.

Community Engagement

Operation Clean

Car

Number of Missions Performed	60
Contact Time in Minutes	1950.49

Schools Visits

			Cass	Concord	Eisenhower	Eliz-Ida	Lace	Lakeview	Mark Delay	OLOP	Prairieview
Number of Visits	TOTAL	53	8	6	6	5	6	5	5	7	5
Total Time In Minutes	TOTAL	1204.3	200.47	155.08	136	100.03	126.25	71.32	125.46	205.39	84.34

Buralary Mission

Total Time in Minutes	2885.47
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Botvin Presentations

Schools Visited	Time in Minutes
LakeView	62
PrairieView	35

Most schools have advised they are comfortable with a maximum of two visits by officers per week. They find more visits than this can be disruptive because the students have their attention drawn to the officers and the questions it creates for the teachers. Shifts will keep visits to this amount in general unless there is a need to change to a different visitation schedule.

Community Engagement Officers will be working with Our Lady of Peace and Elizabeth Ide to provide presentations directed at the individual age groups. For example, Officer Liska will take some of her previous school training and combine it with more recent Botvin training and use it to create a presentation appropriate for younger students where Botvin is not yet suitable.

Kingswood Academy has repeated they do not wish officers entering the school for the Community Engagement Program, We have respected their wishes and will continue to have a squad try to be in the area of the school before and after school, as manpower permits, the same as we do for all of the other schools.

STATISTICS
11th Period 2013

Offense and Incident Report Statistics

Type	Oct 2013	Oct 2012	Oct 2011	Percent Change	YTD 2013	YTD 2012	YTD 2011	Percent Change
Assault	0	4	0	NC	3	3	4	-25%
Burglary	1	7	1	NC	28	39	31	-9.7%
Criminal Damage	4	14	8	-50%	48	133	67	-28.4%
Criminal Trespass	0	0	1	-100%	5	7	6	-16.6%
Disorderly Conduct	3	8	9	-66.6%	50	34	44	+13.6%
Domestic Violence	3	9	3	NC	83	46	43	+93%
Drug Offense	0	8	4	-100%	32	28	27	+18.5%
Theft	9	7	10	-10%	105	145	129	-18.6%
Robbery	0	0	0	NC	1	3	1	NC
BMV	5	4	13	-61.5%	36	91	111	-67.6%
CSA	0	1	0	NC	4	3	2	+100%
Battery	5	1	6	-16.6%	28	30	50	-44%
DUI	4	14	12	-66.6%	47	46	46	+2.2%
TOTAL	34	80	70	-51.4%	470	636	588	-20%

STATISTICS
11th Period 2013

Key Statistics

Type	11 th 2013	11 th 2012	11 th 2011	Percent change	YTD 2013	YTD 2012	YTD 2011	Percent Change
Events Created	1633	1394	942	+73.3%	16782	23599	18104	-7.3%
911 calls	532	495	521	+2.1%	5677	6981	5271	+7.7%
Domestic calls	13	29	22	-41%	248	372	159	+56%
Loud party	2	3	4	-50%	33	37	44	-25%
Adult Arrest	26	73	83	-68.7%	543	991	929	-41.6%
Juvenile Arrest	11	10	30	-63.3%	90	116	177	-49.2%
Business checks	216	74	NR	NC	1109	3085	162	+584.6%
Lock out	32	30	29	+10.3%	293	1	486	-39.7%
House Checks	23	36	7	+228.6%	208	304	99	+110.1%
Assist Other Agency	1	3	30	-96.7%	17	20	33	-48.5%
Motorist Assists	30	18	28	+7.1%	241	260	346	-30.3%
Suspicious Activity	79	55	64	+23.4%	696	927	761	-8.5%
School Visitation	53	18	NR	NC	23	134	2	+1050%
School Presentation		NR	NR	NC		NR	NR	NC
Park Duties	2	NR	NR	NC	213	NR	NR	NC
Community Engagement	68	NC	NC	NC	188	NR	NR	NC
Warrants	7	1	5	+40%	58	26	92	-37%

STATISTICS
11th Period 2013

Arrests

	Oct 2013	Oct 2012	Oct 2011	Percent change 2011- 2013	YTD 2013	YTD 2012	YTD 2011	Percent Change 2011- 2013
<i>Number of Arrests:</i>	37	83	113	-67.2%	645	1107	1106	-41.7%
<i>Charges Filed:</i>								
<i>Battery</i>	3	0	1	+200%	9	4	9	NC
<i>Domestic Battery</i>	0	1	3	-100%	24	35	35	-31.4%
<i>Theft</i>	0	0	2	-100%	5	15	8	-37.5%
<i>Retail theft</i>	3	4	0	NC	15	58	28	-46.4%
<i>Drug offenses</i>	0	6	3	-100%	41	42	50	-18%
<i>Illegal possession of alcohol by a minor</i>	0	0	1	-100%	2	3	5	-60%
<i>Illegal consumption of alcohol By a minor</i>	0	3	4	-100%	14	27	17	-17.6%
<i>DUI</i>	3	9	4	-25%	79	139	73	+8.2%
<i>Illegal transportation of liquor</i>	0	3	2	-100%	7	14	14	-50%
<i>Disorderly conduct</i>	1	0	3	-66.6%	16	6	17	-5.8%
TOTAL	10	26	23	-56.5%	212	343	256	-17.2%

911 Calls by Shift

Shift	Dispatched	Time	Conversion to Hours	% of Total 911	% of Total Time
Day Shift	214	22385.57	373.09	40.2%	55.3%
Afternoon	250	14409.05	240.15	47.0%	35.5%
Midnights	68	2420.71	40.34	12.8%	6%
Mini-Mids. *	34	1283.58	21.34	6.4%	3.2%
Totals	532	40498.91	674.92		100%

STATISTICS

11th Period 2013

<i>Officer Statistics</i>							
<i>Officer</i>	<i>Patrol Shifts Worked</i>	<i>Citations</i>	<i>Traffic Warnings</i>	<i>Self-Initiated Activity</i>	<i>Traffic Stops</i>	<i>911 Calls</i>	<i>Average 911 Per Day</i>
<i>First Shift</i>							
<i>Sgt. Topel</i>	15	0	0	43	1	0	0
<i>Sgt. Stock</i>	17.5	0	0	0	0	0	0
<i>Ofc. Stutte</i>	18	6	8	38	12	15	.83
<i>Ofc. Skweres</i>	20	14	6	96	18	20	1
<i>Ofc. Jump</i>	18	13	15	82	26	12	.66
<i>Ofc. Simek</i>	15	5	10	80	11	10	.66
<i>Ofc. Keough</i>	0 – WC	0	0	0	0	0	0
<i>Ofc. Camacho</i>	19	0	0	21	7	5	.26
<i>Totals</i>	104.5	38	39	360	75	62	.59
<i>Second Shift</i>							
<i>Sgt. Rentka</i>	20	0	0	2	0	6	.3
<i>Sgt. Liss</i>	16	0	0	3	3	1	.06
<i>Ofc. Renner</i>	19	7	12	77	15	34	1.78
<i>Ofc. Liska</i>	15	3	3	40	5	31	2.06
<i>Ofc. Hellmann</i>	20	4	7	83	9	32	1.6
<i>Ofc. Yeo</i>	20	8	9	95	13	45	2.25
<i>Ofc. Milazzo</i>	19	5	2	72	7	34	1.78
<i>Ofc. Foyle-Price</i>	19	16	9	125	22	43	2.26
<i>Totals</i>	148	43	42	497	74	226	1.52
<i>Third Shift</i>							
<i>Sgt. Piccoli</i>	19	0	0	2	0	3	.15
<i>Sgt. Greenberg</i>	0 – WC	0	0	0	0	0	0
<i>Ofc. Murphy</i>	19	0	0	35	8	33	1.73
<i>Ofc. Lorek</i>	0 – FMLA	0	0	0	0	0	0
<i>Ofc. Zimny</i>	19	4	20	94	18	41	2.15
<i>Ofc. Rumick</i>	20	6	8	33	12	63	3.15
<i>Ofc. Kosieniak</i>	19	6	9	42	7	38	2
<i>Ofc. DeYoung</i>	15	11	1	28	10	29	1.93
<i>Ofc. Hruby</i>	19	7	9	28	17	28	1.47
<i>Ofc. Bischoff- power</i>	13	0	4	21	4	9	.69
<i>Totals</i>	143	34	51	283	76	244	1.70

Glossary of Terms Used

BMV.....BURGLARY TO MOTOR VEHICLE

BEAT.....IS A DEFINED GEOGRAPHIC PATROL BOUNDARY THAT A PATROL OFFICER IS ASSIGNED TO, USUALLY FOR THE DURATION OF THE WORK SHIFT.

BURGLARY RUSE.... AN OFFENDER USED DECEPTION TO GAIN ACCESS TO VICTIM'S HOME.

RESIDENTIAL BURGLARY.....A HOME OR APARTMENT IS ENTERED EITHER BY FORCE OR UNAUTHORIZED ENTRY FOR THE PURPOSE OF COMMITTING A THEFT OR FELONY.

C.S.A.....CRIMINAL SEXUAL ASSAULT (FORCED SEXUAL ACTIVITY-RAPE)

EVENT.....FOR THE PURPOSE OF RECORDS MAINTENANCE AND TRACKING ALL ACTIVITY CONDUCTED BY AN OFFICER IS ASSIGNED AN EVENT NUMBER AND IS REFERRED TO AS AN EVENT. THIS HOLDS TRUE WHETHER THE OFFICER WAS ASSIGNED TO THE EVENT OR SELF-INITIATED THE ACTIVITY.

POLICE PERIOD.....FOR OPERATIONAL PURPOSES, THE POLICE CALENDAR IS DIVIDED INTO THIRTEEN (13) TWENTY EIGHT (28) DAY SEGMENTS REFERRED TO AS PERIODS.

SCHOOL VISITATION-OCCURS WHEN AN OFFICER VISITS A SCHOOL AT DISMISSAL, ADMISSION OR DURING STUDENT LUNCH BREAKS, FOR THE SAKE OF RELATIONSHIP BUILDING AND SCHOOL SAFETY.

SCHOOL PRESENTATION-OCCURS WHEN AN OFFICER VISITS A SCHOOL FOR THE PURPOSE OF PRESENTING INFORMATION ABOUT PUBLIC SAFETY OR OTHER LAW ENFORCEMENT RELATED ISSUES.

OPERATION CLEAN CAR- A DARIEN POLICE INITIATIVE DESIGNED TO REDUCE THE NUMBER OF BURGLARY TO A MOTOR VEHICLE, THROUGH THE DISTRIBUTION OF INFORMATIONAL PLACARDS THAT REMIND MOTORISTS TO LOCK THEIR DOORS AND REMOVE VALUABLES FROM PLAIN VIEW.