

**MINUTES  
CITY OF DARIEN  
MUNICIPAL SERVICES COMMITTEE  
May 27, 2014**

**PRESENT:** Joseph Marchese - Chairperson, Alderman Tina Beilke, Alderman Joerg Seifert, Michael Griffith - Senior Planner, Dan Gombac – Director; Elizabeth Lahey - Secretary

**ABSENT:** None

**ESTABLISH QUORUM**

Chairperson Marchese called the meeting of the Municipal Services Committee to order at 6:31 p.m. at the City Hall – City Council Chambers, Darien, Illinois and declared a quorum present,

**NEW BUSINESS**

- A. Variation - Chuck's Southern Comforts Café and Banquets, 8025 Cass Avenue: Petitioner seeks approval of a variation from the Sign Code to permit the following regarding an existing ground sign:**
- 1. Permit an electronic message board to be added to the sign.**
  - 2. Increase the permitted sign area from 60 to 81 square feet (single face).**
  - 3. Reduce the required setback from the street right-of-way for ground signs from 4 feet to zero fee (existing condition).**

Mr. Michael Griffith, Senior Planner reported that the PZC considered this matter at their May 7, 2014 meeting and recommended approval with conditions noted on the staff Agenda Memo Page 6. He noted that the PZC recommended the length of the message to be 60 seconds, no scrolling and flashing.

Mr. Dan Gombac, Director reported that signs were discussed at the goal setting session in 2013 and after reviewing with staff it was recommended to the Committee not to update the Sign Code in respect to scrolling, flashing signs and to further review each variance on a case by case basis.

Alderman Beilke stated that she was surprised that the residents surrounding the restaurant were not contacted.

Alderman Beilke questioned the intensity of the lights.

Mr. Gombac reported that the intensity of the lighting would meet the code requirements. Mr. Gombac briefly explained lumens and candlepower as it relates to LED lighting.

Mr. Griffith reported that usually the sign company helps out to get a comparable number to conventional lighting.

Mr. Jim Pine, Chuck's Southern Comforts Café and Banquets stated that he was requesting the sign to promote specials and events. He stated that he is just trying to get the message out regarding specials and that he did not believe there would be any issues with brightness.

Alderman Seifert stated that the sign is not facing the residents and it shouldn't be much of a problem.

Chairperson Marchese questioned if there would be landscaping around the sign.

Mr. Pine stated there is landscaping around the sign.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke that based upon the submitted petition and the information presented, the request associated with PC 2014-02 is in conformance with the standards of the Darien City Code and move that the Municipal Services Committee recommend approval of the petition subject to the following conditions:**

- 1. Messages will be held for at least 60 seconds.**
- 2. Messages will change all at once.**
- 3. Messages may display multiple colors.**
- 4. Illumination will maintain a constant light intensity or brightness.**
- 5. Illumination brightness will comply with the Sign Code.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

Chairperson Marchese announced that this would be placed on the Consent Agenda of the next City Council Meeting.

**B. Resolution - Accepting Storm Sewer Easement from 7302 Capitol Drive and 7306 Capitol Drive.**

Mr. Dan Gombac, Director reported that this resolution accepts a storm sewer easement from 7302 Capitol Drive and 7306 Capitol Drive. He reported that these two residents have requested the City staff to review the ongoing drainage concern between the side yards of their properties. He further reported that the storm water does not have the opportunity to exit from the side yard or rear yard.

Mr. Gombac reported that a storm sewer pipe will be installed within the proposed side yard easement and connect to a storm sewer structure on Capitol Drive. The work would be completed as part of the Capitol Drive Ditch Project. He reported that the residents are responsible for the Plat of easement preparation costs in an amount not to exceed \$750.00.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve a Resolution accepting a Storm Sewer Easement from 7302 Capitol Drive and 7306 Capitol Drive.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**C. Resolution - Accepting a Storm Sewer Easement from 7318 Capitol Drive and 7317 Sunrise Avenue.**

Mr. Dan Gombac, Director reported that this resolution accepts a storm sewer easement from 7318 Capitol Drive and 7317 Sunrise Avenue.

Mr. Gombac reported that during the layout process with the vendor for the Capitol Drive Drainage Project existing utility conflict was identified and the right of way on Elm Street is off center from the middle of the road, requiring a front yard easement from the properties. He reported that the residents have agreed to grant a 5 foot easement fronting the city's right of way and that the City will be responsible for costs for the Plat of Easement in an amount not to exceed \$750.00.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve a Resolution accepting a Storm Sewer Easement from 7318 Capitol Drive and 7317 Sunrise Avenue.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**D. Resolution - To enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for professional services related to the Kentwood Court Bridge repairs in an amount not to exceed \$19,900.00.**

Mr. Dan Gombac, Director reported that this is part one of the services to prepare the construction plans as they relate to the removal and replacement of the Kentwood Court bridge repair. He reported that staff is not qualified to do the work.

Chairperson Marchese questioned if there should be concern for collapse.

Mr. Gombac reported that staff was not concerned for collapse but that it is a heightened repair. He reported that the plans and project are in the budget and that once approved, staff will work with the engineer in coordinating efforts for the project.

Alderman Seifert stated that visually it appears to need repair.

Alderman Beilke questioned what was the most damaging.

Mr. Gombac reported that the concrete structure is deteriorating but that the engineer felt that it was safe for a limited time.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve a Resolution to enter into an engineering agreement with Christopher B. Burke Engineering, Ltd. for professional services related to the Kentwood Court Bridge repairs in an amount not to exceed \$19,900.00.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**E. Resolution - To enter into a contract agreement with Morton Salt for the purchase of rock salt in an amount not to exceed \$241,821.32.**

Mr. Dan Gombac, Director reported the City has partnered with the County of DuPage for the purchase of rock salt for the 2014/15 season with the City required to take up to 3,433 tons of salt. He reported that the Park District and Center Cass School District #66 will be purchasing up to 245 and 8 tons of rock salt respectively.

Chairperson Marchese questioned how other municipalities are doing this.

Mr. Gombac reported that there were several other municipalities that participated with the joint process and all indications are that the quote were reasonable.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve a Resolution to enter into a contract agreement with Morton Salt for the purchase of rock salt in an amount not to exceed \$241,821.32.**

**Upon voice vote, THE MOTION CARRIED unanimously 3-0.**

**F. Resolution - Authorizing the Mayor to execute an Intergovernmental Agreement with the Darien Park District for the reimbursement of Rock Salt through the City's 2014 Rock Salt Agreement.**

Mr. Dan Gombac, Director reported that this Intergovernmental Agreement with Darien Park District authorizes the City to provide rock salt to the Park District for their deicing operations. He reported that the Park District does not have the facilities to accommodate rock salt in bulk.

Mr. Gombac reported that the Park District will require approximately 245 tons for the winter season and that the City would be reimbursed by the Park District at a unit cost of \$70.44 per ton.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve a Resolution - Authorizing the Mayor to execute an Intergovernmental**

**Agreement with the Darien Park District for the reimbursement of Rock Salt through the City's 2014 Rock Salt Agreement.**

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

**G. Resolution - Authorizing the Mayor to execute an Intergovernmental Agreement with Center Cass School District #66 for the reimbursement of Rock Salt through the City's 2014 Rock Salt Agreement.**

Mr. Dan Gombac, Director reported that this Intergovernmental Agreement with Center Cass School District #66 authorizes the City to provide rock salt to Center Cass School District #66 for their deicing operations. He reported that the School District does not have the facilities to accommodate rock salt in bulk.

Mr. Gombac reported that the School District will require approximately 8 tons for the winter season and that the City would be reimbursed by the School District at a unit cost of \$70.44 per ton.

There was no one in the audience wishing to present public comment.

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve a Resolution - Authorizing the Mayor to execute an Intergovernmental Agreement with Center Cass School District #66 for the reimbursement of Rock Salt through the City's 2014 Rock Salt Agreement.**

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

**H. Resolution - Accepting a proposal from Auto Truck Group for the purchase of a service body equipment package, lighting accessories, and hydraulic controls for the 2014 International 7400 SFA 4x2 cab and chassis, Unit 103 in the amount of \$64,288.00.**

Mr. Dan Gombac, Director reported that the proposed equipment package is to be installed on the 2014 International 7400 SFA 4x2 cab and chassis, Unit 103. He reported that the vehicle will be utilized by the Street Division for material hauling, snow plowing and deicing operations.

Mr. Gombac reported that the vehicle may be ready at the end of December or early January.

There was no one in the audience wishing to present public comment.

**Alderman Beilke made a motion, and it was seconded by Alderman Seifert to approve a Resolution - Accepting a proposal from Auto Truck Group for the purchase of a service body equipment package, lighting accessories, and hydraulic controls for the 2014 International 7400 SFA 4x2 cab and chassis, Unit 103 in the amount of \$64,288.00.**

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

**I. Minutes – April 28, 2014 Municipal Services Committee**

**Alderman Seifert made a motion, and it was seconded by Alderman Beilke to approve the April 28, 2014 Municipal Services Committee Meeting Minutes.**

Upon voice vote, **THE MOTION CARRIED unanimously 3-0.**

**DIRECTOR'S REPORT**

Mr. Dan Gombac provided an update on the condition of the Emerald Ash Borer. He stated that they are evaluating them and will develop an updated report within the next several months.

Mr. Gombac reported that the 75<sup>th</sup> Street project is still behind schedule and the general contractor stated that they will be able to make up some of the timing. He reported on the progress of the Darien Pointe estimates for the Clock Tower/Fountain and would be presented at the next meeting.

**NEXT SCHEDULED MEETING**

Chairperson Marchese announced that the next regularly scheduled meeting is scheduled for Monday, June 23, 2014 at 6:30 p.m.

**ADJOURNMENT**

**With no further business before the Committee, Alderman Seifert made a motion and it was seconded by Alderman Beilke to adjourn. Upon voice vote, THE MOTION CARRIED unanimously and the meeting adjourned at 7:28 p.m.**

**RESPECTFULLY SUBMITTED:**

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**Joseph Marchese  
Chairman**

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**Tina Beilke  
Alderman**

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**Joerg Seifert  
Alderman**