

CITY OF DARIEN
PROPOSED
BUDGET FOR
PUBLIC
INSPECTION

FISCAL YEAR
ENDING 2012

CITY OF DARIEN

MEMO

TO: Mayor Weaver and City Council

FROM: Bryon D. Vana, City Administrator

DATE: March 18, 2010

SUBJECT: 2011-12 Budget Message

It is my pleasure to submit the 2011-12 budget for the City of Darien. A government's budget performs many roles. First, it serves as a **financial plan**, setting out how our resources will be allocated within the limits of current and future revenues and demands. Second, it is a **management tool**, allowing our department heads and the City Administrator to oversee the operations of the City within the limits set by the Council. Third, it is a **communications device**, giving our citizen customers a clear understanding of how their tax dollars are used. Finally, it is a **policy document**, reflecting the priorities of the City's elected officials. Our goal is to make this document meet all these roles.

It is our belief we should primarily make these funding decisions only at budget time. That is the only time we have the opportunity to consider and compare all requests for funds on a fair and equal basis. To consider a funding request for a single item during the budget year, absent a unique situation or new information leading to a smarter expenditure decision, gives an unfair advantage over all the other unfunded needs of the City.

We begin the budget process with a budget that represents only a continuation of the essential activities from the previous year. Department Heads are asked to submit what we call a "Maintenance Budget". The Maintenance Budget includes no new programs, no new employees and no new activities. It reflects only the anticipated cost to continue current essential activities and programs. Since it doesn't make sense to debate every year whether we operate a Municipal Services Department or not, the review of the Maintenance Budget focuses on efficiency and effectiveness.

Following the review of the Maintenance Budget, we begin work on what we call the "Discretionary Budget". Discretionary Budget expenditures relate to City services and

employee items that are not essential or required; however, they are important to maintaining the level of citizen services and employee expenses that have been provided in previous years.

Following the review of the "Discretionary Budget", we begin work on what we call the "Expansion Budget". Expansion Budget expenditures relate to requests for new services, programs, employees, equipment, and activities. The Expansion Budget includes all reasonable requests and ideas for new expenditures. The process becomes a comprehensive look at many needs of the City balanced with limited resources to respond to those needs - resulting in the most important requests being funded. This year no expansion items were requested.

The City also estimates 2 additional years of revenues and expenses to help with an extended view of the City's finances.

Each budget year brings its own set of challenges. The challenge this year is anticipating certain revenues that may come after the approval of the budget. The three anticipated revenues are the sale of the property to Chase, the sale of the property adjacent to the municipal services property, and the DADC fund balance after we join DUCOMM. The estimated revenue from those 3 items total \$2,800,000. While I believe we will receive some or all of these revenues, we have approached this year's budget by deferring some capital projects and equipment purchases until the estimated revenue is actually received. If and when the estimated revenue is received the Council can meet to determine if a budget amendment adding back the deferred items is appropriate.

This year's budget continues many popular programs introduced in recent years, including:

- Subsidized taxi program for Darien senior citizens and residents with disabilities.
- Additional street lights for improved visibility and safety.
- A 50/50 tree program where dead, damaged or diseased parkway trees can be replaced with the City and property owner sharing the cost.
- Parkway tree trimming, where approximately 1,700 parkway trees are trimmed and pruned to improve appearance and vitality.
- Snow removal from City streets and specified "safety sidewalks".
- Mowing of County rights-of-way within the City's limits.
- Continued full subsidy of the leaf pickup program with an option to add the cost to the sticker program
- Free, curbside brush pickup.
- Continued emphasis on keeping our crime rate one of the lowest in DuPage County.
- Contributing to the DuPage Senior Council to permit them to continue to provide food services for elderly residents of Darien.

- Contributing to the DuPage Children's Center to permit them to continue to provide investigative services for crimes against youth residents of Darien.
- Rear Yard Drainage Assistance Program and drainage improvements in conjunction with the road paving program
- Maintaining significant investment in the City's infrastructure

The Budget Summary of major funds is provided below:

FY- 2011-2012 BUDGET SUMMARY

FUND	REVENUES	EXPENSES And TRANSFERS	4-30-12 EST FUND BALANCE
GENERAL	12,335,784	Expense 11,510,541 Trnf To Cap projects. 2,000,000	2,244,192
CAPITAL PROJ	2,200,770	1,967,098	368,385
DEBT SERVICE	104,300	104,500	759
WATER DEP	4,517,159	4,687,929	873,422
WATER DEP	0	47,540	64,674
MFI SSA #1	555,250	586,030	105,742
	5,000	7,900	2,966
TOTAL	19,163,013	21,911,538	3,660,140

The budget summary above often shows some of the annual expenditures exceeding the revenues. This is possible due to funds contained in the *fund balance* from a previous year carry over.

This document is the result of much time and hard work by the elected officials and staff. The teamwork of the department heads and other staff members made the assembly and review a smooth and efficient process. The dedication of the Administrative/Finance Committee and other Aldermen who participated in the Committee-of-the-Whole meetings produced a budget focused on the priorities of the community.

This was an extremely challenging budget year and I express my sincere appreciation to all those involved in bringing you the City of Darien Budget for 2011-12.

City of Darien

3/16/2011

GENERAL FUND SUMMARY FYE 12

ACCOUNT	FYE 10		FYE 11		FYE 12		FYE 13		FYE 14	
	ACTUAL	BUDGET	ESTACT	REQUEST	REQUEST	REQUEST	DISCRETIONARY	EXPENDITURES	FORECAST	FORECAST
GENERAL FUND										
REVENUE	\$ 11,677,669	\$ 12,173,581	\$ 12,443,230	\$ 12,335,784	\$ 12,335,784	\$ 12,335,784	\$ -	\$ 11,745,397	\$ 11,746,405	\$ 11,746,405
TOTAL REVENUE	\$ 11,677,669	\$ 12,173,581	\$ 12,443,230	\$ 12,335,784	\$ 12,335,784	\$ 12,335,784	\$ -	\$ 11,745,397	\$ 11,746,405	\$ 11,746,405
DEPT. EXPENDITURES										
CITY COUNCIL	142,144	136,370	115,775	125,135	97,485	27,650	136,475	140,775		
ADMINISTRATION	1,011,524	961,359	934,025	958,375	906,025	52,350	980,490	1,006,974		
COMMUNITY DEV	495,040	500,485	482,550	499,895	499,645	250	525,084	552,204		
POLICE	6,973,226	7,479,847	6,986,914	7,575,391	7,120,230	455,161	7,789,821	7,918,504		
PW/STREETS	2,125,453	1,655,348	1,690,742	1,892,245	1,525,963	366,282	1,777,184	2,022,556		
BUSINESS DISTRICT	437,457	461,000	463,000	459,500	459,500	-	-	-		
TOTAL EXPENDITURES	11,321,196	11,194,409	10,673,006	11,510,541	10,608,848	901,693	11,209,054	11,641,013		
FISCAL YEAR BAL	369,660	979,172	1,770,224	825,243	1,726,936	(901,693)	536,343	105,392		
BEGINNING FUND BAL	2,879,065	2,632,536	3,248,725	3,418,949	3,418,949		2,244,192	2,280,535		
ENDING FUND BAL	\$ 3,248,725	\$ 3,611,708	\$ 5,018,949	\$ 4,244,192	\$ 5,145,885		\$ 2,780,535	\$ 2,385,927		
TRANSFER TO CAP.	-	1,600,000	1,600,000	2,000,000	-	2,000,000	500,000	200,000		
ENDING FUND BAL	\$ 3,248,725	\$ 2,011,708	\$ 3,418,949	\$ 2,244,192	\$ 5,145,885		\$ 2,280,535	\$ 2,185,927		

GENERAL FUND REVENUE BUDGET
FISCAL YEAR ENDING 2012

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 EST. ACT.	FYE 12 BUD. REQ.	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE 13 FORECAST	FYE 14 FORECAST
TAXES								
REAL ESTATE TAX	\$ 1,948,965	1,981,909	\$ 2,001,000	2,000,287	2,000,287	\$ -	\$ 1,601,287	\$ 1,601,287
ROAD & BRIDGE TAX	182,241	181,779	181,779	185,000	185,000	-	188,700	188,700
STATE INCOME	1,875,593	1,818,355	1,759,000	1,589,971	1,589,971	-	1,600,000	1,600,000
LOCAL USE	266,621	265,000	265,000	234,774	234,774	-	235,650	235,658
SALES TAX	4,152,267	4,350,800	4,440,000	4,550,000	4,550,000	-	4,550,000	4,550,000
REPLACEMENT TAX	6,473	5,610	5,610	5,610	5,610	-	5,610	5,610
MUNICIPAL UTILITY TAX	716,705	1,032,640	1,041,940	1,040,000	1,040,000	-	1,040,000	1,040,000
AMUSEMENT TAX	107,465	105,840	105,840	105,000	105,000	-	105,000	105,000
HOTEL/MOTEL TAX	31,916	45,982	31,000	31,000	31,000	-	31,000	31,000
SUB TOTAL	9,280,246	9,877,915	9,930,169	9,741,642	9,741,642	-	9,357,247	9,357,255
LICENSES								
BUSINESS LICENSES	32,327	44,000	44,000	44,000	44,000	-	44,000	44,000
LIQUOR LICENSES	44,895	39,878	45,650	42,650	42,650	-	42,650	42,650
CONTRACTOR LICENSES	19,500	15,000	15,000	15,000	15,000	-	15,000	15,000
SUB TOTAL	96,722	98,878	104,650	101,650	101,650	-	101,650	101,650
FINES, FEES, PERMITS								
COURT FINES	175,611	158,825	158,825	190,000	190,000	-	150,000	150,000
ORDINANCE FINES	37,656	35,733	35,733	35,000	35,000	-	35,000	35,000
BLDG PERMIT FEES	88,319	85,000	135,000	60,000	60,000	-	60,000	60,000
TELECOMMUNICATIONS TAX	330,075	715,964	715,964	998,000	998,000	-	998,000	998,000
CABLE TV FRANCHISE	270,971	239,804	303,900	300,000	300,000	-	304,000	305,000
NICOR FRANCHISE FEE	45,348	40,800	40,800	40,000	40,000	-	40,000	40,000
PUBLIC HEARING FEES	6,797	4,998	4,998	5,000	5,000	-	5,000	5,000
ELEVATOR INSPECTIONS	4,755	3,500	3,500	3,500	3,500	-	3,500	3,500
PUB. IMPROVEMENT PERMIT	7,075	3,742	3,742	-	-	-	-	-
ENGR/PROF. FEES (REIMB)	46,464	56,412	66,412	50,000	50,000	-	50,000	50,000
LEGAL FEE REIMB.	2,450	500	500	500	500	-	500	500
POLICE SPECIAL SERVICE	151,847	158,000	120,000	100,000	100,000	-	100,000	100,000
O.U.I. TECHNOLOGY	11,134	10,000	10,000	10,000	10,000	-	10,000	10,000
STORMWATER MGMT. FEES	6,768	500	500	-	-	-	-	-
INSPECT/AP ON/PERMITS	2,250	3,850	3,850	-	-	-	-	-
OE/C. CONTRIB/IMPACT	-	-	-	-	-	-	-	-
SUB TOTAL	1,199,620	1,511,878	1,600,324	1,792,000	1,792,000	-	1,756,000	1,757,000
OTHER INCOME								
WATER FUND SHARE	250,000	250,000	250,000	250,000	250,000	-	250,000	250,000
DADC ADMIN. FEE	10,833	10,000	10,000	-	-	-	-	-
INTEREST INCOME	50,700	50,000	11,500	10,000	10,000	-	10,000	10,000
DRUG SEIZURE RECEIPTS	-	4,575	4,575	4,500	4,500	-	4,500	4,500
POLICE REPORTS/PRINTS	6,271	-	-	-	-	-	-	-
ROAD CONTRIBUTIONS	-	-	-	-	-	-	-	-
GRANTS	23,422	2,000	2,000	-	-	-	-	-
RENTS	266,900	249,234	249,234	180,992	180,992	-	156,000	156,000
RENTS - STRIP MALL	160,841	84,000	159,700	143,000	143,000	-	-	-
TAXES - REIMBURSEMENT	-	2,000	2,000	2,000	2,000	-	-	-
MAINTENANCE - REIMB.	8,120	-	-	-	-	-	-	-
MISCELLANEOUS - REIMB.	10,021	-	-	-	-	-	-	-
OTHER REIMBURSEMENTS	119,876	100,000	100,000	100,000	100,000	-	100,000	100,000
RESIDENTIAL CONCRETE REIMI	56,538	56,778	56,778	-	-	-	-	-
SALE OF EQUIPMENT	65,307	28,400	28,400	-	-	-	-	-
LOAN PROCEEDS	-	-	-	-	-	-	-	-
MISCELLANEOUS REVENUE	67,571	15,000	33,900	10,000	10,000	-	10,000	10,000
SUB TOTAL	1,096,400	764,809	908,087	700,492	700,492	-	530,500	530,500
TOTAL REVENUES	\$ 11,672,888	\$ 11,792,142	\$ 12,443,230	\$ 12,335,764	\$ 11,712,335,784	\$ -	\$ 11,745,397	\$ 11,746,405

CITY COUNCIL BUDGET
FISCAL YEAR 2011-2012

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 ESTIMATED ACTUAL	FYE '12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
PERSONNEL								
SALARIES	\$ 42,150	\$ 42,745	42,745	42,745	42,745	-	42,745	42,745
SUB-TOTAL	42,150	42,745	42,745	42,745	42,745	-	42,745	42,745
BENEFITS								
SOCIAL SECURITY	2,613	2,660	2,660	2,660	2,660	-	2,660	2,660
MEDICARE	611	620	620	620	620	-	620	620
IMRF	1,281	1,800	1,800	1,800	1,800	-	1,800	1,800
SUB-TOTAL	4,505	5,180	5,180	5,180	5,180	-	5,180	5,180
OPERATING COSTS								
BOARDS AND COMMISSIONS:								
CABLE OPERATIONS	1,432	2,000	2,000	2,500	1,000	1,500	2,000	2,000
DUES AND SUBSCRIPTIONS	1,482	2,500	2,500	2,500	2,500	-	2,500	2,500
LIABILITY INSURANCE	44,469	50,395	30,000	42,060	42,060	-	42,800	43,600
PUBLIC RELATIONS	10,719	1,600	1,400	1,500	1,000	500	1,600	1,600
SUPPLIES - OFFICE	-	-	-	-	-	-	-	-
SUPPLIES - OTHER	-	-	-	-	-	-	-	-
TRAINING AND EDUCATION	-	-	-	-	-	-	-	-
TRAVEL/MEETINGS	304	750	750	750	-	-	750	750
SUB-TOTAL	58,416	57,245	36,650	49,310	46,560	2,750	49,650	50,450
CONTRACTUAL SERVICES								
CONSULTING/PROF SERV	28,150	30,000	30,000	27,000	3,000	24,000	38,000	41,500
TROLLEY CONTRACTS	2,000	1,200	1,200	900	-	900	900	900
SUB-TOTAL	30,150	31,200	31,200	27,900	3,000	24,900	38,900	42,400
CAPITAL EQUIPMENT								
SUB-TOTAL	6,923	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 142,144	\$ 136,370	\$ 115,775	\$ 125,135	\$ 97,485	\$ 27,650	\$ 136,475	\$ 140,775

City Council Summary

2011-2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 42,745	\$ -
BENEFITS	\$ 5,180	\$ -
OPERATING COSTS	\$ 46,560	\$ 2,750
CONTRACTUAL	\$ 3,000	\$ 24,900
CAPITAL	\$ -	\$ -
TOTAL	\$ 97,485	\$ 27,650

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
12-4010	SALARIES	\$ 42,745	\$ -
<u>BENEFITS</u>			
12-4110	SOCIAL SECURITY	\$ 2,660	\$ -
12-4111	MEDICARE	\$ 620	\$ -
12-4115	IMRF	<u>\$ 1,900</u>	<u>\$ -</u>
<u>OPERATING</u>			
12-4205	BOARDS AND COMMISSIONS	\$ 1,000	\$ 1,500
	Finger Printing - Liq Lic	1,000	
	Make A Difference Day		500
	Senior Assistance	-	500
	Holiday Decorating Contest	-	500
	Total	<u>1,000</u>	<u>1,500</u>
12-4206	CABLE OPERATIONS	\$ 2,500.00	\$ -
12-4213	DUES & SUBSCRIPTIONS	\$ -	\$ -
12-4219	LIABILITY INSURANCE	\$ 42,060	\$ -
	IRMA	7,060	
	Legal Fees	<u>35,000</u>	
	Total	<u>42,060</u>	
12-4239	PUBLIC RELATIONS	\$ 1,000	\$ 500
	Volunteer Recognition	-	-

City Council Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Darien Logo Merchandise	-	500
	Flags	1,000	-
	Mayors Coffee	-	-
	Donations & Misc	-	-
	City Open House	-	-
	Arbor Day	-	-
	Total	1,000	500
12-4253	SUPPLIES - OFFICE	\$ -	\$ -
12-4257	SUPPLIES - OTHER	\$ -	\$ -
12-4263	TRAINING & EDUCATION	\$ -	\$ -
		-	-
12-4265	TRAVEL/MEETINGS	\$ -	\$ 750
	Municipal Clerks	-	750
	Total	-	750
 <u>CONTRACTUAL SERVICES</u>			
12-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 3,000	\$ 24,000
	DuPage Senior Citizens Council	-	22,000
	Code Supplements	3,000	-
	Senior Taxi Subsidy	-	2,000
	Total	3,000	24,000
		-	-
12-4360	LEGAL FEES	-	-
		-	-
12-4366	TROLLEY CONTRACTS	\$ -	\$ 900
	Halloween Party	\$ -	300
	Holiday Lights Tour	\$ -	600
	Total	-	900
		-	-
12-4815	EQUIPMENT		\$ -
	0	\$ -	-
		\$ 97,485	\$ 27,650

ADMINISTRATION DEPARTMENT BUDGET
FISCAL YEAR 2011-2012

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 ESTIMATED ACTUAL	FYE 12 REQUEST	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 13 FORECAST	FYE 14 FORECAST
PERSONNEL								
SALARIES	511,383	\$ 402,800	410,000	422,000	422,000	-	430,440	439,048
OVERTIME	-	4,000	4,000	4,000	4,000	-	4,000	4,000
SUB-TOTAL	511,383	406,800	414,000	426,000	426,000	-	434,440	443,048
BENEFITS								
SOCIAL SECURITY	28,543	23,100	23,100	23,600	23,600	-	24,000	24,500
MEDICARE	7,389	6,000	6,000	6,000	6,000	-	6,000	6,000
IMRF	51,987	44,000	44,000	49,500	49,500	-	50,000	50,000
MEDICAL/LIFE INSURANCE	67,841	68,000	68,000	68,825	68,825	-	79,000	83,000
SUPPLEMENTAL PENSION	22,248	23,000	23,000	23,000	23,000	-	23,000	23,000
SUB-TOTAL	178,019	164,100	164,100	170,925	170,925	-	182,000	186,500
OPERATING COSTS								
DUES & SUBSCRIPTIONS	3,044	1,700	1,700	2,450	2,450	2,450	2,200	2,200
LIABILITY INSURANCE	53,795	58,680	49,000	52,800	52,800	400	56,400	60,800
LEGAL NOTICES	6,065	6,500	8,000	8,000	8,000	-	8,000	8,000
MAINTENANCE-BUILDING	5,819	11,000	11,000	11,000	11,000	-	11,000	11,000
MAINTENANCE-EQUIPMENT	7,854	12,500	12,500	13,000	13,000	-	13,000	21,500
MAINTENANCE-GROUNDS	8,448	7,000	7,000	7,000	7,000	-	7,000	7,000
MAINTENANCE-VEHICLES	15	-	-	-	-	-	-	-
POSTAGE/MAILINGS	2,652	5,700	5,000	5,200	5,200	-	5,200	5,200
PRINTING & FORMS	3,758	4,500	3,500	4,000	4,000	-	4,000	4,000
PUBLIC RELATIONS	37,771	63,000	44,500	28,000	28,000	28,000	29,000	29,000
RENT-EQUIPMENT	2,762	2,400	2,400	2,400	2,400	-	2,400	2,400
SUPPLIES-OFFICE	9,806	11,000	11,000	11,000	11,000	-	11,000	11,000
SUPPLIES-OTHER	3,767	4,500	1,500	3,000	3,000	-	3,000	3,000
TRAINING & EDUCATION	625	4,500	2,500	4,500	4,500	4,500	4,500	4,500
TRAVEL/MEETINGS	400	2,000	500	2,000	500	1,500	2,000	2,000
TELEPHONE	55,509	60,700	60,700	61,500	61,500	-	61,500	61,500
UNIFORMS	213	-	-	-	-	-	-	-
UTILITIES - GAS & OIL	3,383	3,000	3,000	3,500	3,500	-	3,500	3,500
VEHICLE GAS & OIL	5,026	7,900	7,900	7,900	7,900	-	7,900	7,900
ESDA	-	2,000	-	2,000	2,000	-	2,000	2,000
SUB-TOTAL	210,838	271,580	231,700	229,350	192,500	36,850	233,600	246,600
CONTRACTUAL SERVICES								
AUDIT	16,979	17,028	16,575	11,650	11,650	-	12,200	12,775
CONSULTING/PROF SERVS	74,450	75,250	61,150	93,850	88,450	5,500	91,750	81,550
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
CONTINGENCY	4,606	10,000	10,000	10,000	-	10,000	10,000	10,000
JANITORIAL SERVICE	15,248	16,500	16,500	16,500	16,500	-	16,500	16,500
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	111,283	118,779	124,225	132,100	116,600	15,500	130,450	130,825
CAPITAL								
BLDG-IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,011,524	961,359	934,025	958,375	906,025	52,350	980,490	1,009,874

Administration Department
Summary

FYE 2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 426,000	\$ -
BENEFITS	\$ 170,925	\$ -
OPERATING COSTS	\$ 192,500	\$ 36,850
CONTRACTUAL	\$ 116,600	\$ 15,500
CAPITAL	\$ -	\$ -
 TOTAL	 \$ 906,025	 \$ 52,350

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
10-4010	SALARIES	\$ 422,000	\$ -
10-4030	OVERTIME	\$ 4,000	\$ -
<u>BENEFITS</u>			
10-4110	SOCIAL SECURITY	\$ 23,600	\$ -
10-4111	MEDICARE	\$ 6,000	\$ -
10-4115	IMRF	\$ 49,500	\$ -
10-4120	MEDICAL/LIFE INSURANCE	\$ 68,825	\$ -
10-4135	SUPPLEMENTAL PENSION	\$ 23,000	\$ -
<u>OPERATING</u>			
10-4213	DUES & SUBSCRIPTIONS	\$ -	\$ 2,450
	Books/Publications	\$ -	0
	2 ICMA Memberships	\$ -	1,700
	ILCMA	\$ -	250
	IL GFOA	\$ -	150
	National GFOA	\$ -	0
	Notaries	\$ -	350
	NPELRA	\$ -	<u>0</u>

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Total	\$ -	2,450
10-4219	LIABILITY INSURANCE	\$ 52,500	\$ 400
	Liability Insurance	35,000	-
	Deductible	2,500	-
	Wellness Fair	-	400
	Legal Services	15,000	-
	Total	52,500	400
10-4221	LEGAL NOTICES	\$ 8,000	\$ -
10-4223	MAINTENANCE - BUILDING	\$ 11,000	\$ -
	Janitorial & Mechanical Supplies	3,500	
	HVAC Repairs & Maintenance	4,000	
	Tools/Parts/Equipment	2,500	
	Fire Alarm/Sprinkler Monitoring	1,000	
	Total	11,000	
10-4225	MAINTENANCE - EQUIPMENT	\$ 13,000	\$ -
	Equipment Maintenance	3,000	
	Generator Maintenance/Fuel	1,500	
	Other Repairs	1,500	
	MIP Maintenance/Software	3,500	0
	Copier Maintenance	3,500	
	Total	13,000	
10-4227	MAINTENANCE - GROUNDS	\$ 7,000	\$ -
10-4233	POSTAGE/MAILINGS	\$ 5,200	\$ -
	Regular Postage	4,500	-
	Meter Permit/Supplies	400	-
	FedEx/UPS	300	-
	Total	5,200	-
10-4235	PRINTING & FORMS	\$ 4,000	\$ -
10-4239	PUBLIC RELATIONS	\$ -	\$ 28,000
	Neighbors Magazine	-	10,000
	Neighbors Postage	-	12,000
	Informational Flyers	-	-
	Flowers/Plants	-	-
	Employee Events	-	-
	July 4th Fireworks	-	-
	July 4th Parade Candy	-	-

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Citizen of the Year	-	6,000
	Total	-	28,000
10-4243	RENT - EQUIPMENT	\$ 2,400	\$ -
10-4253	SUPPLIES - OFFICE	\$ 11,000	\$ -
10-4257	SUPPLIES - OTHER	\$ 3,000	\$ -
	Coffee & Supplies	1,500	\$ -
	Meeting Supplies	1,500	\$ -
	Total	3,000	\$ -
10-4263	TRAINING & EDUCATION	\$ -	\$ 4,500
	Tuition Reimbursement	-	2,000
	Local Training	-	2,500
	Total	-	4,500
10-4265	TRAVEL/MEETINGS	\$ 500	\$ 1,500
	Association Meetings	-	500
	Mileage - Staff	500	-
	Chamber of Commerce	-	-
	Miscellaneous Meetings	-	1,000
	Total	500	1,500
10-4267	TELEPHONE	\$ 61,500	\$ -
	Nextel	18,300	-
	Equipment Replacement	4,500	-
	Telephone Rental	7,200	-
	Telephone Service	31,500	-
	Total	61,500	-
10-4269	UNIFORMS	\$ -	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 3,500	\$ -
10-4273	VEHICLE (Gas & Oil)	\$ 7,900	\$ -
	Gasoline/Oil/Fluids	4,400	-
	Maintenance/Repairs	3,500	-
	Total	7,900	-
10-4279	ESDA - SIREN MAINTENANCE	\$ 2,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
10-4320	AUDIT - GENERAL FUND	\$ 11,650	\$ -
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 88,450	\$ 5,500

Administration Department
Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Computer Support	50,000	-
	Computers and Parts	12,000	
	Code Internet Link	750	-
	Web Site Maintenance	7,000	-
	On-Demand Maintenance	-	1,500
	Web Site Internet Link	1,000	-
	Web Q&A	-	4,000
	Mayor's & Managers	5,700	0
	<i>Server & Backup Repl phase 2</i>	<u>12,000</u>	<u>0</u>
	Total	88,450	5,500
10-4330	CONTINGENCY	\$ -	\$ 10,000
10-4345	JANITORIAL SERVICES	\$ 16,500	\$ -
	Janitorial Contract	16,000	-
	Window Cleaning	<u>500</u>	-
	Total	16,500	-
 <u>CAPITAL</u>			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	<u>\$ -</u>	<u>\$ -</u>
	Total	<u>\$ 906,025</u>	<u>\$ 52,350</u>

COMMUNITY DEVELOPMENT DEPARTMENT BUDGET
FISCAL YEAR ENDING 2010

ACCOUNT	FYE-10 ACTUAL	FYE-11 BUDGET	FYE-11 ESTIMATED ACTUAL	FYE-12 REQUESTED	DEPT MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE-13 FORECAST	FYE-14 FORECAST
PERSONNEL								
SALARIES	\$ 263,325	\$ 262,500	\$ 262,500	\$ 270,500	\$ 270,500	\$ -	\$ 275,910	\$ 281,428
OVERTIME	1,267	2,000	1,000	1,000	1,000	-	-	-
SUB-TOTAL	\$ 264,592	\$ 264,500	\$ 263,500	\$ 271,500	\$ 271,500	\$ -	\$ 275,910	\$ 281,428
BENEFITS								
SOCIAL SECURITY	14,655	15,000	15,000	15,000	15,000	-	15,500	16,275
MEDICARE	3,692	4,000	4,000	3,950	3,950	-	4,148	4,355
IMRF	26,607	28,600	28,600	32,100	32,100	-	32,600	33,000
MEDICAL/LIFE INSURANCE	33,157	39,000	39,000	37,000	37,000	-	42,000	44,000
SUPPLEMENTAL PENSION	2,400	3,600	3,600	3,600	3,600	-	3,600	3,600
SUB-TOTAL	80,511	90,200	90,200	91,650	91,650	-	97,848	101,230
OPERATING COSTS								
BOARDS & COMMISSIONS	1,777	2,300	2,300	2,400	2,400	-	2,400	2,400
DUES & SUBSCRIPTIONS	675	750	750	750	750	-	7288	6,500
LIABILITY INSURANCE	34,190	50,935	40,000	46,750	46,500	250	46,750	46,750
MAINTENANCE-VEHICLE	700	1,900	1,900	1,900	1,900	-	6,650	23,275
PRINTING & FORMS	1,538	1,600	1,600	2,600	2,600	-	2,639	2,679
SUPPLIES-OFFICE	17	500	500	450	450	-	450	450
TRAINING & EDUCATION	-	500	500	500	500	-	500	1,500
TRAVEL/MEETINGS	80	400	400	400	400	-	-	-
UNIFORMS	-	-	-	-	-	-	-	-
VEHICLE GAS & OIL	1,740	1,900	1,900	1,995	1,995	-	2,095	2,199
SUB-TOTAL	40,717	60,785	49,850	57,745	57,495	250	68,771	85,753
CONTRACTUAL								
CONSULTING/PROF SERV:	34,145	28,500	28,500	28,500	28,500	-	29,783	30,229
CONSULTING/PROF REIME	75,075	56,500	50,500	50,500	50,500	-	52,773	53,564
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	109,220	85,000	79,000	79,000	79,000	-	82,555	83,793
CAPITAL								
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 495,040	\$ 500,485	\$ 482,550	\$ 499,895	\$ 499,645	\$ 250	\$ 525,084	\$ 552,204

Community Development Summary

FYE 2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 271,500	\$ -
BENEFITS	\$ 91,650	\$ -
OPERATING COSTS	\$ 57,495	\$ 250
CONTRACTUAL	\$ 79,000	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 499,645	\$ 250

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
20-4010	SALARIES	\$ 270,500	\$ -
20-4030	OVERTIME	\$ 1,000	\$ -
<u>BENEFITS</u>			
20-4110	SOCIAL SECURITY	\$ 15,000	\$ -
20-4111	MEDICARE	\$ 3,950	\$ -
20-4115	IMRF	\$ 32,100	\$ -
20-4120	MEDICAL/LIFE INSURANCE	\$ 37,000	\$ -
20-4135	SUPPLEMENTAL PENSION	\$ 3,600	\$ -
<u>OPERATING</u>			
20-4205	BOARDS & COMMISSIONS	\$ 2,400	\$ -
	Secretary	2,400	-
	Meeting Expenses	-	-
	Total	2,400	-
20-4213	DUES & SUBSCRIPTIONS	\$ 750	\$ -
	APA/AICP Membership	750	-
	International Code Counsel	-	-
	SBOC	-	-
	Zoning News	-	-
	Total	750	-

Comm Dev

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
20-4219	LIABILITY INSURANCE	\$ 46,500	\$ 250
	Liability Insurance	27,000	-
	Deductible	2,500	-
	Wellness Fair	-	250
	Legal Expense	<u>17,000</u>	-
	Total	46,500	<u>250</u>
20-4229	MAINTENANCE - VEHICLES	\$ 1,900	\$ -
20-4233	POSTAGE/MAILING	\$ -	\$ -
20-4235	PRINTING & FORMS	\$ 2,600	\$ -
	Postage	1,500	-
	Plat Pages	100	-
	Forms	250	-
	Folders/Labels	400	-
	Business Cards	150	-
	Comprehensive Plan Copies	50	-
	Federal Express	<u>150</u>	-
	Total	2,600	<u>-</u>
20-4253	SUPPLIES - OFFICE	\$ 450	\$ -
20-4263	TRAINING & EDUCATION	\$ 500	\$ -
	DIRECTOR-APA NATIONAL		-
	STAFF-REGIONAL /STATE CONF		-
	STAFF-CONFERENCES/ TRAINING	<u>500</u>	-
	Total	500	<u>-</u>
20-4265	TRAVEL/MEETINGS	\$ 400	\$ -
	DIRECTOR-APA CONFERENCE	-	-
	DIRECTOR-LOCAL MEETING	-	-
	STAFF-TRAVEL EXP	200	-
	STAFF-LOCAL MEETING EXPENSE	<u>200</u>	-
	Total	400	<u>-</u>
20-4267	TELEPHONE	\$ -	\$ -
20-4269	UNIFORMS	\$ -	\$ -
20-4273	VEHICLE - GAS & OIL	\$ 1,995	\$ -

CONTRACTUAL SERVICES

Comm Dev

Community Development Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
20-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 28,500	\$ -
	ELECTRICAL INSPECTIONS	6,000	-
	BUILDING & PLUMBING INSPECTIONS	18,000	-
	ENGINEERING SERVICES	3,500	-
	CONTINGENCY	1,000	-
	Total	28,500	-
20-4328	CONSULTING PROFESSIONAL REIMBURSABLE	\$ 50,500	\$ -
	ENGINEERING SERVICES	15,500	-
	BUILDING PLAN REVIEW	21,500	-
	ELEVATOR INSPECTIONS	2,500	-
	LAWN CUTTING	6,000	-
	LEGAL FEES	5,000	-
	Total	50,500	-
20-4345	JANITORIAL SERVICES	\$ -	\$ -
20-4360	LEGAL FEES	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
20-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 499,645	\$ 250

Comm Dev

City of Darien

3/16/2011

**POLICE DEPARTMENT BUDGET
FISCAL YEAR 2011**

ACCOUNT	FYE '10 ACTUAL	FYE '11 BUDGET	FYE '11 ESTIMATED/ACTUAL	FYE '12 REQUESTED	DEPT./MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE '13 FORECAST	FYE '14 FORECAST
PERSONNEL								
SALARIES-CIVILIANS	\$ 463,706	\$ 417,152	\$ 403,928	\$ 428,573	\$ 412,069	\$ 16,504	437,144	445,887
SALARIES-OFFICERS	3,328,261	3,514,874	3,295,120	3,428,441	3,302,762	125,679	3,497,010	3,566,950
OVERTIME	525,092	495,000	495,000	500,883	460,000	40,983	510,000	515,000
SUB-TOTAL	4,318,059	4,427,026	4,194,048	4,357,997	4,174,831	163,166	4,444,154	4,527,837
BENEFITS								
SOCIAL SECURITY	27,039	29,000	28,000	29,000	29,000	-	30,000	31,000
MEDICARE	48,257	55,000	52,000	55,000	55,000	-	55,000	55,000
IMRF	38,813	49,000	47,000	49,000	49,000	-	50,000	51,000
MEDICAL/LIFE INSURANCE	439,423	478,000	440,000	483,000	483,000	-	478,000	478,000
POLICE PENSION	948,960	1,103,909	1,103,909	1,174,292	1,174,292	-	1,319,484	1,338,606
SUPPLEMENTAL PENSION	47,488	55,200	52,600	52,800	52,800	-	52,800	52,800
SUB-TOTAL	1,550,080	1,770,109	1,723,509	1,843,092	1,843,092	-	1,985,294	2,006,406
OPERATING COSTS								
ANIMAL CONTROL	1,280	2,500	1,300	2,000	2,000	-	2,000	2,000
AUXILIARY POLICE	692	6,500	3,000	9,600	9,600	-	3,000	3,000
BOARDS & COMMISSIONS	13,421	8,000	5,500	27,500	7,500	20,000	21,000	6,000
DUES & SUBSCRIPTIONS	4,899	4,200	3,100	4,745	-	4,745	6,000	6,000
INVESTIGATION & EQUIP.	32,314	61,000	59,000	62,739	58,739	4,000	63,000	57,000
LIABILITY INSURANCE	219,084	291,100	209,475	252,800	252,800	-	267,968	284,046
MAINTENANCE-BUILDING	28,063	53,100	30,000	44,175	44,175	-	44,200	44,200
MAINTENANCE-EQUIP/ME	30,616	79,500	79,500	16,500	9,500	6,000	9,785	3,889
MAINTENANCE-VEHICLE	49,240	74,000	56,000	38,000	38,000	-	43,200	46,500
POSTAGE/MAILINGS	2,633	4,000	2,200	3,000	3,000	-	3,000	3,000
PRINTING & FORMS	1,988	5,000	2,500	3,000	3,000	-	3,000	3,000
PUBLIC RELATIONS	7,290	11,000	10,000	10,750	1,250	9,500	10,750	10,750
RENT-EQUIPMENT	2,867	6,600	5,100	6,600	6,600	-	207,600	208,600
SUPPLIES-OFFICE	7,367	9,000	6,270	7,500	7,500	-	7,725	7,960
TRAINING & EDUCATION	43,438	14,405	12,000	25,015	25,015	-	32,000	35,000
TRAVEL/MEETINGS	13,139	7,175	5,200	11,100	10,500	600	12,000	13,000
TELEPHONE	10,686	13,080	12,750	14,388	14,388	-	15,827	17,409
UNIFORMS	43,265	78,150	37,600	71,485	71,485	-	66,000	76,000
UTILITIES - GAS/ELECTRIC	12,063	12,000	9,500	12,000	12,000	-	14,000	14,000
VEHICLE GAS & OIL	100,285	120,000	100,000	120,000	120,000	-	120,000	120,000
SUB-TOTAL	624,648	860,310	649,995	741,897	697,052	44,845	952,055	961,364
CONTRACTUAL								
CONSULTING/PROF.SERV	4,250	6,000	4,000	350,015	350,015	-	361,078	375,657
DARIEN AREA DISPATCH	418,135	396,122	396,122	-	-	-	-	-
DUMEG/FIAT/CHILD CENT	27,800	20,280	19,240	26,240	26,240	-	27,240	27,240
SEDCOM	-	-	-	24,000	24,000	-	-	-
SUB-TOTAL	451,185	422,402	419,362	400,255	400,255	-	388,318	402,897
CAPITAL								
INTEREST	-	-	-	282,150	5,000	227,150	20,000	20,000
EQUIPMENT	29,254	-	-	232,150	5,000	227,150	20,000	20,000
SUB-TOTAL	29,254	-	-	232,150	5,000	227,150	20,000	20,000
TOTAL EXPENDITURES	\$ 6,973,226	\$ 7,479,847	\$ 6,986,914	\$ 7,575,391	\$ 7,120,230	\$ 455,161	\$ 7,789,821	\$ 7,918,504

POLICE DEPARTMENT SUMMARY

2011-2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 4,174,831	\$ 183,166
BENEFITS	\$ 1,843,092	\$ -
OPERATING COSTS	\$ 697,052	\$ 44,845
CONTRACTUAL	\$ 400,255	\$ -
CAPITAL	\$ 5,000	\$ 227,150
TOTAL	\$ 7,120,230	\$ 455,161

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
<u>SALARIES</u>			
40-4010	SALARIES - CIVILIANS	\$ 412,069	\$ 16,504
	5 Civilians	252,390	-
	CSO	55,653	-
	Admin Sec	57,838	-
	1 Part Time Clerk	16,438	-
	Merit	2,250	-
	Longevity	3,500	-
	Crossing Guards	24,000	-
	Holiday Pay	-	9,708
	Holiday Work Bonus	-	6,796
	Total	412,069	16,504
40-4020	SALARIES - OFFICERS	\$ 3,302,762	\$ 125,679
	Union Salaries 33	2,703,153	-
	Staff Salaries	358,528	-
	Holiday Pay	86,553	-
	OIC	6,000	-
	Outside Details	100,000	-
	Merit	4,500	-
	Longevity	-	-
	hol wk bonus	44,028	-
	DARE Officer	-	81,498
	continue 3 sgt positions	-	44,181
	Total	3,302,762	125,679

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
40-4030	OVERTIME	\$ 460,000	\$ 40,983
	Overtime	250,000	-
	Darien Fest	-	15,000
	4th July Parade	-	5,000
	Comp Sell Back	210,000	-
	K-9 fixed OT	-	20,983
	Total	460,000	40,983
<u>BENEFITS</u>			
40-4110	SOCIAL SECURITY	\$ 29,000	\$ -
40-4111	MEDICARE	\$ 55,000	\$ -
40-4115	IMRF	\$ 49,000	\$ -
40-4120	MEDICAL/LIFE INSURANCE	\$ 483,000	\$ -
40-4130	POLICE PENSION	\$ 1,174,292	\$ -
40-4135	SUPPLEMENTAL PENSION	\$ 52,800	\$ -
<u>OPERATING</u>			
40-4201	ANIMAL CONTROL	\$ 2,000	\$ -
40-4203	AUXILIARY POLICE	\$ 9,600	\$ -
	4 Vests	2,600	-
	Base	2,500	-
	2 New replacement	4,500	-
	Total	9,600	-
40-4205	BOARDS & COMMISSION	\$ 7,500	\$ 20,000
	Hiring Expenses	4,500	-
	PO Testing	-	-
	Training & Assoc.	2,500	-
	Incidentals	500	-
	Sgt. Test	-	20,000
	Total	7,500	20,000
40-4213	DUES & SUBSCRIPTIONS	\$ -	\$ 4,745
	Dues	-	2,090

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
	Subscriptions	-	2,655
	Total	-	4,745
40-4217	INVESTIGATION & EQUIPMENT	\$ 58,739	\$ 4,000
	Range	41,739	-
	E-Bay Expenses	3,000	-
	Batteries	2,000	-
	Evidence Supplies	3,000	-
	Canine Food/Equip	-	4,000
	Seizure Fees	4,500	-
	Investigative Services	2,000	-
	OAF	2,000	-
	Prisoner Needs	500	-
	Total	58,739	4,000
40-4219	LIABILITY INSURANCE	\$ 252,800	\$ -
	IRMA	175,000	-
	Legal	25,000	-
	Prosecution	25,000	-
	PPE/First Aid	4,000	-
	Vision	3,000	-
	Fire Extinguishers	1,200	-
	Gas Masks	1,000	-
	Wellness Fair	3,600	-
	Deductibles	15,000	-
	Total	252,800	-
OPERATING (cont'd):			
40-4223	MAINTENANCE - BUILDING	\$ 44,175	\$ -
	• Base Maintenance	30,000	-
	HVAC Contract	975	-
	Elevator	1,500	-
	Boiler Inspection	300	-
	Janitorial Supplies	5,000	-
	Generator Maint.	1,500	-
	Generator Fuel	500	-
	Video System	3,000	-
	Fire Alarm	300	-
	Fire Monitor	1,100	-
	Total	44,175	-

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
40-4225	MAINTENANCE - EQUIPMENT	\$ 9,500	\$ 6,000
	Vet	-	6,000
	Radar Repairs	500	-
	Office Equipment	3,500	-
	Truck Scales	1,500	-
	Portable Radios	1,000	-
	Copier Service	3,000	-
	Total	9,500	6,000
40-4229	MAINTENANCE VEHICLES	\$ 38,000	\$ -
	Car Washes	7,500	-
	Repairs	20,000	-
	Tires	8,000	-
	Registrations	1,000	-
	Radios/Lights/Sirens	1,500	-
	Total	38,000	-
40-4233	POSTAGE/MAILINGS	\$ 3,000	\$ -
40-4235	PRINTING & FORMS	\$ 3,000	\$ -
40-4239	Public Relations	\$ 1,250	\$ 9,500
	Open House	-	-
	Alive at 25	-	2,000
	Materials	1,000	-
	Job Fairs	250	-
	DARE	-	6,000
	CPA	-	500
	Jr. CPA	-	1,000
	Total	1,250	9,500
40-4243	RENT - EQUIPMENT	\$ 6,600	\$ -
	Range Fees	4,000	-
	Pagers	600	-
	Vehicle Lease	-	-
	Rentals	2,000	-
	Total	6,600	-
40-4253	SUPPLIES - OFFICE	\$ 7,500	\$ -

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
40-4263	TRAINING & EDUCATIONS	\$ 25,015	\$ -
40-4265	TRAVEL/MEETINGS	\$ 10,500	\$ 600
	100 Club	-	600
	IACP	500	-
	Training Meals	2,000	-
	Dept. Meeting	600	-
	NEMRT In House	700	-
	Police Memorial	250	-
	Chamber of Commerce	150	-
	Lodging	2,000	-
	Coffee	1,800	-
	West Sub Detectives	500	-
	Professional Meetings	1,000	-
	Mileage Reimbursement	1,000	-
		-	-
	Total	10,500	600
40-4267	TELEPHONE	\$ 14,388	\$ -
	EVDO Verizon	13,200	-
	Comcast-Internet	1,188	-
	Total	14,388	-
40-4269	UNIFORMS	\$ 71,485	\$ -
	New Allowance	25,350	-
	Civilians	2,000	-
	Replacement Vests	1,400	-
	New Officers (2)	7,000	-
	SWAT Vest-Rep.	2,800	-
	Uniform Liability	31,235	-
	Guns	1,200	-
	Crossing Guard	500	-
	Total	71,485	-
40-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 12,000	\$ -
	Nicor	10,500	-
	Sewer	1,500	-
	Total	12,000	-
40-4273	VEHICLE - GAS & OIL	\$ 120,000	\$ -

POLICE DEPARTMENT SUMMARY

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
<u>CONTRACTUAL SERVICES</u>			
40-4325	CONSULTING/PRO. SERVICES	\$ 350,015	\$ -
	Traffic Consulting	-	-
	Emergency plan update	500	-
	County records mgt	3,071	-
	Lexipol	5,600	-
	DUCOMM	340,844	-
	Total	350,015	-
40-4335	DARIEN AREA DISPATCH	\$ -	\$ -
40-4337	DUMEG/FIAT/CHILD CENTER	\$ 26,240	\$ -
	FIAT	3,500	-
	Children's Center	3,500	-
	DUMEG	19,240	-
	Total	26,240	-
40-4370	SEDCOM	\$ 24,000	\$ -
<u>CAPITAL PURCHASES</u>			
40-4815	EQUIPMENT	\$ 5,000	\$ 227,150
	Traffic Counters	-	4,500
	Ballistic Shields	5,000	-
	veh loan- pmt 1 of 4	-	212,500
	Projector	-	1,800
	<i>radio signal booster</i>	-	8,350
	Total	5,000	227,150
		\$ 7,120,230	\$ 455,161

3/16/2011

MUNICIPAL SERVICES
STREETS/ENGINEERING BUDGET
FISCAL YEAR ENDING 4/30/12

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 ESTIMATED ACTUAL	FYE 12 REQUESTED	DEPT MINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 13 FORECAST	FYE 14 FORECAST
PERSONNEL								
SALARIES	\$ 443,153	\$ 483,000	\$ 483,000	\$ 483,400	\$ 483,400	\$ -	492,060	503,102
OVERTIME	72,428	100,000	90,000	95,000	95,000	-	95,000	95,000
SUB-TOTAL	515,581	583,000	573,000	578,400	578,400	-	587,060	598,102
BENEFITS								
SOCIAL SECURITY	48,713	53,000	53,000	56,045	56,045	-	58,847	61,790
MEDICARE	11,393	12,900	12,900	13,110	13,110	-	13,766	14,454
IMRF	81,088	92,000	92,000	101,500	101,500	-	106,575	111,904
MEDICAL/LIFE INSURANCE	115,127	133,000	133,000	153,000	153,000	-	156,825	160,746
SUPPLEMENTAL PENSION	14,075	14,500	14,500	2,500	2,500	-	2,500	2,500
SUB-TOTAL	270,407	305,400	305,400	326,155	326,155	-	338,513	351,393
OPERATING COSTS								
LIABILITY INSURANCE	77,716	79,250	65,000	72,672	69,172	3,500	76,131	79,937
MAINTENANCE-BUILDINGS	40,180	14,150	14,150	31,166	23,666	7,500	24,494	25,351
MAINTENANCE-EQUIPMEN	23,199	25,859	25,859	21,050	21,050	-	21,787	22,549
MAINTENANCE-VEHICLE	18,387	17,500	17,500	23,000	23,000	-	17,500	17,500
POSTAGE-MAILING	1,448	750	1,000	1,000	1,000	-	1,000	1,000
RENT - EQUIPMENT	18,265	25,500	25,500	25,500	17,500	8,000	26,700	26,700
SUPPLIES-OFFICE	2,770	2,200	2,200	2,300	2,300	-	2,369	2,440
SMALL TOOLS/EQUIPMENT	53,734	32,800	38,000	35,500	33,000	2,500	30,963	31,959
TRAINING & EDUCATION	3,252	4,510	3,252	15,250	3,850	11,400	3,650	4,150
UNIFORMS	1,530	3,325	2,000	4,050	950	3,100	4,875	4,925
UTILITIES - GAS/ELECTRIC	4,289	5,400	5,100	6,750	6,750	-	6,388	6,413
VEHICLE GAS & OIL	3,680	3,000	3,500	3,650	3,650	-	3,650	4,000
SUB-TOTAL	55,265	57,350	57,350	57,350	57,350	-	60,218	63,228
SUB-TOTAL	304,715	271,594	260,411	299,236	263,238	36,000	279,323	290,152
CONTRACTUAL SERVICES								
CONSULTING/PROFESS.	52,509	55,000	50,000	49,000	49,000	-	51,000	52,000
FORESTRY	90,513	66,605	66,605	36,960	1,000	35,960	33,589	34,239
STREETLIGHT OPER/MAIN'	88,266	80,000	80,000	80,000	68,000	12,000	68,500	69,000
MOSQUITO ABATEMENT	40,887	41,500	40,887	41,500	41,500	-	42,500	43,000
STREET SWEEPING	22,145	22,668	26,439	29,419	29,419	-	28,400	28,600
DRAINAGE PROJECTS	38,243	23,000	23,000	40,000	8,000	32,000	35,000	35,000
TREE TRIMMING	5,607	13,150	18,000	98,490	15,000	84,490	73,400	77,070
SUB-TOTAL	338,170	301,943	304,931	376,369	211,919	164,450	332,389	338,909
CAPITAL								
RESIDENT CONCRETE PROJ	80,346	-	52,000	-	0.00	0.00	-	-
CAPITAL IMPROVEMENTS	450,000	-	-	-	-	-	-	-
EQUIPMENT	166,234	193,411	195,000	312,083	146,251	165,832	239,900	444,000
PURCHASE OF PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	696,580	193,411	247,000	312,083	146,251	165,832	239,900	444,000
DEBT RETIREMENT								
DEBT RETIRE	-	-	-	-	-	-	-	-
DEBT RETIRE - PROPERTY	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 2,126,553	\$ 1,655,348	\$ 1,690,742	\$ 1,892,746	\$ 1,525,963	\$ 366,282	\$ 1,777,184	\$ 2,022,556

FYE 2012 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 578,400	\$ -
BENEFITS	\$ 326,155	\$ -
OPERATING COSTS	\$ 263,238	\$ 36,000
CONTRACTUAL	\$ 211,919	\$ 164,450
CAPITAL	\$ 146,251	\$ 165,832
DEBT RETIREMENT	\$ -	\$ -
TOTAL	\$ 1,525,963	\$ 366,282

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>SALARIES</u>			
30-4010	SALARIES	\$ 483,400	\$ -
30-4030	OVERTIME	\$ 95,000	\$ -
<u>BENEFITS</u>			
30-4110	SOCIAL SECURITY	\$ 56,045	\$ -
30-4111	MEDICARE	\$ 13,110	\$ -
30-4115	IMRF	\$ 101,500	\$ -
30-4120	MEDICAL/LIFE INSURANCE	\$ 153,000	\$ -
30-4135	SUPPLEMENTAL PENSION	\$ 2,500	\$ -
<u>OPERATING</u>			
30-4219	LIABILITY INSURANCE	\$ 69,172	\$ 3,500
	IRMA	47,000	-
	Deductible	5,000	-
	Safety Boots 12 @ 210	2,530	-
	Rubber Boots 12@151	1,812	-
	Safety Vests 22@25	550	-
	Safety Glasses Gloves 22@40	880	-
	Safety Equipment-Tripod w/ Lifeline	2,500	3,000
	Wellness Fair & Flu Shots	-	500
	Air Mask Testing	500	-
	Hepat. Shots	300	-
	Legal Fees	1,000	-
	SAMI	1,000	-
	Hospital SAMI Review	1,000	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Fire Extinguisher Maint.	500	-
	DPC-Stormwater Fee	1,100	-
	CDL-Reimbursement	300	-
	Fuel Tank	2,000	-
	Safetylane	1,200	-
	Total	69,172	3,500
30-4223	MAINTENANCE - BUILDING	\$ 23,666	\$ 7,500
	Alarm Detection	854	-
	Fire Safety & Security	531	-
	Fuel Pump Maintenance	2,000	-
	Cleaning Supplies	1,500	-
	Garage Door Maint.	3,000	-
	HVAC 8 Units	5,000	-
	Iron Filters	781	-
	Salt Dome	-	-
	Housekeeping	500	-
	Cups, Supplies	250	-
	Coffee Supplies	250	-
	City Hall Plowing and Salt	9,000	-
	Public Works Facility - Resurfacing	-	-
	City Hall Sealcoating & Striping	-	7,500
	Total	23,666	7,500
30-4225	MAINTENANCE EQUIPMENT	\$ 21,050	\$ -
	Brush Chipper Parts, Blade Sharpening	4,200	-
	Mower Parts, Blades	1,300	-
	Small Machine repairs	2,500	-
	Grea/Oil/Lubricants	2,600	-
	Small Equip/Parts	5,700	-
	Office Equip/Part	2,000	-
	Plow Blades	2,750	-
	\$ -	-	-
	Total	21,050	-
30-4229	MAINTENANCE VEHICLES	\$ 23,000	\$ -
30-4233	POSTAGE/MAILINGS	\$ 1,000	\$ -
30-4243	RENT - EQUIPMENT	\$ 17,500	\$ 8,000
	SMALL EQUIP	2,500	-
	TUB GRINDER	-	8,000
	SEWER JETTING	15,000	-
	CART RENTAL-SIDEWALK INSPECTION	-	-
	Total	17,500	8,000

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4253	SUPPLIES - OFFICE	\$ 2,300	\$ -
	Paper,Pens, etc.	350	-
	Copy Paper	300	-
	Plain Paper	300	-
	Ink Cartridges	1,200	-
	File Folders	150	-
	Total	2,300	-
30-4257	SUPPLIES - OTHER	\$ 33,000	\$ 2,500
	Signs & Accessories	3,000	-
	Barricade maintenance	4,000	-
	Storm Sewer supplies	11,500	-
	Top Soils	1,500	-
	Sod/Seed	3,500	-
	Fabric Blanket	3,000	-
	Gases	1,000	-
	Barricade rental 7/4, Darien Fest	-	2,500
	Mailboxes-REIMBURSABLE	5,500	-
	Total	33,000	2,500
30-4259	SMALL TOOLS & EQUIPMENT	\$ 3,850	\$ 11,400
	Mechanic Tools	1,100	-
	Operating Tools	1,500	-
	Hand Power Tools	1,250	-
	Weed Cutters	-	1,400
	<i>Banner Bracket Systems</i>	-	10,000
	Total	3,850	11,400
30-4263	TRAINING & EDUCATION	\$ 950	\$ 3,100
	Tuition Reimbursement	-	2,000
	Computer Training	-	500
	Arborist Training	800	-
	Management Seminars	-	600
	APWA	-	-
	Travel for Meetings	150	-
	Total	950	3,100
30-4269	UNIFORMS	\$ 6,750	\$ -
	12 @ 460 Per person	5,520	-
	1 @\$230 Per Person	230	-
	Part Time Shirts 10 @20EA x 5	1,000	-
	Total	6,750	-
30-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 3,650	\$ -
30-4273	VEHICLE - GAS & OIL	\$ 57,350	\$ -
	NO LEAD 5500GLS	15,125	-
	DIESEL 11000GLS	33,000	-

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	OIL 4100QUARTS	9,225	-
	Total	57,350	-
<u>CONTRACTUAL SERVICES</u>			
30-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 49,000	\$ -
	DRAINAGE CONCERNS	3,000	-
	STORM SEWER ATLAS	1,500	-
	STREET LIGHT ATLAS	-	-
	ENG BID SPECS	30,000	-
	ROAD CORES AND SPECS	13,500	-
	NPDES Fee	1,000	-
	Total	49,000	-
30-4350	FORESTRY	\$ 1,000	\$ 35,960
	Fertilization-75th St.	-	16,960
	Tree Fertilization. 75th St.	-	-
	Hand Tools-Forestry	1,000	-
	Leaf Pick Up	-	-
	Tree Repl. 75th Street	-	3,000
	Residential 50/50 prog.Res Portion-Rein	-	4,000
	Residential 50/50 prog. City Portion	-	4,000
	Parkway Repl Trees-City Removals	-	8,000
	Amnesty Day	-	-
	Total	1,000	35,960
30-4359	Street Light Oper & Maint.	68,000	\$ 12,000
	ENERGY-COM ED	50,000	-
	LIGHT POLE REPAIRS	18,000	-
	New Street Lights	-	12,000
	Total	68,000	12,000
30-4365	MOSQUITO ABATEMENT	\$ 41,500	\$ -
30-4373	STREET SWEEPING	\$ 29,419	\$ -
30-4374	DRAINAGE PROJECTS	\$ 8,000	\$ 32,000
	Rear Yard Drainage Projects	-	12,000
	Private Development Drainage Concerns	-	20,000
	Misc. Drainage Projects	8,000	-
	Total	8,000	32,000

Municipal Services Streets Division Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
30-4375	TREE TRIMMING	\$ 15,000	\$ 84,490
	1750 TREES	-	43,750
	1750 TREES	-	-
	75TH STREET TRIMMING	-	6,090
	REMOVALS	-	26,500
	REMOVALS	-	-
	STUMP REMOVAL	-	-
	STUMP REMOVAL	-	3,150
	CONTINGENCY	-	5,000
	EMERGENCY-STORM/HAZARDS	15,000	-
		<u>15,000</u>	<u>84,490</u>
30-4381	RESIDENTIAL CONCRETE PROGRAM		\$ -
<u>CAPITAL PURCHASES</u>			
30-4810	IMPROVEMENTS	\$ -	\$ -
	\$ -	-	-
		<u>-</u>	<u>-</u>
30-4815	EQUIPMENT	146,251	\$ 165,832
	LOAN PAY 4 of 4	59,132	-
	LOAN PAY 5 of 5	87,119	-
	Utility Truck Unit 111	-	-
	1 ton Dump Truck Unit 112	-	-
	Asphalt Vibratory Plate Compactor-	-	2,200
	Replacement-Pick Up Truck Unit 600	-	-
	Pick Up Truck Unit 503	-	-
	<i>Nine Ton Dump Truck Unit 110</i>	-	-
		<u>-</u>	<u>163,632</u>
	Total	146,251	165,832
30-4890	PURCHASE OF PROPERTY	\$ -	\$ -
<u>DEBT RETIREMENT</u>			
30-4905	DEBT RETIRE	\$ -	\$ -
30-4945	DEBT RETIRE - PROPERTY	\$ -	\$ -
	Total	<u>\$ 1,525,963</u>	<u>\$ 366,282</u>

BUSINESS DISTRICT DEPARTMENT BUDGET
FOR THE YEAR ENDING 4/30/2012

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 ESTIMATED ACTUAL	FYE 12 REQUEST	DEPT/MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FYE 13 FORECAST	FYE 14 FORECAST
OPERATING COSTS								
LIABILITY INSURANCE	10,600	5,500	5,500	5,500	5,500	-	-	-
LEGAL NOTICES	-	-	-	-	-	-	-	-
MAINTENANCE-BUILDING	2,276	5,000	5,000	-	-	-	-	-
MAINTENANCE-EQUIPMENT	12,475	17,500	17,500	17,500	17,500	-	-	-
MAINTENANCE-GROUNDS	17,106	35,000	35,000	35,000	35,000	-	-	-
POSTAGE/MAILINGS	-	-	-	-	-	-	-	-
PRINTING & FORMS	-	-	-	-	-	-	-	-
RENT-EQUIPMENT	-	-	-	-	-	-	-	-
SERVICE CHARGE	-	-	-	-	-	-	-	-
SUPPLIES-OFFICE	-	-	-	-	-	-	-	-
SUPPLIES-OTHER	-	-	-	-	-	-	-	-
UTILITIES - GAS & OIL	1,000	1,000	3,000	2,500	2,500	-	-	-
SUB-TOTAL	43,457	64,000	66,000	60,500	60,500	-	-	-
CONTRACTUAL SERVICES								
CONSULTING/PROF SERVS	-	-	-	-	-	-	-	-
CONSULTING/PROF-REIMB.	-	-	-	-	-	-	-	-
DEBT PAYMENT	[REDACTED]	397,000	397,000	399,000	399,000	-	-	-
JANITORIAL SERVICE	-	-	-	-	-	-	-	-
LEGAL FEES	-	-	-	-	-	-	-	-
SUB-TOTAL	394,000	397,000	397,000	399,000	399,000	-	-	-
CAPITAL								
BLDG.IMPROVEMENTS	-	-	-	-	-	-	-	-
EQUIPMENT	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	\$ 437,457	\$ 461,000	\$ 463,000	\$ 459,500	\$ 459,500	\$ -	\$ -	\$ -

Business District Department Summary

2011-2012 BUDGET SUMMARY

	Maintenance	Discretionary
OPERATING COSTS	\$ 60,500	\$ -
CONTRACTUAL	\$ 399,000	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 459,500	\$ -

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
<u>OPERATING</u>			
10-4219	LIABILITY INSURANCE	\$ 5,500	\$ -
	IRMA		
10-4221	LEGAL NOTICES	\$ -	\$ -
10-4223	MAINTENANCE - BUILDING	\$ -	\$ -
10-4225	MAINTENANCE - EQUIPMENT	\$ 17,500	\$ -
	Fire Alarm	2,000	-
	Lighting	500	-
	General Maintenance	15,000	-
	Total	17,500	-
10-4227	MAINTENANCE - GROUNDS	\$ 35,000	\$ -
	Maintenance - Reimb	6,000	-
	Maintenance - Not Reimb	10,000	-
	Taxes - Reimb	7,000	-
	Taxes - Non Reimb	12,000	-
	Total	35,000	-
10-4233	POSTAGE/MAILINGS	\$ -	\$ -
10-4235	PRINTING & FORMS	\$ -	\$ -
10-4243	RENT - EQUIPMENT	\$ -	\$ -
10-4253	SUPPLIES - OFFICE	\$ -	\$ -
10-4257	SUPPLIES - OTHER	\$ -	\$ -
10-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 2,500	\$ -
<u>CONTRACTUAL SERVICES</u>			
10-4325	CONSULTING/PROFESSIONAL SERVICES	\$ -	\$ -

Business District Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditure
10-4330	BOND PAYMENT	\$ 399,000	\$ -
10-4345	JANITORIAL SERVICES	\$ -	\$ -
 <u>CAPITAL</u>			
10-4810	BUILDING IMPROVEMENTS	\$ -	\$ -
10-4815	EQUIPMENT	\$ -	\$ -
	Total	\$ 459,500	\$ -

CAPITAL PROJECTS FUND BUDGET
FOR THE YEAR ENDING 4/30/2012

ACCOUNT	FY'10 ACTUAL	FY'11 BUDGET	FY'11 ESTIMATED ACTUAL	FY'12 REQUEST	DEPT/MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FY'13 FORECAST	FY'14 FORECAST
REVENUE								
TRANSFER from GEN. Fund	\$ -	\$ 1,600,000	\$ 1,600,000	2,000,000		\$ 2,000,000	\$ 500,000	\$ 200,000
Transfer from Debt Fund	\$ -	\$ 43,285	\$ 43,285	-	\$ -	\$ -	-	-
Transfer from Road Fund	\$ -	\$ 30,000	\$ 30,000	-	\$ -	\$ -	-	-
BOND LEVY	\$ 199,794	\$ 200,770	\$ 200,770	200,770	\$ 200,770	-	\$ 201,570	\$ 202,194
GRANTS	\$ 62,942	\$ -	\$ 15,000	-	\$ -	-	-	-
BONDS	-	-	-	-	-	-	-	-
INTEREST	36,662	-	-	-	-	-	-	-
TOTAL REVENUES	\$ 299,398	\$ 1,874,055	\$ 1,889,055	\$ 2,200,770	\$ 200,770	\$ 2,000,000	\$ 701,570	\$ 402,194
CAPITAL								
DITCH PROJECTS	814,421.00	548,600	374,169.00	36,400	-	36,400	536,400	500,000
SIDEWALK REPLACEMENT	140,424	113,030	66,818.00	79,300	79,300	-	79,500	79,500
CRACK SEAL PROGRAM	33,821.00	49,500	40,000.00	74,250	74,250	-	77,963	81,861
CURB & GUTTER PROG	366,096	227,450	44,348.00	341,450	341,450	-	259,605	260,221
BUILDING REPAIRS	-	160,000	241,500	-	-	-	-	-
STREET RECONSTRUCT	920,573	1,300,000	1,234,928	1,234,928	1,180,928	54,000	1,180,928	1,180,928
BOND PAYMENT	200,375	200,770	200,770	200,770	200,770	-	201,570	202,194
SUB-TOTAL	2,475,710	2,589,350	2,269,606	1,967,098	1,876,698	90,400	2,335,966	2,304,703
PURCHASE OF PROPERTY								
TOTAL EXPENDITURES	\$ 2,475,710	\$ 2,589,350	\$ 2,269,606	\$ 1,967,098	\$ 1,876,698	\$ 90,400	\$ 2,335,966	\$ 2,304,703
FISCAL YEAR BALANCE	(2,176,312)	(715,295)	(380,551)	233,672	(1,675,928)	1,909,600	(1,634,396)	(1,902,509)
BEG FUND BALANCE	2,690,998	747,198	515,264	134,713	134,713	134,713	368,385	(1,266,011)
ENDING FUND BALANCE	515,264	31,903	134,713	368,385	(1,541,215)	2,044,313	(1,266,011)	(3,168,520)

2012 BUDGET SUMMARY

	Maintenance	Discretionary
CAPITAL	\$ 1,876,698	\$ 90,400
TOTAL	\$ 1,876,698	\$ 90,400

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>CAPITAL</u>			
25-35-4376	STORM WATER/DITCH PROJECTS	\$ -	\$ 36,400
	<i>Royal Swan Lane & Lake Ridge Dr</i>	\$ 36,400	
25-35-4380	<i>SIDEWALK REPLACEMENTS</i>	\$ 79,300	\$ -
25-35-4381	RESIDENTIAL CONCRETE PROGRAM		
25-35-4382	<i>CRACK SEAL PROGRAM</i>	\$ 74,250	\$ -
25-35-4383	<i>CURB & GUTTER PROGRAM</i>	\$ 341,450	\$ -
25-35-4945	BOND PAYMENT	\$ 200,770	\$ -
25-35-4815	BUILDING REPAIRS	-	-
	<i>sanitary sewer tap-on</i>	-	
25-35-4855	<i>STREET RECONSTRUCTION/REHAB</i>	\$ 1,180,928	\$ 54,000
	TOTAL CAPITAL	\$ 1,876,698	\$ 90,400

DEBT FUND

FISCAL YEAR ENDING 2012

ACCOUNT	FISCAL YEAR 11		FISCAL YEAR 12		FISCAL YEAR 13		FISCAL YEAR 14	
	ACTUAL	BUDGET	EST. ACT	REQUEST	BUDGET REQUEST	DISCRETIONARY FORECAST	DISCRETIONARY FORECAST	DISCRETIONARY FORECAST
REVENUE								
REAL ESTATE TAX LEVY	\$ 104,000	\$ 104,000	\$ 104,000	\$ 104,000	\$ 104,000	\$ -	\$ 494,000	\$ 498,400
BONDS	-	-	-	-	-	-	-	-
INTEREST	3,659	500	300	300	300	-	300	300
TOTAL REVENUES	\$ 107,659	\$ 104,500	\$ 104,300	\$ 104,300	\$ 104,300	\$ -	\$ 494,300	\$ 498,700
TOTAL EXPENDITURES	\$ 504,000	\$ 147,285	\$ 147,285	\$ 104,500	\$ 104,000	\$ -	\$ 494,500	\$ 498,400
FISCAL YEAR BALANCE	(396,341)	(42,785)	(42,985)	(200)	300	-	(200)	300
BEG FUND BALANCE	440,285	444,354	43,944	959	-	-	759	559
ENDING FUND BALANCE	43,944	401,569	959	759	300	-	559	859

City of Darien

03/16/11

**MUNICIPAL SERVICES
WATER FUND BUDGET SUMMARY
FISCAL YEAR ENDING 2012**

ACCOUNT	FYE 10 ACTUAL	FYE 11 BUDGET	FYE 11 EST. ACT	FYE 12 REQUESTED	MAINTENANCE BUDGET REQUEST	COUNCIL DISCRETIONARY	FYE 13 FORECAST	FYE 14 FORECAST
REVENUE								
WATER SALES	\$ 3,451,914	\$ 4,421,785	\$ 4,447,975	\$ 4,501,159	\$ 4,501,159	\$ -	\$ 4,507,159	\$ 4,507,159
INSPECTION/TAP-ON/PERMITS	24,437	4,000	18,850	4,000	4,000	-	4,000	4,000
OTHER WATER SALES	25,605	4,500	10,000	4,500	4,500	-	4,500	4,500
METER SALES	3,165	3,500	2,000	3,500	3,500	-	3,500	3,500
TRANSFER FROM WATER DEPC		550,000	550,000	-	-	-	-	-
MISCELLANEOUS INCOME	152,000	-	-	-	-	-	-	-
INTEREST INCOME	21,849	1,500	7,500	4,000	4,000	-	2,000	2,000
TOTAL REVENUE	\$ 3,678,970	\$ 4,985,285	\$ 5,036,325	\$ 4,517,159	\$ 4,517,159	\$ -	\$ 4,521,159	\$ 4,521,159
TOTAL REVENUE	\$ 3,678,970	\$ 4,985,285	\$ 5,036,325	\$ 4,517,159	\$ 4,517,159	\$ -	\$ 4,521,159	\$ 4,521,159
TOTAL EXPENDITURES	\$ 3,874,334	\$ 4,351,585	\$ 4,204,377	\$ 4,687,929	\$ 4,663,089	\$ 24,840	\$ 4,317,273	\$ 4,391,958
FISCAL YEAR BALANCE	(195,364)	633,700	831,948	(170,770)	(145,930)	(24,840)	203,886	129,201
BEG FUND BALANCE	212,244	498,994	212,244	1,044,192	1,044,192		873,422	1,077,307
ENDING FUND BALANCE	212,244	1,132,694	1,044,192	873,422	898,262	(24,840)	1,077,307	1,206,508

PUBLIC WORKS
WATER FUND BUDGET
FISCAL YEAR END 2012

ACCOUNT	FYE-10 ACTUAL	FYE-11 BUDGET	FYE-11 EST. ACT.	FYE-12 BUD. REQ.	DEPT. MAINT. BUDGET REQUEST	COUNCIL DISCRETIONARY REVENUES	FYE-13 FORECAST	FYE-14 FORECAST
PERSONNEL								
SALARIES	\$ 458,647	\$ 450,000	\$ 450,000	\$ 434,000	\$ 434,000	\$ -	455,700	478,485
OVERTIME	58,192	75,000	68,000	68,000	68,000	-	70,000	70,000
SUB-TOTAL	516,839	525,000	518,000	502,000	502,000	-	525,700	548,485
BENEFITS								
SOCIAL SECURITY	31,790	32,000	31,790	32,500	32,500	-	33,000	33,500
MEDICARE	7,435	6,000	6,000	7,592	7,592	-	7,972	8,370
IMRF	36,846	51,000	61,000	59,900	59,900	-	62,895	64,000
MEDICAL/LIFE INSURANCE	102,189	89,000	89,000	100,000	100,000	-	105,000	110,250
SUPPLEMENTAL PENSION	9,415	9,500	9,500	2,400	2,400	-	2,520	2,646
SUB-TOTAL	190,485	187,500	187,390	202,392	202,392	-	211,387	216,766
OPERATING								
LIABILITY INSURANCE	168,014	183,240	183,080	174,141	163,161	10,880	180,876	190,025
MAINTENANCE-BUILDING	31,520	67,309	75,000	31,471	26,471	5,000	7,866	28,067
MAINTENANCE-EQUIPME	5,496	7,500	7,500	7,500	7,500	-	7,866	8,141
MAINTENANCE-WATER SY	112,330	106,000	106,000	130,000	130,000	-	179,550	184,259
POSTAGE & MAILING	1,480	1,500	1,200	1,000	1,000	-	-	1,071
QUALITY CONTROL	705	21,150	10,000	20,762	20,762	-	21,489	22,241
SUPPLIES-OPERATION	3,187	6,650	6,650	6,850	6,850	-	7,090	7,338
TRAINING & EDUCATION	895	2,235	1,100	2,350	1,600	750	1,656	1,714
TELEPHONE	8,814	10,160	10,160	10,400	10,400	-	10,764	11,141
UNIFORMS	1,985	2,760	2,760	3,350	3,350	-	2,458	2,544
UTILITIES/GAS & ELECTRIC	54,707	46,000	46,000	46,500	46,500	-	48,825	51,266
VEHICLE GAS & OIL	14,213	18,000	18,000	18,000	18,000	-	18,900	19,845
SUB-TOTAL	403,446	492,604	464,530	452,424	435,884	16,730	487,440	527,653
CONTRACTUAL								
AUDIT	7,696	10,000	10,000	10,000	10,000	-	10,000	10,000
CONSULTING/PROF SERV.	6,941	16,350	13,000	13,350	13,350	-	9,675	10,014
LEAK DETECTION	13,045	17,100	17,000	17,900	6,400	11,500	6,720	7,056
DATA PROCESSING	40,656	86,400	91,000	152,328	152,328	-	152,328	152,328
DUPAGE WATER COMM	1,844,385	2,388,948	2,300,000	2,745,209	2,745,209	-	2,585,209	2,595,209
JANITORIAL SERVICE	641	-	-	-	-	-	-	-
WATER TOWER PAINTING	-	-	-	-	-	-	-	-
PRINTING AND FORMS	-	-	-	-	-	-	-	-
SUB-TOTAL	2,013,365	2,529,799	2,431,000	2,938,787	2,927,287	11,500	2,773,932	2,774,606
CAPITAL								
EQUIPMENT	104,034	37,464	24,000	10,750	750	10,000	-	-
WATER METERS	25,077	25,000	25,000	25,000	25,000	-	-	-
SUB-TOTAL	129,111	62,464	49,000	35,750	26,750	10,000	-	-
TRANSFER								
RECAPTURE FEES	-	-	-	-	-	-	-	-
SERVICE CHARGE	250,000	250,000	250,000	250,000	250,000	-	-	-
WATER DEPRECIATION FU	-	-	-	-	-	-	-	-
SUB-TOTAL	250,000	250,000	250,000	250,000	250,000	-	-	-
DEBT RETIREMENT								
DEBT RETIRE	305,442	304,028	304,457	307,674	307,674	-	305,908	309,896
SUB-TOTAL	305,442	304,028	304,457	307,674	307,674	-	305,908	309,896
TOTAL EXPENSES	\$ 3,808,689	\$ 4,951,395	\$ 4,204,377	\$ 4,689,027	\$ 4,650,737	\$ 38,230	\$ 4,304,366	\$ 4,370,406

Water Department Summary

2010-2011 BUDGET SUMMARY

	Maintenance	Discretionary
SALARIES	\$ 502,000	\$ -
BENEFITS	\$ 202,392	\$ -
OPERATING COSTS	\$ 435,694	\$ 16,730
CONTRACTUAL	\$ 2,927,287	\$ 11,500
CAPITAL	\$ 25,750	\$ 10,000
TRANSFER	\$ 250,000	\$ -
DEBT RETIREMENT	\$ 307,674	\$ -
TOTAL	\$ 4,650,797	\$ 38,230

Account #	Description		Department Maintenance Budget Request		City Council Discretionary Expenditures
<u>SALARIES</u>					
50-4010	SALARIES	\$ 434,000	\$ 502,000	\$ -	\$ -
50-4030	OVERTIME	\$ 68,000		\$ -	
	Total	502,000		-	
<u>BENEFITS</u>					
50-4110	SOCIAL SECURITY	\$ 32,500	\$ 202,392	\$ -	\$ -
50-4111	MEDICARE	\$ 7,592		\$ -	
50-4115	IMRF	\$ 59,900		\$ -	
50-4120	MEDICAL/LIFE INSURANCE	\$ 100,000		\$ -	
50-4135	SUPPLEMENTAL PENSION	\$ 2,400		\$ -	
	Total	202,392		-	
<u>OPERATING</u>					
50-4219	LIABILITY INSURANCE		\$ 163,161.00		\$ 10,980.00
	IRMA	145,530		-	
	Deductible	10,500		-	
	Safety Boots 6 @ 210	1,260		-	
	Rubber Boots 6 @151	906		-	
	Safety Vests11 @25	275		-	
	Safety Glasses Gloves11 @40	440		-	
	Wellness Fair & Flu Shots	-		300	
	Air Mask Testing-Pulmonary Testing	-		180	
	Legal Fees	1,050		-	
	SAMI	1,000		-	
	Hospital SAMI Review	1,000		-	
	Fire Extinguisher Maint.	500		-	
	CDL-Reimbursement	200		-	
	Safety Equipment-Tripod w/ Lifeline	-		3,000	
	Safetylane	500		-	
	Safety Equipment-Pneumatic Shoring	-		7,500	
	Total	163,161		10,980	

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
50-4223	MAINTENANCE - BUILDING	\$ 26,471	\$ 5,000
	Bottled Water 5 Gallons	1,346	-
	Gas Pump Maintenance	3,000	-
	Alarm System - ADT	855	-
	Fire and Security	270	-
	HVAC	4,500	-
	Cleaning Supplies	1,500	-
	General Plant Maintenance	3,000	-
	Janitorial Services	8,000	-
	Garage Doors	2,400	-
	Seal Coating - Water Plants	1,600	-
	Plant 4-Drywall repair-painting	-	5,000
	Total	26,471	5,000
50-4225	MAINTENANCE EQUIPMENT	\$ 7,600	\$ -
	Truck Tires-Alignment	1,600	-
	General Maintenance	3,000	-
	Tractor Maintenance	1,300	-
	Miscellaneous Maintenance	1,200	-
	Printer Maintenance	500	-
	Total	7,600	-
50-4231	MAINTENANCE - WATER SYSTEM	\$ 130,000	\$ -
	Water Maintenance-Clamps	19,000	-
	Flat Work Concrete Restoration	19,500	-
	Landscape Restoration	18,000	-
	Hydrants & Valves& Accessories	25,000	-
	Generator O & M	2,000	-
	Bolts, Water Spec. Tools	1,500	-
	Truck & Dump Fees	25,000	-
	EPA-CCDD Soil Testing	20,000	-
	Remove and Replace 20 Traverse Hydrants	-	-
	Total	130,000	-
50-4233	POSTAGE/MAILINGS	\$ 1,000	\$ -
	Residence Correspondence	1,000	-
	Total	1,000	-
50-4241	QUALITY CONTROL	\$ 20,762	\$ -
	EPA-Contract-Sampling Stage 2-Reduced Lead & C	15,000	-
	Bacteriological sampling	3,762	-
	Chemical Sampling Kits	2,000	-
	Total	20,762	-
50-4255	SUPPLIES - OPERATION	\$ 6,850	\$ -
	Copy Paper	400	-
	Plain Paper	250	-
	Ink Cartridges Toner	1,200	-
	Chlorine Gas	5,000	-
	Total	6,850	-
50-4263	TRAINING & EDUCATION	\$ 1,600	\$ 750
	Rural Water Assoc. Training	450	-
	AWWA-Membership	400	-
	Travel & Meetings	300	-
	Tuition Reimbursement	-	500
	Computer Classes	-	250

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
	Operator CEU Cert	450	-
	Total	1,600	750
50-4267	TELEPHONE	\$ 10,400	\$ -
	Phone charges	7,100	-
	Nextel Repl Parts	300	-
	Modems-SCADA System	3,000	-
	Total	10,400	-
50-4269	UNIFORMS	\$ 3,350	\$ -
50-4271	UTILITIES - GAS/ELECTRIC/SEWER	\$ 46,500	\$ 46,500
50-4273	VEHICLE - GAS & OIL	\$ 18,000	\$ -
	Unleaded	12,375	-
	Diesel	4,500	-
	Oil	1,125	-
	Total	18,000	-
<u>CONTRACTUAL SERVICES</u>			
50-4320	AUDIT	\$ 10,000	\$ 10,000
50-4325	CONSULTING/PROFESSIONAL SERVICES	\$ 13,350	\$ -
	Telemetry	4,000	-
	Julie Mem Dues	4,350	-
	Water Related Eng.	5,000	-
	Total	13,350	-
50-4326	LEAK DETECTION	\$ 6,400	\$ 11,500
	Leak Locating	6,400	-
	Leak Locating Quality Control	-	11,500
	Total	6,400	11,500
50-4336	DATA PROCESSING (County Meter Reading & Billing)	\$ 152,328	\$ 152,328
50-4340	DUPAGE WATER COMMISSION	\$ 2,745,209	\$ -
50-4360	LEGAL FEES	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
50-4815	EQUIPMENT	\$ 750	\$ 10,000
	Concrete chainsaw	-	10,000
	Barricades/Cones	750	-
	0	-	-
	Total	750	10,000
50-4880	WATER METERS	\$ 25,000	\$ -
	METERS-GENERAL REPL	25,000	-
	Total	25,000	-
<u>TRANSFER</u>			
50-4885	RECAPTURE FEES	-	-
50-4251	SERVICE CHARGES	250,000	-
50-4620	WATER DEPRECIATION FUND	-	-

Water Department Summary

Account #	Description	Department Maintenance Budget Request	City Council Discretionary Expenditures
<u>DEBT RETIREMENT</u>			
50-4950	DEBT RETIRE	\$ 307,674	\$ 307,674
	Total	\$ 4,650,797	\$ 38,230

PUBLIC WORKS
WATER DEPRECIATION FUND BUDGET
FISCAL YEARS ENDING 2012

ACCOUNT	FY10 ACTUAL	FY11 ESTIMATE	FY12 REQUEST	DEPARTMENT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FY10 ACTUAL	FY11 ESTIMATE	FY12 REQUEST	DEPARTMENT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES
REVENUE										
INTEREST INCOME	\$ 17,911	\$ 2,200								
TRNSF FROM WTR FUND	305,404									
MISC. REVENUE	152,000									
BOND PROCEEDS										
TOTAL REVENUES	\$ 475,315	\$ 2,200	\$ 2,200	\$ 2,200	\$ 2,200					
EXPENDITURES										
Fence Plant 3	6,228		21,340		21,340					
EQUIPMENT			59,200		26,200					
Vehicle Replacement										
Paint Towe 67th										
Fence Plant 4										
TRANSFER TO WATER OPER	62,242		550,000							
Bond Payment	155,442									
Hydrant Painting										
TOTAL EXPENDITURES	\$ 223,912	\$ 630,700	\$ 47,540	\$ 47,540	\$ 47,540					
FISCAL YEAR BALANCE	251,403	(628,500)	(47,540)		(47,540)					
BEG FUND BALANCE	636,174	740,714	112,214	112,214	112,214				64,674	64,674
ENDING FUND BALANCE	740,714	112,214	64,674	112,214	64,674				64,674	64,674

	vehicle	equipment
truck replacement #500	26200	
SCADA System Radio Read		9340
SCADA System Monitor	26200	12000
total	21,340	21,340

MUNICIPAL SERVICES
MOTOR FUEL TAX BUDGET
FISCAL YEAR 2012

ACCOUNT	FY10 ACTUAL	FY11 BUDGET	FY11 ESTIMATED ACTUAL	FY12 REQUESTED	DEPT/MAINT BUDGET REQUEST	COUNCIL DISCRETIONARY EXPENDITURES	FY13 FORECAST	FY14 FORECAST
REVENUE								
MFT ALLOTMENT	612,429	630,000	720,000	555,250	555,250		555,250	555,250
MISC. INCOME	1,668	-	-	-	-		-	-
INTEREST	703	-	100	-	-		-	-
TOTAL REVENUE	\$ 614,800	\$ 630,000	\$ 720,100	\$ 555,250	\$ 555,250	\$ -	\$ 555,250	\$ 555,250
EXPENDITURES								
OPERATING								
STREET SALARY	295,000	295,000	295,000	300,000	300,000	-	300,000	300,000
ROAD MATERIAL	-	33,165	-	34,530	34,530	-	34,530	36,257
SALT	-	190,000	224,834	235,500	235,500	-	243,000	249,000
SUPPLIES-OTHER	-	10,000	10,000	10,000	10,000	-	10,000	10,000
SUB-TOTAL	295,000	528,165	529,834	580,030	580,030	-	587,530	595,257
CONTRACTUAL								
PAYEMENT STRIPING	263,209	5,000	5,000	6,000	6,000	-	6,000	6,000
CONSULTING/PROF. SE	(6,513)	-	-	-	-	-	-	-
ST.LIGHT MAINT.(ENER	-	-	-	-	-	-	-	-
CURB & SIDEWALK	-	-	-	-	-	-	-	-
SUB-TOTAL	256,696	5,000	5,000	6,000	6,000	-	6,000	6,000
CAPITAL OUTLAY								
STREET LIGHTS	-	-	-	-	-	-	-	-
STREET RECON/REHA	-	-	-	-	-	-	-	-
SUB-TOTAL	-	-	-	-	-	-	-	-
TOTAL EXPENDITURE	\$ 551,696	\$ 533,165	\$ 534,834	\$ 586,030	\$ 586,030	\$ -	\$ 593,530	\$ 601,257
FISCAL YEAR BALANCE	\$ 63,104	\$ 96,835	\$ 185,266	\$ (30,780)	\$ (30,780)	\$ -	\$ (38,280)	\$ (46,007)
BEG. FUND BALANCE	\$ (111,848)	\$ (63,248)	\$ (48,744)	\$ 136,522	\$ 136,522	\$ 136,522	\$ 105,742	\$ 67,462
ENDING FUND BALANCE	\$ (48,744)	\$ 33,587	\$ 136,522	\$ 105,742	\$ 105,742	\$ 136,522	\$ 67,462	\$ 21,456

FYE 2012 BUDGET SUMMARY

	Maintenance	Discretionary
OPERATING COSTS	\$ 580,030	\$ -
CONTRACTUAL	\$ 6,000	\$ -
CAPITAL	\$ -	\$ -
TOTAL	\$ 586,030	\$ -

Account #	Description	Department Maintenance Bdget Request	City Council Discretionary Expenditures
<u>OPERATING</u>			
60-4010	SALARY	\$ 300,000	\$ -
60-4245	ROAD MATERIAL	\$ 34,530	\$ -
60-4249	SALT	\$ 235,500	\$ -
60-4257	SUPPLIES - OTHER	\$ 10,000	\$ -
<u>CONTRACTUAL SERVICES</u>			
60-4261	PAVEMENT STRIPING	\$ 6,000	\$ -
60-4325	CONSULTING/PROFESSIONAL SERVICES	\$ -	\$ -
60-4359	STREET LIGHT OPERATION & MAINTENANCE	\$ -	\$ -
60-4373	STREET SWEEPING	\$ -	\$ -
60-4375	TREE TRIMMING/REMOVAL	\$ -	\$ -
60-4380	SIDEWALK & CURB REPAIR	\$ -	\$ -
<u>CAPITAL PURCHASES</u>			
60-4840	STREET LIGHTS	\$ -	\$ -
60-4855	STREET RECONSTRUCTION/REHABILITATION	\$ -	\$ -

City of Darien

SPECIAL SERVICE AREA #1 FUND BUDGET
FISCAL YEARS ENDING 2011-2014

ACCOUNT	FYE 10		FYE 11		FYE 12		FYE 13		FYE 14	
	ACTUAL	BUDGET	EST. ACT.	REQUEST	BUDGET	REQUEST	DISCRETIONARY	REQUEST	DISCRETIONARY	FORECAST
REVENUE										
PROPERTY TAXES	\$ 5,055	\$ 5,000	\$ 5,060	\$ 5,000	\$ 5,060	\$ 5,000	-	\$ 5,000	-	\$ 5,000
INTEREST	\$ 387	-	\$ 100	-	\$ 100	-	-	-	-	-
TOTAL REVENUE	\$ 5,442	\$ 5,000	\$ 5,160	\$ 5,000	\$ 5,160	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ 5,000
EXPENDITURES										
PROFESSIONAL SERVICES	18,434	3,000	500	6,500	500	6,500	-	5,000	-	5,000
MAINTENANCE CONTRACT	475	-	-	1,400	-	1,400	-	1,400	-	1,400
TOTAL EXPENDITURES	18,909	3,000	500	7,900	500	7,900	-	6,400	-	6,400
FISCAL YEAR BALANCE	\$ (13,467)	\$ 2,000	\$ 4,660	\$ (2,900)	\$ 4,660	\$ (2,900)	\$ -	\$ (1,400)	\$ -	\$ (1,400)
BEG FUND BALANCE	\$ 15,173	\$ 833	\$ 1,706	\$ 5,866	\$ 1,706	\$ 2,966	\$ -	\$ 2,966	\$ -	\$ 1,566
ENDING FUND BALANCE	\$ 1,706	\$ 2,833	\$ 6,366	\$ 2,966	\$ 6,366	\$ 66	\$ -	\$ 1,566	\$ -	\$ 166